

# NOTICE OF ANNUAL GENERAL MEETING



**BERJAYA**  
BERJAYA CORPORATION BERHAD  
(Registration No. 2001019033 (954790-X))

**NOTICE IS HEREBY GIVEN THAT** the Twenty-Third Annual General Meeting ("AGM") of Berjaya Corporation Berhad will be conducted on a virtual basis through live streaming from the broadcast venue at Manhattan V, Level 14, Berjaya Times Square Hotel Kuala Lumpur, No. 1 Jalan Imbi, 55100 Kuala Lumpur ("Broadcast Venue") on Thursday, 12 December 2024 at 10.00 a.m. for the following purposes:-

## AGENDA

### As Ordinary Business

- To receive the Audited Financial Statements for the financial year ended 30 June 2024 and the Directors' and Auditors' Reports thereon.
- To approve the payment of Directors' fees of RM7,500.00 per month to each Non-Executive Director of the Company for the period from 13 December 2024 until the next AGM of the Company to be held in 2025.
- To approve the payment of Directors' benefits (excluding Directors' fees) to the Non-Executive Directors of the Company up to an amount of RM310,000.00 for the period from 13 December 2024 until the next AGM of the Company to be held in 2025.
- To re-elect the following Directors who retire by rotation pursuant to Clause 117 of the Company's Constitution:-
  - Vivienne Cheng Chi Fan
  - Chryseis Tan Sheik Ping
  - Dato' Sri Leong Kwei Chun
- To re-appoint Messrs Ernst & Young PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.

(Please refer to Note 1 of the Explanatory Notes)

### Resolution 1

### Resolution 2

### Resolution 3

### Resolution 4

### Resolution 5

### Resolution 6

### As Special Business

- To consider and, if thought fit, pass the following Ordinary Resolutions:-
  - AUTHORITY TO ISSUE AND ALLOT SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016**

"THAT, subject always to the Companies Act 2016, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the Constitution of the Company and the approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby empowered, pursuant to Sections 75 and 76 of the Companies Act 2016, to issue and allot shares in the Company from time to time at such price and upon such terms and conditions and for such purposes as the Directors may deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the total number of issued shares of the Company for the time being AND THAT the Directors be and are also empowered to obtain the approval from Bursa Malaysia Securities Berhad for the listing and quotation for the additional shares so issued AND THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting of the Company. AND THAT pursuant to Section 85 of the Companies Act 2016 to be read together with Clause 60 of the Constitution of the Company, approval be and is hereby given to waive the statutory pre-emptive rights of the Company to be offered new shares ranking pari passu in all respects with the existing ordinary shares arising from the issuance and allotment of the shares pursuant to Sections 75 and 76 of the Companies Act 2016."

### Resolution 7

- PROPOSED RENEWAL OF AND NEW SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE WITH PERSONS CONNECTED WITH TAN SRI DATO' SERI VINCENT TAN CHEE YIOUN**

"THAT, subject to the provisions of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given for the Company and its subsidiary companies, to enter into recurrent related party transactions of a revenue or trading nature with persons connected with Tan Sri Dato' Seri Vincent Tan Chee Yioun ("TSVT"), including companies in which such person connected with TSVT is a major shareholder, as specified in Section 2.3 of the Circular to Shareholders dated 30 October 2024 ("Proposed Mandate I") which are necessary for the day-to-day operations and/or in the ordinary course of business of the Company and its subsidiary companies on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company and that such approval shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such ordinary resolution for the Proposed Mandate I was passed, at which time it will lapse, unless by ordinary resolution passed at that general meeting, the authority is renewed;
- the expiration of the period within which the next AGM after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
- revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever is the earlier;

AND FURTHER THAT authority be and is hereby given to the Directors of the Company and its subsidiary companies to complete and do all such acts and things (including executing such documents as may be required) to give effect to such transactions as authorised by this Ordinary Resolution."

- PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE WITH COMPANIES IN WHICH TAN SRI DATO' SERI VINCENT TAN CHEE YIOUN AND PERSONS CONNECTED WITH YAM TUNKU TUN AMINAH BINTI SULTAN IBRAHIM ISMAIL ARE MAJOR SHAREHOLDERS**

"THAT, subject to the provisions of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given for the Company and its subsidiary companies, to enter into recurrent related party transactions of a revenue or trading nature with companies in which Tan Sri Dato' Seri Vincent Tan Chee Yioun and persons connected with Yam Tunku Tun Aminah Binti Sultan Ibrahim Ismail are major shareholders, as specified in Section 2.3 of the Circular to Shareholders dated 30 October 2024 ("Proposed Mandate II") which are necessary for the day-to-day operations and/or in the ordinary course of business of the Company and its subsidiary companies on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company and that such approval shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such ordinary resolution for the Proposed Mandate II was passed, at which time it will lapse, unless by ordinary resolution passed at that general meeting, the authority is renewed;
- the expiration of the period within which the next AGM after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
- revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever is the earlier;

AND FURTHER THAT authority be and is hereby given to the Directors of the Company and its subsidiary companies to complete and do all such acts and things (including executing such documents as may be required) to give effect to such transactions as authorised by this Ordinary Resolution."

- PROPOSED RENEWAL OF AND NEW SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE WITH COMPANIES IN WHICH YAM TUNKU TUN AMINAH BINTI SULTAN IBRAHIM ISMAIL OR PERSON(S) CONNECTED WITH HER ROYAL HIGHNESS IS A MAJOR SHAREHOLDER**

"THAT, subject to the provisions of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given for the Company and its subsidiary companies, to enter into recurrent related party transactions of a revenue or trading nature with companies in which Yam Tunku Tun Aminah Binti Sultan Ibrahim Ismail or person(s) connected with Her Royal Highness is a major shareholder, as specified in Section 2.3 of the Circular to Shareholders dated 30 October 2024 ("Proposed Mandate III") which are necessary for the day-to-day operations and/or in the ordinary course of business of the Company and its subsidiary companies on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company and that such approval shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such ordinary resolution for the Proposed Mandate III was passed, at which time it will lapse, unless by ordinary resolution passed at that general meeting, the authority is renewed;
- the expiration of the period within which the next AGM after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
- revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever is the earlier;

AND FURTHER THAT authority be and is hereby given to the Directors of the Company and its subsidiary companies to complete and do all such acts and things (including executing such documents as may be required) to give effect to such transactions as authorised by this Ordinary Resolution."

(a) the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such ordinary resolution for the Proposed Mandate III was passed, at which time it will lapse, unless by ordinary resolution passed at that general meeting, the authority is renewed;

(b) the expiration of the period within which the next AGM after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or

(c) revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever is the earlier;

AND FURTHER THAT authority be and is hereby given to the Directors of the Company and its subsidiary companies to complete and do all such acts and things (including executing such documents as may be required) to give effect to such transactions as authorised by this Ordinary Resolution."

### Resolution 10

- PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE ITS OWN SHARES**

"THAT, subject always to the Companies Act 2016 ("Act"), rules, regulations and orders made pursuant to the Act, provisions of the Company's Constitution, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Exchange") and the requirements of any other relevant authority, the Directors of the Company be and are hereby authorised to purchase such number of ordinary shares in the Company ("BCorporation Shares") through the Exchange and to take all such steps as are necessary (including the opening and maintaining of a central depositories account under the Securities Industry (Central Depositories) Act 1991) and enter into any agreements, arrangements and guarantees with any party or parties to implement, finalise and give full effect to the aforesaid purchase with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments (if any) as may be imposed by the relevant authorities from time to time and to do all such acts and things in the best interests of the Company, subject further to the following:-

- the maximum number of ordinary shares which may be purchased and held by the Company shall be equivalent to ten per centum (10%) of the total number of issued shares of the Company;
- the maximum funds to be allocated by the Company for the purpose of purchasing the ordinary shares shall not exceed the total retained profits of the Company;
- the authority shall commence immediately upon passing of this ordinary resolution until:-

(a) the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such ordinary resolution was passed, at which time it will lapse, unless by ordinary resolution passed at that general meeting, the authority is renewed, either unconditionally or subject to conditions; or

(b) the expiration of the period within which the next AGM after that date it is required by law to be held; or

(c) revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever occurs first;

AND THAT upon completion of the purchase(s) of the BCorporation Shares or any part thereof by the Company, the Directors of the Company be and are hereby authorised to deal with any BCorporation Shares so purchased by the Company in the following manner:-

- cancel all the BCorporation Shares so purchased; or
- retain all the BCorporation Shares as treasury shares (of which may be dealt with in accordance with Section 127(7) of the Act); or
- retain part thereof as treasury shares and subsequently cancelling the balance; or
- in any other manner as prescribed by the Act, rules, regulations and orders made pursuant to the Act and the requirements of the Exchange and any other relevant authority for the time being in force."

### Resolution 11

- To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016 and the Constitution of the Company.

By Order of the Board

THAM LAI HENG MICHELLE  
(SSM Practising Certificate No. 202008001622) (MAICSA 7013702)  
Company Secretary

Kuala Lumpur  
30 October 2024

## NOTES:

### 1. Audited Financial Statements

The Audited Financial Statements are meant for discussion only as it does not require shareholders' approval pursuant to the provisions of Section 340(1)(a) of the Companies Act 2016 ("CA 2016"). Hence, this item on the Agenda is not put forward for voting.

### 2. Directors' Fees and Directors' Benefits

Section 230(1) of the CA 2016 provides that the 'fees' of the Directors and 'any benefits' payable to the Directors of a listed company and its subsidiaries shall be approved at a general meeting. Pursuant thereto, shareholders' approval shall be sought at this Annual General Meeting ("AGM") for the payment of Directors' fees and benefits payable to the Non-Executive Directors of the Company under the Resolutions 1 and 2.

The quantum of the Directors' fees proposed for each of the Non-Executive Directors for the period from 13 December 2024 until the next AGM of the Company to be held in 2025 are also the same quantum paid in the preceding period.

The current Directors' benefits (excluding Directors' fees) payable to the Non-Executive Directors of the Company comprises of meeting allowances and other emoluments.

The proposed Resolutions 1 and 2, if passed, is to facilitate the payment of Directors' fees and Directors' benefits (excluding Directors' fees) on a monthly basis and/or as and when incurred. The Board of Directors ("Board") opined that it is just and equitable for the Non-Executive Directors to be paid such payment on such basis upon them discharging their responsibilities and rendering their services to the Company.

In determining the estimated remuneration payable to the Non-Executive Directors, the Board considered various factors including the number of scheduled meetings for the Board, Board Committees and general meetings of the Company as well as the number of Non-Executive Directors involved in these meetings. The estimated amount of remuneration also caters for unforeseen circumstances, for example, the appointment of additional Directors, additional unscheduled Board Meetings and/or Board Committee Meetings, formation of additional Board Committees as well as the provision for an increase in meeting allowances.

In the event, where the payment of Directors' fees and Directors' benefits (excluding Directors' fees) payable during the above period exceeded the estimated amount sought at this AGM, a shareholders' approval will be sought at the next AGM.

### 3. Re-election of Directors

Resolution 3 to Resolution 5 are to seek shareholders' approval at this AGM for the re-election of Directors who retire by rotation pursuant to Clause 117 of the Company's Constitution.

Pursuant to Clause 117 of the Company's Constitution, one third (1/3) of the Directors shall retire from office at least once in every three (3) years at each AGM of the Company and the retiring Directors can offer themselves for re-election.

The Board through the Nomination Committee ("NC") had undertaken an annual assessment evaluation, fit and proper assessment on the retiring Directors namely, Vivienne Cheng Chi Fan, Chryseis Tan Sheik Ling and Dato' Sri Leong Kwei Chun ("Retiring Directors"), who are seeking for re-election as Directors of the Company pursuant to Clause 117 of the Company's Constitution.

All the Retiring Directors have completed their respective declaration on the fitness and propriety, contribution and performance and calibre and personability in accordance with the Directors' Fit and Proper Policy of the Company as well as the confirmation of their independence (as the case may be).

Based on the results of the assessment conducted, the NC was satisfied with the favourable evaluation of the overall performance and contributions of the Retiring Directors and the Retiring Directors have fulfilled the fit and proper criteria in accordance with the Directors' Fit and Proper Policy of the Company. Accordingly, NC recommended to the Board for re-election of the Retiring Directors. The Board has deliberated and endorsed the NC's recommendation and supports the re-election of Retiring Directors and recommended the re-election of Retiring Directors for approval by the shareholders at the forthcoming 23rd AGM. The Retiring Directors had abstained from deliberations and decisions on their respective eligibility to stand for re-election at the relevant NC and Board Meetings.

The profiles of all Retiring Directors who are standing for re-election are set out in the Profile of Directors in the Company's 2024 Annual Report.

### 4. Re-appointment of Auditors

Resolution 6 is to seek shareholders' approval at the 23rd AGM for the re-appointment of Messrs Ernst & Young PLT ("EY") as Auditors of the Company, until the conclusion of the next AGM of the Company and to authorise the Directors to fix their remuneration.

The Audit Committee has considered and recommended to the Board on the re-appointment of EY as Auditors of the Company based on the results of the External Auditors Evaluation for the financial year ended 30 June 2024 wherein EY had satisfactorily performed their audit and that EY had discharged their professional responsibilities in accordance with its rules on professional conduct and ethics and the By-Laws (on Professional Ethics, Conducts and Practice) issued by the Malaysian Institute of Accountants.

The Board has deliberated and endorsed the Audit Committee's recommendation and had recommended the re-appointment of EY as Auditors of the Company for shareholders' approval at the forthcoming 23rd AGM.

### 5. Authority to issue and allot shares pursuant to Sections 75 and 76 of the CA 2016

Resolution 7 is proposed for the purpose of granting a renewed general mandate ("General Mandate") and empowering the Directors of the Company, pursuant to Sections 75 and 76 of the CA 2016, to issue and allot new shares in the Company from time to time at such price provided that the aggregate number of shares issued pursuant to the General Mandate does not exceed 10% of the total number of issued shares of the Company for the time being. The General Mandate, unless revoked or varied by the Company in general meeting, will expire at the conclusion of the next AGM of the Company.

Resolution 7, if passed, will exclude shareholder's pre-emptive right to be offered such new shares and/or convertible securities to be issued by the Company pursuant to the resolution.

As at the date of this Notice, no new shares in the Company were issued pursuant to the mandate granted to the Directors at the Twenty-Second Annual General Meeting held on 14 December 2023 and which will lapse at the conclusion of the Twenty-Third AGM.

The General Mandate will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding current and/or future investment/project(s), working capital and/or acquisitions or issuance of shares for such other application(s) as the Directors may deem fit and in the best interest of the Company.

### 6. Proposed Renewal of and New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

a. Resolution 8, if passed, will allow the Company and its subsidiary companies to enter into recurrent related party transactions of a revenue or trading nature with persons connected with Tan Sri Dato' Seri Vincent Tan Chee Yioun ("TSVT"), including companies in which such person connected with TSVT is a major shareholder, in accordance with Paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Proposed Mandate I").

b. Resolution 9, if passed, will allow the Company and its subsidiary companies to enter into recurrent related party transactions of a revenue or trading nature with companies in which TSVT and persons connected with Yam Tunku Tun Aminah Binti Sultan Ibrahim Ismail ("Tunku Tun Aminah") are major shareholders, in accordance with Paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Proposed Mandate II").

c. Resolution 10, if passed, will allow the Company and its subsidiary companies to enter into recurrent related party transactions of a revenue or trading nature with companies in which Tunku Tun Aminah or person(s) connected with Her Royal Highness is a major shareholder, in accordance with Paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Proposed Mandate III").

Detailed information on the Proposed Mandate I, Proposed Mandate II and Proposed Mandate III are set out under Part A of the Circular/Statement to Shareholders dated 30 October 2024 which can be viewed and downloaded from the website of the Company at [www.berjaya.com](http://www.berjaya.com) and/or Bursa Malaysia Securities Berhad at [www.bursamalaysia.com](http://www.bursamalaysia.com).

### 7. Proposed Renewal of Authority for the Company to Purchase its Own Shares

Resolution 11, if passed, will provide the mandate for the Company to buy back its own shares up to a limit of 10% of the total number of issued shares of the Company ("Proposed Share Buy-Back Renewal"). Detailed information on the Proposed Share Buy-Back Renewal is set out under Part B of the Circular/Statement to Shareholders dated 30 October 2024 which can be viewed and downloaded from the website of the Company at [www.berjaya.com](http://www.berjaya.com) and/or Bursa Malaysia Securities Berhad at <https://www.bursamalaysia.com/>.

### 8. Proxy and Entitlement of Attendance

(i) The Twenty-Third Annual General Meeting ("AGM") of the Company will be conducted on a virtual basis through live streaming and online remote voting via the Remote Participation and Voting ("RPV") facilities provided by the Poll Administrator, SS E Solutions Sdn Bhd which are available on Securities Services e-Portal at <https://sshsb.net.my/login.aspx>. **Please follow the procedures provided in the Administrative Guide for the AGM of the Company in order to register, participate and vote remotely via RPV facilities.**

(ii) The main and only venue of the AGM is the Broadcast Venue which is strictly for the purpose of complying with Section 327(2) of the CA 2016 which requires the Chairman of the AGM of the Company to be present at the main venue of the AGM of the Company in Malaysia.

(iii) Shareholders/proxies/corporate representatives from the public **WILL NOT BE ALLOWED TO BE PHYSICALLY PRESENT** at the Broadcast Venue on the day of the AGM of the Company.

(iv) A member of the Company who is entitled to attend, participate, speak (including posing questions to the Board via real time submission of typed texts) and vote remotely at the AGM of the Company via RPV facilities is entitled to appoint a proxy to exercise all or any of his/her rights to attend, participate, speak and vote in his/her stead. A proxy may but need not be a member of the Company.

(v) A member, other than an authorised nominee or an exempt authorised nominee may appoint only one (1) proxy.

(vi) An authorised nominee, as defined under the Securities Industry (Central Depositories) Act 1991 ("SICDA"), may appoint one (1) proxy in respect of each securities account.

(vii) An exempt authorised nominee, as defined under the SICDA, and holding ordinary shares in the Company for multiple beneficial owners in one securities account (omnibus account), may appoint multiple proxies in respect of each of its omnibus account.

(viii) An individual member who appoints a proxy must sign the Form of Proxy personally or by his attorney duly authorised in writing. A corporate member who appoints a proxy must execute the Form of Proxy under seal or under the hand of its officer or attorney duly authorised.

(ix) The Form of Proxy shall be executed and deposited at the Company's Registered Office at Lot 13-01A, Level 13 (East Wing), Berjaya Times Square, No. 1 Jalan Imbi, 55100 Kuala Lumpur OR alternatively, the Form of Proxy may be submitted electronically via Securities Services e-Portal at <https://sshsb.net.my> not less than forty-eight (48) hours before the time appointed for holding the meeting, i.e. **latest by Tuesday, 10 December 2024 at 10.00 a.m.**

(x) Only members whose names appear in the Record of Depositors as at **5 December 2024** shall be entitled to participate and/or vote at the AGM or appoint a proxy to participate and/or vote in his/her stead via RPV facilities.

### 9. Poll Voting

Pursuant to Clause 82 of the Constitution of the Company and Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all the Resolutions set out in this Notice will be put to vote by poll. The Company has appointed Poll Administrator and Independent Scrutineers to conduct the polling process and verify the results of the poll respectively.



# BERJAYA

## BERJAYA CORPORATION BERHAD

[Registration No. 200101019033 (554790-X)]  
(Incorporated in Malaysia)

### ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")

Meeting Day and Date	: Thursday, 12 December 2024
Time	: 10.00 a.m.
Broadcast Venue	: Manhattan V, Level 14, Berjaya Times Square Hotel Kuala Lumpur, No.1 Jalan Imbi, 55100 Kuala Lumpur
Meeting Platform	: Securities Services e-Portal at <a href="https://sshsb.net.my/">https://sshsb.net.my/</a>
Registration	: Virtual Meeting via Remote Participation and Voting facilities
Modes of Communication	: Shareholders may: -  (a) Type text in the e-Portal during live streaming at <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> OR  (b) Email questions to <a href="mailto:eservices@sshsb.com.my">eservices@sshsb.com.my</a> prior to the 23rd AGM

#### 1. Virtual Meeting

- 1.1 The Company will continue to leverage on technology to facilitate communication and engagement with Shareholders by conducting the 23rd AGM of the Company on a virtual basis through live streaming and online remote voting via Remote Participation and Voting ("RPV") facilities in accordance with the Guidance Note and FAQs on the Conduct of General Meetings for listed issuers and all its subsequent revisions issued by the Securities Commission Malaysia.
- 1.2 The main and only venue of the 23rd AGM is the Broadcast Venue **which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Clause 70 of the Company's Constitution** that requires the Chairman of the Meeting to be present at the main venue of the 23rd AGM. Hence, no shareholders/proxies/corporate representatives shall be physically present or allowed to enter the Broadcast Venue on the day of the 23rd AGM and will be requested to leave the Broadcast Venue.
- 1.3 In line with Practice 13.3 of the Malaysian Code on Corporate Governance, by conducting 23rd AGM on a virtual basis, this would facilitate remote shareholders' participation at general meeting. With the RPV facilities, you may exercise your right as a member of the Company to participate (including posing questions to the Board of Directors ("Board") of the Company) and vote at the Meeting. Alternatively, you may also appoint a proxy or the Chairman of the Meeting as your proxy to attend and vote on your behalf at the Meeting.
- 1.4 Kindly ensure that you are connected to the internet at all times in order to participate and/or vote at the virtual Meeting. Therefore, it is your responsibility to ensure that connectivity for the duration of the Meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

The Company, the Board and its management, registrar and other professional advisers (if any) shall not be held responsible or be liable for any disruption in internet line resulting in the participants being unable to participate and/or vote at the Meeting.

## ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")

### 2. Entitlement to Participate and Vote

Only depositors whose names appear on the Record of Depositors as at 5 December 2024 shall be entitled to participate and/or vote at the 23rd AGM or appoint proxy/corporate representative(s) to participate and/or vote on his/her behalf by submitting the Form(s) of Proxy.

### 3. Appointment of Proxy

If you are unable to attend and participate at the 23rd AGM via RPV facilities, you may appoint a proxy or the Chairman of the Meeting as your proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

Please ensure that the hard copy of the original Form of Proxy is deposited at the Company's Registered Office OR alternatively, the Form of Proxy may be submitted electronically via Securities Services e-Portal at <https://sshbs.net.my/> not less than forty-eight (48) hours before the time appointed for holding the 23rd AGM, i.e. latest by Tuesday, **10 December 2024 at 10:00 a.m.** Details of the Company's Registered Office can be found in the enquiry section of this document.

If your appointed proxy is not an existing user of Securities Services e-Portal, he/she is required to **register as a user** (in accordance with the procedures as set out in the attached Appendix I) **by Friday, 6 December 2024 at 10:00 a.m.** All appointed proxy need not register for remote participation on Securities Services e-Portal. Upon processing of your Form of Proxy, we will grant your proxy access to remote participation at the Meeting to which he/she is appointed for instead of you, **provided that your proxy registers as a user of Securities Services e-Portal by Friday, 6 December 2024 at 10:00 a.m.**, failing which, your proxy will not be able to participate at the Meeting. PLEASE NOTIFY YOUR PROXY ACCORDINGLY.

If you wish to personally participate in the Meeting, please do not submit any proxy form for the Meeting. You will not be allowed to participate in the Meeting together with a proxy appointed by you.

### 4. Submission of Questions

- 4.1 Members and proxies who wish to submit questions before the 23rd AGM may send it via email to SS E Solutions Sdn Bhd at [eservices@sshbs.com.my](mailto:eservices@sshbs.com.my) no later than 10.00 a.m. on Tuesday, 10 December 2024. Members and proxies are requested to indicate the name of company in the subject title of the email e.g. "Berjaya Corporation Berhad – Questions for 23rd AGM". Kindly state your full name and Mykad/Passport number/body corporation registration number for verification purpose and provide your mobile/ contact number, in the event SS E Solutions Sdn Bhd needs to contact you.
- 4.2 Members and proxies may submit their questions via the real time submission of typed texts through a text box within Securities Services e-Portal at <https://sshbs.net.my/> before the start or during the live streaming of the 23rd AGM. In the event of any technical glitch in this primary mode of communication, shareholders and proxies may email their questions to [eservices@sshbs.com.my](mailto:eservices@sshbs.com.my) during the 23rd AGM. The questions and/or remarks submitted by the shareholders and/or proxies will be broadcasted and responded by the Chairman/ Board/ relevant adviser during the 23rd AGM.

## **ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")**

### **5. Voting Procedure**

- 5.1 Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the Meeting will be conducted by poll. The Company has appointed SS E Solutions Sdn Bhd as the Poll Administrator to conduct the poll by way of electronic voting ("**e-Voting**") and Commercial Quest Sdn Bhd as Independent Scrutineer to verify the results of the poll.
- 5.2 During the Meeting, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules.
- 5.3 For the purpose of the Meeting, e-Voting can be carried out using either personal smart mobile phones, tablets, personal computers or laptops.
- 5.4. The polling will commence from the scheduled starting time of the Meeting and close ten (10) minutes after the Chairman announces the final ten (10) minutes for voting towards the end of the Meeting after the question and answer session.
- 5.5 The Independent Scrutineer will verify the poll results reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

### **6. Remote Participation and Voting**

- 6.1 Please note that all shareholders including (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees, and proxies shall use the RPV facilities to participate and/or vote remotely at the 23rd AGM [(ii) to (iv) through their authorised representatives].
- 6.2 If you wish to participate in the Meeting, you will be able to view a live webcast of the Meeting, pose questions and/or submit your votes in real time whilst the Meeting is in progress.
- 6.3 Kindly follow the steps as set out in **Appendix I** to register for RPV.

**ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING  
("23rd AGM" OR "THE MEETING")**

**Appendix I**

**SECURITIES SERVICES E-PORTAL USER GUIDE**

<b>BEFORE THE 23rd AGM</b>	
<b>(A) Register as a user of Securities Services e-Portal ("e-Portal") [if you are already a registered user, please go straight to (B)]</b>	
<p><b>Step 1</b> - Visit <a href="https://sshsb.net.my/">https://sshsb.net.my/</a>.</p> <p><b>Step 2</b> - Register as a user. You will be prompted to fill in your details and also to upload a copy of your identification card (Front and back separately) or passport.</p> <p><b>Step 3</b> - Wait for a notification email that will be sent within one (1) working day.</p> <p><b>Step 4</b> - Log in to e-Portal and verify your user account within seven (7) days of the notification email.</p>	<p><b>Notes:</b></p> <p>1) This is a <b>ONE-TIME Registration</b>. If you are already a registered user of the e-Portal, you need not register again.</p> <p>2) Your email address is your User ID.</p> <p>3) All users must register latest by <b>Tuesday, 10 December 2024 at 10.00 a.m.</b> as ONE (1) working day is required to process all e-Portal user registrations.</p>
<b>(B) Register for Remote Participation</b>	
<p><b>Step 1</b> - Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p><b>Step 2</b> - Look for "<b>Berjaya Corporation Berhad</b>" under Company Name and "<b>23rd AGM on 12 December 2024 at 10.00 a.m. – Registration for Remote Participation</b>" under Event and click "&gt;" to register for remote participation at the 23rd AGM.</p> <p><b>Step 3</b> - Select whether you are participating as:                      (i) Individual shareholder; or                      (ii) Corporate or authorised representative of a body corporate – key in the body corporate's name and registration number* and click "Submit".</p>	<p><b>Notes:</b></p> <p>1) If you wish to participate remotely at the 23rd AGM, please register for remote participation latest by <b>Thursday, 12 December 2024 at 10:00 a.m.</b></p> <p>2) A copy of your e-Registration for remote participation can be accessed via <b>My Records</b>. (Please refer to the left navigation panel in the e-Portal).</p> <p>3) Your registration will apply to all the <b>Central Depository System ("CDS") account(s)</b> of each individual shareholder/body corporate shareholder that you represent.</p> <p>4) If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate.</p>

## ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")

### SECURITIES SERVICES E-PORTAL USER GUIDE

(C) Submission of e-Proxy Form	
<p><b>Step 1</b> - Log on to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p><b>Step 2</b> - Look for "<b>Berjaya Corporation Berhad</b>" under Company Name and "<b>23rd AGM on 12 December 2024 at 10.00 a.m. – Submission of Proxy Form</b>" under Event and click "&gt;".</p> <p><b>Step 3</b> - Select whether you are submitting the proxy form as                      (i) Individual shareholder or                      (ii) Corporate or authorised representative of a body corporate*</p> <p><b>Step 4</b> - Enter your <b>CDS account number</b> or the body corporate's CDS account number.</p> <p><b>Step 5</b> - Enter the information of your proxy.</p> <p><b>Step 6</b> - Proceed to indicate how your votes are to be cast against each resolution.</p> <p><b>Step 7</b> - Review and confirm your proxy form details before submission.</p>	<p><b>Notes:</b></p> <p>1) Please submit your proxy form no later than <b>10:00 a.m. on Tuesday, 10 December 2024</b> if you wish to appoint proxy to participate on your behalf.</p> <p>2) A copy of your submitted e-Proxy Form can be accessed via My Record.</p> <p>3) You need to submit your e-Proxy Form for every CDS account(s) you have to represent.</p> <p>4) Appointed proxy need not register for remote participation under (B) above but if they are not registered users of the e-Portal, they will need to sign up for a user account under (A) above no later than <b>10.00 a.m. on Friday, 6 December 2024</b>.</p> <p>5) Upon processing the proxy forms, remote participation access will be granted automatically to the proxy instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the AGM.</p> <p>6) Upon verification by the Poll Administrator with the Record of Depositors as at 5 December 2024, you will receive an email advising you if you or your proxy is eligible to participate at the AGM.</p>

*\*For body corporates, the appointed Corporate/Authorised Representative must upload the evidence of his/her authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in one (1) file. The original evidence of authority and its translation thereof, if required, have to be submitted to SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification by **Tuesday, 10 December 2024 at 10.00 a.m.***

# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")

## SECURITIES SERVICES E-PORTAL USER GUIDE

ON THE 23rd AGM DAY (THURSDAY, 12 December 2024 AT 10.00 A.M.)	
<b>(A) Joining the Live Stream Meeting</b>	
<p><b>Step 1</b> - Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p><b>Step 2</b> - Look for "Berjaya Corporation Berhad" under Company Name and "23rd AGM on 12 December 2024 at 10.00 a.m. – Live Stream Meeting" under Event and click "&gt;" to join the 23rd AGM.</p>	<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1) You can start to log in thirty (30) minutes before the commencement of the 23rd AGM, i.e. <b>Thursday, 12 December 2024 at 9.30 a.m.</b></li> <li>2) If you have any questions to raise at the 23rd AGM, you may use the text box to submit your question. The Chairman/ Board/Management/relevant adviser(s) will endeavour to respond to your question during the Meeting.</li> <li>3) The quality of the live streaming is dependent on the stability of the internet connection at the location of the user.</li> </ol>
<b>(B) Remote Online Voting during the 23rd AGM (e-Voting)</b>	
<p><b>Step 1</b> - If you are logged in to the e-Portal and already accessing the Live Stream Meeting, click "<b>Proceed to Vote</b>" under the live stream player</p> <p style="text-align: center;">OR</p> <p>- If you are not logged in yet, log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p>- Look for "<b>Berjaya Corporation Berhad</b>" under Company Name and "<b>23rd AGM on 12 December 2024 at 10.00 a.m. – Remote Voting</b>" under Event and click "&gt;" to remotely cast and submit your votes online for the resolutions tabled at the 23rd AGM.</p> <p><b>Step 2</b> - Cast your votes by clicking on the radio buttons against each resolution and review your casted votes before submitting them.</p> <p><b>Step 3</b> - Upon casting your votes, you will be re-directed automatically to the Live Stream Meeting for the poll result announcement.</p>	<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1) The access to e-Voting will be opened on <b>Thursday, 12 December 2024 at 10.00 a.m.</b></li> <li>2) Your casted votes will apply throughout <b>ALL</b> the CDS accounts you represent as an individual shareholder, corporate/authorised representative and/or proxy.</li> <li>3) Where you are attending as a proxy and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the Form of Proxy.</li> <li>4) The access to e-Voting will be closed ten (10) minutes after the Chairman announces the final ten (10) minutes for voting towards the end of the Meeting after the question and answer session.</li> <li>5) A copy of your submitted e-Voting can be accessed via My Records. (Please refer to the left navigation panel in the e-Portal).</li> </ol>
<b>(C) End of the Remote Participation</b>	
<p>The live streaming of the meeting will end upon the announcement by the Chairman on the closure of the 23rd AGM.</p>	

## **ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING ("23rd AGM" OR "THE MEETING")**

### **Enquiry**

If you have any enquiries prior to the 23rd AGM, please contact the following during office hours from Monday to Friday (9.00 a.m. to 6.00. p.m.) (except public holiday):

### **Registered Office**

Address : Lot 13-01A, Level 13 (East Wing)  
Berjaya Times Square  
No. 1, Jalan Imbi  
55100 Kuala Lumpur  
General Line : 603-2149 1999  
Fax Number : 603-2143 1685  
Email : [cosec@berjaya.com.my](mailto:cosec@berjaya.com.my)

### **The Share Registrar**

Berjaya Registration Services Sdn Bhd  
09-27, Level 9  
Berjaya Times Square  
No. 1, Jalan Imbi  
55100 Kuala Lumpur

Contact person : Cik Suryani Binti Miswan  
Tel : 603-2145 0533  
Fax : 603-2145 9702  
Email : [shareg@berjayareg.com.my](mailto:shareg@berjayareg.com.my)

**OR**

### **e-Services Assistance**

If you have any enquiry relating to Securities Services e-Portal, please contact the following persons during office hours from Monday to Friday from 8.30 a.m. to 12.15 p.m. and 1.15 p.m. to 5.30 p.m. (except public holiday):

### **The Poll Administrator**

SS E Solutions Sdn Bhd

Address : Level 7, Menara Milenium  
Jalan Damanlela  
Pusat Bandar Damansara  
Damansara Heights  
50490 Kuala Lumpur  
General Line : 603-2084 9000  
Email : [eservices@sshsb.com.my](mailto:eservices@sshsb.com.my)

Contact person: Mr Wong Piang Yoong/ Ms Rachel Ou/ En Afiq Aiman/ Ms Jasmine Lim  
Telephone No. : 603-2084 9168/ 603-2084 9161/ 603-2084 9007/ 603-2084 9006