



NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Twenty-Third Annual General Meeting ("23rd AGM") of **WCE Holdings Berhad** ("WCEHB" or the "the Company") will be held on a virtual basis through live streaming from the Broadcast Venue at Unit 7-21, Wisma Conlay, No. 1, Jalan USJ 10/1, Taipan Business Centre, 47620 Subang Jaya, Selangor using the Remote Participation and Voting Facilities ("RPV") provided by Metra Management Sdn Bhd via its website at www.metramanagement.com.my (Domain Registration No. D1A403946) on Tuesday, 27 August 2024 at 2.30 p.m. for the following purposes: -

AGENDA

AS ORDINARY BUSINESS

- To receive the Audited Financial Statements of the Company for the financial year ended 31 March 2024 and the Reports of the Directors and Auditors thereon. (Please refer to the Explanatory Notes to the Agenda)
- To approve the payment of the Directors' fees of RM1,287,666.00 for the financial year ended 31 March 2024. (Ordinary Resolution 1)
- To approve the payment of Directors' Benefits of up to RM120,000.00 for the period from the Twenty-Third Annual General Meeting until the Twenty-Fourth Annual General Meeting. (Ordinary Resolution 2)
- To re-elect the following Directors who are retiring by rotation pursuant to Clause 76(3) of the Constitution of the Company:-
 - 4.1 Tang King Hua (Ordinary Resolution 3)
 - 4.2 Tan Chor Teck (Ordinary Resolution 4)
- To re-appoint Messrs Baker Tilly Monteiro Heng PLT as Auditors of the Company and to authorise the Directors to fix their remuneration. (Ordinary Resolution 5)

AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following Ordinary Resolutions:-

- PROPOSED CONTINUATION OF DATUK IR. HAMZAH BIN HASAN IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTOR** (Ordinary Resolution 6)

"THAT approval be and is hereby given to Datuk Ir. Hamzah Bin Hasan, who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years, to continue to serve as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting of the Company."

- AUTHORITY TO ISSUE SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016** (Ordinary Resolution 7)

"THAT, pursuant to Sections 75 and 76 of the Companies Act 2016 ("the Act") and the Constitution of the Company and subject to the approvals from Bursa Malaysia Securities Berhad and other relevant government/regulatory authorities, where such approval is necessary, the Directors of the Company be and are hereby empowered pursuant to Sections 75 and 76 of the Act to issue shares in the Company at any time until the conclusion of the next Annual General Meeting and upon such terms and conditions and for such purposes as the Board of Directors may, in their absolute discretion, deem fit provided that the aggregate number of shares to be issued during the preceding twelve (12) months does not exceed 10% of the total number of the issued shares (excluding treasury shares) of the Company for the time being AND THAT the Board of Directors be and are also empowered to obtain approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad."

NOTES:

IMPORTANT NOTICE

No members/proxies/corporate representatives from the public will be allowed to be physically present at the Broadcast Venue on the day of the Annual General Meeting ("AGM").

Members are to attend and post questions to the Board via real time submission of typed texts and vote (collectively, "participate") remotely at this AGM using the Remote Participation and Voting facilities ("RPV") provided by Metra Management Sdn. Bhd. via www.metramanagement.com.my.

Please read these Notes carefully and follow the procedures in the Administrative Guide for the AGM in order to participate remotely via RPV.

- For the purpose of determining who shall be entitled to attend this AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available to the Company, a Record of Depositors as at 20 August 2024. Only a member whose name appears on this Record of Depositors shall be entitled to attend this AGM or appoint a proxy to attend, speak and vote on his/her/its behalf.
- A member entitled to attend and vote at this AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company.
- A member of the Company who is entitled to attend and vote at a General Meeting of the Company may appoint not more than two (2) proxies to attend, post questions and vote instead of the member at the General Meeting.
- If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
- Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- A member who has appointed a proxy or attorney or authorised representative to participate at AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV via www.metramanagement.com.my. Procedures for RPV can be found in the Administrative Guide for the AGM.
- The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote:
 - In hard copy form
The proxy form must be deposited at the registered office of the Company situated at Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.
 - By electronic form means via email
The proxy form must be received via email at Shirley.Fong@vistra.com and/or rawkb@wcehb.com.my.
 - By electronic form means via online
The proxy form appointment must be made electronically via Metra Portal website at www.metramanagement.com.my (Domain Registration No. D1A403946). Please refer to the Procedure for Electronic Submission of Proxy Form as set out in Annexure of the Administrative Guide of this AGM.
For options (ii) and (iii), the Company may request any member to deposit original executed proxy form to its registered office before or on the day of meeting for verification purpose.
- Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the registered office of the Company situated at Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- Please ensure ALL the particulars as required in this proxy form are completed, signed and dated accordingly.
- Last date and time for lodging this proxy form is Sunday, 25 August 2024 at 2.30 p.m.
- For a corporate member who has appointed a representative instead of a proxy to attend this meeting, please deposit the ORIGINAL certificate of appointment of authorised representative at the registered office of the Company situated at Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.
The certificate of appointment of authorised representative should be executed in the following manner:
 - If the corporate member has a common seal, the certificate of appointment of authorised representative should be executed under seal in accordance with the constitution of the corporate member.
 - If the corporate member does not have a common seal, the certificate of appointment of authorised representative should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - at least two (2) authorised officers, of whom one shall be a director; or
 - any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

8. PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE ("PROPOSED SHAREHOLDERS' MANDATE FOR RRPT") (Ordinary Resolution 8)

"THAT, subject always to the Listing Requirements of Bursa Malaysia Securities Berhad, the Company and its subsidiary companies shall be mandated to enter into such recurrent transactions of a revenue or trading nature which are necessary for their day-to-day operations and with those related parties as specified in Section 2.4 of the Circular to Shareholders dated 25 July 2024 subject further to the following:-

- the transactions are in the ordinary course of business of the Company and its subsidiary companies on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company; and
- disclosure will be made in the Annual Report of the aggregate value of transactions of the Proposed Shareholders' Mandate for RRPT conducted during the financial year, including amongst others, the following information: -
 - the type of the recurrent transactions made; and
 - the names of the related parties involved in each type of the recurrent related party transactions made and their relationship with the Company and/or its subsidiary companies.

AND THAT such mandate shall commence upon passing of this resolution and shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company following the AGM at which such mandate was passed, at which time it will lapse unless by the resolution passed at a general meeting, the authority is renewed; or
- the expiration of the period within which the next AGM of the Company after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 ("the Act") (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- revoked or varied by resolution passed by the shareholders of the Company in general meeting,

whichever is the earlier;

AND FURTHER THAT the Directors of the Company be and are hereby authorised to complete and do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Proposed Shareholders' Mandate for RRPT."

BY ORDER OF THE BOARD

RAW KOON BENG (MIA 8521) (SSM PC No. 202008000251)
KUAN HUI FANG (MIA 16876) (SSM PC No. 202008001235)
FONG SEAH LIH (MAICSA 7062297) (SSM PC No. 202008000973)
Company Secretaries

Kuala Lumpur
25 July 2024

15. It is important that you read the Administrative Guide for the conduct of this AGM.

16. Members are advised to check the Company's website at www.wcehb.com.my and announcements from time to time for any changes to the administration of this AGM that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

EXPLANATORY NOTES TO THE AGENDA

(i) Item 1 of the Agenda – Audited Financial Statements for the financial year ended 31 March 2024

This Agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Act, does not require a formal approval of the shareholders for the Audited Financial Statements. Hence, this Agenda item is not put forward for voting.

(ii) Ordinary Resolution 1 – Directors' fees

The Directors' fees proposed for the financial year ended 31 March 2024 are calculated based on the current board size and the assessment on the performance of the Board of Directors ("Board") by the Nomination Committee ("NC").

(iii) Ordinary Resolution 2 – Payment of Directors' Benefits

The details of the benefits payable to the Directors are as follows:-

Description	Board Member	The Company / its subsidiaries
Meeting Allowance (RM1,200.00 per meeting) • Board Meeting • General Meeting	Each Board member	The Company and its subsidiary companies
Benefits in kind (a) Directors and Officers Liability Insurance Package (b) Car and fuel benefit	(a) All Board members (b) Datuk Ir. Hamzah bin Hasan	(a) The Company and its subsidiary companies (b) West Coast Expressway Sdn. Bhd., a subsidiary of the Company

(iv) Ordinary Resolutions 3 and 4 – Re-election of Directors

Tang King Hua and Tan Chor Teck are standing for re-election as Directors of the Company and being eligible, have offered themselves for re-election at the 23rd AGM.

The Board has through the NC carried out the necessary assessment and concluded that they met the criteria as prescribed under Paragraph 2.20A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("MMLR") on character, experience, integrity, competence and time to effectively discharge their roles as Directors.

(v) Ordinary Resolution 5 – Re-appointment of Auditors

The Board has through the Audit Committee ("AC"), considered the re-appointment of Messrs Baker Tilly Monteiro Heng PLT as the Auditors of the Company. The factors considered by the AC in making the recommendation to the Board to table their re-appointment at the 23rd AGM are disclosed in the AC Report of the 2024 Annual Report.

(vi) Ordinary Resolution 6 – Proposed Continuation of Datuk Ir. Hamzah Bin Hasan in Office as Independent Non-Executive Director

The Board had via the NC conducted an annual performance evaluation and assessment of Datuk Ir. Hamzah Bin Hasan ("Datuk Ir. Hamzah") and recommended him to continue to serve as Independent Non-Executive Director of the Company based on the following justifications:-

- He was appointed on 2 January 2015 and has served as Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years. As such, he understands the Company's business operations and is able to participate and contribute actively during deliberations and discussions at meetings of the Board;
- His vast experience and exposure in the areas of engineering enable him to contribute effectively to the Board;
- He fulfills the criteria under the definition of independent director as set out in the MMLR and therefore, is able to bring independent and objective judgment to the Board;
- He has exercised due care during his tenure as an Independent Non-Executive Director of the Company and carried out his duties professionally in the interest of the Company and shareholders; and
- He has contributed sufficient time and effort, attended all the meetings of the Board held during the financial year ended 31 March 2024 as well as met Management as and when required for informed and balanced decision making.

(vii) Ordinary Resolution 7 – Authority to issue shares pursuant to Sections 75 and 76 of the Act

The Proposed Ordinary Resolution 7 is a renewal of the general mandate pursuant to Sections 75 and 76 of the Act ("General Mandate") obtained from the shareholders of the Company at the previous Annual General Meeting and, if passed, will empower the Directors of the Company to issue new shares in the Company from time to time provided that the aggregate number of shares issued pursuant to the General Mandate does not exceed 10% of the issued share capital of the Company for the time being.

The General Mandate, unless revoked or varied by the Company in general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.

As at the date of this Notice, no new ordinary shares in the Company were issued pursuant to the general mandate which was approved at the 22nd AGM held on 30 August 2023 and which will lapse at the conclusion of the 23rd AGM.

The General Mandate will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding current and/or future investment project(s), working capital, acquisition and/or for issuance of shares as settlement of purchase consideration.

(viii) Ordinary Resolution 8 – Proposed Shareholders' Mandate for RRPT

The detailed information on Ordinary Resolution 8 pertaining to the Proposed Shareholders' Mandate for RRPT is set out in the Circular to Shareholders dated 25 July 2024 which is enclosed together with the Company's 2024 Annual Report.

ADMINISTRATIVE GUIDE

FOR THE TWENTY-THIRD ANNUAL GENERAL MEETING (“23RD AGM”) OF WCE HOLDINGS BERHAD

Date/Day	:	27 August 2024, Tuesday
Time	:	2:30 p.m.
Online Meeting Platform	:	Metra Portal website at www.metramanagement.com.my (Domain Registration No. D1A403946)
Broadcast Venue	:	Unit 7-21, Wisma Conlay, No.1 Jalan USJ 10/1, Taipan Business Centre, 47620 Subang Jaya, Selangor

VIRTUAL MEETING

Our 23rd AGM on 27 August 2024 will be held on a virtual basis from the Broadcast Venue through live streaming using the Remote Participation and Voting Facilities (“**RPV Facilities**”) provided by Metra Management Sdn Bhd (“Metra Management”), which is in line with the Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 (as revised on 7 April 2022 and amended from time to time).

The Broadcast Venue, which is the main and only venue of the 23rd AGM, is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016, which requires the Chairman of the meeting to be present at the main venue of the AGM.

No members/proxies/corporate representatives/attorneys from the public will be allowed to be physically present at the Broadcast Venue on the day of the 23rd AGM.

Kindly ensure that you are connected to the internet at all times in order to participate and/or vote at the virtual meeting. Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants at the 23rd AGM. Hence, participants are to ensure that internet connectivity throughout the duration of the meeting is maintained. The Company, the Board and its management, share registrar and other professional advisers (if any) shall not be held responsible or liable for any disruption in internet line resulting in the Participants (as defined below) being unable to participate and/or vote at the meeting.

RPV FACILITIES

- Please note that the RPV Facilities is available to:

<ul style="list-style-type: none"> (i) Individual members; (ii) Proxy holders; (iii) Corporate shareholders; (iv) Authorised Nominees; and (v) Exempt Authorised Nominees 	}	(“The Participant(s)”)
---	---	------------------------
- Participants are entitled to attend, speak (in the form of real-time submission of typed texts) and vote remotely at the 23rd AGM using RPV Facilities at www.metramanagement.com.my (Domain Registration No. D1A403946) (“Metra Portal”).
- Participants may submit their questions, if any, to the Board of Directors (“Board”) before the 23rd AGM via emails to the Company Secretary, Mr. Raw Koon Beng at rawkb@wcehb.com.my no later than 5.30 p.m. on Friday, 23 August 2024. Participants may also use the Q&A Platform to submit questions to the Board via the RPV Facilities during live streaming.

If there is time constraint in answering the questions during the 23rd AGM, the answers will be emailed to the Participants at the earliest possible time after the meeting has ended.

ADMINISTRATIVE GUIDE

FOR THE TWENTY-THIRD ANNUAL GENERAL MEETING (“23RD AGM”) OF WCE HOLDINGS BERHAD (CONT'D)

RPV FACILITIES (CONT'D)

4. Members/proxies/corporate representatives/attorneys who wish to participate in the 23rd AGM remotely using the RPV Facilities, are to read and follow the procedures below:-

	Procedure	Action
Before the 23rd AGM day		
(i)	Register as a user Note: If you are already a user with Metra Portal, you are not required to register again.	<ul style="list-style-type: none"> • Access website at www.metramanagement.com.my • Click <Login> followed by <Register New User> to sign up as a user. • Complete the registration by filling up the information required and upload a clear copy of your MyKAD (front and back) or Passport. • Read and agree to the Terms & Conditions and thereafter submit your registration. • Please enter a valid email address in order for you to receive the verification email from Metra Management. • Your registration will be verified and approved by Metra Management. Once approved, an email notification will be sent to you.
On the day of 23rd AGM		
(ii)	Login to : www.metramanagement.com.my (Domain Registration No. D1A403946)	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the 23rd AGM at any time from 2.00 p.m. i.e. 30 minutes before the commencement of the 23rd AGM on Tuesday, 27 August 2024 at 2.30 p.m. • If you have forgotten your password, you can reset it by clicking “Forget Password”.
(iii)	Participate through Live Streaming	<ul style="list-style-type: none"> • Select the “Virtual Meeting” from main menu. • Click the “Join Meeting” to join the live video streaming. • If you have any question for the Chairman/Board, you may use the Q&A platform in Zoom Cloud Meetings App to submit your question. The Chairman/Board will endeavour to respond to questions submitted by you during the 23rd AGM. If there is time constraint, the responses will be emailed to you at the earliest possible after meeting. • If you are using a smartphone to participate in the 23rd AGM, please download Zoom Cloud Meetings App from the Google Play Store or Apple Store before the 23rd AGM. • Please take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at your location.

ADMINISTRATIVE GUIDE

FOR THE TWENTY-THIRD ANNUAL GENERAL MEETING (“23RD AGM”) OF WCE HOLDINGS BERHAD (CONT'D)

RPV FACILITIES (CONT'D)

4. Members/proxies/corporate representatives/attorneys who wish to participate in the 23rd AGM remotely using the RPV Facilities, are to read and follow the procedures below:- (Cont'd)

	Procedure	Action
	On the day of 23rd AGM (Cont'd)	
(iv)	Online Remote Voting	<ul style="list-style-type: none"> • Please select the “Voting” option located next to “Join Meeting” to indicate your votes for the resolutions that are tabled for voting at the 23rd AGM. • The voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman at the 23rd AGM. • Please cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
(v)	End of RPV Facilities	<ul style="list-style-type: none"> • The RPV Facilities will end and the Q&A platform will be disabled the moment the Chairman announces the closure of the 23rd AGM.

HELPLINE CONTACT

In the event that you encounter any issues with the online registration, connection to the live stream meeting or online voting, kindly call Metra Management at 010-5265490 or email to corporate@mweh.com.my for assistance.

NO LUNCH PACK & DOOR GIFT

There will be NO DISTRIBUTION of food packs, door gifts or e-vouchers during the 23rd AGM.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining a member who shall be entitled to attend the 23rd AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd in accordance with Clause 55(2) of the Company's Constitution, to issue a Record of Depositors as at 20 August 2024. Only a depositor whose name appears on the Record of Depositors as at 20 August 2024 shall be eligible to attend the said meeting remotely or appoint.

PROXY

Since the 23rd AGM will be conducted via virtual meeting, members who are unable to attend the 23rd AGM may appoint a proxy or up to 2 proxies to attend, participate and vote remotely on their behalf by completing and indicating the voting instruction in the Form of Proxy which is available at www.metramanagement.com.my (Domain Registration No. D1A403946).

The appointment of a proxy may be made in hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 23rd AGM or adjourned meeting thereof at which the person named in the appointment proposes to vote:

- (i) In hard copy form
The proxy form must be deposited at the registered office of the Company situated at Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur.

ADMINISTRATIVE GUIDE

FOR THE TWENTY-THIRD ANNUAL GENERAL MEETING (“23RD AGM”) OF WCE HOLDINGS BERHAD (CONT'D)

PROXY (CONT'D)

- (ii) By electronic form means via email
The proxy form must be received via email at Shirley.Fong@vistra.com and/or rawkb@wcehb.com.my.
- (iii) By electronic form means via online
The proxy form appointment must be made electronically via Metra Portal website at www.metramanagement.com.my (Domain Registration No. D1A403946). Kindly refer to the Procedure for Electronic Submission of Proxy Form in the Administrative Guide for the AGM as set out in Annexure.

For options (ii) and (iii), the Company may request any member to deposit original executed proxy form to its registered office before or on the day of meeting for verification purpose.

REGISTRATION OF PROXY

Members who have appointed proxies or attorneys or corporate representatives to participate in the 23rd AGM via the RPV Facilities must ensure that their proxies or attorneys or authorised representatives register themselves at the Metra Portal at www.metramanagement.com.my (Domain Registration No. D1A403946) prior to the 23rd AGM.

POLL VOTING

Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of the 23rd AGM of the Company shall be put to vote by way of a poll. The Company has appointed Metra Management as Poll Administrator to conduct the poll by way of electronic means and Symphony Corporate Services Sdn Bhd as independent scrutineer to verify the poll results.

Members can proceed to vote remotely through the RPV Facilities once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman. Kindly refer to the above item 4(iv) for guidance on how to vote remotely at the Metra Portal at www.metramanagement.com.my (Domain Registration No. D1A403946).

The Independent Scrutineer will verify the poll results followed by the Chairman’s announcement and declaration on whether the resolution is duly passed.

RESULTS OF THE VOTING

The results of the voting for all the resolutions will be announced at the 23rd AGM and on Bursa Malaysia website at www.bursamalaysia.com.

RECORDING OR PHOTOGRAPHY

Strictly **NO** recording or photography of the proceedings of the 23rd AGM is allowed.

ENQUIRY

If you have any enquiry prior to the virtual meeting, please contact our Share Registrar during office hours from 8.30 a.m. to 5.00 p.m. on Mondays to Fridays:

Metra Management Sdn Bhd
35th Floor, Menara Multi-Purpose, Capital Square,
No. 8, Jalan Munshi Abdullah, 50100 Kuala Lumpur.
Telephone Number : 03-2698 3232
Fax Number : 03-2698 0313
Email : corporate@mweh.com.my

ADMINISTRATIVE GUIDE

FOR THE TWENTY-THIRD ANNUAL GENERAL MEETING (“23RD AGM”) OF WCE HOLDINGS BERHAD (CONT'D)

ANNEXURE

PROCEDURE FOR ELECTRONIC SUBMISSION OF PROXY FORM

Dear Shareholders,

We are pleased to inform that you have the option to submit proxy forms by electronic means through Metra Portal at www.metramanagement.com.my (Domain Registration No. D1A403946)(“E-Proxy”).

To submit the E-Proxy form via Metra Portal, kindly read and follow the guidance notes set out below:

1. Sign up as a user at www.metramanagement.com.my (Domain Registration No. D1A403946)
 - Click Login/Register followed by <<Register New User>> to register as a new user.
 - Complete the registration by filling up the information required and upload a clear copy of your MyKAD (front and back) or Passport.
 - Read and agree to the Terms & Conditions and thereafter submit your registration.
 - Please enter a valid email address in order for you to receive the verification email from Metra Management Sdn Bhd (“Metra”).
 - Your registration will be verified and approved by Metra. Once approved, an email notification will be sent to you.
 - If you are already an existing user with Metra Portal, you are not required to register again.
2. Proceed with submission of E-Proxy form
 - After the announcement of the Notice of the Meeting has been made by the Company, you may login to Metra Portal with your user name (i.e. email address) and password.
 - Click “E-PROXY LODGEMENT” and select “WCE HOLDINGS BERHAD” for the submission of the E-Proxy form.
 - Appoint your proxy(ies) or the Chairman and complete the particulars of your proxy(ies) to vote on your behalf.
 - Review and confirm your proxy(ies) appointment.
 - Read and agree to the Terms & Conditions and thereafter submit your E-Proxy form.
 - An email notification will be send to you as an acknowledge of E-Proxy form submission.

Should you need assistance on your E-proxy form submission, please contact our Share Registrar during office hours from 8.30 a.m. to 5.00 p.m. on Mondays to Fridays:

Metra Management Sdn Bhd
35th Floor, Menara Multi-Purpose, Capital Square,
No. 8, Jalan Munshi Abdullah, 50100 Kuala Lumpur.
Telephone Number : 03-2698 3232
Mobile Number : 010-526 5490
Fax Number : 03-2698 0313
Email : corporate@mweh.com.my