

#### SWIFT HAULAGE BERHAD

[Registration No. 200001030627 (533234-V)]

#### NOTICE OF THE EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Extraordinary General Meeting ("EGM") of SWIFT HAULAGE BERHAD ("Company") will be conducted virtually at the broadcast venue at Board Room, Suite 8.02, Level 8, Intan Millennium Square 2, No. 88, Jalan Batai Laut 4, Taman Intan, 41300 Klang, Selangor Darul Ehsan on Monday, 21 October 2024 at 10:00 a.m. or at any adjournment thereof, for the following purposes:-

**AGENDA** To consider and, if thought fit, with or without modifications, to pass the following Special Resolution:

#### SPECIAL RESOLUTION 1

Special Resolution

PROPOSED AMENDMENT TO THE CONSTITUTION OF THE COMPANY ("PROPOSED AMENDMENT")

"RESOLVED THAT approval be and is hereby given to amend and modify the existing Constitution in the form and manner as set out in Appendix II of the Circular to Shareholders dated 27 September 2024.

Also RESOLVED THAT the Directors be and are hereby authorised to do or procure to be done all such acts, deeds and things as are necessary and/or expedient in order to give full effect to the Proposed Amendment with full powers to assent to any conditions, modifications and/or amendments as may be required by any relevant authorities."

[Please refer to the Explanatory Note]

#### BY ORDER OF THE BOARD

CHUA SIEW CHUAN (MAICSA 0777689) (SSM PC No.: 201908002648) LIM LIH CHAU (LS0010105) (SSM PC NO.: 201908001454) **Company Secretaries** 

Kuala Lumpur

27 September 2024

#### Notes:

2.

- The Broadcast Venue, which is the main venue of the Meeting is strictly for the purpose of complying with Section 327(2) of the Act and Clause 18.4(a) of the Company's Constitution, which require the Chairman to be present at the main venue of the Meeting. No shareholders/ proxies/corporate representatives will be physically present at Broadcast Venue on the day of the Meeting.
  - With the RPV facilities, the members, proxies and/or corporate representatives are strongly encouraged to exercise your right to participate (including to pose questions to the Chairman, Board of Directors or Management) and vote at the Meeting. As guided by the Securities Commission Malaysia's Guidance Note and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers as revised, the right to speak is not limited to verbal communication only but includes other modes of expression. Therefore, all members, proxies and/or corporate representatives shall communicate with the main venue of the Meeting via real time submission of typed texts through a text box within the online platform during the live streaming of the Meeting as the primary mode of communication. In the event of any technical glitch in this primary mode of communication, members, proxies or
  - Corporate representatives may email their questions to <u>eservices@sshsb.com.my</u> during the Meeting. The questions and/or remarks submitted by the members, proxies and/or corporate representatives will be broadcasted and responded by the Chairman, Board of Directors and/or Management during the Meeting. In respect of deposited securities, only members whose names appear in the Record of
- Depositors on 14 October 2024 ("General Meeting Record of Depositors") shall be eligible to attend, speak and vote at the Meeting or appoint proxy(ies) to attend, participate, speak and vote in his stead. 3. A member entitled to attend and vote at the Meeting, may appoint more than one (1) proxy to attend and vote in his stead. Where a member appoints more than one (1) proxy to attend, participate, speak and vote at the same Meeting, the appointments shall be invalid unless the
  - of the shareholdings to be represented by each proxy is specified. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the Meeting of the Company shall have the same rights as the member to attend, participate, speak and vote at the Meeting.
- Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of 4. the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee 5. may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be in writing under the hand of the member or of his attorney duly authorised in writing or, if the member is a corporation, shall either be executed under the Corporation's common seal or under the hand of an officer or attorney 6. duly authorised.
- 7. The instrument appointing a proxy must be deposited at the Registered Office of the Company at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan or submit the Form of Proxy electronically via Securities Services e-Portal at <a href="https://sshsb.net.my">https://sshsb.net.my</a> or email to <a href="https://sshsb.net.my">eservices@sshsb.com.my</a>, not later than forty-eight (48) hours before the time set for holding the meeting.

Please refer to the Administrative Guide for the EGM of the Company that is available for download at www.swiftlogistics.com.my for further details.

# **Explanatory Note**

The Special Resolution, if passed, will remove the maximum number of Directors in the Company. Proposed Amendment will take effect once the Special Resolution is passed by a majority of not less than 75% of such members who are entitled to vote in person or by proxy at the EGM.

Please refer to Circular to Shareholders dated 27 September 2024 for more information.

Personal Data Privacy: By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at the EGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the

EGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/ or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

# ADMINISTRATIVE GUIDE



#### WHAT IS Securities Services e-Portal?

Securities Services e-Portal is an online platform that will allow both individual shareholders and body corporate shareholders through their appointed representatives, to -

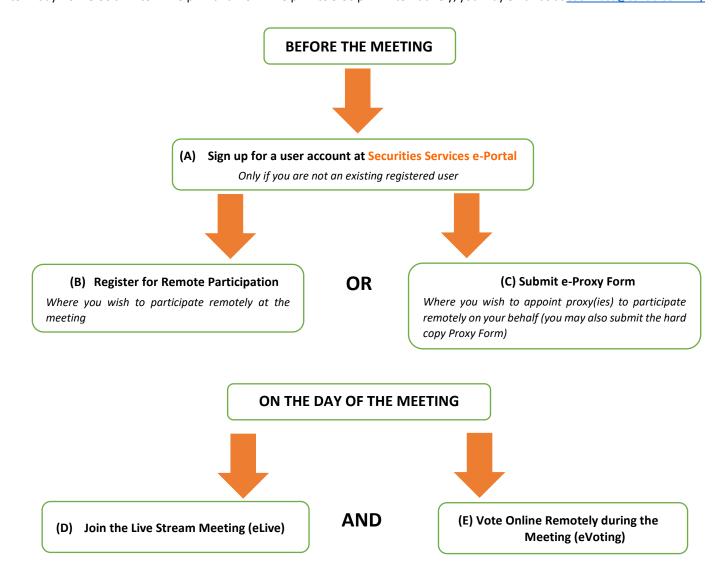
- Submit proxy form electronically paperless submission
- Register for remote participation and voting at meetings
- Participate in meetings remotely via live streaming
- Vote online remotely on resolution(s) tabled at meetings (referred to as "e-Services")

The usage of the e-Portal is dependent on the engagement of the relevant e-Services by Swift Haulage Berhad and is by no means a guarantee of availability of use, unless we are so engaged to provide. All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.

Please note that the e-Portal is best viewed on the latest versions of Chrome, Firefox, Edge and Safari.

#### **REQUIRE ASSISTANCE?**

Please contact Mr. Wong Piang Yoong (DID: +603 2084 9168) or Ms. Rachel Ou (DID: +603 2084 9161) or Ms. Jasmine Lim (DID: +603 2084 9006) or our general line (DID: +603 2084 9000) to request for e-Services Assistance during our office hours on Monday to Friday from 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m. Alternatively, you may email us at <a href="mailto:eservices@sshsb.com.my">eservices@sshsb.com.my</a>.



#### **BEFORE THE MEETING**

# (A) Sign up for a user account at Securities Services e-Portal

- Step 1 Visit https://sshsb.net.my/
- Step 2 Sign up for a user account
- Step 3 Wait for our notification email that will be sent within one (1) working day
- Step 4 Verify your user account within seven (7) days of the notification email and log in
- This is a ONE-TIME registration. If you already have a user account, you need not register again.
- Your email address is your User ID.
  - Please proceed to either (B) or (C) below once you are a registered user.

## **ALL SHAREHOLDERS MUST REGISTER AS A USER BY 17 OCTOBER 2024**

# (B) Register for Remote Participation

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Meeting Date and Time	Registration for Remote Participation Closing Date and Time
Monday, 21 October 2024 at 10:00 a.m.	Saturday, 19 October 2024 at 10:00 a.m.

- Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered email and password.
- Look for <u>Swift Haulage Berhad</u> under Company Name and <u>EGM on 21 October 2024 at 10:00 a.m. Registration for Remote <u>Participation</u> under Event and click ">" to register for remote participation at the meeting.</u>

### Step 1 Check if you are attending as -

- Individual shareholder
- Corporate or authorised representative of a body corporate

For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The <u>original</u> evidence of authority and translation thereof, if required, have to be submitted to the Registered Office at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the registration closing date and time above.

# Step 2 Submit your registration.

- A copy of your e-Registration for remote participation can be accessed via My Records (refer to the left navigation panel).
- Your registration will apply to all the CDS account(s) of each individual shareholder / body corporate shareholder that you represent. If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate.
- As the meeting will be conducted on a virtual basis, we highly encourage all shareholders to remotely participate and vote at the meeting, failing which, please appoint the Chairman of the meeting as proxy or your own proxy(ies) to represent you.

## (C) Submit e-Proxy Form

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Meeting Date and Time	Proxy Form Submission Closing Date and Time
Monday, 21 October 2024 at 10:00 a.m.	Saturday, 19 October 2024 at 10:00 a.m.

- Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered email and password.
- Look for <u>Swift Haulage Berhad</u> under Company Name and <u>EGM on 21 October 2024 at 10:00 a.m. Submission of Proxy Form</u> under Event and click ">" to submit your proxy forms online for the meeting by the submission closing date and time above.

#### Step 1 Check if you are submitting the proxy form as -

- Individual shareholder
- Corporate or authorised representative of a body corporate For body corporates, the appointed corporate/authorised representative is to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The <u>original</u> evidence of authority and translation thereof, if required, have to be submitted to the Registered Office at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara,

- Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the proxy form submission closing date and time above .
- Step 2 Enter your CDS account number or the body corporate's CDS account number and corresponding number of securities. Then enter the information of your proxy(ies) and the securities to be represented by your proxy(ies).
  - You may appoint the Chairman of the meeting as your proxy where you are not able to participate remotely.
- Step 3 Proceed to indicate how your votes are to be casted against each resolution.
- Step 4 Review and confirm your proxy form details before submission.
- A copy of your submitted e-Proxy Form can be accessed via My Records (refer to the left navigation panel).
- You need to submit your e-Proxy Form for every CDS account(s) you have or represent.

#### **PROXIES**

All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will need to register as Users of the e-Portal under (A) above by 17 OCTOBER 2024. PLEASE NOTIFY YOUR PROXY(IES) ACCORDINGLY. Upon processing the proxy forms, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the meeting as the meeting will be conducted on a virtual basis.

## ON THE DAY OF THE MEETING

Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered email and password		
(D) Join the Live Stream Meeting (eLive)		
Meeting Date and Time	eLive Access Date and Time	
Monday, 21 October 2024 at 10:00 a.m.	Monday, 21 October 2024 at 09:30 a.m.	

- Look for <u>Swift Haulage Berhad</u> under Company Name and <u>EGM on 21 October 2024 at 10:00 a.m. Live Stream Meeting</u> under Event and click ">" to join the meeting.
- The access to the live stream meeting will open on the abovementioned date and time.
- If you have any questions to raise, you may use the text box to transmit your question. The Chairman/Board/ Management/relevant adviser(s) will endeavour to broadcast your question and their answer during the meeting. Do take note that the quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

(E) Vote Online Remotely during the Meeting (eVoting)		
Meeting Date and Time	eVoting Access Date and Time	
Monday, 21 October 2024 at 10:00 a.m.	Monday, 21 October 2024 at 10:00 a.m.	

- If you are already accessing the Live Stream Meeting, click **Proceed to Vote** under the live stream player.

  OR
- If you are not accessing from the Live Stream Meeting and have just logged in to the e-Portal, look for <u>Swift Haulage Berhad</u> under Company Name and <u>EGM on 21 October 2024 at 10:00 a.m. Remote Voting</u> under Event and click ">" to remotely cast and submit the votes online for the resolutions tabled at the meeting.
- Step 1 Cast your votes by clicking on the radio buttons against each resolution.
- Step 2 Review your casted votes and confirm and submit the votes.
- The access to eVoting will open on the abovementioned date and time.
- Your votes casted will apply throughout <u>all</u> the CDS accounts you represent as an individual shareholder, corporate / authorised representative and proxy. Where you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the proxy form.
- The access to eVoting will close as directed by the Chairman of the meeting.
- A copy of your submitted e-Voting can be accessed via My Records (refer to the left navigation panel).