# NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN THAT** the 40th Annual General Meeting of Parkson Holdings Berhad ("40th AGM") will be held virtually from the Broadcast Venue, Meeting Hall, Level 16, Lion Office Tower, No. 1 Jalan Nagasari, 50200 Kuala Lumpur, Wilayah Persekutuan and via Securities Services e-Portal at <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> on Wednesday, 29 May 2024 at 10.30 am for the following purposes:

#### **AGENDA**

1. To receive the Audited Financial Statements for the financial year ended 31 December 2023 and the Reports of the Directors and Auditors thereon.

Note 1

2. To approve the payment of Directors' fees amounting to RM260,000 for the financial year ended 31 December 2023.

**Resolution 1** 

 To approve the payment of Directors' benefits of up to RM101,000 for the period commencing after the 40th AGM until the next annual general meeting of the Company. **Resolution 2** 

To re-elect Mr Ooi Kim Lai who retires by rotation in accordance with Clause 110
of the Company's Constitution and who being eligible, has offered himself for
re-election.

**Resolution 3** 

Cik Zainab binti Dato' Hj. Mohamed who also retires by rotation in accordance with Clause 110 of the Company's Constitution, has expressed her intention not to seek re-election and hence, shall retire at the conclusion of the 40th AGM.

5. To re-appoint Messrs Grant Thornton Malaysia PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.

**Resolution 4** 

6. Special Business

To consider and, if thought fit, pass the following Ordinary Resolutions:

6.1 Authority to Directors to Issue and Allot Shares

"THAT pursuant to Sections 75 and 76 of the Companies Act 2016 and subject to the approval of all relevant authorities being obtained, the Directors be and are hereby empowered to issue and allot shares in the Company at any time and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the total number of issued shares of the Company for the time being ("Mandate") and that such Mandate shall continue to be in force until the conclusion of the next annual general meeting of the Company.

**Resolution 5** 

THAT pursuant to Section 85 of the Companies Act 2016 read together with Clause 12 of the Constitution of the Company, approval be and is hereby given to waive the statutory pre-emptive rights of the Shareholders of the Company to be offered new shares in the Company ranking *pari passu* in all respects with the existing issued shares of the Company arising from the issuance of new shares pursuant to the Mandate."

6.2 Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

"THAT approval be and is hereby given for the renewal of the mandate, for the Company and its subsidiaries (collectively, the "Group") to enter into recurrent related party transactions of a revenue or trading nature which are necessary for the Group's day-to-day operations as detailed in paragraph 3.3 and with those related parties as set out in paragraph 3.2 of the Circular to Shareholders of the Company dated 30 April 2024 ("Related Parties"), provided that such transactions are undertaken in the ordinary course of business and are on normal commercial terms which are consistent with the Group's usual business practices and policies, and on terms not more favourable to the Related Parties than those generally available to the public and are not to the detriment of the minority shareholders; and

THAT authority conferred by this ordinary resolution will only continue to be in force until:

- (i) the conclusion of the next annual general meeting of the Company at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed:
- (ii) the expiration of the period within which the next annual general meeting of the Company after that date is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but must not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
- (iii) revoked or varied by resolution passed by the Shareholders of the Company in general meeting,

whichever is the earlier; and

THAT the Directors of the Company be and are hereby authorised to complete and do all such acts and things to give effect to the transactions contemplated and/or authorised by this ordinary resolution."

7. To transact any other business for which due notice shall have been given.

By Order of the Board

LIM KWEE PENG (MAICSA 7015250) SSM PC No. 202008002981

CHOO YOON MAY (MAICSA 7044632) SSM PC No. 202008002365 Secretaries

Kuala Lumpur 30 April 2024 **Resolution 6** 

#### Notes:

#### Proxy

- (i) In respect of deposited securities, only Members whose names appear in the Record of Depositors on 23 May 2024 shall be eligible to participate at the Meeting.
- (ii) A member entitled to participate and vote at the Meeting is entitled to appoint not more than 2 proxies to participate and vote instead of him. A proxy need not be a member of the Company.
- (iii) If a member appoints 2 proxies, the proportion of his shareholdings represented by each proxy must be specified.
- (iv) The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under seal or the hand of an officer or attorney duly authorised.
- (v) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in 1 securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- (vi) The instrument appointing a proxy shall be deposited at the Office of the Poll Administrator of the Company for the Meeting, SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan not less than 48 hours before the time for holding the Meeting.
- (vii) Completed Form of Proxy sent through facsimile transmission or any electronic or digital manner shall not be accepted.
- The 40th AGM will be conducted virtually through live streaming and online remote voting via the Remote Participation and Voting ("RPV") facilities available on Securities Services e-Portal at <a href="https://sshsb.net.my/">https://sshsb.net.my/</a>. Please refer to the procedures provided in the Administrative Guide for the 40th AGM for registration, participation and remote voting via the RPV facilities.
- At the Broadcast Venue, only the Chairman and other essential individuals are physically present to organise the virtual 40th AGM. Members/Proxies/Corporate Representatives will not be allowed to be physically present at the Broadcast Venue on the day of the 40th AGM.
- 1. Audited Financial Statements for the financial year ended 31 December 2023

The Audited Financial Statements are laid in accordance with Section 340(1)(a) of the Companies Act 2016 for discussion only. As such, this Agenda item is not a business which requires a resolution to be put to vote by Members.

#### Resolution 2

The benefits payable to the Directors of up to RM101,000 for the period commencing after the 40th AGM until the next annual general meeting of the Company comprise estimated meeting allowance in respect of Directors' attendance at Board and Board Committees meetings which have been scheduled and additional ad hoc meetings. The Board is of the view that it is just and equitable for the Directors to be paid the meeting allowance as and when incurred in discharging their responsibilities and rendering their services to the Company throughout the relevant period.

#### 3. Resolution 3

Mr Ooi Kim Lai retires by rotation in accordance with Clause 110 of the Company's Constitution and being eligible, has offered himself for re-election at the 40th AGM.

The Nomination Committee ("NC") had reviewed the performance and contribution of Mr Ooi during the annual assessment for the financial year ended 31 December 2023. Based on the results of the assessment, the NC was satisfied with the performance and contribution of Mr Ooi who has performed his duties as a non-independent non-executive Director as well as a member of the Audit Committee and the NC of the Company; and has discharged his duties and responsibilities effectively at all times.

The Board had concurred with the NC's recommendation to seek Shareholders' approval for the re-election of Mr Ooi.

The profile of Mr Ooi is set out on page 10 of the 2023 Annual Report.

#### 4. Resolution 5

The approval pursuant to Sections 75 and 76 of the Companies Act 2016 will allow the Company to procure the renewal of the general mandate which will empower the Directors of the Company to issue and allot new shares in the Company up to an amount not exceeding 10% of the total number of issued shares of the Company ("Mandate"). The Mandate, unless revoked or varied at a general meeting, will expire at the conclusion of the next annual general meeting of the Company.

The waiver of the pre-emptive rights pursuant to Section 85 of the Companies Act 2016 read together with Clause 12 of the Constitution of the Company will allow the Directors to issue and allot new shares in the Company which rank pari passu in all respects with the existing shares, to any person without having to first offer the new shares to all existing Shareholders prior to the issuance of new shares pursuant to the Mandate.

The Mandate will provide flexibility to the Company for any possible fund raising activities, including but not limited to placing of shares for purposes of funding current and/or future investment projects, working capital and/or acquisitions.

As at the date of this Notice, no new ordinary shares in the Company were issued pursuant to the mandate granted to the Directors at the last Annual General Meeting of the Company held on 24 May 2023 which will lapse at the conclusion of the 40th AGM.

#### 5. Resolution 6

This approval will allow the Group to continue to enter into recurrent related party transactions of a revenue or trading nature with those Related Parties, which are necessary for the Group's day-to-day operations undertaken in the ordinary course of business and are on normal commercial terms which are consistent with the Group's usual business practices and policies, and on terms not more favourable to the Related Parties than those generally available to the public and are not to the detriment of the minority shareholders.

Details on the Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature are set out in the Circular to Shareholders dated 30 April 2024 which is made available on the websites of the Company at <a href="www.lion.com.my/parkson-agm">www.lion.com.my/parkson-agm</a> and Bursa Malaysia Berhad at <a href="www.bursamalaysia.com">www.bursamalaysia.com</a>.

A Member of Lion Group Reg. No: 198201009470 (89194-P)

### ADMINISTRATIVE GUIDE

FOR THE 40TH ANNUAL GENERAL MEETING ("AGM")

Date : Wednesday, 29 May 2024

Time : 10.30 am

Broadcast Venue : Meeting Hall, Level 16, Lion Office Tower, No. 1 Jalan Nagasari,

50200 Kuala Lumpur, Wilayah Persekutuan

Online Meeting Platform : Securities Services e-Portal at https://sshsb.net.my/

### 1. CONDUCT OF MEETING

The 40th AGM will be conducted virtually through live streaming and online remote voting via the Remote Participation and Voting facilities.

The broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman shall be at the main venue of the 40th AGM. **Shareholders/Proxies/Corporate Representatives will not be allowed** to be physically present at the Broadcast Venue on the day of the 40th AGM.

Only Members whose names appear in the Record of Depositors on 23 May 2024 shall be eligible to participate and vote at the 40th AGM.

#### 2. 2023 ANNUAL REPORT, CIRCULAR TO SHAREHOLDERS AND RELATED DOCUMENTS

Please scan the QR Code or visit the Company's website at <a href="www.lion.com.my/parkson-agm">www.lion.com.my/parkson-agm</a> for the following documents of the Company in relation to the 40th AGM:

- (i) 2023 Annual Report;
- (ii) Circular to Shareholders in relation to the Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("Circular to Shareholders");
- (iii) Notice of the 40th AGM;
- (iv) Form of Proxy;
- (v) Administrative Guide for the 40th AGM; and
- (vi) Request Form.

There will be no delivery of the 2023 Annual Report and the Circular to Shareholders in printed copy.

You may submit your request for a printed copy of the 2023 Annual Report and the Circular to Shareholders by sending the completed Request Form either by post or email to shregistrar@lion.com.my.

## 3. DEPOSIT OF FORM OF PROXY

A Shareholder who wishes to appoint a proxy to participate and vote on his behalf at the 40th AGM, may deposit the Form of Proxy in accordance with the instructions printed thereon as soon as possible, so as to arrive at the Office of the Poll Administrator of the Company for the 40th AGM, SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan not less than 48 hours before the time for holding the 40th AGM. Completed Form of Proxy sent through facsimile transmission or any electronic or digital manner shall not be accepted.

### 4. PRE-MEETING SUBMISSION OF QUESTIONS

Shareholders and proxies may submit questions before the 40th AGM via email to <a href="mailto:phb@lion.com.my">phb@lion.com.my</a> no later than 10.30 am on Monday, 27 May 2024. Kindly state your full name and MyKad/passport number for verification purposes.

#### 5. NO DOOR GIFT/e-VOUCHER

There will be no distribution of door gift/e-voucher to those who participate in the 40th AGM.

## 6. NO RECORDING OR PHOTOGRAPHY

Strictly **NO recording or photography** of the proceedings of the 40th AGM is allowed.



#### 7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING

## **BEFORE THE MEETING**

## (A) Sign up a User account at Securities Services e-Portal

- Step 1 Visit https://sshsb.net.my/
- Step 2 Sign up a user account
- Step 3 Wait for our notification email that will be sent within one (1) working day
- Step 4 Verify your user account within seven (7) days of the notification email and log in
- This is a ONE-TIME registration. If you are already a registered user of Securities Services e-Portal, you need not register again.
- Your email address is your User ID.

# ALL SHAREHOLDERS MUST REGISTER AS A USER BY <u>27 MAY 2024</u> AS ONE (1) WORKING DAY IS REQUIRED TO PROCESS ALL PORTAL USER REGISTRATIONS.

## (B) Register for Remote Participation

Meeting Date and Time	Registration for Remote Participation Closing Date and Time
Wednesday, 29 May 2024 at 10.30 am	Wednesday, 29 May 2024 at 10.30 am

- Log in to https://sshsb.net.my/ with your registered email and password.
- Look for <u>Parkson Holdings Berhad</u> under Company Name and <u>40th AGM on 29 May 2024 at 10.30 am Registration for Remote Participation</u> under Event and click ">" to register for remote participation in the Meeting.

## Step 1 Check if you are participating as –

- Individual shareholder
- Corporate or authorised representative of a body corporate

For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). The <u>original</u> evidence of authority and translation thereof, if not in English or Bahasa Malaysia, have to be submitted to SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the registration closing date and time above.

# Step 2 Submit your registration.

- A copy of your e-Registration for remote participation can be accessed via **My Records** (refer to the left navigation panel).
- Your registration will apply to all the CDS account(s) of each individual shareholder/body corporate shareholder that you represent but if you are both an individual shareholder and representative of body corporate(s), you need to register as an individual shareholder and also as a representative for each body corporate.
- The Meeting will be conducted virtually and only the Chairman, Directors and other essential individuals will be present at the broadcast venue.

### **PROXIES**

All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will **need to register as Users** of the e-Portal under (A) above by **23 May 2024**. **SHAREHOLDERS ARE ADVISED TO NOTIFY YOUR PROXY(IES) ACCORDINGLY.** Upon processing the Form of Proxy, we will grant the proxy access to remote participation at the Meeting to whichhe/she is appointed for instead of the shareholder, <u>provided</u>:

- (i) the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the Meeting as the Meeting will be conducted virtually; and
- (ii) the duly executed Form of Proxy must reach SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan by 10.30 am on 27 May 2024.

### 7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING (continued)

### ON THE DAY OF THE MEETING

Log in to <a href="https://sshsb.net.my/">https://sshsb.net.my/</a> with your registered email and password  (C) Join the Live Stream Meeting (eLive)	
Wednesday, 29 May 2024 at 10.00 am	Wednesday, 29 May 2024 at 10.30 am

- Look for <u>Parkson Holdings Berhad</u> under Company Name and <u>40th AGM on 29 May 2024 at 10.30 am Live Stream Meeting</u> under Event and click ">" to join the Meeting.
- The access to the live stream meeting will open on the abovementioned date and time.
- If you have any questions to raise, you may use the text box to transmit your questions.
- Do take note that the quality of the live streaming is dependent on the bandwidth and the stability of the internet connection at the location of the user and the device used.

(D) Vote Online Remotely during the Meeting (eVoting)	
Meeting Date and Time	eVoting Access Date and Time
Wednesday, 29 May 2024 at 10.30 am	Wednesday, 29 May 2024 at 10.30 am

- > If you are already accessing the Live Stream Meeting, click "Proceed to Vote" under the live stream player.

  OR
- ▶ If you are logging in directly to vote or not accessing the Live Stream Meeting, look for <u>Parkson Holdings</u> <u>Berhad</u> under Company Name and <u>40th AGM on 29 May 2024 at 10.30 am Remote Voting</u> under Event and click ">".

Step 1 Cast your votes by clicking on the radio buttons against the resolution.

Step 2 Review your casted votes and confirm and submit the votes.

- The access to eVoting will open on the abovementioned date and time.
- Your votes casted will apply throughout <u>all</u> the CDS accounts you represent as an individual shareholder, corporate/authorised representative and proxy. Where you are participating as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the Form of Proxy.
- The access to eVoting will close when the Chairman announces the completion of the voting session of the Meeting.
- A copy of your submitted eVoting can be accessed via My Records (refer to the left navigation panel).

## 8. ENQUIRY

Should you have any enquiry, please contact the following persons during office hours on Mondays to Fridays from 8.30 am to 12.15 pm and from 1.15 pm to 5.30 pm (excluding public holidays):

## SS E Solutions Sdn Bhd

General Line : +603-2084 9000

Email : <u>eservices@sshsb.com.my</u>

Contact Persons: Mr Wong Piang Yoong (DID: +603 2084 9168)

Ms Rachel Ou (DID: +603 2084 9161) Ms Jasmine Lim (DID: +603 2084 9006)