

**NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN THAT the Twenty-Fourth Annual General Meeting ("24<sup>th</sup> AGM") of **Kelington Group Berhad** ("KGB" or "Company") will be conducted fully virtual from the Broadcast Venue at Lot 9-11 Menara Sentral Vista, No. 150, Jalan Sultan Abdul Samad, Brickfields, 50470 Kuala Lumpur on Friday, 21 June 2024 at 10:00 a.m. or at any adjournment thereof, for the purpose of considering the following businesses:

**AGENDA**

**Ordinary Business**

1. To lay before the Meeting the Audited Financial Statements for the financial year ended 31 December 2023 together with the Reports of the Directors and the Auditors thereon.  
**(Refer to Explanatory Note (a))**
2. To re-elect the following Directors who are retiring in accordance with the Clause 97 of the Company's Constitution, and being eligible, have offered themselves for re-election:
  - (i) Gan Hung Keng **(Ordinary Resolution 1)**
  - (ii) Soo Yuit Weng **(Ordinary Resolution 2)**
  - (iii) Soh Tong Hwa **(Ordinary Resolution 3)**
3. To re-elect the following Directors who are retiring in accordance with the Clause 104 of the Company's Constitution, and being eligible, have offered themselves for re-election:
  - (i) Chow Meow Luan **(Ordinary Resolution 4)**
  - (ii) Chin Wei Min **(Ordinary Resolution 5)**
4. To approve the payment of Directors' remuneration payable to the Board of the Company amounting to RM345,000.00 for the period from 1 July 2024 until 30 June 2025. **(Ordinary Resolution 6)**
5. To re-appoint Messrs. Crowe Malaysia PLT as Auditors of the Company until the conclusion of the next Annual General Meeting and authorise the Directors to fix their remuneration. **(Ordinary Resolution 7)**

**Special Business**

To consider and if thought fit, pass the following resolutions with or without any modifications:

**6. Continuing in Office as Independent Non-Executive Director**

"THAT approval be and is hereby given to Soo Yuit Weng who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, to continue to act as an Independent Non-Executive Director of the Company." **(Ordinary Resolution 8)**

**7. Authority to Issue and Allot Shares**

"THAT subject always to the Companies Act 2016 ("the Act"), Constitution of the Company and approvals from Bursa Malaysia Securities Berhad and any other governmental/regulatory bodies, where such approval is necessary, authority be and is hereby given to the Directors pursuant to Section 75 of the Act to issue and allot not more than ten percent (10%) of the total number of issued shares (excluding treasury shares) of the Company at any time upon any such terms and conditions and for such purposes as the Directors may in their absolute discretion deem fit or in pursuance of offers, agreements or options to be made or granted by the Directors while this approval is in force until the conclusion of the next Annual General Meeting of the Company pursuant to Section 76 of the Act.

THAT the Directors be further authorised to make or grant offers, agreements or options which would or might require shares to be issued after the expiration of the approval hereof.

THAT in connection with the above, pursuant to Section 85 of the Companies Act 2016, to be read together with Clause 54 of the Constitution of the Company, approval be hereby given to waive the statutory pre-emptive rights of the shareholders of the Company to be offered with new shares ranking equally to the existing issued shares of the Company arising from any issuance of new shares in the Company pursuant to this mandate.

AND THAT the new shares to be issued shall, upon allotment and issuance, rank equally in all respects with the existing shares of the Company, save and except that they shall not be entitled to any dividends, rights, allotments and/or other forms of distribution that which may be declared, made or paid before the date of allotment of such new shares." **(Ordinary Resolution 9)**

**8. Proposed Renewal of Authority for Purchase of Own Shares by the Company**

"THAT, subject always to the Companies Act 2016, the provisions of the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and all other applicable laws, guidelines, rules and regulations, the Company be and is hereby authorised, to the fullest extent permitted by law, to purchase such amount of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the interest of the Company provided that:

- (i) the aggregate number of shares purchased does not exceed ten per centum (10%) of its total number of issued shares of the Company as quoted on Bursa Securities as at the point of purchase;
- (ii) the maximum fund to be allocated by the Company for the purpose of purchasing the shares shall be backed by an equivalent amount of retained profits as at the time of purchase; and
- (iii) the Directors of the Company may decide either to retain the shares purchased as treasury shares or cancel the shares or to retain part of the shares so purchased as treasury shares and cancel the remainder or to resell the shares or distribute the shares as dividends or transfer the shares under an employee share scheme or as purchase consideration.

THAT the authority conferred by this resolution will commence after the passing of this ordinary resolution and will continue to be in force until:

- (i) the conclusion of the next Annual General Meeting ("AGM") of the Company following the general meeting at which such resolution was passed, at which time it shall lapse unless, by ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions; or
- (ii) the expiration of the period within which the next AGM after that date is required by law to be held; or
- (iii) revoked or varied by an ordinary resolution passed by the shareholders of the Company in a general meeting;

whichever occurs first.

AND THAT authority be and is hereby given unconditionally and generally to the Directors of the Company to take all such steps as are necessary or expedient (including without limitation, the opening and maintaining of central depository account(s) under the Securities Industry (Central Depositories) Act 1991 of Malaysia, and the entering into all other agreements, arrangements and guarantee with any party or parties) to implement, finalise and give full effect to the aforesaid purchase with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments (if any) as may be imposed by the relevant authorities and with the fullest power to do all such acts and things thereafter (including without limitation, the cancellation or retention as treasury shares of all or any part of the purchased shares or to resell the shares or distribute the shares as dividends or transfer the shares under employee share scheme or as purchase consideration) in accordance with the Constitution of the Company and the requirements and/or guidelines of Main Market Listing Requirements of Bursa Securities and all other relevant governmental and/or regulatory authorities." **(Ordinary Resolution 10)**

9. To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016.

BY ORDER OF THE BOARD

TEO MEE HUI  
(SSM PC No. 202008001081 & MAICSA 7050642)  
TAN BEE HWA  
(SSM PC No. 202008001174 & MAICSA 7058049)

Company Secretaries

Kuala Lumpur  
Dated this 30th day of April 2024

**Notes:**

1. A member may appoint up to two (2) proxies to attend, participate, speak and vote at the meeting. If a member appoints more than one (1) proxy, he shall specify the proportions of his holdings to be represented by each proxy, failing which the appointment shall be invalid. A proxy may, but need not, be a member of the Company and there shall be no restriction as to the qualification of the proxy.
2. The instrument appointing a proxy shall be in writing, under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under the corporation's seal or under the hand of an officer or attorney duly authorised.
3. Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 ("SICDA"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
4. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the SICDA which is exempted from compliance with the provisions of subsection 25A(1) of the SICDA.
5. The appointment of proxy may be made in hard copy or in electronic form. The instrument appointing a proxy must be submitted in the following manners, at least forty-eight (48) hours before the time for holding the meeting or any adjournment thereof:-
  - (i) In hard copy form  
To be deposited at the Company's Share Registrar's office at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan; or
  - (ii) By electronic means  
To be sent via e-mail to:  
[khairul.igram@boardroomlimited.com](mailto:khairul.igram@boardroomlimited.com)  
[bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)
6. For the purpose of determining who shall be entitled to attend this meeting, the Company shall be requesting the Bursa Malaysia Depository Sdn. Bhd. to make available to the Company pursuant to Clause 62 of the Constitution of the Company, a Record of Depositors as at 11 June 2024 and only a Depositor whose name appear on such Record of Depositors shall be entitled to attend this meeting.

**Explanatory notes on Ordinary and Special Business**

(a) *Item 1 of the Agenda*

*Audited Financial Statements for the financial year ended 31 December 2023.*

The Audited Financial Statements under this agenda item is meant for discussion only as the provision of Section 248 and Section 340 (1)(a) of the Companies Act 2016 does not require a formal approval of the shareholders and hence this item is not put forward for voting.

(b) *Ordinary Resolutions 1 to 5 – Re-election of Directors*

Mr Gan Hung Keng, Mr Soo Yuit Weng and Mr Soh Tong Hwa are retiring by rotation in accordance with Clause 97 of the Constitution of the Company whilst Ms Chow Meow Luan and Mr Chin Wei Min are retiring in accordance with Clause 104 of the Constitution of the Company.

The profile of the retiring Directors are set out in the Annual Report 2023.

The Nomination Committee has taken into account the Board Evaluation Assessment including the results of the assessment for the retiring Directors and concurred that they have met the Board's expectations in terms of experience, expertise, integrity, competency, commitment and individual contribution by continuously performing their duties diligently as Directors of the Company. The Board recommended them to be re-elected as Directors of the Company.

(c) *Ordinary Resolution 6*

The Remuneration Committee and the Board had reviewed the Directors' Remuneration for the period from 1 July 2024 until 30 June 2025 ("Relevant Period"), after taking into consideration market trends for similar positions, time commitment and responsibilities of the respective Directors.

The Directors' remuneration comprises the Directors' fee and meeting allowances payable to the Board of the Company is set out as follows:

	<b>Executive Directors</b>	<b>Non-Executive Directors</b>
	<b>RM</b>	<b>RM</b>
Director Fee	-	327,400
Meeting allowance	-	17,600
<b>TOTAL</b>	<b>-</b>	<b>345,000</b>

In determining the estimated total amount of the Directors' remuneration, the Board considered various factors including the number of scheduled meetings for the Board and Board Committees as well as involvement of the respective Directors. Payment of Directors' remuneration will be made by the Company on a monthly basis and/or as and when incurred if the proposed Resolution 6 has been passed at the 24<sup>th</sup> AGM.

In the event the proposed amount is insufficient due to more meetings or an enlarged Board size, approval will be sought at the next Annual General Meeting for the shortfall.

(d) *Ordinary Resolution 8*

*Continuing in Office as Independent Non-Executive Director*

The Board has assessed the independence of Mr Soo Yuit Weng, who has served as Independent Non-Executive Director of the Company for a cumulative term of more than nine years, and recommended him to continue act as an Independent Non-Executive Director of the Company based on the following justifications:-

- a. he fulfilled the criteria under the definition of Independent Director as stated in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, and thus, he would be able to function as a check and balance, bring an element of objectivity to the Board;
- b. he has been with the Company for more than 9 years and were familiar with the Company's business operations;
- c. he has devoted sufficient time and attention to his professional obligations for informed and balanced decision making; and
- d. he has exercised his due care during his tenure as Independent Non-Executive Director of the Company and carried out his professional duties in the interest of the Company and shareholders.

The Board considered Mr Soo Yuit Weng to be independent based on the above justifications and recommended him to be retained as Independent Director Non-Executive Director of the Company.

(e) *Ordinary Resolution 9*

*Authority to Issue and Allot Shares*

The proposed Ordinary Resolution 9, if passed, will give flexibility to the Directors to issue shares to such persons at any time in their absolute discretion without convening a general meeting. This authorisation will expire at the conclusion of next Annual General Meeting of the Company.

This is a new mandate and the purpose of this general mandate is for possible fund-raising exercises including but not limited to further placement of shares for purpose of funding current and/or future investment projects, working capital, repayment of borrowings and/or acquisitions.

This is also to approve the disapplication of statutory pre-emption rights under Section 85 of the Companies Act 2016, to allot new shares (or grant rights over shares) without first offering them to the existing shareholders in proportion to their holdings pursuant to the general mandate.

The previous mandate obtained from the members at the last AGM was not utilised and, accordingly no proceeds were raised.

(f) *Ordinary Resolution 10*

*Proposed Renewal of Authority for Purchase of Own Shares by the Company*

The proposed Ordinary Resolution 10, if approved, will empower the Company to purchase and/or hold up to ten per centum (10%) of the total number of issued shares of the Company through Bursa Malaysia Securities Berhad. For more information, please refer to the Share Buy-Back Statement dated 30 April 2024.



**KELINGTON GROUP BERHAD**  
(Registration No.: 199901026486 (501386-P))  
(Incorporated in Malaysia)

### **ADMINISTRATIVE DETAILS FOR THE 24TH ANNUAL GENERAL MEETING (“AGM”)**

<b>Date and Time</b>	:	Friday, 21 June 2024 at 10:00 a.m.
<b>Broadcast Venue</b>	:	Lot 9-11 Menara Sentral Vista No. 150 Jalan Sultan Abdul Samad Brickfields, 50470 Kuala Lumpur
<b>Meeting Platform</b>	:	Dvote Online website at <a href="https://www.dvote.my">https://www.dvote.my</a> (Domain registration number with MYNIC : D6A434007)
<b>Modes of Communication</b>	:	1. Typed text in the Online Meeting Platform  2. Submit your questions to <a href="mailto:ccid@kelington-group.com">ccid@kelington-group.com</a> prior to the AGM date

#### **Entitlement to Participate and Vote Remotely**

1. The 24th AGM will be conducted virtually, shareholders/proxies/corporate/authorised representatives, or attorneys will not be allowed to be physically present at the Broadcast Venue on the day of the Meeting.
2. Only shareholders whose names appear on the Record of Depositors as at 11 June 2024 shall be entitled to participate in the 24th AGM or appoint proxy(ies) to participate and/or vote on his/her behalf.
3. Shareholders who wish to participate at the 24th AGM are required to register as a user of Dvote Online at <https://www.dvote.my> as well as register for the Remote Participation by login to <https://www.dvote.my> with your user ID. Registration for Remote Participation will remain open from **13 June 2024** until the commencement of the polling during the virtual 24th AGM.

#### **Appointment of Proxy**

1. Shareholders who are unable to participate in our Virtual 24th AGM are encouraged to appoint the Chairman of the 24th AGM as your proxy and indicate the voting instructions in the Form of Proxy.
2. The appointment of proxy may be made in hard copy or in electronic form. The instrument appointing a proxy must be submitted in the following manners, at least forty-eight (48) hours before the time for holding the 24th AGM or any adjournment thereof:
  - (i) **In hard copy form**  
To be deposited at the Company’s Share Registrar’s office at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan; or
  - (ii) **By electronic means**  
To be sent via e-mail to:  
[Khairul.Iqram@boardroomlimited.com](mailto:Khairul.Iqram@boardroomlimited.com); or [BSR.Helpdesk@boardroomlimited.com](mailto:BSR.Helpdesk@boardroomlimited.com)
3. Appointed proxies are required to register as a user of Dvote Online at <https://www.dvote.my> as well as register for the Remote Participation by login to <https://www.dvote.my> with your user ID. Registration for Remote Participation will remain open from **13 June 2024** until the commencement of the polling during the virtual 24th AGM.

## Revocation of Proxy

1. If you have submitted your Form of Proxy and subsequently decide to appoint another person or wish to participate in the Virtual 24th AGM by yourself, please write in to [Khairul.Iqram@boardroomlimited.com](mailto:Khairul.Iqram@boardroomlimited.com) to revoke the earlier appointed proxy forty-eight (48) hours before the time for holding the 24th AGM or any adjournment thereof.
2. Upon revocation, your proxy(ies) will not be allowed to participate in the 24th AGM. In such event, you should advise your proxy(ies) accordingly.

## Pre-Meeting Submission of Questions to the Board

1. Shareholders may post questions to the Chairman/Board/Management prior to the 24th AGM and submit electronically to [ccid@kelington-group.com](mailto:ccid@kelington-group.com) no later than 9:30 a.m. on Thursday, **20 June 2024**.
2. Shareholders may also submit their questions to the Chairman/Board/Management via the real time submission of typed texts through a question box within Dvote Online platform before the start or during the virtual 24th AGM.
3. The Chairman/Board/Management will endeavour to respond to questions submitted by members which are related to the resolutions to be tabled at the 24th AGM and performance of the Company.

## Poll Voting

The voting at the Virtual 24th AGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

Kelington Group Berhad has appointed Dvote Services Sdn. Bhd. ("**Dvote**") as Poll Administrator to conduct the poll by way of electronic voting or online remote voting ("**e-Voting**").

Kindly refer to item no. 2 of the below Dvote Online User Guide for guidance on how to vote remotely from Dvote Online website at <https://www.dvote.my>

During the Virtual 24th AGM, the Chairman of the 24th AGM will invite the Poll Administrator to brief on the e-Polling housekeeping rules. The voting session will commence as soon as the Chairman of the 24th AGM calls for the poll to be opened and until such time when the Chairman of the 24th AGM announces the closure of the poll.

For the purposes of the Virtual 24th AGM, e-Voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.

The Scrutineers will verify the poll results upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

## Dvote Online User Guide

Kindly follow the steps below on how to register, request for login ID and password:

### 1. REMOTE PARTICIPATION AND E-VOTING FACILITIES

Members to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “Participate”) remotely at the Virtual 24th AGM using RPV Facilities provided by Dvote via its **Dvote Online** website at <https://www.dvote.my>. Please refer to Procedure for RPV Facilities.

### 2. PROCEDURES FOR RPV FACILITIES

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the Virtual 24th AGM remotely using the RPV Facilities are to follow the requirements and procedures as summarised below:

BEFORE MEETING DAY		
A. USER REGISTRATION		
	Procedure	Action
(a)	Sign-up as a user with <b>Dvote Online</b>	<p><b>Note:</b> If you are already a user with Dvote Online, you are not required to sign-up again. You may proceed to sign-in using your email address and password.</p> <ul style="list-style-type: none"><li>• Access the website at <a href="https://www.dvote.my">https://www.dvote.my</a></li><li>• Click on <b>Sign up</b> to register as a new user with Dvote Online.</li><li>• Complete registration and upload softcopy of Malaysia Identification card (front and back) or passport (foreigner(s)).</li></ul> <p>You will be notified via email once your user registration is accepted/rejected by Dvote Online.</p>
(b)	Register Meeting with <b>Dvote Online</b>	<ul style="list-style-type: none"><li>• Registration for Remote Participation will remain open from <b>13 June 2024</b> until the commencement of the polling during the virtual 24th AGM.</li><li>• Login to <a href="https://www.dvote.my">https://www.dvote.my</a> with your user ID (i.e.: email address) and password.</li><li>• Select event: “<b>Kelington Group Berhad – 24th Annual General Meeting</b>” and click <b>Register</b>.</li><li>• You will receive an email notifying on your registration for the remote participation and verification.</li><li>• Once your registration has been verified against the Record of Depositors as at 11 June 2024 you will be notified via email whether your request for remote participation is approved/rejected.</li><li>• If approved, you will receive an invitation email together with the meeting link to “<i>Join Meeting</i>”.</li></ul>



ON THE DAY OF VIRTUAL 24TH AGM		
	Procedure	Action
(a)	Join the Live Stream Meeting	<ul style="list-style-type: none"> <li>Click on “<b>Join Meeting</b>” link in the invitation email and you will be directed to the live streaming room.</li> <li>You are advised to log in early, at least 20 minutes, before the Meeting time.</li> </ul>
(b)	Post Questions during Live Streaming	<ul style="list-style-type: none"> <li>If you have any question(s) for the Board of Directors, you may use the <b>Question</b> box to transmit your question(s).</li> </ul>
(c)	Online Voting during Live Streaming	<ul style="list-style-type: none"> <li>Click on <b>Vote</b>, to cast your votes for each resolution(s).</li> <li>Review your casted votes, confirm and submit your votes.</li> </ul>
(d)	End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chairman on the closure of the Virtual 24th AGM, the live streaming room will end.</li> </ul>

**Notes to users of the RPV Facilities:**

- The quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection at the location of the user and the device of the user.*
- Users are advised to afford themselves ample time to complete the log in process in advance of the meeting.*
- In the event you encounter any issues with logging-in, connection to live streamed meeting or online voting on the meeting day, kindly call +603-2276 6138 or email to [dvoteservice@gmail.com](mailto:dvoteservice@gmail.com) for assistance.*

**No Gifts or Vouchers**

There will be no E-Voucher, Gift or Food Voucher to be distributed to shareholder(s)/proxy(ies) /corporate representative(s) who participate in the meeting.

**No Recording**

By participating at the 24th AGM, you agree that no part of the 24th AGM proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronical, photocopying, recording or otherwise without the prior written consent of the Company.

**Enquiries for 24th AGM**

If you have any enquiry(ies) relating to the 24th AGM Administrative Guide for the Virtual 24th AGM, RPV Facilities or encounters issues with the pre-registration, log in, steps to connect to live streaming and online voting, please contact Dvote Services Sdn Bhd during office hours from Monday to Friday (except for public holiday):

**Poll Administrator** : Dvote Services Sdn Bhd  
**Contact Persons** : Ms Sangetha / Mr Hugo  
**Email** : [dvoteservice@gmail.com](mailto:dvoteservice@gmail.com)  
**Contact No.** : 03 2276 6138

If you have any enquiry relating to the 24th AGM or Agenda, please contact Kelington Corporate Compliance and Integrity Department during office hours from Monday to Friday (except for public holiday):

**Company** : Kelington Group Berhad  
**Contact Persons** : Ms Ng Mun Yee  
**Email** : [ccid@kelington-group.com](mailto:ccid@kelington-group.com)  
**Contact No.** : 03 7845 5696 / 016 206 2635