



**NOTICE OF THE THIRTY-FIFTH (35<sup>TH</sup>) ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN THAT THE THIRTY-FIFTH (35<sup>TH</sup>) ANNUAL GENERAL MEETING OF ATA IMS BERHAD WILL BE HELD AT THE CONFERENCE ROOM, NO. 6, JALAN DEWANI 1, KAWASAN PERINDUSTRIAN DEWANI, 81100 JOHOR BAHRU ON THURSDAY, 29 AUGUST 2024 AT 2:30 P.M FOR THE FOLLOWING PURPOSES:**

**A G E N D A**

**Ordinary Business**

- To receive the Audited Financial Statements for the financial year ended 31 March 2024 and the Reports of the Directors and Auditors thereon.
- To approve the Directors' fees of RM180,000-00 for the financial year ending 31 March 2025.
- To re-elect the following Directors who are retiring in accordance with the Company's Constitution:-
  - Dato' Fong Chiu Wan - Clause 76(3)
  - Mr. Koh Win Ton - Clause 76(3)
- To re-appoint Messrs KPMG PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.

Please refer to Explanatory Note 12 (a) (i)  
Resolution 1  
Resolution 2  
Resolution 3  
Resolution 4

**Special Business**

To consider and if thought fit, to pass the following Ordinary Resolutions:

**5. ORDINARY RESOLUTION 1  
AUTHORITY TO ISSUE AND ALLOT SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016**

Resolution 5

"THAT pursuant to Sections 75 and 76 of the Act, Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") ("Listing Requirements") and the approval of the relevant regulatory authorities, where such approval is required, the Directors of the Company be and are hereby authorised to issue and allot shares in the capital of the company, grant rights to subscribe for shares in the Company, convert any securities into shares in the Company, or allot shares under an agreement or option or offer ("New Shares") from time to time, at such price, to such persons and for such purposes and upon such terms and conditions as the Directors may in their absolute discretion deem fit, provided that the aggregate number of such New Shares to be issued, to be subscribed under any rights granted, to be issued from conversion of any security, or to be issued and allotted under an agreement or option or offer, pursuant to this resolution, when aggregated with the total number of any such shares issued during the preceding 12 months does not exceed 10% of the total number of issued shares (excluding any treasury shares) of the Company for the time being ("Proposed General Mandate").

THAT such approval on the Proposed 10% General Mandate shall continue to be in force until:

- the conclusion of the next Annual General Meeting ("AGM") of the Company held after the approval was given;
  - the expiration of the period within which the next AGM of the Company is required to be held after the approval was given; or
  - revoked or varied by resolution passed by the shareholders of the Company in a general meeting,
- whichever is the earlier.

THAT the Directors of the Company be and are hereby also empowered to obtain the approval from Bursa Securities for the listing of and quotation for such New Shares on the Main Market of Bursa Securities.

THAT authority be and is hereby given to the Directors of the Company, to give effect to the Proposed General Mandate with full powers to assent to any conditions, modifications, variations and/or amendments as they may deem fit in the best interest of the Company and/or as may be imposed by the relevant authorities.

AND FURTHER THAT the Directors of the Company, be and are hereby authorised to implement, finalize, complete and take all necessary steps and to do all acts (including execute such documents as may be required), deeds and things in relation to the Proposed General Mandate."

**6. ORDINARY RESOLUTION 2  
PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE WITH THE RELATED PARTIES AS DISCLOSED UNDER PARAGRAPH 4.3 OF THE CIRCULAR TO SHAREHOLDERS**

Resolution 6

"THAT approval be and is hereby given pursuant to Paragraph 10.09 and Practice Note 12 of the Bursa Malaysia Main Market Listing Requirements for the Company and its subsidiaries to enter into the category of Recurrent Related Party Transactions of a revenue or trading nature as set out in Paragraph 4.3 of the Circular to Shareholders dated 30 July 2024 with those Related Parties as set out in paragraph 4.2 which are necessary for their day-to-day operations, in the ordinary course of business made on an arm's length basis and on normal commercial terms which are not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders; AND THAT the authority conferred by this Mandate shall commence immediately upon the passing of this Resolution and is subject to annual renewal. In this respect, the authority shall continue to be in force until:

- the conclusion of the next Annual General Meeting of the Company at which time the authority will lapse unless the authority is renewed by a Resolution passed at that Annual General Meeting;
  - the expiration of the period within which the next Annual General Meeting after that date is required to be held pursuant to Section 340 of the Companies Act 2016 (but shall not extend to such extension as may be allowed pursuant to Section 340 of the Companies Act 2016); or
  - revoked or varied by resolution passed by the shareholders in a general meeting;
- whichever is the earlier;"

- To transact any other ordinary business of which due notice shall have been given.

**BY ORDER OF THE BOARD,**

**WONG CHEE YIN (I)  
(MAICSA 7023530) (SSM Practising Certificate No. 202008001953)**

Company Secretary  
Johor Bahru

Dated: 30 July 2024

**Notes:**

- For the purpose of determining members' eligibility to attend this meeting, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd, in accordance with Article 67(2) of the Company's Articles of Association and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991 to issue a General Meeting Record of Depositor as at 16 August 2024. Only members whose names appear therein shall be entitled to attend this meeting or appoint proxy(ies) to attend and vote on his/her behalf.
- A member entitled to attend and vote at the meeting may appoint a proxy to vote in his stead. A proxy may but need not be a member of the Company. Where a member appoints more than 1 proxy, the appointments shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- In the case of a corporation, this proxy should be executed under its Common Seal or under the hand of officer or attorney of the corporation duly authorised in writing on its behalf.
- Where a member is an authorized nominee as defined under the Securities Industry (Central Depositories) Act, 1991, it may appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- Where a Member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The appointment may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote:
  - In hard copy form  
In the case of an appointment made in hard copy form, this proxy form must be deposited at the Share Registrar's Office, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.
  - Online  
In the case of an appointment made via online lodgement facility, please login to the link website at <https://tjih.online> and select "e-Services" to login. Please refer to the Administrative Guide on how to register to TJIH Online and submit your Form of Proxy electronically.
- Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the Share Registrar Office, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur. The certificate of appointment should be executed in the following manner:
  - If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
  - If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
    - at least two (2) authorised officers, of whom one shall be a director; or
    - any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.
- Pursuant to Paragraph 8.29(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all the resolutions set out in the Notice of AGM shall be put to vote by poll.
- Explanatory Note on Ordinary and Special Business:

**(a) Ordinary Business**

**(i) Item 1 of Agenda**

This item is meant for discussion only as the provision of Section 340(1)(a) of the Companies Act, 2016 does not require a formal approval of the shareholders for the Audited Financial Statements. Hence, this Agenda is not put forward for voting.

**(ii) Resolution No. 2 & 3**

Dato' Fong Chiu Wan and Mr. Koh Win Ton are standing for re-election as Directors of the Company and being eligible, have offered themselves for re-election at the 35th AGM. The Board of Directors has through the Nomination Committee carried out the necessary assessment on the aforesaid Directors and concluded that they met the criteria as prescribed under Paragraph 2.20A of the Main Market Listing Requirements on character, experience, integrity, competence, strength in qualities and time commitment to effectively discharge their roles as Directors. The abovementioned Directors have also met the relevant criteria under the fit and proper assessment in accordance with the Directors' Fit and Proper Policy adopted by the Company. The profiles of the Directors standing for re-election are provided on pages 6 to 8 of the Board of Directors' Profile in the 2024 Annual Report.

**(b) Special Business**

**(i) Resolution No. 5**

**Ordinary resolution 1 - Authority to Issue and Allot Shares Pursuant to Sections 75 and 76 of the Companies Act 2016**  
The Ordinary Resolution 1 proposed under Resolution no. 5, if passed, would provide flexibility to the Directors to undertake fund raising activities, including but not limited to placement of shares for the purpose of funding the Company's future investment project(s), working capital and/or acquisition(s), by the issuance of shares in the Company to such persons at any time as the Directors may deem fit provided that the aggregate number of shares issued pursuant to the mandate does not exceed 10% of the total number of the issued shares of the Company for the time being, without having to convene a general meeting. This authority, unless revoked or varied by the Company in a general meeting will expire at the conclusion of the next Annual General Meeting of the Company ("Proposed General Mandate").  
The Company has not issued any shares under the mandate granted to the Directors at the last Annual General Meeting of the Company held on 29 August 2023 and which will lapse at the conclusion of the 35th Annual General Meeting of the Company.

**(ii) Resolution No. 6**

**Ordinary Resolution 2 - Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**  
The Proposed Resolution, if passed, will authorise the Company and each of its subsidiary companies to enter into recurrent related party transactions of a revenue or trading nature in their ordinary course of business. This authority, unless revoked or varied by the shareholders of the Company at a general meeting, will expire at the conclusion of the next annual general meeting of the Company.



## ATA IMS BERHAD

Registration No. 198901012846 (190155-M)  
(Incorporated in Malaysia)

### ADMINISTRATIVE GUIDE FOR THE 35<sup>th</sup> ANNUAL GENERAL MEETING OF ATA IMS BERHAD

Day and date : Thursday, 29 August 2024  
Time : Registration 1:30 p.m. – 2:30 p.m.  
AGM to commence at 2:30 p.m.  
Venue : Conference Room, No. 6, Jalan Dewani 1, Kawasan Perindustrian Dewani,  
81100 Johor Bahru, Johor

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### ONLINE PRE-REGISTRATION TO ATTEND AND ELECTRONIC LODGEMENT OF PROXY FORM FOR THE 35<sup>th</sup> ANNUAL GENERAL MEETING OF ATA IMS BERHAD (“ATAIMS 35<sup>th</sup> AGM” or “AGM”)

Please pre-register your physical attendance online for the ATAIMS 35<sup>th</sup> AGM to allow the Company to make the necessary arrangements in relation to the meeting infrastructure, logistics and meeting venue to accommodate the meeting participants.

Please follow the steps below to pre-register your physical attendance at the AGM.

1. Visit Tricor Investor & Issuing House Services Sdn Bhd at <https://tiih.online>
2. Login in to TIIH Online website with your user name (i.e. email address) and password under “e-Services”. If you have not registered as a user of TIIH Online, please refer to the tutorial guide posted on the homepage for assistance to sign up.
3. Select the Corporate Event “(REGISTRATION) ATAIMS 35<sup>TH</sup> AGM”.
4. Read and agree to the Terms & Conditions and confirm the Declaration.
5. Select “Register for Physical Attendance at Meeting Venue”.
6. Review your registration and proceed to register.
7. System will send an email to notify that your registration for Physical Attendance at Meeting Venue is received and will be verified.
8. After verification of your registration against the General Meeting Record of Depositors, the system will send you an e-mail after 27 August 2024 to confirm your registration to attend physically at the Meeting Venue.

Please note that only a depositor whose name appears on the Record of Depositor as at 16 August 2024 shall be entitled to attend the AGM.

### ELECTRONIC LODGEMENT OF PROXY FORM

The appointment of a proxy may be made in a hard copy form to be deposited at the Share Registrar’s Office, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote.

The procedures to lodge your proxy form electronically via Tricor's **TIIH Online** website are summarised below:

1. Using your computer, please access the website at <https://tiih.online>. Register as a user under the "e-Services". Please do refer to the tutorial guide posted on the homepage for assistance.
2. If you are already a user with TIIH Online, you are not required to register again.
3. After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.
4. Select the corporate event: **ATAIMS 35<sup>th</sup> AGM "Submission of Proxy Form"**.
5. Read and agree to the Terms & Conditions and confirm the Declaration.
6. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.
7. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.
8. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.
9. Review and confirm your proxy(s) appointment.
10. Print proxy form for your record.

Last date and time for lodging this proxy form is 2.30 p.m. on Tuesday, 27 August 2024

Should you require any assistance on the above, kindly contact our Share Registrar at the phone number and email address provided as below.

**Share Registrar - Tricor Investor & Issuing House Services Sdn. Bhd.**

[Registration No. 197101000970 (11324-H)]

Unit 32-01, Level 32, Tower A, Vertical Business Suite Avenue 3  
Bangsar South No. 8, Jalan Kerinchi  
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