NOTICE IS HEREBY GIVEN THAT the 13th Annual General Meeting of MR D.I.Y. GROUP (M) BERHAD will be conducted virtually through live streaming from the Broadcast Venue at VE Hotel & Residence Kuala Lumpur, Achieve Room, Level M3, Bangsar South City, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia and via online meeting platform on the TIIH Online website at <u>https://tiih.online</u> on Wednesday, 5 June 2024 at 2.00 p.m. for the purpose of considering and if thought fit, to pass the following resolutions, with or without modifications:-

AS ORDINARY BUSINESS

1. To receive the Audited Financial Statements for the financial year ended 31 December 2023 and the Reports of the Directors and Auditors thereon.

(Please refer to Explanatory Note 1)

2. To re-elect the following Directors who retire by rotation in accordance with Clause 130 of the Company's Constitution and being eligible, offer themselves for re-election:-

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|----------|-------|---|--------------|
| | (Plea | se refer to Explanatory Note 2) | |
| | (ii) | Leng Choo Yin | Resolution 2 |
| | (i) | Tan Yu Yeh | Resolution 1 |

 To approve the payment of Directors' fees and benefits payable to the Non-Executive Directors for an amount up to RM700,000 for the period from 1 July 2024 until the next Annual General Meeting to be held in 2025.

(Please refer to Explanatory Note 3)

4. To re-appoint BDO PLT as Auditors of the Company for the financial year ending 31 December 2024 Resolution 4 and to authorise the Board of Directors to determine their remuneration.

(Please refer to Explanatory Note 4)

AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following Ordinary Resolutions, with or without modifications:-

5. ORDINARY RESOLUTION PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE AND/OR TRADING IN NATURE

"THAT pursuant to Paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given for the Company and/or its subsidiaries ("the Group") to enter into the following recurrent related party transactions as set out in Section 2.5 of the Circular to Shareholders dated 26 April 2024, which are of revenue and/or trading in nature, and are necessary for the Group's day-to-day operations, undertaken in the ordinary course of business at arm's length basis and on normal commercial terms, which are not more favourable to the related parties than those generally available to the public and are not detrimental to the interest of the minority shareholders of the Company:-

- (i) Provision of procurement services, financial reporting services, consultancy services and Resolution 5 ad-hoc services by the Group to Mr. D.I.Y. International Holding Ltd. ("MDIH") and its subsidiaries, associated companies and corporations controlled by MDIH.
- (ii) Sale of goods by Mr. D.I.Y. Trading Sdn. Bhd., a wholly owned subsidiary of the Company, to Resolution 6 Mr D.I.Y. Trading (Singapore) Pte. Ltd. for the purpose of its retail operations in Singapore.

THAT such authority shall commence upon the passing of this resolution and shall continue to be in force until:-

- (i) the conclusion of the next Annual General Meeting ("AGM") of the Company at which time the mandate will lapse, unless by a resolution passed at the next AGM, the mandate is renewed;
- the expiration of the period within which the AGM is required to be held pursuant to Section 340(2) of the Companies Act 2016 ("Act") (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (iii) the resolution is revoked or varied by a resolution passed by the shareholders of the Company in general meeting,

whichever is the earlier;

AND THAT the Directors of the Company be hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they may consider expedient or necessary to give effect to the transactions contemplated and/or authorised by this Ordinary Resolution."

(Please refer to Explanatory Note 5)

6. To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution.

By order of the Board

WONG MUN SIN (MAICSA 7025509) (SSM PC No. 202008000876) Company Secretary

Dated : 26 April 2024 Selangor Darul Ehsan

NOTES:

 The Broadcast Venue is the main venue in Malaysia where the Chairman of the meeting will be physically present in accordance with Section 327(2) of the Companies Act 2016 ("Act") together with essential individuals in accordance with Note 1.2 of the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia. Shareholders/proxy(ies) will not be allowed to attend the 13th Annual General Meeting ('AGM") in person at the Broadcast Venue.

Shareholders/proxy(ies) are to attend, speak (including posing questions via real time submission of typed texts or prior to the AGM) and vote (collectively, "participate") remotely at the 13th AGM via the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at <u>https://tiih.online</u>. Please follow the Procedures for RPV in the Administrative Details and notes below in order to participate remotely via RPV.

- 2. For the purpose of determining who shall be entitled to participate in this AGM via RPV, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, the Record of Depositors as at 28 May 2024. Only members whose names appear on this Record of Depositors shall be entitled to participate in this AGM via RPV or appoint proxy/proxies to attend and vote on his/her behalf via RPV.
- 3. A member, including an Authorised Nominee, may appoint not more than two (2) proxies to attend and vote instead of the member or Authorised Nominee at the meeting on the same occasion.

An Exempt Authorised Nominee (which holds ordinary shares in the Company for the Omnibus Account) may appoint one or more proxies to attend on the same occasion. There is no limit to the number of proxies which an Exempt Authorised Nominee may appoint in respect of each Omnibus Account the Exempt Authorised Nominee holds.

Where a member, an Authorised Nominee or an Exempt Authorised Nominee appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies. The appointment shall not be valid unless he specifies the proportions of his holdings to be represented by each proxy.

- 4. A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at a meeting of the Company shall have the same rights as the member to speak at a meeting.
- 5. A member who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at this 13th AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV at TIIH Online website at <u>https://tiih.online</u>. Please follow the Procedures for RPV in the Administrative Details.
- 6. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Share Registrar of the Company **not later than Tuesday, 4 June 2024 at 2.00 p.m.:**
 - (i) In hard copy form

The hardcopy proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

(ii) <u>By electronic form</u>

The proxy form can be electronically lodged with the Share Registrar of the Company, Tricor, via TIIH Online website at https://tiih.online. Kindly refer to the Administrative Details on the procedures for electronic lodgement of proxy form via TIIH Online website.

- 7. The lodging of a completed Proxy Form does not preclude a member from participating and voting at the AGM. Should you subsequently decide to participate at the AGM, please submit a notice of revocation in writing to the Share Registrar of the Company, Tricor, at the above address or via email at <u>is.enquiry@my.tricorglobal.com</u>, **not later than Monday, 3 June 2024** at **2.00 p.m.**.
- 8. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
- 9. The resolutions set out in the Notice of 13th AGM will be put to vote by poll pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements ("MMLR") of Bursa Malaysia Securities Berhad ("Bursa Securities").

EXPLANATORY NOTES

(1) Audited Financial Statements for the financial year ended 31 December 2023 and the Reports of the Directors and Auditors thereon

The audited financial statements are laid at the AGM in accordance with Section 340(1)(a) of the Act for discussion only and no shareholders' approval is required. Hence, they will not be put for voting.

(2) Resolutions 1 to 2: Re-election of Directors

Clause 130 of the Constitution of the Company provides that at each AGM, one-third of the Directors are subject to retirement by rotation such that each Director shall retire from office once in every three (3) years. The Directors who retire from office shall be eligible for re-election. Hence, 2 out of 6 Directors of the Company are to retire and shall be eligible for re-election at the 13th AGM.

Tan Yu Yeh and Leng Choo Yin are retiring and being eligible, have offered themselves for re-election at the 13th AGM. Both the retiring Directors will abstain from deliberation and voting on the resolution in respect of his/her re-election at the AGM.

Based on the results of the annual Board Effectiveness Evaluation ("BEE") conducted on the retiring Directors, the Nomination and Remuneration Committee ("NRC") and the Board (save for the retiring Directors) collectively agreed that both the retiring Directors had met the qualification of directors vis-à-vis character, experience, integrity, competence and time committed as prescribed in Chapter 2.20A of the MMLR of Bursa Securities and possess the relevant qualities to effectively discharge their respective roles as Directors.

As part of the BEE, both the retiring Directors had also undertaken and satisfied the fit and proper assessment pursuant to the Fit & Proper Policy adopted, via self-declaration and peer assessment. Leng Choo Yin, being the Independent Director, has also met the independence criteria as prescribed in the MMLR of Bursa Securities and remained independent in exercising her judgment and in carrying out her duties as Independent Director.

The NRC and the Board have affirmed and endorsed the re-election of both the retiring Directors for recommendation to the shareholders of the Company for approval as the Board believes that the Company is able to leverage on the expertise and experience of the retiring Directors as follows:-

| Retiring Directors subject to re-election | Justifications | |
|---|--|--|
| Tan Yu Yeh | He is the founder of the business and has been supporting the growth of the Group's business since 2005 as a Director, shareholder and adviser. He has been leading the Management of the Group since 2014. | |
| | He is responsible for various operational aspects of the business and setting the overall Group business strategy and direction. | |
| Leng Choo Yin | She holds a Bachelor of Arts Degree (Hons) and possesses qualifications in chartered financial planning, trust and estate planning, and investment-link life insurance. | |
| | She has over 25 years of experiences in financial management and private banking. In a directorship role, she brings to the Company, a wealth of management experience, corporate network and financial investment discipline. | |
| | She also has added responsibilities as the Chairman of the NRC and a member of the Audit and Risk Management Committee ("ARMC") of the Company. | |

(3) Resolution 3 – Directors' Fees and Benefits

Pursuant to Section 230(1) of the Act, Paragraph 7.24 of the MMLR of Bursa Securities and Clause 112 of the Constitution of the Company, any fees and benefits payable to the directors shall be approved at a general meeting.

The amount of Directors' fees and benefits payable to the Non-Executive Directors ("NEDs") of the Company as members of the Board and Board Committees of the Company is based on the remuneration framework as set out on page 42 of the Corporate Governance Overview Statement of this 2023 Annual Report.

In determining the estimated total amount of Directors' fees and benefits payable to the NEDs of an amount up to RM700,000 from 1 July 2024 until the next AGM in June 2025 to seek approval from the shareholders, the Board has considered the above remuneration framework including the number of scheduled and non-scheduled meetings of Board, Board Committees and general meetings, the possibility of appointment of a NED on the Board and Board Committee, and a provisional sum as contingency for other allowances associated to and to facilitate the NEDs in discharging their duties as Directors. The proposed amount to seek approval at this AGM remains the same as the amount approved by shareholders at the last AGM in 2023.

The proposed Resolution 3, if passed, will authorise the Company to pay the Directors' fees and benefits to NEDs on a monthly basis in arrears and/or as and when incurred, since the NEDs have discharged their responsibilities and rendered their services to the Company throughout the period.

(4) Resolution 4 – Re-appointment of Auditors

The Board, through the ARMC, had conducted an assessment on the suitability, objectivity and independence of BDO PLT in respect of the financial year ended 31 December 2023. The Board was satisfied with the performance of BDO PLT and recommended the re-appointment of BDO PLT as Auditors of the Company to hold office until the conclusion of the next AGM in 2025 in accordance with Section 271 of the Act.

(5) Resolutions 5 to 6 – Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue and/ or Trading in Nature ("Proposed RRPTs")

The Proposed RRPTs, if approved, will allow the Group to enter into recurrent related party transactions of a revenue or trading in nature with its related parties as set out in Section 2.5 of the Circular to Shareholders dated 26 April 2024 in accordance with the MMLR of Bursa Securities without the necessity to convene separate general meetings to seek shareholders' approval as and when such recurrent related party transactions occur. This would reduce substantial administrative time and expenses associated with the convening of such meetings without compromising the corporate objectives of the Group or affecting the business opportunities available to the Group. For further details, please refer to the Circular to Shareholders dated 26 April 2024, which is circulated together with the Annual Report 2023.

STATEMENT ACCOMPANYING NOTICE OF 13TH ANNUAL GENERAL MEETING

(Pursuant to Paragraph 8.27(2) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad)

DIRECTOR SEEKING FOR ELECTION AT 13[™] ANNUAL GENERAL MEETING

No director seeks for election at 13th Annual General Meeting.



FORM OF PROXY

MR D.I.Y. GROUP (M) BERHAD

[Company No. 201001034084 (918007-M)] (Incorporated in Malaysia)

| CDS Account No. | No. of Shares Held | Contact No. |
|-----------------|--------------------|-------------|
| | | |

| I/We* _ | | | | | |
|---------|------|--|--|--------------------------------|--|
| | | | | (FULL NAME IN CAPITAL LETTERS) | |
| _ | | | | | |

Company No./NRIC No./Passport No.

of ____

(FULL ADDRESS)

being a Member of MR D.I.Y. GROUP (M) BERHAD hereby appoint the following person(s) as my/our proxy:-

| Full Name (in Block) | NRIC/Passport No. | Proportion of Shareholdings | |
|----------------------|-------------------|-----------------------------|---|
| | | No. of Shares | % |
| Address | | | |
| | | | |
| | | | |

and / or (delete as appropriate)

| Full Name (in Block) | NRIC/Passport No. | Proportion of Shareholdings | |
|----------------------|-------------------|-----------------------------|---|
| | | No. of Shares | % |
| Address | | | |
| | | | |
| | | | |

or failing him/her*, the Chairman of the meeting as my/our* proxy to vote for me/us* and on my/our* behalf at the 13th Annual General Meeting ("AGM") of the Company to be conducted virtually through live streaming from the Broadcast Venue at VE Hotel & Residence Kuala Lumpur, Achieve Room, Level M3, Bangsar South City, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia and via online meeting platform on the TIIH Online website at https://tiih.online on Wednesday, 5 June 2024 at 2.00 p.m. and at any adjournment thereof.

| No. | Ordinary Resolution | For | Against |
|-----|--|-----|---------|
| 1. | To re-elect Tan Yu Yeh as Director of the Company. | | |
| 2. | To re-elect Leng Choo Yin as Director of the Company. | | |
| 3. | To approve the payment of Directors' fees and benefits payable to the Non-Executive Directors for an amount up to RM700,000 for the period from 1 July 2024 until the next Annual General Meeting to be held in 2025. | | |
| 4. | To re-appoint BDO PLT as Auditors of the Company for the financial year ending 31 December 2024 and to authorise the Board of Directors to determine their remuneration. | | |
| | Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue and/or Trading in Nature :- | | |
| 5. | Provision of procurement services, financial reporting services, consultancy services and ad-hoc services by the Company and/or its subsidiaries to Mr. D.I.Y. International Holding Ltd. ("MDIH") and its subsidiaries, associated companies and corporations controlled by MDIH. | | |
| 6. | ii) Sale of goods by Mr. D.I.Y. Trading Sdn. Bhd. to Mr D.I.Y. Trading (Singapore) Pte. Ltd. for its retail operations in Singapore. | | |

(Please indicate with an "X" in the space provided above how you wish your vote to be cast. If no specific direction as to voting is given, the proxy will vote or abstain from voting at his/her discretion.)

Signed this _____ day of _____ 2024

NOTES:

The Broadcast Venue is the main venue in Malavsia where the Chairman of 1. the meeting will be physically present in accordance with Section 327(2) of the Companies Act 2016 together with essential individuals in accordance with Note 1.2 of the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia. Shareholders/ proxy(ies) will not be allowed to attend the 13th AGM in person at the Broadcast Venue.

Shareholders/proxy(ies) are to attend, speak (including posing questions via real time submission of typed texts or prior to the AGM) and vote (collectively, "participate") remotely at the 13th AGM via the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at https://tilh.online. Please follow the Procedures for RPV in the Administrative Details and notes below in order to participate remotely via RPV.

- For the purpose of determining who shall be entitled to participate in this AGM via RPV, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, the Record of Depositors as at 28 May 2024. Only members whose names appear on this Record of Depositors shall be entitled to participate in this AGM via RPV or appoint proxy/proxies to attend and vote on his/her behalf via RPV.
- A member, including an Authorised Nominee, may appoint not more than two (2) proxies to attend and vote instead of the member or Authorised Nominee at the meeting on the same occasion.

Fold here

An Exempt Authorised Nominee (which holds ordinary shares in the Company for the Omnibus Account) may appoint one or more proxies to attend on the same occasion. There is no limit to the number of proxies which an Exempt Authorised Nominee may appoint in respect of each Omnibus Account the Exempt Authorised Nominee holds.

Where a member, an Authorised Nominee or an Exempt Authorised Nominee appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies. The appointment shall not be valid unless he specifies the proportions of his holdings to be represented by each proxy.

- 4. A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at a meeting of the Company shall have the same rights as the member to speak at a meeting.
- A member who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at this 13th AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/ herself for RPV at TIIH Online website at https://tiih.online. Please follow the Procedures for RPV in the Administrative Details.

Affix Stamp

The Share Registrar c/o: Tricor Investor & Issuing House Services Sdn. Bhd. Unit 32-01, Level 32, Tower A Vertical Business Suite Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur, Malaysia

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- 6. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Share Registrar of the Company not later than Tuesday, 4 June 2024 at 2.00 p.m.:
 - (i) In hard copy form

The hardcopy proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

(ii) By electronic form

The proxy form can be electronically lodged with the Share Registrar of the Company, Tricor, via TIIH Online website at https://tiih.online.Kindly refer to the Administrative Details on the procedures for electronic lodgement of proxy form via TIIH Online website.

- 7. The lodging of a completed Proxy Form does not preclude a member from participating and voting at the AGM. Should you subsequently decide to participate at the AGM, please submit a notice of revocation in writing to the Share Registrar of the Company, Tricor, at the above address or via email at is.enquiry@my.tricorglobal.com, not later than Monday, 3 June 2024 at 2.00 p.m..
- 8. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly
- The resolutions set out in the Notice of 13th AGM will be put to vote by poll 9. pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxylies) and/or representative(s) to participate and vote at the 13th AGM and/or any adjournment thereof, a Member of the Company:-

- consents to the processing of the Member's personal data by the Company for:
 processing and administration of proxies and representatives appointed for the 13th AGM;
 preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (which includes any adjournments thereto); and
 the Company's compliance with any applicable laws, listing rules, regulations, codes and/or guidelines (collectively, the "Purposes").
- undertakes and warrants that he or she has obtained such proxy(ies)' and/or representative(s)' prior consent for the Company processing of such proxy(ies)' and/or representative(s)' personal data for the Purposes. (b)

(Note: the term "processing" and "personal data" shall have the meaning as defined in the Personal Data Protection Act 2010)

THIRTEENTH ANNUAL GENERAL MEETING OF MR D.I.Y. GROUP (M) BERHAD

Date Wednesday, 5 June 2024 **Time** 2.00 p.m. Online Meeting Platform TIIH Online website at <u>https://tiih.online</u> with Remote Participation and Voting facilities

Broadcast Venue

VE Hotel & Residence Kuala Lumpur, Achieve Room, Level M3, Bangsar South City, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia

MODE OF MEETING

The 13th Annual General Meeting ("AGM") of the Company will be conducted virtually through live streaming from the Broadcast Venue and via online meeting platform on the **TIIH Online website** at https://tiih.online as authorised by the Constitution of the Company and in line with the revised Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia ("SC Guidance") on 7 April 2022 and Principle C of the Malaysian Code on Corporate Governance 2021, which encourages companies to continue leveraging technology in conducting general meeting to facilitate remote shareholders participation.

The Broadcast Venue is the main venue in Malaysia where the Chairman of the meeting will be physically present in accordance with Section 327(2) of the Company Act 2016 together with essential individuals in accordance with Note 1.2 of the SC's Guidance. Shareholders/proxies/corporate representatives are only allowed to participate and vote at the 13th AGM remotely via live streaming and online voting using RPV facilities via **TIIH Online website** at <u>https://tiih.online</u>.

GENERAL MEETING RECORD OF DEPOSITORS ("ROD")

Only shareholders whose names appear on the ROD as at 28 May 2024 shall be entitled to attend, speak and vote at the 13th AGM or appoint proxies to attend and/or vote on his/her behalf.

REMOTE PARTICIPATION AND VOTING FACILITIES ("RPV")

Shareholders are to attend, speak (including posing questions via real time submission of typed texts or prior to the 13th AGM) and vote (collectively, "participate") remotely at the 13th AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its **TIIH Online website** at <u>https://tiih.online.</u>

PROCEDURES FOR RPV

Shareholders/proxies/corporate representatives/attorneys are to follow the requirements and procedures to participate in the 13th AGM remotely using RPV as set out below:-

| Procedures | Action | | | | | |
|---|--|--|--|--|--|--|
| BEFORE THE DAY | BEFORE THE DAY OF AGM | | | | | |
| (a) Register as a user with TIIH Online | Using your computer, access the website at <u>https://tiih.online</u>. Register as a user under the "e-Services" select "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance. Registration as a user will be approved within one (1) working day and you will be notified via e-mail. If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online. | | | | | |

| Procedures | Action | | | | | | |
|--|---|--|--|--|--|--|--|
| BEFORE THE DAY | BEFORE THE DAY OF AGM | | | | | | |
| (b) Register to participate remotely | Registration is open from 10.00 a.m. Friday, 26 April 2024 until such time before the voting session ends of the 13th AGM on Wednesday, 5 June 2024. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 13th AGM to ascertain their eligibility to participate in the 13th AGM using the RPV based on the General Meeting ROD as at 28 May 2024. Login with your user ID (i.e. e-mail address) and password and select the corporate event: "(REGISTRATION) MDGM 13TH AGM". Read and agree to the Terms & Conditions and confirm the Declaration. Select "Register for Remote Participation and Voting". Review your registration and proceed to register. TIIH system will send an e-mail to notify that your registration for remote participation is received and will be verified. After verification of your registration against the General Meeting RODs as at 28 May 2024, the system will send you an e-mail by 4 June 2024 to approve or reject your registration for remote participation. (Note: Please allow sufficient time for the approval of new user of TIIH Online as well as the | | | | | | |
| | registration for RPV in order that you can login to TIIH Online and participate in the 13 th AGM remotely). | | | | | | |
| ON THE DAY OF T | HE AGM (5 June 2024) | | | | | | |
| (c) Login to TIIH Online | Login with your user ID and password for remote participation at the 13th AGM at any time from 1.00 p.m. i.e.1 hour before the commencement of the 13th AGM on Wednesday, 5 June 2024 at 2.00 p.m. | | | | | | |
| (d) Participate through Live Streaming | Select the corporate event: "(LIVE STREAM MEETING) MDGM 13TH AGM" to engage in the proceedings of the 13th AGM remotely. | | | | | | |
| Streaming | If you have any question for the Chaiman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavor to respond to questions submitted by remote participants during the 13 th AGM. | | | | | | |
| (e) Online Remote Voting | Voting session commences from 2.00 p.m. on Wednesday, 5 June 2024 until a time when the Chairman announces the end of the voting session of the 13th AGM. Select the corporate event: "(REMOTE VOTING) MDGM 13TH AGM" or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box. Read and agree to the Terms & Conditions and confirm the Declaration. Select the CDS account that represents your shareholdings. Indicate your votes for the resolutions that are tabled for voting. Confirm and submit your votes. | | | | | | |
| (f) End of remote participation | • Upon the announcement by the Chairman on the closure of the 13 th AGM, the Live Streaming will end. | | | | | | |

Note to users of the RPV:

- Should your application to join the 13th AGM be approved, we will make available to you the rights to join the live streamed 13th AGM and to vote remotely. Your login to **TIIH Online** on the day of the 13th AGM will indicate your attendance/ presence at the virtual 13th AGM.
- 2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed of the 13th AGM or online voting, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 or e-mail to tiih.online@my.tricorglobal.com for assistance.

APPOINTMENT OF PROXY

 If you are unable to attend the 13th AGM via RPV on 5 June 2024, you may appoint not more than two (2) proxies to attend and vote at the 13th AGM via RPV. There is no limit to the number of proxies which an Exempt Authorised Nominee may appoint for each Omnibus Account.

- Kindly submit the duly executed proxy forms in a hard copy form or by electronic means in the following manner and must be received by the Share Registrar of the Company, Tricor, **not later than Tuesday, 4 June 2024 at 2.00 p.m.:**-
 - (i) The hard copy proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
 - (ii) The proxy form can be electronically lodged with Tricor via TIIH Online at <u>https://tiih.online</u>. Kindly refer to the procedure for Electronic Lodgement of Proxy Form, item (i) & (ii) below.
- Representatives of corporate shareholders (corporate representatives) or Attorneys appointed by power of attorney must deposit their original certificate of appointment of corporate representative/power of attorney to Tricor not later than Tuesday, 4 June 2024 at 2.00 p.m. to participate via RPV in the 13th AGM.

Shareholders who have appointed a proxy or attorney or corporate representative to participate at the 13th AGM via RPV must request his/her proxy to register himself/herself for RPV at TIIH Online website at <u>https://tiih.online</u>.

ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to lodge proxy form electronically via Tricor's **TIIH Online website** are summarised below:

| Procedures | Action | | | | |
|---|--|--|--|--|--|
| i. Steps for Individual Shareholders | | | | | |
| (a) Register as a user with TIIH Online | • You should have registered as user with TIIH Online under Procedures for RPV, item (a) above. | | | | |
| (b) Proceed with submission of Proxy Form | Go to <u>https://tiih.online</u> and login with your user name (i.e. email address) and password. Select the corporate event: "MDGM 13TH AGM - Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy(s) appointment. Print proxy form for your record. | | | | |
| ii. Steps for Corpora | ation or Institutional Shareholders | | | | |
| (c) Register as a User with TIIH Online | Access TIIH Online at <u>https://tiih.online</u>. Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder". Complete the registration form and upload the required documents. Registration will be verified, and you will be notified by email within one (1) to two (2) working days. Proceed to activate your account with the temporary password given in the email and re-set your own password. (Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.) | | | | |
| (d) Proceed with submission of Proxy Form | Login to TIIH Online at <u>https://tiih.online</u>. Select the corporate exercise name: "MDGM 13TH AGM: Submission of Proxy Form". Agree to the Terms & Conditions and Declaration. Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein. Prepare the file for the appointment of proxies by inserting the required data. Submit the proxy appointment file. Login to TIIH Online, select corporate exercise name: "MDGM 13TH AGM: Submission of Proxy Form". Proceed to upload the duly completed proxy appointment file. Select "Submit" to complete your submission. Print the confirmation report of your submission for your record. | | | | |

POLL VOTING

- The voting at the 13th AGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad.
- Shareholders can proceed to vote on the resolutions at any time from the commencement of the 13th AGM at 2.00 p.m. but before the end of the voting session, which will be announced by the Chairman of the 13th AGM. Kindly refer to item (e) of the above Procedures for RPV for guidance on how to vote remotely from **TIIH Online website** at https://tiih.online.
- Upon completion of the voting session for the 13th AGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

SUBMISSION OF QUESTIONS FOR THE 13TH AGM

(i) Prior to 13th AGM

Shareholders may submit questions in relation to the agenda items of the 13th AGM prior to the meeting via Tricor's **TIIH Online website** at <u>https://tiih.online</u> by selecting "e-Services" to login, pose questions and submit electronically **not later than Monday, 3 June 2024 at 2.00 p.m.**. The responses to the relevant questions will be shared at the 13th AGM.

(ii) During the 13th AGM

Shareholders may use the **Query Box** facility to submit questions real time (in the form of typed text) during the 13th AGM. The Board will endeavor to answer the relevant questions at the 13th AGM or by email after the meeting.

RECORDING OR PHOTOGRAPHY

Strictly **no unauthorised recording or photography** of the proceedings of the 13th AGM are allowed.

ANNUAL REPORT AND CIRCULAR TO SHAREHOLDERS

The following documents are available for downloading from our corporate website at <u>www.mrdiy.com</u> or by scanning the QR code:

- 1. Annual Report 2023
- 2. Circular to Shareholders
- 3. Corporate Governance Report 2023
- 4. Sustainability Report 2023
- 5. Notice of the 13th AGM
- 6. Proxy Form
- 7. Administrative Details

SCAN HERE

In an effort to support green environment, we encourage shareholders to refer to the electronic copy of the abovementioned documents. You may request for a printed copy of the abovementioned documents at https://tiih.online by selecting "Request for Annual Report/Circular" under the "Investor Services" or through telephone/e-mail to our Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. as given below.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

| General Line | : +603-2783 9299 | | |
|-----------------|----------------------------------|------------------|--|
| Fax Number | : +603-2783 9222 | | |
| Email | : is.enquiry@my.tricorglobal.com | | |
| Contact persons | : Mr. Jake Too | : +603-2783 9285 | |
| | En. Aiman | : +603-2783 9262 | |