



NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting (“EGM”) of DS Sigma Holdings Berhad (“**DS Sigma**” or “**Company**”) will be held on a **fully virtual basis** via Remote Participation and Voting facilities provided by Tricor Investor & Issuing House Services Sdn Bhd (“**TIIH**”) via TIIH Online website at <https://tiih.online> on Thursday, 14 March 2024 at 10.00 a.m., or at any adjournment thereof, for the purpose of considering and, if thought fit, passing the following resolution, with or without modifications:

ORDINARY RESOLUTION

PROPOSED VARIATION AND EXTENSION OF TIMEFRAME FOR THE UTILISATION OF PROCEEDS RAISED FROM THE PUBLIC ISSUE UNDER THE INITIAL PUBLIC OFFERING (“IPO”) OF DS SIGMA HOLDINGS BERHAD (“DS SIGMA”) (“PROPOSED VARIATION AND EXTENSION”)

“**THAT** subject to the approval of all the relevant authorities, approval be and is hereby given to the Board of Directors of the Company (“**Board**” or “**Directors**”) for the variation of the utilisation of proceeds raised from the public issue under the initial public offering of the Company as disclosed in the circular to the shareholders of the Company dated 26 February 2024 (“**Circular**”) (“**Proposed Variation and Extension**”);

AND THAT the Directors be and are hereby empowered and authorised to do all acts, deeds and things and to execute, sign, deliver and cause to be delivered on behalf of the Company all such documents and/or arrangements as may be necessary to give effect and complete the Proposed Variation and Extension and to assent to any conditions, modifications, variations and/or amendments in any manner as may be required by the relevant authorities or as the Directors may deem necessary in the interest of the Company and to take such steps as they may deem necessary or expedient in order to implement, finalise, give full effect and to complete the Proposed Variation and Extension.”

By Order of the Board

CHUA SIEW CHUAN (MAICSA 0777689)/SSM PC NO. 201908002648

CHENG CHIA PING (MAICSA 1032514)/SSM PC NO. 202008000730

Company Secretaries

Kuala Lumpur

26 February 2024

Notes:

- (i) For the purpose of determining a member who shall be entitled to attend the EGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with Clause 18.7(b) of the Constitution of the Company and Section 34(1) of the Securities Industry (Central Depositories) Act 1991 (“**SICDA**”) to issue a General Meeting Record of Depositors as at 7 March 2024. Only a depositor whose name appears on the Record of Depositors as at 7 March 2024 shall be entitled to attend the EGM or appoint proxies to attend and/or speak and/or vote on his/her behalf.
- (ii) Members are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, “**participate**”) remotely at the EGM via the Remote Participation and Voting facilities (“**RPV**”) provided by TIIH via its TIIH Online website at <https://tiih.online>. Please follow the Procedures for RPV provided in the Administrative Guide for the EGM and read the notes below in order to participate remotely via RPV.
- (iii) Members may submit questions to the Board prior to the EGM via TIIH Online website at <https://tiih.online> to pose questions and submit electronically no later than 48 hours before the time appointed for the meeting or at any adjournment thereof or to use the query box to transmit questions to the Chairman/Board via RPV during live streaming.
- (iv) A member entitled to attend and vote at the EGM is entitled to appoint a proxy/proxies to attend, participate, speak and vote instead of him. A proxy may but need not be a member of the Company and a member may appoint any person to be his proxy. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the EGM shall have the same rights as the member to speak and vote at the EGM.
- (v) A member may, subject to Notes (vi) and (vii) below, appoint more than one (1) proxy to attend and vote at the EGM, to the extent permitted by the Companies Act 2016, SICDA, ACE Market Listing Requirements of Bursa Securities (“**ACE LR**”) and the Rules of Central Depository. Where a member appoints two (2) proxies to attend and vote at the EGM, such appointment shall be invalid unless the member specifies the proportion of his/her shareholding to be represented by each proxy.
- (vi) Where a member of the Company is an authorised nominee as defined under the SICDA, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds to which shares in the Company standing to the credit of the said account.
- (vii) Where a member of the Company is an exempt authorised nominee which holds security(ies) standing to the credit of a Securities Account and includes Securities in a Securities Account that is in suspense, in the Company for multiple beneficial owners in one (1) securities account (“**omnibus account**”) as defined under SICDA which is exempted from compliance with the provisions of subsection 25A(1) of SICDA, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- (viii) The instrument appointing a proxy shall be in writing under the hand of the appointer or his attorney duly authorised in writing or, in the event the appointer is a corporation, the instrument appointing a proxy must be either under the appointer’s Common Seal or under the hand of an officer or attorney duly authorised.
- (ix) A member who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at this EGM via RPV must request his/her proxy to register himself/herself for RPV at TIIH Online website at <https://tiih.online>. Please follow the Procedures for RPV in the Administrative Guide for the EGM.
- (x) The appointment of a proxy may be made by electronic or in a hard copy form in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the EGM or adjourned general meeting at which the person named in the appointment proposes to vote:-
 - (a) In hard copy
In the case of an appointment made in hard copy form, the Form of Proxy must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
 - (b) By electronic form
The Form of Proxy can be electronically lodged with the Share Registrar of the Company via TIIH Online website at <https://tiih.online>. Kindly refer to the Administrative Guide for the EGM on the procedures for electronic lodgement of Form of Proxy via TIIH Online.
- (xi) Publication of Notice of the EGM on corporate website
Pursuant to Section 320(2) of the Companies Act 2016, a copy of this Notice together with the proxy form are available at the corporate website of DS Sigma Holdings Berhad at <https://www.dssigma.com.my/>.

Personal Data Privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at the EGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member’s personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the “**Purposes**”), (ii) warrants that where the member discloses the personal data of the member’s proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member’s breach of warranty.



DS SIGMA HOLDINGS BERHAD
[Registration No. 202101030362 (1430662-K)]
(Incorporated in Malaysia)

Dear **Valued Shareholders of DS Sigma Holdings Berhad,**

We would like to inform you that an Extraordinary General Meeting (“**EGM**”) of DS Sigma Holdings Berhad (“**Company**”) will be held as follows:

Day & Date : **Thursday, 14 March 2024**
Time : **10:00 a.m.**
Meeting Platform : **TIIH Online website at <https://tiih.online>**

The following documents of the Company are available for download from our Company’s website at <https://www.dssigma.com.my/>: -

- Circular to Shareholders
- Notice of EGM dated 26 February 2024
- Proxy Form
- Administrative Guide of EGM



Scan Here

Shareholders who wish to receive the printed Circular to Shareholders, may request at <https://tiih.online> by selecting “**Request for Annual Report / Circular**” under “**Investor Services**”. Alternatively, you may also make your request through telephone/email to our Share Registrar at the number/email address given below.

If you wish to appoint a proxy to attend and vote on your behalf at the EGM, you may deposit your Proxy Form at the Share Registrar’s Office at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, at the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or by electronic lodgement via **TIIH Online** website at <https://tiih.online> no later than 48 hours before the time appointed for the meeting or at any adjournment thereof. Please refer to the Administrative Guide of EGM for further information.

We would like to thank you for your continued support to the Company. If you have any enquiries, you may contact the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at **+603 2783 9299** or is.enquiry@my.tricorglobal.com during office hours.

Yours faithfully,
Mohamad Ismail Bin Abu Bakar
Independent Non-Executive Chairman
Selangor

26 February 2024

**ADMINISTRATIVE GUIDE FOR THE
EXTRAORDINARY GENERAL MEETING (“EGM”) OF DS SIGMA HOLDINGS BERHAD**

Date : Thursday, 14 March 2024
Time : 10.00 a.m.
Meeting Platform : TIIH Online website at <https://tiih.online>

MODE OF MEETING

The EGM of the Company will be conducted entirely through live streaming and online voting via Remote Participation and Voting (“RPV”) facilities via TIIH Online website at <https://tiih.online>.

RPV FACILITIES

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the EGM using RPV facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. (“Tricor”) via its **TIIH Online** website at <https://tiih.online>. Please refer to Procedures for RPV facilities.

A shareholder who has appointed a proxy(ies) or attorney(s) or authorised representative(s) to participate at this EGM via RPV facilities shall request his/her proxy(ies) or attorney(s) or authorised representative(s) to register himself/herself for RPV facilities at TIIH Online website at <https://tiih.online>. Please refer to Procedures for RPV facilities.

As the EGM is a virtual EGM, shareholders who are unable to participate in this EGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the proxy form.

PROCEDURES FOR RPV FACILITIES

Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) who wish to participate in the EGM remotely using the RPV facilities are to follow the requirements and procedures as summarised below:

| | Procedure | Action |
|---------------------------|---|--|
| BEFORE THE EGM DAY | | |
| (a) | Register as user with TIIH Online | <ul style="list-style-type: none">• Visit the website at https://tiih.online to register as a user under the “e-Services”. Refer to the tutorial guide posted on the homepage for assistance.• Registration as a user will be approved within 1 working day and you will be notified via email.• This is a ONE-TIME registration. If you are already a user with TIIH Online, you are not required to register again. An email notification will be sent to you that the remote participation is available for registration at TIIH Online. |
| (b) | Submit your registration for RPV facilities | <ul style="list-style-type: none">• Registration is open from Monday, 26 February 2024 until the day of EGM on Thursday, 14 March 2024. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance to ascertain their eligibility to participate in the EGM using the RPV facilities.• Login with your user ID and password and select the corporate event: “(REGISTRATION) DS SIGMA HOLDINGS BERHAD EGM 2024”• Read and agree to the Terms & Conditions and confirm the Declaration.• Select “Register for Remote Participation and Voting”.• Review your registration and proceed to register.• You will receive an email notification that your registration for remote participation has been received and is pending for verification.• After verification of your registration against the General Meeting Record of Depositors dated 7 March 2024, you will receive an |

| | | |
|------------------------------|------------------------------------|---|
| | | <p>email notification approving your registration for remote participation and the procedures to use the RPV facilities are detailed therein. In the event your registration is not approved, you will also be notified via email.</p> <p><i>(Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online and registration for RPV facilities.)</i></p> |
| ON THE DAY OF THE EGM | | |
| (c) | Login to TIIH Online | <ul style="list-style-type: none"> Login with your user ID and password for remote participation at the EGM at any time from 9.00 a.m. i.e. 1 hour before the commencement of the EGM on Thursday, 14 March 2024 at 10.00 a.m. |
| (d) | Participate through Live Streaming | <ul style="list-style-type: none"> Select the corporate event: “(LIVE STREAM MEETING) DS SIGMA HOLDINGS BERHAD EGM 2024” to engage in the proceedings of the EGM remotely. If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will endeavour to respond to the questions received during the EGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible after the meeting. |
| (e) | Online Remote Voting | <ul style="list-style-type: none"> Voting session commences from 10.00 a.m. on Thursday, 14 March 2024 until a time when the Chairman announces the end of the session. Select the corporate event: “(REMOTE VOTING) DS SIGMA HOLDINGS BERHAD EGM 2024” or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the Query Box. Read and agree to the Terms & Conditions and confirm the Declaration. Select the CDS account that represents your shareholdings. Indicate your votes for the resolutions that are tabled for voting. Confirm and submit your votes. |
| (f) | End of remote participation | <ul style="list-style-type: none"> The live streaming will end upon the announcement by the Chairman on the closure of the EGM. |

Note to users of the RPV facilities:

- Should your registration for RPV facilities be approved, the Company will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with log-in, connection to the live streamed meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

APPOINTMENT OF PROXY OR ATTORNEY OR CORPORATE REPRESENTATIVE

Shareholders who appoint proxy(ies) to participate via RPV facilities at EGM must ensure that the duly executed proxy forms are deposited in a hard copy form or by electronic means to Tricor no later than **Tuesday, 12 March 2024 at 10.00 a.m.**

The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner:

(i) In hard copy form

The proxy form must be deposited with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia ("**Tricor's Office or Customer Service Centre**").

(ii) By electronic form

The proxy form can be electronically lodged with the Share Registrar of the Company via TIIH Online website at <https://tiih.online>. Kindly refer to the Procedures for Electronic Submission of Proxy Form.

Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.

Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with Tricor's Office or Customer Service Centre no later than **Tuesday, 12 March 2024 at 10.00 a.m.** to participate via RPV facilities in the EGM. A copy of the power of attorney may be accepted provided that it is notarised in compliance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

For a corporate member who has appointed a representative, please deposit the **ORIGINAL** certificate of appointment with Tricor's Office or Customer Service Centre to participate via RPV facilities in the EGM. The certificate of appointment should be executed in the following manner:

- (i) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
- (ii) If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - (a) at least two (2) authorised officers, of whom one shall be a director; or
 - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

PROCEDURES FOR ELECTRONIC SUBMISSION OF PROXY FORM

The procedures to submit proxy form electronically via Tricor's **TIIH Online** website are summarised below:

| Procedure | | Action |
|--|---------------------------------------|--|
| i. Steps for Individual Shareholders | | |
| (a) | Register as User with TIIH Online | <ul style="list-style-type: none"> Visit the website at https://tiih.online to register as user under the “e-Services” by selecting “Create Account by Individual Holder”. Please refer to the tutorial guide on the homepage for assistance. If you are already a user of TIIH Online, you are not required to register again. |
| (b) | Proceed with submission of Proxy Form | <ul style="list-style-type: none"> After the release of the Notice of Meeting by the Company, login with your username (i.e. email address) and password. Select the corporate event: “DS SIGMA HOLDINGS BERHAD EGM 2024”. Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chair of the Meeting as your proxy. Indicate your voting instructions - FOR or AGAINST, otherwise your proxy(ies) will decide your vote. Review and confirm your proxy(ies) appointment. Print proxy form for your record. |
| ii. Steps for Corporation or Institutional Shareholders | | |
| (a) | Register as User with TIIH Online | <ul style="list-style-type: none"> Access TIIH Online at https://tiih.online. Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects “Create Account by Representative of Corporate Holder”. Complete the registration form and upload the required documents. Registration will be verified, and you will be notified by email within 1 to 2 working days. Proceed to activate your account with the temporary password given in the email and re-set your own password. <p>Note: The representative of a corporation or institutional shareholder must register as user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact the persons stated under “ENQUIRY” section below if you need clarifications on the user registration.</p> |
| (b) | Proceed with submission of Proxy Form | <ul style="list-style-type: none"> Login to TIIH Online at https://tiih.online. Select the corporate event: “DS SIGMA HOLDINGS BERHAD EGM 2024 - SUBMISSION OF PROXY FORM”. Read and agree to the Terms & Conditions and confirm the Declaration. Download the file for “SUBMISSION OF PROXY FORM” in accordance with the Guidance Note set therein. Complete ALL the mandatory fields in the proxy appointment file. Login to TIIH Online, select corporate event: “DS SIGMA HOLDINGS BERHAD EGM 2024 – SUBMISSION OF PROXY FORM”. Upload and submit the duly completed proxy appointment file. Print the confirmation report of your submission for your record. |

POLL VOTING

The voting at the EGM will be conducted by poll in accordance with Paragraph 8.31A of Ace Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Shareholders or proxy(ies) or corporate representative(s) or attorney(s) can proceed to vote on the resolutions at any time from Thursday, 14 March 2024 at 10.00 a.m. but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV facilities for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>.

Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Shareholders may submit questions to the Board in advance of the EGM via Tricor's TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **Tuesday, 12 March 2024 at 10.00 a.m.** The Board will endeavour to answer the questions received at the EGM.

DOOR GIFT/FOOD VOUCHER

There will be no door gifts nor food vouchers for attending the EGM.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography of the proceedings of EGM are strictly prohibited.

ENQUIRY

If you have any enquiries on the above, please contact Tricor during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : is.enquiry@my.tricorglobal.com