

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the 34th Annual General Meeting of the Company will be held on a virtual basis through Remote Participation and Voting facilities provided by SS E Solutions Sdn. Bhd. via Securities Services e-Portal (<https://sshsb.net.my/>) from the Main Auditorium, 11th Floor, Plaza OSK, Jalan Ampang, 50450 Kuala Lumpur, Wilayah Persekutuan as the broadcast venue on Thursday, 18 April 2024 at 10:00 a.m. to transact the following business:

AGENDA

1. To receive the Audited Financial Statements of the Group and of the Company for the financial year ended 31 December 2023 and the Reports of Directors and Auditors thereon.
2. To sanction the declaration of a single-tier final dividend of 4.0 sen per ordinary share in respect of the financial year ended 31 December 2023.
3. To approve the payment of the following fees to the Non-Executive Directors of the Company for the period from 19 April 2024 (unless otherwise stated) until the next Annual General Meeting of the Company:

Description	Annual Fee	
	Chairman	Members
Board of Directors	–	RM65,000
Audit Committee	RM10,000	–
Risk Management Committee	RM5,000	–
Nomination and Remuneration Committee	RM5,000	–
Sustainability Committee (established on 16 January 2024)	RM5,000	–

4. To approve the payment of Directors' benefits up to an amount of RM150,000 to the Non-Executive Directors of the Company for the period from 19 April 2024 until the next Annual General Meeting of the Company.
5. To re-elect the following Directors who retire by rotation in accordance with Clause 99 of the Company's Constitution and being eligible, offers themselves for re-election:
 - a) Mr. Ong Ju Yan
 - b) Dato' Saiful Bahri bin Zainuddin
 - c) Mr. Leong Keng Yuen
6. To re-appoint Messrs. BDO PLT as Auditors of the Company for the financial year ending 31 December 2024 and to authorise the Board of Directors to fix their remuneration.

**[Please refer to
Explanatory Note (a)]**

Ordinary Resolution 1

Ordinary Resolution 2

Ordinary Resolution 3

Ordinary Resolution 4

Ordinary Resolution 5

Ordinary Resolution 6

Ordinary Resolution 7

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OSK HOLDINGS BERHAD
199001015406 (207075-U)
(Incorporated in Malaysia)

AS SPECIAL BUSINESS

To consider and, if thought fit, with or without any modification, to pass the following Ordinary Resolutions:

7. AUTHORITY TO ISSUE SHARES PURSUANT TO THE COMPANIES ACT 2016 AND WAIVER OF PRE-EMPTIVE RIGHTS **Ordinary Resolution 8**

"THAT, subject always to the Companies Act 2016, the Constitution of the Company and the approvals of the relevant governmental/ regulatory authorities, if applicable, the Directors be and are hereby empowered, pursuant to the Companies Act 2016, to issue and allot shares in the Company from time to time at such price and upon such terms and conditions and for such purposes and to such person or persons as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares issued pursuant to this Resolution does not exceed 10 percent (10%) of the total number of issued shares of the Company for the time being, AND THAT pursuant to Section 85 of the Companies Act 2016 to be read together with Clause 14 of the Constitution of the Company, approval be and is hereby given to waive the statutory pre-emptive rights of the shareholders of the Company to be offered new shares of the Company ranking equally to the existing issued shares arising from any issuance of new shares in the Company pursuant to Sections 75 and 76 of the Companies Act 2016, AND THAT the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad, AND FURTHER THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company."

8. PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE ITS OWN SHARES ("PROPOSED RENEWAL OF SHARE BUY-BACK AUTHORITY") **Ordinary Resolution 9**

"THAT, subject always to the Companies Act 2016, the provisions of the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and all other applicable laws, guidelines, rules and regulations for the time being in force and the approvals of all relevant governmental and/or regulatory authorities, the Company be and is hereby authorised to purchase such number of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Malaysia Securities Berhad as the Directors may deem fit and expedient in the interest of the Company, provided that:

- (a) the aggregate number of ordinary shares to be purchased and/or held by the Company shall not exceed 10 percent (10%) of the total number of issued shares of the Company as quoted on Bursa Malaysia Securities Berhad as at the point of purchase(s);
- (b) the maximum fund to be allocated by the Company for the purpose of purchasing its own ordinary shares shall not exceed the aggregate of the retained profits of the Company based on the latest Audited Financial Statements and/or the latest management accounts of the Company (where applicable) available at the time of the purchase(s); and
- (c) the authority shall commence upon the passing of this Resolution and shall continue to be in force until:
 - (i) the conclusion of the next Annual General Meeting of the Company following this Annual General Meeting at which this Resolution was passed, at which time it will lapse, unless by an ordinary resolution passed at the next Annual General Meeting, the authority is renewed, either unconditionally or subject to conditions;
 - (ii) the expiration of the period within which the next Annual General Meeting of the Company after that date is required by law to be held; or
 - (iii) revoked or varied by an ordinary resolution passed by the members of the Company in a general meeting;whichever occurs first;

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AND THAT upon completion of the purchase(s) by the Company of its own ordinary shares, the Directors of the Company be authorised to deal with the ordinary shares purchased in their absolute discretion in the following manners:

- (a) to cancel all the ordinary shares so purchased;
- (b) to retain the ordinary shares so purchased in treasury for distribution as dividend to the members and/or resale on the market of Bursa Malaysia Securities Berhad and/or transfer under an employees' share scheme (if any) and/or transfer as purchase consideration;
- (c) to retain part thereof as treasury shares and cancel the remainder; and/or

in any other manner as prescribed by the Companies Act 2016, rules, regulations and orders made pursuant to the Companies Act 2016 and the requirements of Bursa Malaysia Securities Berhad and any other relevant authority for the time being in force.

AND FURTHER THAT the Directors of the Company be authorised to do all acts, deeds and things as they may consider expedient or necessary in the best interest of the Company to give full effect to the Proposed Renewal of Share Buy-Back Authority with full powers to assent to any conditions, modifications, variations and/or amendments as may be imposed by the relevant authorities and to take all such steps, and do all such acts and things as they may deem fit and expedient in the best interest of the Company."

9. To transact any other ordinary business of which due notice shall have been given.

NOTICE OF DIVIDEND ENTITLEMENT AND PAYMENT

Notice is hereby given that the single-tier final dividend of 4.0 sen per ordinary share for the financial year ended 31 December 2023, if approved by the shareholders at the 34th Annual General Meeting, will be payable on 17 May 2024 to shareholders whose names appear in the Register of Members or Record of Depositors on 23 April 2024.

A Depositor shall qualify for entitlement to the dividend only in respect of:

- (a) Shares deposited into the Depositor's securities account before 12:30 p.m. on 19 April 2024 in respect of shares which are exempted from mandatory deposit;
- (b) Shares transferred into the Depositor's securities account before 4:30 p.m. on 23 April 2024 in respect of ordinary transfers; and
- (c) Shares bought on Bursa Malaysia Securities Berhad on a cum entitlement basis according to the Rules of Bursa Malaysia Securities Berhad.

By Order of the Board

CHUA SIEW CHUAN (MAICSA 0777689) (SSM PC NO.: 201908002648)

LIM LIH CHAU (LS0010105) (SSM PC NO.: 201908001454)

Company Secretaries

Kuala Lumpur
20 March 2024

NOTICE OF ANNUAL GENERAL MEETING

OSK HOLDINGS BERHAD

199001015406 (207075-U)
(Incorporated in Malaysia)

NOTES:

1. General Meeting Records of Depositors and Register of Members

In respect of deposited securities, only members whose names appear in the Register of Members and Record of Depositors as at 8 April 2024 shall be eligible to attend, speak and vote at the Meeting.

2. Broadcast Venue

- (a) The Meeting will be conducted on a virtual basis by way of live streaming and online remote voting through Remote Participation and Voting ("RPV") facilities provided by SS E Solutions Sdn. Bhd. via Securities Services e-Portal's platform (<https://sshbs.net.my/>). Please read carefully and follow the procedures provided in the Administrative Notes in order to register, participate and vote remotely via the RPV facilities.
- (b) The broadcast venue, which is the main venue of the Meeting is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Clause 71 of the Company's Constitution, which require the Chairman to be present at the main venue of the Meeting. Members and proxies will not be allowed to be physically present at the broadcast venue on the day of the Meeting.

With the RPV facilities, members and proxies are strongly encouraged to exercise their rights to participate (including to pose questions to the Chairman, Board of Directors or Management) and vote at the Meeting.

As guided by the Securities Commission Malaysia's Guidance and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers, the right to speak is not limited to verbal communication only but includes other modes of expression. Therefore, all members and proxies shall communicate with the broadcast venue of the Meeting via real time submission of typed texts through a text box within Securities Services e-Portal's platform during the live streaming of the Meeting as the primary mode of communication. In the event of any technical glitch in this primary mode of communication, members and proxies may email their questions to eservices@sshbs.com.my during the Meeting. The Chairman and Board of Directors shall endeavour to respond to all questions and/or remarks submitted by members and proxies during the Meeting.

3. Appointment of Proxy

- (a) A member entitled to attend, speak and vote at the Meeting is entitled to appoint more than one proxy to attend and vote in his stead. Where a member appoints two or more proxies, the appointments shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- (b) A proxy may but does not need to be a member of the Company. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the Meeting shall have the same rights as the member to speak at the Meeting.
- (c) The instrument appointing a proxy shall be in writing under the hands of the appointer or of his attorney duly authorised in writing or, if the appointer is a corporation under its common seal, or the hand of its officer or attorney duly authorised.
- (d) Where a Member of the Company is an Authorised Nominee, it may appoint at least one proxy in respect of each Securities Account it holds with ordinary shares standing in credit of the said Securities Account. Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("Omnibus Account"), there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each Omnibus Account it holds.

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4. Lodgement of Form of Proxy

The instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or a duly notarised certified copy of that power or authority, must be deposited not less than 48 hours before the time for holding the Meeting or any adjournment thereof through either one of the following avenues:

- (a) In Hardcopy Form of Proxy
 - The proxy form shall be deposited at the Share Registrar's office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan.
- (b) By Electronic Form of Proxy
 - The proxy form shall be submitted via fax at +603 2094 9940 or +603 2095 0292 or emailed to eservices@sshsb.com.my;
 - or
 - The proxy form to be submitted electronically via Securities Services e-Portal at <https://sshsb.net.my/>. Please refer to the Administrative Notes for further details.

5. Explanatory Notes on Ordinary and Special Business

- (a) Item 1 of the Agenda

This Agenda item is meant for discussion only. The provision of Section 340(1)(a) of the Companies Act 2016 does not require a formal approval of the shareholders for the Audited Financial Statements, hence, this Agenda item is not put forward for voting.

- (b) Ordinary Resolutions 2 and 3 – Directors' Fee and Benefits Payable

Based on the annual review of the Directors' Remuneration conducted by Nomination and Remuneration Committee, the Board of Directors had at its meeting held on 22 February 2024 agreed that the proposed Directors' fee and benefits payable to the Non-Executive Directors are as follows:

Annual Directors' Fee

Description	Chairman	Members
Board of Directors	–	RM65,000
Audit Committee	RM10,000	–
Risk Management Committee	RM5,000	–
Nomination and Remuneration Committee	RM5,000	–
Sustainability Committee	RM5,000	–

On 16 January 2024, the Board approved the establishment of the Sustainability Committee to advance the Company and its subsidiaries' (the "Group") direction on sustainability including actively cultivating a strong and progressive sustainability culture within the Group. Accordingly, the fees payable for the Chairman of the Sustainability Committee effective 16 January 2024, will be paid if Ordinary Resolution 2 is passed at the 34th Annual General Meeting.

Directors' Benefits

The proposed Directors' benefits payable comprises meeting allowance and other benefits.

The total estimated amount of Directors' benefits payable is calculated based on the number of scheduled Board and Board Committee meetings from 19 April 2024, being the day after the 34th Annual General Meeting until the next Annual General Meeting and other benefits.

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In the event that the proposed Directors' benefits payable during the above period exceed the estimated amount sought at the 34th Annual General Meeting, approval will be sought at the next Annual General Meeting for additional Directors' benefits payable to meet the shortfall, prior to the payment being made.

Abstention from Voting

Any Non-Executive Directors who are shareholders of the Company will abstain from voting on this Resolution concerning their own remuneration at the 34th Annual General Meeting.

(c) Ordinary Resolutions 4, 5 and 6 – Re-election of Directors

The performance, effectiveness and independence (as the case may be) of each Director who is recommended for re-election have been assessed through the Board annual evaluation. The Nomination and Remuneration Committee has also conducted an assessment on the fitness and propriety of the retiring Directors including the review of their fit and proper assessment declarations in accordance with the Fit and Proper Policy of the Company. The Nomination and Remuneration Committee and the Board are satisfied with the performance, effectiveness, fitness and independence (as the case may be) of Mr. Ong Ju Yan, Dato' Saiful Bahri bin Zainuddin and Mr. Leong Keng Yuen who are due for retirement as Directors, and being eligible, have offered themselves for re-election at the 34th Annual General Meeting.

The profiles of Directors who are standing for re-election are set out in the Directors' Profile of Integrated Annual Report 2023.

(d) Ordinary Resolution 7 – Re-appointment of Auditors

The Audit Committee ("AC") at its meeting held on 21 February 2024 undertook an annual assessment of the suitability and independence of the external auditors, Messrs. BDO PLT.

The AC was satisfied with the suitability of Messrs. BDO PLT based on the quality of audit, performance, competency and sufficiency of resources the external audit team provided to the Group. The AC was also satisfied in its review that the provisions of non-audit services by Messrs. BDO PLT to the Company for the financial year ended 31 December 2023 did not in any way impair their objectivity and independence as external auditors of the Company.

The Board at its meeting held on 22 February 2024 approved the AC's recommendation for the shareholders' approval to be sought at the 34th Annual General Meeting on the re-appointment of Messrs. BDO PLT as external auditors of the Company for the financial year ending 31 December 2024 under Ordinary Resolution 7 in accordance with Section 340(1) (c) and Section 271(4) of the Companies Act 2016.

(e) Ordinary Resolution 8 – Authority to Issue Shares pursuant to the Companies Act 2016 and Waiver of Pre-emptive Rights

This is the renewal of the mandate obtained from the members at the last Annual General Meeting held on 18 April 2023 ("the Previous Mandate"). The Previous Mandate was not utilised and accordingly, no proceeds were raised.

The proposed resolution, if passed, will provide flexibility to the Directors to undertake fund raising activities, including but not limited to placement of shares for the funding of the Company's future investments projects, working capital and/or acquisitions, by the issuance of shares in the Company to such persons at any time, as the Directors may deem fit, without having to convene a general meeting. This authority, unless revoked or varied by the Company in a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.

Pursuant to Section 85(1) of the Companies Act 2016 be read together with Clause 14 of the Company's Constitution, shareholders have pre-emptive rights to be offered any new shares in the Company which rank equally to the existing issued shares in the Company or other convertible securities. Thus, a waiver is required.

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The following are excerpted from the Companies Act 2016 and the Company's Constitution:

<u>Section 85(1) of the Companies Act 2016</u>	<u>Clause 14 of the Company's Constitution</u>
<p>Pre-Emptive Rights to New Shares</p> <p>Subject to the constitution, where a company issues shares which rank equally to existing shares as to voting or distribution rights, those shares shall first be offered to the holders of existing shares in a manner which would, if the offer were accepted, maintain the relative voting and distribution rights of those shareholders.</p>	<p>Issuance of New Shares</p> <p>Subject to any direction to the contrary that may be given by the Company in general meeting, all new Shares or Convertible Securities shall, before issue, be offered to such persons as at the date of the offer are entitled to receive notices from the Company of general meetings in proportion as nearly as the circumstances admit, to the amount of the existing Shares or Securities to which they are entitled. The offer shall be made by notice specifying the number of Shares or Securities offered, and limiting a time within which the offer, if not accepted will be deemed to be declined, and, after the expiration of that time, or on the receipt of an intimation from the person to whom the offer is made that he declines to accept the Shares or Securities offered, the Directors may dispose of those Shares or Securities in such manner as they think most beneficial to the Company. The Directors may likewise also dispose of any new Shares or Security which (by reason of the ratio which the new Shares or Securities bear to Shares or Securities held by persons entitled to an offer of new Shares or Securities) cannot, in the opinion of the Directors, be conveniently offered under this Constitution.</p>

(f) Ordinary Resolution 9 – Proposed Renewal of Share Buy-Back Authority

The proposed resolution, if passed, will allow the Company to purchase or hold its own ordinary shares of up to 10% of the total number of issued shares of the Company by utilising the funds allocated which shall not exceed the retained profits of the Company.

Based on the Audited Financial Statements for the year ended 31 December 2023, the Company's retained profits amounted to RM1,659 million.

Please refer to the Share Buy-Back Statement dated 20 March 2024 for further information

No. of Ordinary Shares held	
CDS Account No.	
Telephone No.	
Email Address	

FORM OF PROXY

OSK HOLDINGS BERHAD
199001015406 (207075-U)
(Incorporated in Malaysia)

*I/We (Full Name), _____
bearing *NRIC No./Passport No./Registration No. _____
of (Full Address) _____

being *a member/members of OSK Holdings Berhad [Registration No. 199001015406 (207075-U)] (the "Company") hereby appoint:

First Proxy "A"

Full Name (in Block Capital)	NRIC No./Passport No.	Proportion of Shareholdings Represented	
		No. of Shares	%
Full Address			

*and

Second Proxy "B"

Full Name (in Block Capital)	NRIC No./Passport No.	Proportion of Shareholdings Represented	
		No. of Shares	%
Full Address			

100%

or failing him/her, *THE CHAIRMAN OF THE MEETING as *my/our proxy(ies) to participate, speak and vote for *me/us and on *my/our behalf at the 34th Annual General Meeting of the Company to be held on a virtual basis through Remote Participation and Voting facilities provided by SS E Solutions Sdn. Bhd. via Securities Services e-Portal (<https://sshsb.net.my/>) from the Main Auditorium, 11th Floor, Plaza OSK, Jalan Ampang, 50450 Kuala Lumpur, Wilayah Persekutuan as the broadcast venue on Thursday, 18 April 2024 at 10:00 a.m. or at any adjournment thereof.

(Please indicate with an "X" in the space below how you wish for your vote to be casted. If no specific discretion as to how a vote is given, the proxy will vote or abstain at his/her discretion)

* Strike out whichever is inapplicable

No.	Resolutions	For	Against
Ordinary Resolution 1	To sanction the declaration of a single-tier final dividend of 4.0 sen per ordinary share in respect of the financial year ended 31 December 2023.		
Ordinary Resolution 2	To approve the payment of Directors' fees to the Non-Executive Directors for the period from 19 April 2024 (unless otherwise stated) until the next Annual General Meeting of the Company.		
Ordinary Resolution 3	To approve the payment of Directors' benefits up to an amount of RM150,000 to the Non-Executive Directors of the Company for the period from 19 April 2024 until the next Annual General Meeting of the Company.		
Ordinary Resolution 4	To re-elect Mr. Ong Ju Yan who retires by rotation in accordance with Clause 99 of the Company's Constitution and being eligible, offers himself for re-election.		
Ordinary Resolution 5	To re-elect Dato' Saiful Bahri bin Zainuddin who retires by rotation in accordance with Clause 99 of the Company's Constitution and being eligible, offers himself for re-election.		
Ordinary Resolution 6	To re-elect Mr. Leong Keng Yuen who retires by rotation in accordance with Clause 99 of the Company's Constitution and being eligible, offers himself for re-election.		
Ordinary Resolution 7	To re-appoint Messrs. BDO PLT as Auditors of the Company for the financial year ending 31 December 2024 and to authorise the Board of Directors to fix their remuneration.		
Ordinary Resolution 8	Authority to Issue Shares pursuant to the Companies Act 2016 and Waiver of Pre-Emptive Rights.		
Ordinary Resolution 9	Proposed Renewal of Share Buy-Back Authority.		

Signed this _____ day of _____, 2024

Signature of Shareholder(s)^

^ Manner of execution:

- If you are an individual shareholder, please sign where indicated.
- If you are a corporate shareholder which has a common seal, this Form of Proxy should be executed under seal in accordance with the constitution of your corporation.
- If you are a corporate shareholder which does not have a common seal, this Form of Proxy should be affixed with the rubber stamp of your corporation (if any) and executed by:
 - at least two (2) authorised officers, of whom one shall be a director; or
 - any director and/or authorised officers in accordance with the laws of the country under which your corporation is incorporated.

NOTES:

1. General Meeting Records of Depositors and Register of Members

In respect of deposited securities, only members whose names appear in the Register of Members and Record of Depositors as at 8 April 2024 shall be eligible to attend, speak and vote at the Meeting.

2. Broadcast Venue

- (a) The Meeting will be conducted on a virtual basis by way of live streaming and online remote voting through Remote Participation and Voting ("RPV") facilities provided by SS E Solutions Sdn. Bhd. via Securities Services e-Portal's platform at <https://sshsb.net.my/>. Please read carefully and follow the procedures provided in the Administrative Notes in order to register, participate and vote remotely via the RPV facilities.
- (b) The broadcast venue, which is the main venue of the Meeting is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Clause 71 of the Company's Constitution, which require the Chairman to be present at the main venue of the Meeting. Members and proxies will not be allowed to be physically present at the broadcast venue on the day of the Meeting.

With the RPV facilities, members and proxies are strongly encouraged to exercise their rights to participate (including to pose questions to the Chairman, Board of Directors or Management) and vote at the Meeting.

As guided by the Securities Commission Malaysia's Guidance and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers, the right to speak is not limited to verbal communication only but includes other modes of expression. Therefore, all members and proxies shall communicate with the broadcast venue of the Meeting via real time submission of typed texts through a text box within Securities Services e-Portal's platform during the live streaming of the Meeting as the primary mode of communication. In the event of any technical glitch in this primary mode of communication, members and proxies may email their questions to eservices@sshsb.com.my during the Meeting. The Chairman and Board of Directors shall endeavour to respond to all questions and/or remarks submitted by members and proxies during the Meeting.

Fold this flap for sealing

3. Appointment of Proxy

- (a) A member entitled to attend, speak and vote at the Meeting is entitled to appoint more than one proxy to attend and vote in his stead. Where a member appoints two or more proxies, the appointments shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- (b) A proxy may but does not need to be a member of the Company. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the Meeting shall have the same rights as the member to speak at the Meeting.
- (c) The instrument appointing a proxy shall be in writing under the hands of the appointer or of his attorney duly authorised in writing or, if the appointer is a corporation under its common seal, or the hand of its officer or attorney duly authorised.
- (d) Where a Member of the Company is an Authorised Nominee, it may appoint at least one proxy in respect of each Securities Account it holds with ordinary shares standing in credit of the said Securities Account. Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("Omnibus Account"), there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each Omnibus Account it holds.

4. Lodgement of Form of Proxy

The instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or a duly notarised certified copy of that power or authority, must be deposited not less than 48 hours before the time for holding the Meeting or any adjournment thereof through either one of the following avenues:

- (a) In Hardcopy Form of Proxy
 - The proxy form shall be deposited at the Share Registrar's office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan.
- (b) By Electronic Form of Proxy
 - The proxy form shall be submitted via fax at +603 2094 9940 or +603 2095 0292 or emailed to eservices@sshsb.com.my; or
 - The proxy form to be submitted electronically via Securities Services e-Portal at <https://sshsb.net.my/>. Please refer to the Administrative Notes for further details.

PERSONAL DATA PROTECTION POLICY

By submitting this form of proxy herein, the member of the Company gives his/her consent to the Company and its service providers to collect, record, store/hold and process his/her personal data described above solely for the purposes of preparation and compilation of documents relating to the Annual General Meeting (including any adjournment thereof) ("the Purpose") and confirm that he/she has obtained the consent of the proxy for the Company and its service providers to collect, record, store/hold and process his/her personal data described above solely for the Purpose. (For more information on the full Personal Data Protection Policy, please visit the Company's webpage at <https://www.oskgroup.com>)

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AFFIX
STAMP

**The Share Registrar of OSK Holdings Berhad
Securities Services (Holdings) Sdn. Bhd.**

Level 7, Menara Milenium,
Jalan Damanlela,
Pusat Bandar Damansara,
Damansara Heights,
50490 Kuala Lumpur,
Wilayah Persekutuan.

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ADMINISTRATIVE NOTES FOR SHAREHOLDERS AND PROXIES

34TH ANNUAL GENERAL MEETING (“AGM” OR “MEETING”) OF OSK HOLDINGS BERHAD (THE “COMPANY”)

1. Date, Time, Broadcast Venue and Meeting Platform of AGM

The AGM of the Company will be held on a virtual basis via Remote Participation and Voting (“RPV”) facilities. The details of the virtual AGM are as set out below:

Date	:	Thursday, 18 April 2024
Time	:	10:00 a.m.
Broadcast Venue	:	Main Auditorium, 11th Floor, Plaza OSK, Jalan Ampang, 50450 Kuala Lumpur, Wilayah Persekutuan.
Meeting Platform	:	Securities Services e-Portal at https://sshsb.net.my/

Kindly be advised that the broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Clause 71 of the Company’s Constitution, which require the Chairman to be present at the main venue of the AGM.

As the AGM will be held via RPV facilities in its entirety, **NO shareholder or proxy shall be physically present at the broadcast venue on the day of the 34th AGM.**

2. Entitlement to Attend

In respect of deposited securities, only members whose names appear in the Register of Members and Record of Depositors as at 8 April 2024 shall be eligible to attend and vote at the AGM.

3. Lodgement of Form of Proxy of AGM

If you are unable to attend the AGM via RPV facilities, you may appoint the Chairman of the AGM to vote on your behalf as per the voting instruction in the Form of Proxy. The instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or a duly notarised certified copy of that power or authority, must be deposited not less than forty-eight (48) hours before the time for holding the AGM i.e. latest by 10:00 a.m. on Tuesday, 16 April 2024 or any adjournment thereof through either one of the following avenues:

(a) In Hardcopy Form of Proxy

- The proxy form shall be deposited at the Share Registrar’s office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan.

(b) By Electronic Form of Proxy

- The proxy form shall be submitted via fax at +603 2094 9940 or +603 2095 0292 or emailed to eservices@sshsb.com.my; or
- The proxy form shall be submitted electronically via Securities Services e-Portal at <https://sshsb.net.my/>. Please refer to the **Annexure A** for further details.

A proxy may but need not be a shareholder of the Company. There shall be no restriction as to the qualification of the proxy.

The lodging of the Form of Proxy does not preclude you from participating and voting at the 34th AGM should you subsequently wish to do so, provided a notice of termination of proxy authority in writing is given to the Company before the commencement of the 34th AGM and you have completed registration for the 34th AGM via Securities Services e-Portal at <https://sshsb.net.my/>.

4. Voting Procedure

Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions as set out in the Notice of the 34th AGM will be put to vote by poll.

The polling process shall be managed by SS E Solutions Sdn. Bhd., who will serve as the Poll Administrator to conduct the poll by electronic means. Independent scrutineers shall be appointed to verify and validate the results of the poll at the AGM.

5. Procedures for RPV

Kindly refer to **Annexure A** for information on RPV procedures to enable your remote participation in the AGM through live streaming and online remote voting.

6. Door Gifts

Kindly be advised that NO door gift will be provided for shareholders and/or proxy(ies) who attend the virtual AGM.

7. Enquiry

If you have any enquiries, kindly contact the following persons during office hours, Monday to Friday, from 9:00 a.m. to 5:30 p.m. (except on public holidays):

Share Registrar
Securities Services (Holdings) Sdn. Bhd.

Mr. Wong Piang Yoong

Email : Piang.Yoong.Wong@sshsb.com.my
Telephone: (603) 2084 9168
Fax : (603) 2094 9940 / (603) 2095 0292

Mr. Jerry Tan Hor Seng

Email : Hor.Seng.Tan@sshsb.com.my
Telephone: (603) 2084 9165
Fax : (603) 2094 9940 / (603) 2095 0292



WHAT IS Securities Services e-Portal?

Securities Services e-Portal is an online platform that will allow both individual shareholders and body corporate shareholders through their appointed representatives, to:

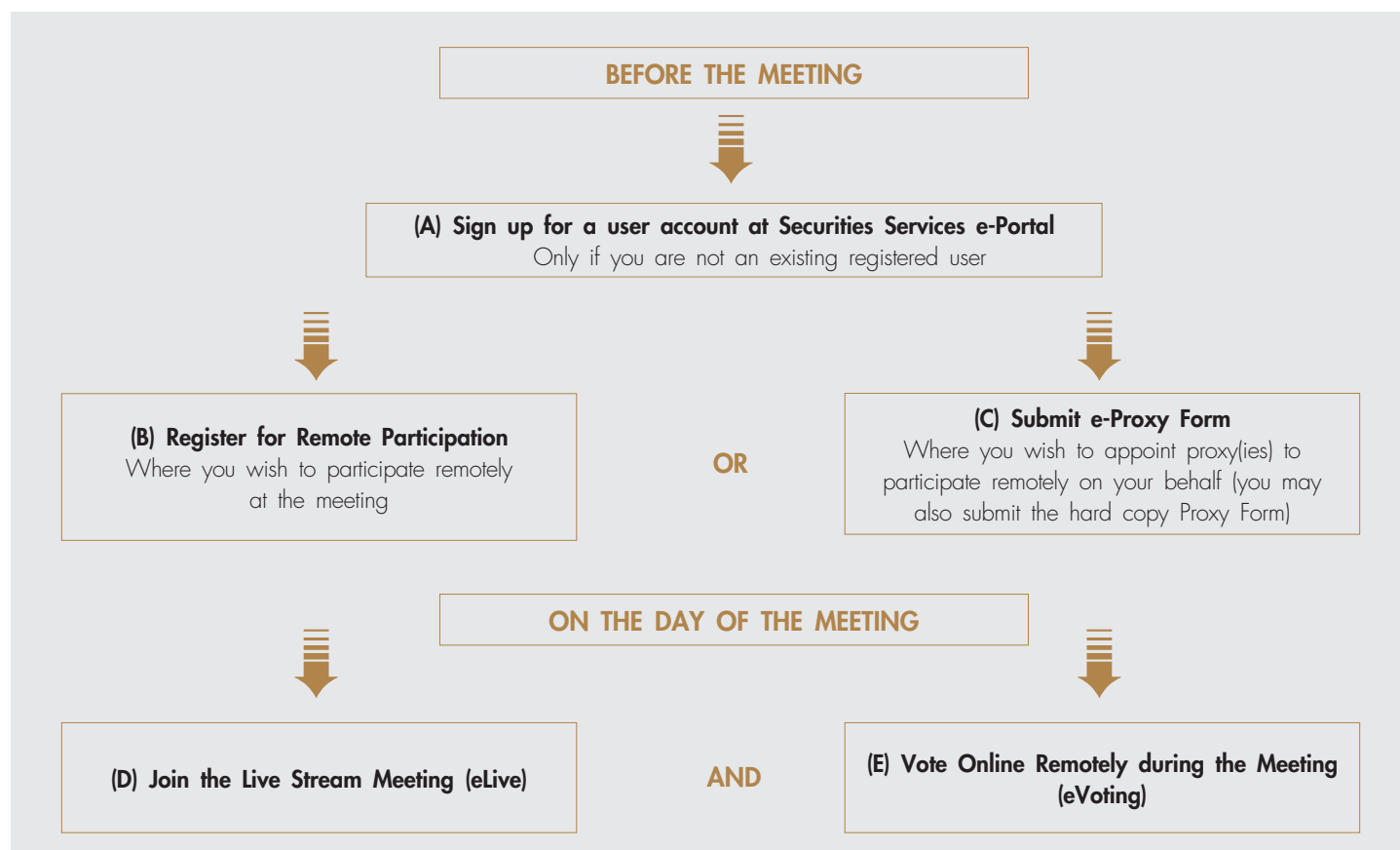
- Submit proxy form electronically – paperless submission
- Register for remote participation and voting at meetings
- Participate in meetings remotely via live streaming
- Vote online remotely on resolution(s) tabled at meetings (referred to as “**e-Services**”).

The usage of the e-Portal is dependent on the engagement of the relevant e-Services by OSK Holdings Berhad and is by no means a guarantee of availability of use, unless we are so engaged to provide. **All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.**

Please note that the e-Portal is best viewed on the latest versions of Chrome, Firefox, Edge and Safari.

REQUIRE ASSISTANCE?

Please contact Mr. Wong Piang Yoong (DID: +603 2084 9168) or Ms. Rachel Ou (DID: +603 2084 9161) or Cik. Nur Syazana (DID: +603 2084 9169) or En. Afiq Aiman (DID: +603 2084 9211) or our general line (DID: +603 2084 9000) to request for e-Services Assistance during our office hours on Monday to Friday from 9:00 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m. Alternatively, you may email us at eservices@shsb.com.my.



BEFORE THE MEETING

(A) Sign up for a user account at Securities Services e-Portal

- Step 1 Visit <https://sshsb.net.my/>
 Step 2 Sign up for a user account
 Step 3 Wait for our notification email that will be sent within one (1) working day
 Step 4 Verify your user account within seven (7) days of the notification email and log in

- We require one (1) working day to process all user sign-ups. If you do not have a user account with the e-Portal, you will need to sign up for a user account by the deadlines stipulated below.
- Your registered email address is your User ID.

To register for the meeting under (B) below, please sign up for a user account by 16 April 2024.

To submit e-Proxy Form under (C) below, please sign up for a user account by 12 April 2024, failing which you may only be able to submit the hard copy proxy form.

This is a ONE-TIME sign up only. If you already have a user account, please proceed to either (B) or (C) below.

(B) Register for Remote Participation at the Meeting

- > Log in to <https://sshsb.net.my/> with your registered email and password
- > Look for **OSK Holdings Berhad** under Company Name and **34th AGM on 18 April 2024 at 10:00 a.m. – Registration for Remote Participation** under Event and click ">" to register for remote participation at the meeting.

- Step 1 Check if you are attending as:
- Individual shareholder
 - Corporate or authorised representative of a body corporate
- For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The original evidence of authority and translation thereof, if required, have to be submitted at the Share Registrar's office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanklela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the registration closing date and time above.*
- Step 2 Submit your registration.

- All shareholders must register for remote participation at the meeting and are **highly encouraged to register as early as possible and before the eLive access date and time [see (D) below]** in order to ensure timely access to the meeting. Access shall be granted only to eligible shareholders in accordance with the General Meeting Record of Depositors as at **8 April 2024**.
- A copy of your e-Registration for remote participation can be accessed via **My Records** (refer to the left navigation panel).
- Your registration will apply to **all the CDS account(s)** of each individual shareholder/body corporate shareholder that you represent. If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate.
- As the meeting will be conducted on a virtual basis, we highly encourage all shareholders to remotely participate and vote at the meeting, failing which, please appoint the Chairman of the meeting as proxy or your own proxy(ies) to represent you.

(C) Submit e-Proxy Form

Meeting Date and Time	Proxy Form Submission Closing Date and Time
Thursday, 18 April 2024 at 10:00 a.m.	Tuesday, 16 April 2024 at 10:00 a.m.

- > Log in to <https://sshsb.net.my/> with your registered email and password
- > Look for **OSK Holdings Berhad** under Company Name and **34th AGM on 18 April 2024 at 10:00 a.m.– Submission of Proxy Form** under Event and click “>” to submit your proxy forms online for the meeting by the submission closing date and time above.

- Step 1 Check if you are submitting the proxy form as:
- Individual shareholder
 - Corporate or authorised representative of a body corporate
- For body corporates, the appointed corporate/authorised representative is to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The original evidence of authority and translation thereof, if required, have to be submitted at the Share Registrar’s office, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the proxy form submission closing date and time above.*
- Step 2 Enter your CDS account number or the body corporate’s CDS account number. Then enter the information of your proxy(ies) and the proportion of your securities to be represented by your proxy(ies).
You may appoint the Chairman of the meeting as your proxy if you are not able to participate remotely.
- Step 3 Proceed to indicate how your votes are to be casted against each resolution.
- Step 4 Review and confirm your proxy form details before submission.

- A copy of your submitted e-Proxy Form can be accessed via **My Records** (refer to the left navigation panel).
- You need to submit your e-Proxy Form for **every CDS account(s)** you have or represent.

PROXIES

All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will need to sign up as users of the e-Portal under (A) above by 12 April 2024. PLEASE NOTIFY YOUR PROXY(IES) ACCORDINGLY. Upon processing the proxy forms, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the meeting as the meeting will be conducted on a virtual basis.

ON THE DAY OF THE MEETING

Log in to <https://sshsb.net.my/> with your registered email and password

(D) Join the Live Stream Meeting (eLive)

Meeting Date and Time	eLive Access Date and Time
Thursday, 18 April 2024 at 10:00 a.m.	Thursday, 18 April 2024 at 09:30 a.m.

➤ Look for **OSK Holdings Berhad** under Company Name and **34th AGM on 18 April 2024 at 10:00 a.m. – Live Stream Meeting** under Event and click ">" to join the meeting.

- The access to the live stream meeting will open on the abovementioned date and time.
- If you have any questions to raise, you may use the text box to transmit your question. The Chairman/Board/Management/relevant adviser(s) will endeavour to broadcast your question and their answer during the meeting. Do take note that the quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

(E) Vote Online Remotely during the Meeting (eVoting)

Meeting Date and Time	eVoting Access Date and Time
Thursday, 18 April 2024 at 10:00 a.m.	Thursday, 18 April 2024 at 10:00 a.m.

- If you are already accessing the Live Stream Meeting, click **Proceed to Vote** under the live stream player.
OR
- If you are not accessing from the Live Stream Meeting and have just logged in to the e-Portal, look for **OSK Holdings Berhad** under Company Name and **34th AGM on 18 April 2024 at 10:00 a.m. – Remote Voting** under Event and click ">" to remotely cast and submit the votes online for the resolutions tabled at the meeting.

- Step 1 Cast your votes by clicking on the radio buttons against each resolution.
Step 2 Review your casted votes and confirm and submit the votes.

- The access to eVoting will open on the abovementioned date and time.
- Your votes casted will apply throughout all the CDS accounts you represent as an individual shareholder, corporate/authorised representative and proxy. Where you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the proxy form.
- The access to eVoting will close as directed by the Chairman of the meeting.
- A copy of your submitted eVoting can be accessed via **My Records** (refer to the left navigation panel).