

**NOTICE OF TWENTY-NINTH ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Twenty-Ninth Annual General Meeting ("29<sup>th</sup> AGM" or "Meeting") of MESB Berhad ("MESB" or "the Company") will be held on a fully virtual basis and entirely via remote participation and electronic voting through live streaming and online remote voting using Remote Participation and Electronic Voting facilities via <https://sshsb.net.my/> (Domain registration number with MYNIC: D4A004360) on Monday, 9 December 2024 at 3:00 p.m., to transact the following businesses:-

**As Ordinary Business:**

- To receive the Audited Financial Statements for the financial year ended 30 June 2024 together with the Reports of the Directors and Auditors thereon.
- To approve the payment of Directors' fees for the financial year ending 30 June 2025.
- To approve the payment of Directors' benefits (other than Directors' fees) of up to RM68,000 for the period commencing from the date immediately after this 29<sup>th</sup> AGM until the date of the next Annual General Meeting of the Company.
- To re-elect the following Directors who retire by rotation pursuant to Clause 97 of the Constitution of the Company:-
  - Datuk Wong Sak Kuan
  - Wong Yu Pong
- To re-elect Dr. Norhanim Binti Mat Sari as Director who retires pursuant to Clause 104 of the Constitution of the Company.
- To re-appoint Crowe Malaysia PLT as Auditors of the Company until the conclusion of the next Annual General Meeting of the Company and to authorise the Directors to fix their remuneration.

**As Special Business:**

To consider and if thought fit, pass with or without any modifications, the following resolutions:-

- GENERAL AUTHORITY FOR THE DIRECTORS TO ISSUE AND ALLOT SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016 ("ACT") AND WAIVER OF PRE-EMPTIVE RIGHTS**

"THAT subject always to the Constitution of the Company, the Act, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and the approvals of the relevant governmental/regulatory authorities, where required, the Directors of the Company, be and are hereby authorised and empowered pursuant to Sections 75 and 76 of the Act, to issue and allot new ordinary shares in the Company ("Shares") to such persons, at any time, and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares of the Company (excluding treasury shares) at any point of time ("Mandate") AND THAT the Directors be and also empowered to obtain the approval for the listing and quotation for the additional shares so issued on Bursa Securities AND THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting ("AGM") of the Company held next after the approval was given or at the expiry of the period within which the next AGM is required to be held after the approval was given, whichever is the earlier. THAT pursuant to Section 85 of the Act read together with the Constitution of the Company, approval be given to waive the statutory pre-emptive rights conferred upon the shareholders of the Company AND THAT the Board is exempted from the obligation to offer such new Shares first to the existing shareholders of the Company in respect of the issuance and allotment of new Shares pursuant to the Mandate.

AND FURTHER THAT the new Shares to be issued pursuant to the Mandate, shall upon issuance and allotment, rank pari passu in all respects with the existing shares of the Company, save and except that they shall not be entitled to any dividends, rights, allotments and/or any other forms of distribution that which may be declared, made or paid before the date of allotment of such new Shares."

- PROPOSED RENEWAL OF EXISTING SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE ("PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE")**

"THAT, authority be and is hereby given in line with Paragraph 10.09 of the Main Market Listing Requirements of Bursa Securities, for the Company and/or its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature with the related parties as set out in Section 2.8 of the Circular to Shareholders dated 30 October 2024 which are necessary for the day-to-day operations of the Company and/or its subsidiaries within the ordinary course of business of the Company and/or its subsidiaries, made on an arm's length basis and on normal commercial terms which are those generally available to the public and are not detrimental to the minority shareholders of the Company; AND THAT such authority shall commence immediately upon the passing of this resolution and shall continue to be in force until:-

- the conclusion of the next AGM of the Company following the general meeting at which the ordinary resolution for the Proposed Renewal of Shareholders' Mandate was passed, at which time it shall lapse, unless the authority is renewed by a resolution passed at the next AGM; or
  - the expiration of the period within which the next AGM after that date it is required by law to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
  - revoked or varied by an ordinary resolution passed by the shareholders of the Company at a general meeting,
- whichever is earlier.

AND FURTHER THAT the Directors of the Company be and are hereby authorised to do all acts, deeds and things as they may be deemed fit, necessary, expedient and/or appropriate in order to implement the Proposed Renewal of Shareholders' Mandate with full power to assent to all or any conditions, variations, modifications and/or amendments in any manner as may be required by any relevant authorities or otherwise and to deal with all matters relating thereto and to take all such steps and to execute, sign and deliver for and on behalf of the Company all such documents, agreements, arrangements and/or undertakings, with any party or parties and to carry out any other matters as may be required to implement, finalise and complete, and give full effect to the Proposed Renewal of Shareholders' Mandate in the best interest of the Company."

- PROPOSED RETENTION OF INDEPENDENT NON-EXECUTIVE DIRECTOR**

"THAT approval be and is hereby given to Mr. Lee Kok Heng to be retained as Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting of the Company."

- PROPOSED CHANGE OF NAME OF THE COMPANY FROM "MESB BERHAD" TO "LOTUS CIRCULAR BERHAD" ("PROPOSED CHANGE OF NAME")**

"THAT subject to the approvals of the relevant authorities and/or parties being obtained (where applicable), the name of the Company be and is hereby changed from "MESB Berhad" to "Lotus Circular Berhad" with effect from the date of the Notice of Registration of New Name to be issued by the Companies Commission of Malaysia and that all references in the Constitution of the Company in relation to the name "MESB Berhad", wherever the same may appear, be and is hereby deleted and substituted with "Lotus Circular Berhad".

AND THAT the Directors and/or the Secretary of the Company be and are hereby authorised to take all necessary steps to give effect to the Proposed Change of Name and to carry out all the necessary formalities in effecting the Proposed Change of Name."

- To transact any other business of which due notice shall have been given.

By order of the Board

**KHOO MING SIANG (MAICSA 7034037) (SSM PC NO.: 202208000150)**  
Company Secretary

Petaling Jaya, Selangor Darul Ehsan  
30 October 2024

**Notes:**

- The 29<sup>th</sup> AGM will be conducted on a fully virtual basis through live streaming and online remote voting using Remote Participation and Electronic Voting facilities via the online meeting platform provided by SS E Solutions Sdn. Bhd. at <https://sshsb.net.my/>. Please refer to the Administrative Notes for the 29<sup>th</sup> AGM on the procedures to register, participate and vote remotely via <https://sshsb.net.my/>.
- According to the revised Guidance Note and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 7 April 2022, an online meeting platform located in Malaysia is recognised as the meeting venue and all meeting participants of a fully virtual general meeting are required to participate in the meeting online.
- Members may submit questions relating to resolutions to be tabled at the Meeting to the Board via email to [mesb@mesbhd.com](mailto:mesb@mesbhd.com) no later than 3:00 p.m. on Saturday, 7 December 2024. Alternatively, members may transmit questions to the Board via <https://sshsb.net.my/> platform during the live streaming of the Meeting.
- A member who is entitled to attend and vote at the Meeting shall be entitled to appoint more than one (1) proxy to

**AGENDA**

*Please refer to  
Explanatory Note 1  
Ordinary Resolution 1*

*Ordinary Resolution 2*

*Ordinary Resolution 3  
Ordinary Resolution 4  
Ordinary Resolution 5*

*Ordinary Resolution 6*

*Ordinary Resolution 7*

*Ordinary Resolution 8*

*Ordinary Resolution 9*

*Special Resolution 1*

- attend and vote at the Meeting in his stead. Where a member appoints more than one (1) proxy, the member shall specify the proportion of his shareholdings to be represented by each proxy.
- A proxy may, but need not, be a member of the Company. A member may appoint any person to be his proxy. A proxy appointed to attend and vote at the Meeting shall have the same rights as the member to speak and vote at the Meeting.
- The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under the seal or under the hand of an officer or attorney duly authorised.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("Omnibus Account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds. The appointment of multiple proxies shall not be valid unless the proportion of its shareholdings represented by each proxy is specified.
- Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint not more than two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- The instrument appointing a proxy may be made via hard copy or by electronic means through the following manner and must be deposited not less than forty-eight (48) hours before the time for holding the Meeting or adjourned meeting at which the person named in the appointment proposes to vote:-
  - In hard copy form  
In the case of an appointment made in hard copy form, the Proxy Form must be deposited at the office of the Share Registrar, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damaniale, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Malaysia.
  - By electronic means  
The Proxy Form can be electronically lodged by email to [eservices@sshsb.com.my](mailto:eservices@sshsb.com.my). Kindly refer to the Administrative Notes on the procedures for electronic lodgement of the Proxy Form.
- For the purpose of determining a member who shall be entitled to attend the Meeting, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with Clause 62 of the Constitution of the Company to issue a General Meeting Record of Depositors as at 29 November 2024. Only members whose names appear in the General Meeting Record of Depositors as at 29 November 2024 shall be entitled to attend the Meeting and to speak and vote thereat.
- All the resolutions set out in the Notice of Meeting will be put to vote by poll.

**EXPLANATORY NOTES**

- Item 1 of the Agenda – Audited Financial Statements for the financial year ended 30 June 2024**  
This Agenda is meant for discussion only as the provision of Section 340(1)(a) of the Act does not require formal approval of members for the Audited Financial Statements. Hence, Agenda No. 1 will not be put forward for voting.
- Items 2 and 3 of the Agenda – Directors' fees and benefits**  
Pursuant to Section 230(1) of the Act, the directors' fees and any benefits payable to the directors of a listed company and its subsidiaries shall be approved by the shareholders at a general meeting. In this respect, the Board of Directors is recommending to the shareholders to approve the fees payable to the Directors by the Company and by the Group amounting to RM270,000 for the financial year ending 30 June 2025.  
The proposed fees payable to the Directors by the Company and the Group of up to RM270,000 for the financial year ending 30 June 2025 are calculated based upon their memberships in the Board and Board Committees, and assuming that all Directors will hold office until the next AGM and possible new additions to the Board in the financial year ending 30 June 2025. This resolution is to facilitate payment of Directors' fees on current year basis.  
The estimated Directors' benefits are calculated based on the current Board size and the number of scheduled Board and Committee meetings to be held. This resolution is to facilitate payment of Directors' benefits for the period from the date immediately after this 29<sup>th</sup> AGM until the date of the next AGM of the Company to be held in the year 2025. In the event the proposed amount is insufficient due to more meetings or an enlarged Board size, approval will be sought at the next AGM for such shortfall.
- Items 4 and 5 of the Agenda – Re-election of Directors**  
Clause 97 of the Constitution of the Company provides that one-third (1/3) of the Directors of the Company for the time being or, if their number is not three or a multiple of three, then the number nearest to one-third shall retire from office and be eligible for re-election provided always that all Directors shall retire from office at least once every three (3) years but shall be eligible for re-election.  
Clause 104 of the Constitution of the Company provides that the Directors shall have power at any time, and from time to time, to appoint any person to be a Director, either to fill a casual vacancy or as an addition to the existing Directors. Any Director so appointed shall hold office only until the next following AGM, and shall then be eligible for re-election but shall not be taken into account in determining the number of Directors to retire by rotation at such meeting.  
Following thereto, Datuk Wong Sak Kuan and Mr. Wong Yu Pong will retire pursuant to Clause 97 of the Constitution of the Company whereas Dr. Norhanim Binti Mat Sari will retire pursuant to Clause 104 of the Constitution of the Company (collectively referred to as "the Retiring Directors"). The Retiring Directors being eligible, have offered themselves for re-election at the 29<sup>th</sup> AGM.  
The Board had through the Nomination and Remuneration Committee ("NRC"), assessed the performance and contribution of each of the Retiring Directors including their personality, experience, integrity, competence, time commitment, and fit and propriety to effectively discharge their duties as Directors. Based on the assessment conducted, the Board is satisfied that the aforesaid Directors have devoted sufficient time to carry out their responsibilities throughout their tenure. They also possess relevant qualification, knowledge and experience which complement the Board's competencies.  
The Retiring Directors had abstained from all deliberations and decisions on their respective eligibility to stand for re-election at the Board meeting. The details and profile of the Retiring Directors are provided in the Profile of Directors on pages 44, 45 and 47 of the Company's Annual Report 2024.
- Item 7 of the Agenda – General Authority for the Directors to Issue and Allot Shares pursuant to Sections 75 and 76 of the Act and Waiver of Pre-emptive Rights**  
The Ordinary Resolution 7 proposed under item 7 of the Agenda, is to seek a general mandate for issuance and allotment of shares by the Company pursuant to Sections 75 and 76 of the Act. This Ordinary Resolution, if passed, is to empower the Directors to issue shares in the Company up to an amount not exceeding in total ten per centum (10%) of the total number of issued shares of the Company for such purposes as the Directors consider would be in the interest of the Company. This would avoid any delay and cost involved in convening a general meeting to approve such an issue of shares. This authority, unless revoked or varied by the Company at a general meeting, will expire at the conclusion of the next AGM or the expiration of the period within which the next AGM is required by law to be held, whichever is earlier.  
This general mandate will provide flexibility to the Company for issuance and allotment of shares for any possible fund-raising activities, including but not limited to further placing of shares, for the purpose of funding future investment project(s), working capital, debt settlement/debt repayment, repayment of borrowings and/or acquisition(s).  
The Company had at its Twenty-Eighth AGM held on 6 December 2023 ("28<sup>th</sup> AGM"), obtained a general mandate pursuant to Sections 75 and 76 of the Act from its shareholders, to empower the Directors to issue and allot shares in the Company to such persons, at any time, and upon such terms and conditions and for such purposes, as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed 10% of the total number of issued shares of the Company (excluding treasury shares) at any point of time ("General Mandate"). This General Mandate will expire at the conclusion of the 29<sup>th</sup> AGM.  
Pursuant to Section 85 of the Act and the Constitution of the Company, shareholders have pre-emptive rights to be offered any new shares in the Company which rank equally to the existing issued shares in the Company. This Ordinary Resolution 7, if passed, will exclude the shareholders' pre-emptive right to be offered new shares to be issued by the Company.  
As at the date of this Notice, no new shares in the Company were issued pursuant to the General Mandate granted to the Directors at the 28<sup>th</sup> AGM which will lapse at the conclusion of the 29<sup>th</sup> AGM.
- Item 8 of the Agenda – Proposed Renewal of Shareholders' Mandate**  
The Ordinary Resolution 8 proposed under item 8 of the Agenda, if passed, will provide a renewed mandate for the Company and/or its subsidiaries to enter into recurrent related party transactions of a revenue and/or trading nature pursuant to Paragraph 10.09 of the Main Market Listing Requirements of Bursa Securities. The mandate, unless revoked or varied by the Company at a general meeting, will expire at the next AGM of the Company.  
Please refer to the Circular to Shareholders dated 30 October 2024 for further information.
- Item 9 of the Agenda – Proposed Retention of Independent Non-Executive Director**  
The Ordinary Resolution 9, if passed, will allow Mr. Lee Kok Heng to continue in office as an Independent Non-Executive Director of the Company.  
Mr. Lee Kok Heng was appointed to the Board on 25 November 2015 as an Independent Director. The Board has via the NRC conducted performance evaluation and assessment on Mr. Lee Kok Heng, who would have served the Company for more than nine (9) years as at the date of the 29<sup>th</sup> AGM. The Board and NRC (save for Mr. Lee Kok Heng who has declared his interest and abstained from deliberation and voting) recommended him to continue to act as Independent Non-Executive Director of the Company based on the following justifications:-
  - He fulfills the criteria of an Independent Director as stated in the Main Market Listing Requirements of Bursa Securities, and therefore is able to bring independent and objective judgement to the Board;
  - His experience in the legal domains enable him to provide the Board with a diverse set of experience, expertise, skills and competence;
  - He has been with the Company for more than nine (9) years and therefore understands the Company's business operations which enables him to participate actively and contribute during deliberations and discussions, including at the NRC (as the Chair of the committee), Audit and Risk Management Committee (as a member of the committee) and at the Board meetings; and
  - He has devoted sufficient time and effort in attending the Committee and Board meetings and contributed to informed and balanced decision-making.
 Pursuant to the Malaysian Code on Corporate Governance 2021, the Company will use two-tier voting process in seeking annual shareholders' approval to retain Mr. Lee Kok Heng, who served the Company as an Independent Non-Executive Director beyond nine (9) years.
- Item 10 of the Agenda – Proposed Change of Name**  
The name change reflects a pivotal transformation in the business operations of the MESB group of companies ("MESB Group"), shifting from apparel retail business towards waste recycling business, which has now become the new core business of the MESB Group. Since the conclusion of the acquisitions of key waste recycling subsidiaries, the waste recycling business has contributed over 70% of the MESB Group's profit after tax for the financial year ended 30 June 2024, reflecting its importance as the new core business.  
Please refer to the Circular to Shareholders dated 30 October 2024 for further information.

**Personal Data Privacy:**

By submitting an instrument appointing a proxy(ies) and/or representative(s) to participate and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

## ADMINISTRATIVE NOTES

### ADMINISTRATIVE NOTES FOR THE FULLY VIRTUAL TWENTY-NINTH ANNUAL GENERAL MEETING (“29<sup>TH</sup> AGM” OR “MEETING”) OF MESB BERHAD (“MESB” OR “THE COMPANY”)

Meeting Day, Date	:	Monday, 9 December 2024
Time	:	3.00 p.m.
Online Meeting Platform	:	<a href="https://sshsb.net.my/">https://sshsb.net.my/</a> (Domain registration number with MYNIC: D4A004360)
Depository of Proxy Form	:	The Share Registrar’s Office  Securities Services (Holdings) Sdn. Bhd. Level 7, Menara Milenium, Jalan Damanela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Malaysia  Email : <a href="mailto:eservices@sshsb.com.my">eservices@sshsb.com.my</a>

### REMOTE PARTICIPATION AND ELECTRONIC VOTING (“RPEV”) FACILITIES

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the 29<sup>th</sup> AGM using the RPEV facilities provided by SS E Solutions Sdn. Bhd. (“SSE”) via its SSE Online Portal at <https://sshsb.net.my/>.

A shareholder who has appointed a proxy or attorney or authorised representative to participate at this 29<sup>th</sup> AGM via RPEV facilities must request his/her proxy or attorney or authorised representative to register himself/herself for RPEV facilities at SSE Online Portal at <https://sshsb.net.my/>.

As the 29<sup>th</sup> AGM will be held on a fully virtual meeting, shareholders who are unable to participate in this 29<sup>th</sup> AGM via RPEV facilities may also appoint the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

### ENTITLEMENT TO PARTICIPATE AND VOTE AT THE 29<sup>TH</sup> AGM

In respect of deposited securities, only members whose names appear in the Record of Depositors on **29 November 2024** (29<sup>th</sup> AGM Record of Depositors) shall be eligible to participate in the 29<sup>th</sup> AGM or to appoint proxy(ies) to participate and/or vote on his/her behalf.



## Administrative Notes (Cont'd)

### PROXY FORM(S)

Shareholders who are unable to participate in our 29<sup>th</sup> AGM are encouraged to appoint the Chairman of the Meeting as your proxy and indicate the voting instructions in the Proxy Form.

Please take note that you **must** complete the Proxy Form for the 29<sup>th</sup> AGM should you wish to appoint proxy(ies).

Please deposit your Proxy Form at the Share Registrar's office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Malaysia or email to [eservices@sshbs.com.my](mailto:eservices@sshbs.com.my) not less than forty-eight (48) hours before the time for holding the meeting or any adjournment thereof.

### POLL VOTING

The voting at the 29<sup>th</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The poll will be conducted by way of electronic voting ("e-voting"). Poll Administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll, respectively.

Access to e-voting will be opened from the commencement of the 29<sup>th</sup> AGM until the end of the voting session which will be announced by the Chairman of the 29<sup>th</sup> AGM. Upon completion of the voting session, the Independent Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

#### 1. **REMOTE PARTICIPATION AND E-VOTING FACILITIES**

- (i) Only members whose names appear on the General Meeting Record of Depositors as at **29 November 2024** shall be eligible to participate and vote at the 29<sup>th</sup> AGM or appoint proxy(ies) to participate and/or vote on his/her behalf.
- (ii) Members who wish to participate at the 29<sup>th</sup> AGM are required to register as a user in SSE Online Portal as well as register for the remote participation via <https://sshbs.net.my/>.
- (iii) SSE Online Portal is an online platform that allows both individual shareholders and body corporate shareholders, through their appointed representatives to:-
  - (a) Submit proxy form electronically - paperless submission
  - (b) Register for RPEV at meetings
  - (c) Participate in meetings remotely via live streaming
  - (d) Vote online remotely on resolutions tabled at meetings

## Administrative Notes (Cont'd)

### POLL VOTING (CONT'D)

#### 2. **SECURITIES SERVICES E-PORTAL USER GUIDE**

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the 29<sup>th</sup> AGM remotely using the RPEV facilities are to follow the requirements and procedures as summarised below:-

<b>(A) Register as a user of Securities Services e-Portal (“SSEp”)</b>	
<p><b>Step 1:</b> Visit <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> to register as a user (registration is free). Please click on “<b>Sign Up</b>” to begin. You will be prompted to fill in your details and also to upload a copy of your MyKad (front and back separately) or passport.</p> <p><b>Step 2:</b> A notification email will be sent to you within one (1) working day. Please verify your user account within seven (7) days of the notification email and log in.</p> <p>(Note: Your email address is your User ID)</p>	<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. This is a <b>ONE-TIME Registration</b>. If you are already a registered user of SSEp, you need not register again and may proceed to either (B) or (C) below.</li> <li>2. To register for remote participation at the 29<sup>th</sup> AGM under (B) below, please sign up for a user account <b>latest by Thursday, 5 December 2024</b>.</li> <li>3. To submit e-Proxy Form under (C) below, please sign up for a user account <b>latest by Thursday, 5 December 2024</b>, failing which you may only be able to submit the hard copy proxy form.</li> </ol>
<b>(B) Registration for Remote Participation</b>	
<p><b>Step 1:</b> Log on to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p><b>Step 2:</b> Select “<b>MESB Berhad 29<sup>th</sup> AGM on 9 December 2024 at 3.00 p.m. - Registration for Remote Participation</b>” under Event tab and click “&gt;”.</p> <p><b>Step 3:</b> Select whether you are participating as <b>(1) Individual Shareholder;</b> or <b>(2) Corporate or Authorised Representative of a body corporate<sup>1</sup>,</b> and click “<b>Submit</b>”.</p>	<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. If you wish to participate remotely at the 29<sup>th</sup> AGM, please register for remote participation <b>latest by Saturday, 7 December 2024, 3.00 p.m.</b></li> <li>2. A copy of your eRegistration for remote participation can be accessed via My Records.</li> <li>3. Your registration will apply to all the CDS account(s) of each individual shareholder/body corporate shareholder that you represent. If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate.</li> </ol>

## Administrative Notes (Cont'd)

### POLL VOTING (CONT'D)

#### 2. **SECURITIES SERVICES E-PORTAL USER GUIDE (CONT'D)**

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the 29<sup>th</sup> AGM remotely using the RPEV facilities are to follow the requirements and procedures as summarised below:- (Cont'd)

<b>(C) Submission of e-Proxy Form</b>	
<p><b>Step 1:</b> Log on to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered User ID (email address) and password.</p> <p><b>Step 2:</b> Select “<b>MESB Berhad 29<sup>th</sup> AGM on 9 December 2024 at 3.00 p.m. - Submission of Proxy Form</b>” under Event tab and click “&gt;”.</p> <p><b>Step 3:</b> Select whether you are submitting the proxy form as <b>(1) Individual Shareholder</b>; or <b>(2) Corporate or Authorised Representative of a body corporate<sup>1</sup></b>.</p> <p><b>Step 4:</b> Enter your <b>CDS account number</b> or the body corporate’s CDS account number.</p> <p><b>Step 5:</b> Enter the information of your proxy(ies) and the proportion of securities to be represented by your proxy(ies).</p> <p><b>Step 6:</b> Proceed to indicate how your votes are to be cast for the resolutions.</p> <p><b>Step 7:</b> Review and confirm your proxy form details before submission.</p>	<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Please submit your proxy form <b>latest by Saturday, 7 December 2024, 3.00 p.m.</b> if you wish to appoint proxy(ies) to participate on your behalf.</li> <li>2. You are strongly encouraged to appoint the Chairman of the meeting as your proxy if you are not able to participate remotely.</li> <li>3. A copy of your submitted e-Proxy Form can be accessed via My Records.</li> <li>4. You need to submit your e-Proxy Form for <b>every CDS account(s)</b> you have or represent.</li> <li>5. <b>Appointed proxies need not register for remote participation under (B) above but are required to be registered users of SSeP by Thursday, 5 December 2024. Please notify your proxy(ies) accordingly.</b></li> <li>6. Upon processing the proxy forms, remote participation access will be granted to the proxy(ies) instead of the shareholder, provided that the proxy(ies) must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the 29<sup>th</sup> AGM.</li> <li>7. Upon verification by SS E Solutions Sdn. Bhd. with the General Meeting Record of Depositors as at <b>29 November 2024</b>, you will receive an email advising you if your registration for remote participation/ submission of e-Proxy Form is approved or rejected.</li> </ol>

<sup>1</sup> For body corporates, the appointed Corporate/Authorised Representative must upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). Any document that are not in English or Bahasa Malaysia must be accompanied by a certified translation in English in one (1) file. The original evidence of authority and translation thereof, if required, have to be submitted to the Share Registrar at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Malaysia for verification before the registration closing date and time.

## Administrative Notes (Cont'd)

### POLL VOTING (CONT'D)

#### 2. SECURITIES SERVICES E-PORTAL USER GUIDE (CONT'D)

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the 29<sup>th</sup> AGM remotely using the RPEV facilities are to follow the requirements and procedures as summarised below:- (Cont'd)

#### ON THE 29<sup>th</sup> AGM DAY (MONDAY, 9 DECEMBER 2024 @ 3.00 P.M.)

##### (A) Joining the Live Stream Meeting

**Step 1:**

Log on to <https://sshsb.net.my/> with your registered User ID (email address) and password.

**Step 2:**

Select “**MESB Berhad 29<sup>th</sup> AGM on 9 December 2024 at 3.00 p.m. - Live Stream Meeting**” under Event tab and click “>” to join the 29<sup>th</sup> AGM.

**Notes:**

1. You can start to log in at any time from 2.30 p.m., i.e. 30 minutes before the commencement of the 29<sup>th</sup> AGM.
2. If you have any questions that you wish to raise, please use the text box to submit your question. The Board/Management will endeavour to respond to your question during the 29<sup>th</sup> AGM.
3. Quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

##### (B) Remote Online Voting during the 29<sup>th</sup> AGM

If you are already accessing the Live Stream Meeting, click “**Proceed to Vote**” under the live stream player;

OR

If you are not accessing from the Live Stream Meeting and have just logged in to the e-Portal, select “**MESB Berhad 29<sup>th</sup> AGM on 9 December 2024 at 3.00 p.m. - Remote Voting**” under Event tab and click “>” to remotely cast and submit votes online for the resolutions tabled at the 29<sup>th</sup> AGM.

**Step 1:**

Cast your votes by clicking on the radio buttons for the resolutions and review your votes cast and submit the votes.

**Step 2:**

Upon casting your votes, you will be redirected automatically to the Live Stream Meeting or you may rejoin the Live Stream Meeting for the poll result announcement, (Please refer to Step 2 under “(A) Joining the Live Stream Meeting” above).

**Notes:**

1. Access to e-voting will be opened on the abovementioned date and time.
2. Your votes cast will apply throughout **ALL** the CDS accounts you represent as an individual shareholder, corporate/ authorised representative and proxy.
3. If you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be cast, we will take the shareholder’s indicated votes in the proxy form.
4. Access to e-voting will close when the Chairman announces the closing of the voting at the 29<sup>th</sup> AGM.
5. A copy of your submitted e-voting can be accessed via My Records.

##### (C) End of Remote Participation

The live streaming will end upon the announcement by the Chairman on the closure of the 29<sup>th</sup> AGM.



## Administrative Notes (Cont'd)

### POLL VOTING (CONT'D)

#### 2. **SECURITIES SERVICES E-PORTAL USER GUIDE (CONT'D)**

Notes to users of the RPEV facilities:-

- The quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection at the location of the user and the device of the user.
- Users are advised to afford ample time to complete the log in process in advance of the meeting.
- In the event you encounter any issues with logging-in, connection to live streamed meeting or online voting on the meeting day, kindly call +603 2084 9000 and email to [eservices@sshbs.com.my](mailto:eservices@sshbs.com.my) for assistance.
- Member(s)/proxy(ies)/corporate representative(s)/attorney(s) are encouraged to register as a user with SSE Online Portal latest by Thursday, 5 December 2024. The user registration is open from 30 October 2024.

### APPOINTMENT OF PROXY(IES)/CORPORATE REPRESENTATIVE(S)/ATTORNEY(S)

A member who has appointed a proxy(ies)/authorised representative(s)/attorney(s) to participate in the 29<sup>th</sup> AGM via RPEV facilities must request his/her proxy(ies)/authorised representative(s)/attorney(s) to register himself/herself for RPEV facilities via SSE Online Portal at <https://sshbs.net.my/>.

### NO DOOR GIFTS OR FOOD VOUCHERS

There will be no distribution of door gifts and food vouchers during the 29<sup>th</sup> AGM as the meeting is conducted on a fully virtual basis.

### NO RECORDING OR PHOTOGRAPHY

By participating in the 29<sup>th</sup> AGM, you agree that no part of the 29<sup>th</sup> AGM proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronic, photocopying, recording or otherwise without the prior written consent of the Company. The Company reserves the right to take appropriate legal actions against anyone who violates this rule.

### ENQUIRY

If you have any enquiry(ies) relating to the 29<sup>th</sup> AGM, Administrative Notes for the fully virtual 29<sup>th</sup> AGM, RPEV facilities or encounter issues with the login, steps to connect to live streaming and online voting, you may send them in advance or contact the following during office hours from Mondays to Fridays (except for public holidays):-

#### **For Agenda of the 29<sup>th</sup> AGM related:**

Email : [mesb@mesbbhd.com](mailto:mesb@mesbbhd.com)

If you have any enquiry relating to Securities Services e-Portal or proxy appointment prior to the 29<sup>th</sup> AGM, please contact the following persons from Mondays to Fridays (except public holidays) during office hours (8.30 a.m. to 12.15 p.m. and 1.15 p.m. to 5.30 p.m.).

Mr. Wong Piang Yoong	:	+603-2084 9168
Puan Norhaslilwati	:	+603-2084 9163
Ms. Rachel Ou	:	+603-2084 9161
En. Afiq Aiman	:	+603-2084 9007
Email address	:	<a href="mailto:eservices@sshbs.com.my">eservices@sshbs.com.my</a>