

## NOTICE OF THIRD ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that the Third Annual General Meeting ("3rd AGM" or "Meeting") of SUNVIEW GROUP BERHAD ("Sunview" or "the Company") will be held virtually and entirely via remote participation and electronic voting via online meeting platform at <https://investor.boardroomlimited.com> from the Broadcast Venue at Level 12, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan on Thursday, 26 September 2024 at 11:00 a.m. or at any adjournment thereof, to transact the following businesses:-

### A G E N D A

**AS ORDINARY BUSINESS:**

1. To receive the Audited Financial Statements for the financial year ended 31 March 2024 together with the Reports of the Directors and Auditors thereon.
2. To approve the payment of Directors' fees and/or benefits of up to RM600,000.00 for the period commencing from the date immediately after the 3rd AGM until the date of the next Annual General Meeting ("AGM") of the Company.
3. To re-elect the following Directors who retire by rotation pursuant to Clause 89 of the Company's Constitution:-
  - i. En. Zulkifly Bin Zakaria
  - ii. Mr. Khoo Kah Kheng
  - iii. Pn. Norashikin Binti Abdul Rani
4. To re-appoint Tilly Monteiro Heng PLT as Auditors of the Company until the conclusion of the next AGM and to authorise the Directors to fix their remuneration.

Please refer to  
**Explanatory Note 1**

**Ordinary Resolution 1**

**Ordinary Resolution 2**  
**Ordinary Resolution 3**  
**Ordinary Resolution 4**  
**Ordinary Resolution 5**

**AS SPECIAL BUSINESS:**

To consider and if thought fit, pass with or without any modifications, the following resolutions:-

5. **GENERAL AUTHORITY FOR THE DIRECTORS TO ISSUE AND ALLOT SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016 ("ACT")**  
 "THAT subject always to the Constitution of the Company, the Act, the ACE Market Listing Requirements ("Listing Requirements") of Bursa Malaysia Securities Berhad ("Bursa Securities") and the approvals of the relevant governmental/ regulatory authorities, where required, the Directors of the Company, be and are hereby authorised and empowered pursuant to Sections 75 and 76 of the Act, to issue and allot new ordinary shares in the Company ("Shares") to such persons, at any time, and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares of the Company (excluding treasury shares, if any) at any point in time ("the Mandate") AND THAT the Directors be and also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Securities AND THAT such authority shall continue in force until the conclusion of the next Annual General Meeting ("AGM") of the Company held next after the approval was given or at the expiry of the period within which the next AGM is required to be held after the approval was given, whichever is earlier.  
 AND THAT the new Shares to be issued pursuant to the Mandate, shall, upon issuance and allotment, rank pari passu in all respects with the existing shares of the Company, save and except that they shall not be entitled to any dividends, rights, allotments and/ or any other forms of distribution that which may be declared, made or paid before the date of allotment of such new Shares."

**Ordinary Resolution 6**

6. To transact any other business of which due notice shall have been given.

By Order of the Board

**TEA SOR HUA (MACS 01324) (CCM PC No.: 201908001272)**

**LEE XIANG YEE (MAICSA 7068124) (CCM PC No.: 202408000609)**

**OOI YOONG SHAN (MIA 48265) (CCM PC No.: 202308000192)**

Company Secretaries

Petaling Jaya, Selangor Darul Ehsan

31 July 2024

**Notes:**

- a) A member who is entitled to attend, participate, speak and vote at the Meeting shall be entitled to appoint more than one (1) proxy to attend, participate, speak and vote at the Meeting in his/her stead. Where a member appoints more than one (1) proxy, he/she shall specify the proportion of his/her shareholdings to be represented by each proxy.
- b) A proxy may, but need not, be a member of the Company. A proxy appointed to attend and vote at the Meeting shall have the same rights as the member to speak and vote at the Meeting.
- c) The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or signed by an officer or attorney duly authorised.
- d) Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- e) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. The appointment of multiple proxies shall not be valid unless the proportion of its shareholdings represented by each proxy is specified.
- f) To be valid, the instrument appointing a proxy may be made in a hard copy form or by an electronic form in the following manner and must be received by the Company not less than forty-eight (48) hours before the time for holding the Meeting or adjourned meeting: -
  - (i) In hard copy form  
 In the case of an appointment made in hard copy form, the Proxy Form must be deposited at the Company's Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
  - (ii) By electronic form  
 The Proxy Form can be electronically submitted via e-mail to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) (for Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee only) or submitted via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com>.
- g) For the purpose of determining a member who shall be entitled to attend the Meeting, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with Clause 65 of the Company's Constitution to issue a General Meeting Record of Depositors as at 19 September 2024. Only members whose names appear in the General Meeting Record of Depositors as at 19 September 2024 shall be regarded as members and entitled to attend, participate, speak and vote at the Meeting.
- h) All the resolutions as set out in this Notice of Meeting will be put to vote by poll.
- i) The members are advised to refer to the Administrative Notes on the registration process for the Meeting.
- j) The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be present at the main venue of the Meeting and in accordance with Clause 62 of the Company's Constitution. Members or proxies WILL NOT BE ALLOWED to attend the Meeting in person at the Broadcast Venue on the day of the Meeting. Members are advised to refer to the Administrative Notes on the registration and voting process for the Meeting.
- k) Kindly check Bursa Securities' and Company's website at <https://sunview.com.my/> for the latest updates on the status of the Meeting.

**EXPLANATORY NOTES TO ORDINARY AND SPECIAL BUSINESS**

1. **Item 1 of the Agenda – Audited Financial Statements for the financial year ended 31 March 2024**  
 The Agenda is meant for discussion only as the provision of Section 340(1)(a) of the Act does not require the formal approval of the shareholders for the Audited Financial Statements. Hence, this Agenda is not put forward for voting.
2. **Item 2 of the Agenda – Directors' Fees and Benefits**  
 Pursuant to Section 230(1) of the Act, the directors' fees and any benefits payable to the directors of a listed company and its subsidiaries shall be approved by the shareholders at a general meeting. This resolution is to facilitate payment of Directors' fees and benefits for the period commencing from the date immediately after the 3rd AGM until the date of the next AGM of the Company.  
 In the event the proposed amount is insufficient due to more meetings or an enlarged Board size, approval will be sought at the next AGM for such shortfall.
3. **Item 3 of the Agenda – Re-election of Directors**  
 Clause 89 of the Company's Constitution provides that one-third (1/3) of the Directors of the Company for the time being or if their number is not three (3) or a multiple of three (3), then the number nearest to one-third (1/3) shall retire from office and be eligible for re-election PROVIDED ALWAYS that all Directors shall retire from office at least once every three (3) years but shall be eligible for re-election. Hence, three (3) out of eight (8) Directors of the Company are to retire in accordance with Clause 89 of the Company's Constitution.  
 Following thereto, En. Zulkifly Bin Zakaria, Mr. Khoo Kah Kheng and Pn. Norashikin Binti Abdul Rani will retire by rotation pursuant to Clause 89 of the Company's Constitution (collectively referred to as "Retiring Directors"). The Retiring Directors being eligible, have offered themselves for re-election at the 3rd AGM.  
 The Board has endorsed the Nomination Committee's recommendation to seek shareholders' approval to re-elect the Retiring Directors as they possess the required skill sets to facilitate and contribute to the Board's effectiveness and value.  
 The Retiring Directors had abstained from all deliberations and decisions on their own eligibility to stand for re-election at the Board meeting.  
 The details and profiles of the Retiring Directors are provided in the Company's Annual Report 2024.
4. **Item 5 of the Agenda – General Authority for the Directors to issue and allot shares pursuant to Sections 75 and 76 of the Act**  
 The Company had at its Second AGM held on 26 September 2023 ("2nd AGM"), obtained a general mandate pursuant to Sections 75 and 76 of the Act from its shareholders, to empower the Directors to issue and allot shares in the Company to such persons, at any time, and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares of the Company (excluding treasury shares) at any point of time.  
 The Ordinary Resolution 6 proposed under item 5 of the Agenda, is a renewal of the general mandate for issuance and allotment of shares by the Company pursuant to Sections 75 and 76 of the Act. This Ordinary Resolution, if passed, will empower the Directors to issue and allot new shares in the Company up to an amount not exceeding in total 10% of the total number of issued shares of the Company (10% General Mandate) for such purposes as the Directors consider would be in the interest of the Company. This would avoid any delay and cost involved in convening at a general meeting to approve such an issue of shares. This authority, unless revoked or varied by the Company at a general meeting, will expire at the conclusion of the next AGM or the expiration of the period within which the next AGM is required by law to be held, whichever is earlier.  
 This general mandate will provide flexibility to the Company for issuance and allotment of shares for any possible fund raising activities, including but not limited to further placing of shares, for the purpose of funding future investment project(s), working capital and/or acquisition(s).  
 The Company had undertaken a private placement exercise pursuant to the general mandate granted to the Directors at the 2nd AGM ("Private Placement"). As at the date of this Notice, the Company had issued a total of 46,800,000 new ordinary shares under the Private Placement and raised total proceeds of RM29,853,473.10. The details of utilisation of proceeds from the Private Placement were as follows:-

Details of Utilisation	Amount of Proceeds RM'000	Amount Utilised RM'000	Amount Unutilised RM'000
Working capital for Engineering, Procurement, Construction and Commissioning ("EPCC") projects	29,453	(29,453)	-
Estimated expenses in relation to the Proposed Private Placement	400	(400)	-
<b>Total gross proceeds raised</b>	<b>29,853</b>	<b>(29,853)</b>	<b>-</b>

# Administrative Notes For The Virtual 3<sup>rd</sup> Annual General Meeting (“AGM”)

DAY AND DATE	TIME	BROADCAST VENUE
Thursday, 26 September 2024	11:00 a.m.	12 <sup>th</sup> Floor, Menara Symphony, No.5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.

## 1. VIRTUAL MEETING

The AGM will be conducted virtually by way of live streaming and online remote voting using the Remote Participation and Electronic Voting facilities (“RPEV”) to be provided by the Company’s Share Registrar, Boardroom Share Registrars Sdn. Bhd. (“Boardroom”)

Only members whose names appear in the Record of Depositors as at 19 September 2024 (General Meeting Record of Depositors) shall be eligible to participate in the virtual AGM or appoint proxy(ies) to participate on his/her behalf. No members or proxy(ies) shall be allowed to be physically present at the Broadcast Venue.

The quality of connection to the live webcast is dependent on the bandwidth and stability of the internet connection at the location and the device used by the participants.

## 2. REMOTE PARTICIPATION AND ELECTRONIC VOTING FACILITIES

The RPEV is available to (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees (“Members”).

With the RPEV, Members may exercise their rights to participate (including to pose questions to the Company) and vote remotely at the AGM. Alternatively, Members may also appoint proxy(ies) or the Chairman of the AGM as their proxy to attend and vote on their behalf at the AGM.

Members and proxies who wish to participate at the AGM via RPEV, kindly follow the steps below to register your participation:

ADMINISTRATIVE NOTES FOR THE VIRTUAL 3RD ANNUAL GENERAL MEETING (“AGM”) (CONTINUED)

2. REMOTE PARTICIPATION AND ELECTRONIC VOTING FACILITIES (CONTINUED)

<b>BEFORE THE DAY OF THE AGM</b>					
<b>Step 1: Register Online with Boardroom Smart Investor Portal (“BSIP”)</b>					
<p><i>Note: This is a one-time registration. If you have already signed up with BSIP, you are not required to register. You may proceed to Step 2.</i></p> <p>(Only for first time BSIP users)</p> <p>(a) Open an internet browser. Latest versions of Chrome, Firefox, Safari, Edge or Opera are recommended.</p> <p>(b) Go to BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></p>					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><b>Individual Account (For Shareholder &amp; Proxy)</b></th> <th style="text-align: center; padding: 5px;"><b>Corporate Account (For Representative of Corporate Holder or Authorised Nominees)</b></th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>Click Register to sign up for a user account and select the correct account type “Sign up as Individual”.</li> <li>Complete the registration with all required information. Upload and attach your MyKad (front and back) or Passport in JPEG, PNG or PDF format.</li> <li>Click Sign Up.</li> </ul> <p><i>[Note: Please ensure that you sign-up for Individual Account if you are an appointed proxy to attend the meeting]</i></p> </td> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>Click Register to sign up for a user account and select the correct account type “Sign up as Corporate Holder”.</li> <li>Complete the registration by providing all the required information. Upload and attach your MyKad (front and back) or Passport in JPEG, PNG or PDF format, along with the <b>completed authorization letter</b>.</li> <li>Click Sign Up.</li> </ul> <p><i>[Note: If you are appointed as the authorised representatives for more than one (1) company, kindly click the home button and select “Edit Profile” in order to add your representation after your BSIP account has been approved.]</i></p> </td> </tr> </tbody> </table>	<b>Individual Account (For Shareholder &amp; Proxy)</b>	<b>Corporate Account (For Representative of Corporate Holder or Authorised Nominees)</b>	<ul style="list-style-type: none"> <li>Click Register to sign up for a user account and select the correct account type “Sign up as Individual”.</li> <li>Complete the registration with all required information. Upload and attach your MyKad (front and back) or Passport in JPEG, PNG or PDF format.</li> <li>Click Sign Up.</li> </ul> <p><i>[Note: Please ensure that you sign-up for Individual Account if you are an appointed proxy to attend the meeting]</i></p>	<ul style="list-style-type: none"> <li>Click Register to sign up for a user account and select the correct account type “Sign up as Corporate Holder”.</li> <li>Complete the registration by providing all the required information. Upload and attach your MyKad (front and back) or Passport in JPEG, PNG or PDF format, along with the <b>completed authorization letter</b>.</li> <li>Click Sign Up.</li> </ul> <p><i>[Note: If you are appointed as the authorised representatives for more than one (1) company, kindly click the home button and select “Edit Profile” in order to add your representation after your BSIP account has been approved.]</i></p>	
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<p>(c) You will receive an email from Boardroom for email address verification. Click “<b>Verify Email Address</b>” from the email received to continue with the registration process.</p> <p>(d) Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click “<b>Request OTP Code</b>” and an OTP code will be sent to the registered mobile number. You will need to enter the OTP code for verification and click “<b>Enter</b>” to complete the registration process.</p> <p>(e) Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.</p> <p>(f) An e-mail will be sent to you within one (1) business day informing on the approval of your BSIP account. Once account registration completed, you can login at BSIP at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> with the email address and password that you have provided during registration to proceed with the next step.</p>					

ADMINISTRATIVE NOTES FOR THE VIRTUAL 3RD ANNUAL GENERAL MEETING (“AGM”) (CONTINUED)

2. REMOTE PARTICIPATION AND ELECTRONIC VOTING FACILITIES (CONTINUED)

BEFORE THE DAY OF THE AGM (CONTINUED)
<b>Step 2: Submit Request for RPEV (applicable for individual account only)</b>
<p>The registration for RPEV will open from <b>Thursday, 1 August 2024</b> until such time before the voting session ends at the AGM on Thursday, 26 September 2024 ("Registration Deadline").</p> <p><b><i>For Individual account only</i></b></p> <p>(a) Open an internet browser. Latest versions of Chrome, Firefox, Safari, Edge or Opera are recommended.</p> <p>(b) Go to BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></p> <p>(c) Login your BSIP account with your registered email address and password.  <i>[Note: If you do not have an account with BSIP, please sign-up/register with BSIP for free - refer to process “Step 1: Register Online with Boardroom Smart Investor Portal (“BSIP”)” above.]</i></p> <p>(d) Click “<b>Meeting Event</b>” and select “<b>SUNVIEW GROUP BERHAD – 3RD ANNUAL GENERAL MEETING</b>” from the list of companies and click “<b>Enter</b>”.</p> <p>(e) Go to “<b>VIRTUAL</b>” and click on “<b>Register for RPEV</b>”.</p> <p>(f) Check the box to register for RPEV and enter your 9 digits CDS account number.</p> <p>(g) Read and check the box to accept the Terms &amp; Conditions, then click “<b>Register</b>”.</p> <p>(h) You will receive a notification that your RPEV registration has been received and pending verification.</p> <p>(i) Upon system verification against the General Meeting Record of Depositors (“General Meeting ROD”) as at <b>19 September 2024</b> you will receive an email from Boardroom notifying you whether your registration has been approved or rejected.</p>

3. APPOINTMENT OF PROXY

If Members who wish to submit their Proxy Form electronically via BSIP, please refer to the procedures for electronic lodgement of Proxy Form as follows:

<b><i>For Individual Shareholders, Corporate Shareholders</i></b>					
<p>(a) Open an internet browser. Latest versions of Chrome, Firefox, Safari, Edge or Opera are recommended.</p> <p>(b) Go to BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></p> <p>(c) Login your BSIP account with your registered email address and password.  <i>[Note: If you do not have an account with BSIP, please sign-up/register with BSIP for free - refer to process “Step 1: Register Online with Boardroom Smart Investor Portal (“BSIP”)” above.]</i></p> <p>(d) Click “<b>Meeting Event</b>” and select “<b>SUNVIEW GROUP BERHAD – 3RD ANNUAL GENERAL MEETING</b>” from the list of companies and click “<b>Enter</b>”.</p>					
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**ADMINISTRATIVE NOTES FOR THE VIRTUAL 3RD ANNUAL GENERAL MEETING (“AGM”) (CONTINUED)**

**3. APPOINTMENT OF PROXY (CONTINUED)**

By Shareholder and Corporate Holder	By Nominees Company
<ul style="list-style-type: none"> <li>• Enter your 9 digits CDS account number and number of securities held.</li> <li>• Select your proxy/proxies appointment – either the Chairman of the meeting or individual named proxy/proxies.</li> <li>• Read and accept the Terms and Conditions and click “Next”.</li> <li>• Enter the required particulars of your proxy/proxies.</li> <li>• Indicate your voting instructions for each Resolution – FOR, AGAINST, ABSTAIN or DISCRETIONARY. If DISCRETIONARY is selected, your proxy/proxies will decide on your votes during poll at the meeting.</li> <li>• Review and confirm your proxy/proxies appointment and click “Submit”.</li> <li>• Download or print the eProxy Form as acknowledgement.</li> </ul>	<ul style="list-style-type: none"> <li>• Insert the appointment of proxy/proxies for each CDS account with the necessary data and voting instructions in the downloaded excel file template. Ensure inserted data is correct and orderly.</li> <li>• Proceed to upload the duly completed excel file.</li> <li>• Review and confirm your proxy/proxies appointment and click "Submit".</li> <li>• Download or print the eProxy form as acknowledgement.</li> </ul>

Please note that the closing date and time to submit your proxy/proxies form is by **Tuesday, 24 September 2024 at 11:00 a.m.**

**ON THE DAY OF THE AGM**

**Step 4: Login to Boardroom Meeting Portal**

- (a) Open an internet browser. Latest versions of Chrome, Firefox, Safari, Edge or Opera are recommended.
- (b) Go to BSIP website at <https://investor.boardroomlimited.com>
- (c) Login your BSIP account with your registered email address and password.  
*[Note: If you do not have an account with BSIP, please sign-up/register with BSIP for free - refer to process “Step 1: Register Online with Boardroom Smart Investor Portal (“BSIP)” above.]*
- (d) Meeting platform will be made available at any time from 10:00 a.m. i.e. one hour before the commencement of the AGM at 11:00 a.m. on 26 September 2024.
- (e) Click into “Meeting Event” and go to “SUNVIEW GROUP BERHAD – 3RD ANNUAL GENERAL MEETING” and then click “Join Live Meeting” to join the proceedings of the AGM remotely. If shareholders have any question for the Chairman/Board/Management, they may use the Messaging window facility to submit their questions during the meeting. The Messaging window facility will open one (1) hour before the AGM which is from 10:00 a.m. on 26 September 2024.
- (f) Once the voting has opened, click on the voting icon. The resolution and voting choices will be displayed.
- (g) To vote, please select your voting direction from the options shown on screen. A confirmation message will appear to show your vote has been received.
- (h) To change your vote, re-select another direction. If you wish to cancel your vote, please select Cancel.

## ADMINISTRATIVE NOTES FOR THE VIRTUAL 3RD ANNUAL GENERAL MEETING (“AGM”) (CONTINUED)

### 3. APPOINTMENT OF PROXY (CONTINUED)

#### ON THE DAY OF THE AGM (CONTINUED)

##### Step 4: Login to Boardroom Meeting Portal (continued)

###### Important Notes:

- (a) *The quality of the connectivity to the Virtual Meeting Portal for live webcast as well as for remote online voting is dependent on the bandwidth and the stability of the internet connection available at the location of the remote users.*
- (b) *Recommended requirement for live webcast:*
  - (i) *Browser: Latest versions of Chrome, Firefox, Edge, Safari or Opera.*
  - (ii) *Bandwidth: Minimum 9 Mbps stable speed for High Definition (HD) High Quality video quality or 12 Mbps for Extra HD (EHD) video quality.*
  - (iii) *Device with working and good quality speakers.*
- (c) *You may not be able to gain access to the AGM via the RPEV facilities if your connecting device is on network with firewall and other security filtration. Seek onsite IT/technical support if required.*

###### Entitlement to Participate and Vote

- Only shareholders whose names appear on the General Meeting ROD as at 19 September 2024 shall be eligible to participate at the AGM.
- If a shareholder is unable to participate at the AGM, he/she may appoint proxy/proxies, including the Chairman, to participate and vote on his/her behalf.
- If a shareholder wishes to participate in the AGM, they must not submit a Proxy Form. A shareholder will not be allowed to participate in the meeting if they have appointed proxy/proxies.

### 4. POLL VOTING

The voting at the AGM will be conducted by way of poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom as the Poll Administrator to conduct the poll voting via the Boardroom Meeting Portal and SKY Corporate Services Sdn. Bhd. as the Scrutineers to verify the poll results. Upon the completion of the voting session for the AGM, the Scrutineers will verify the poll results followed by the Chairman’s declaration whether the resolution is duly passed.

## ADMINISTRATIVE NOTES FOR THE VIRTUAL 3RD ANNUAL GENERAL MEETING (“AGM”) (CONTINUED)

### 5. REVOCATION OF PROXY

If a shareholder has submitted his/her proxy form prior to the AGM and subsequently decides to appoint another person or wishes to participate in the virtual AGM by himself/herself, please revoke the appointment of proxy/proxies at least forty-eight (48) hours before the AGM. Please find the below step for revocation on eProxy form or physical proxy form:-

eProxy Form	Physical Proxy Form
Go to “ <b>Meeting Event</b> ” and select “ <b>SUNVIEW GROUP BERHAD – 3RD ANNUAL GENERAL MEETING</b> ” from the list of companies and click “ <b>Enter</b> ”.	Please write in to <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a> to
Go to “ <b>PROXY</b> ” and click on “ <b>Submit Another eProxy Form</b> ”.	revoke the appointment of proxy/proxies.
Go to “ <b>Submitted eProxy Form List</b> ” and click “ <b>View</b> ” for the eProxy form.	
Click “ <b>Cancel/Revoke</b> ” at the bottom of the eProxy form.	
Click “ <b>Proceed</b> ” to confirm.	

Upon revocation, proxy/proxies appointed earlier will not be allowed to participate at the AGM. In such event, shareholders should advise their proxy/proxies accordingly.

### 6. REVOCATION OF PROXY

#### *Prior to the AGM*

Members and proxies may submit questions before the AGM to the Chairman or the Board of Directors via BSIP at <https://investor.boardroomlimited.com> no later than **Thursday, 19 September 2024 at 11:00 a.m.** Click “Submit Question” after selecting “**SUNVIEW GROUP BERHAD – 3RD ANNUAL GENERAL MEETING**” from “**Meeting Event**” to submit your questions.

#### *During the AGM*

If you have any questions for the Chairman or the Board of Directors, you may use the messaging window facility by clicking the messaging icon within the Boardroom Meeting Portal to submit your questions. The messaging window facility will open one (1) hour before the commencement of the AGM which is on 26 September 2024 at 11:00 a.m. and will remain open until such time that the Chairman announces the closure of the Q&A session. The Chairman or the Board of Directors will endeavour to address all questions received in relation to the AGM.

### 7. ENQUIRY

If you have any enquiries relating to the Boardroom Meeting Portal or proxy appointment prior to the AGM, or encounter any technical issues with participating in the virtual AGM, please contact Boardroom during office hours from Monday to Friday, 8:30 a.m. to 5:30 p.m. (except for public holidays):

#### **Boardroom Share Registrars Sdn. Bhd.**

General Line : +603 7890 4700  
Fax number : +603 7890 4670  
Email : [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)