

To: All Shareholders of MIKRO MSC BERHAD (“MIKRO” or the “Company”)

Dear Sir/Madam,

**ADDENDUM TO THE NOTICE OF THE SEVENTEENTH ANNUAL GENERAL MEETING (“17TH AGM”) FOR INCLUSION OF ADDITIONAL ORDINARY RESOLUTION**

Please be informed that subsequent to the despatch of the Notice of 17th AGM on 31 October 2023, Encik Sindi, Mohammed Nabil M was appointed to the Board of the Company on 22 November 2023 as an Independent Non-Executive Director.

Hence, Encik Sindi, Mohammed Nabil M is subject to retire but is eligible to seek for re-election as Director of the Company at the forthcoming 17th AGM pursuant to Clause 90 of the Company’s Constitution.

In connection with the above, the following additional Ordinary Resolution shall be tabled at the 17th AGM for consideration:-

**Ordinary Resolution 12**

To re-elect Encik Sindi, Mohammed Nabil M who is retiring as a Director pursuant to with Clause 90 of the Company’s Constitution and being eligible, has offered himself for re-election.

In our efforts to go green and in preserving the environment, we are moving forward by utilising electronic mode of communication to post-out the following documents via **ShareBag** mobile application. Shareholders are strongly encouraged to download the app at Google Play or App Store. Alternatively, you may scan the QR code to download the app.

- (a) Addendum to the Notice of 17th AGM;
- (b) Details of the new Independent Non-Executive Director who was appointed subsequent to the issuance of Notice of the 17th AGM on 31 October 2023; and
- (c) Proxy Form for Additional Resolution.

If you need any assistance, kindly contact Tricor at 03-2783 9299 or [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com).

We thank you for your continued support.

**LIM SECK WAH**

(Company Secretary)  
(MAICSA NO. 0799845)  
(SSM PC NO. 202008000054)

Dated this 1 December 2023



ShareBag





**MIKRO MSC BERHAD**

(Registration No. 200601018418 (738171 M))  
(Incorporated in Malaysia)

**ADDENDUM TO THE NOTICE OF THE SEVENTEENTH ANNUAL GENERAL MEETING (“17TH AGM”) DATED 31 OCTOBER 2023**

Pursuant to the appointment of the new Independent Non-Executive Director of the Company subsequent to the issuance of the 17th AGM Notice on 31 October 2023, NOTICE IS HEREBY GIVEN by way of an addendum to the 17th AGM Notice for the inclusion of the following additional Ordinary Resolution at the 17th AGM to be held at the Kota Permai Golf Country Club, No. 1, Jalan 31/100A, Kota Kemuning, Section 31, 40460 Shah Alam, Selangor on Wednesday, 13 December 2023 at 10.30 a.m. for consideration:-

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8. To re-elect Encik Sindi, Mohammed Nabil M who is retiring pursuant to Clause 90 of the Company’s Constitution and being eligible, has offered himself for re-election. **(Ordinary Resolution 12)**

By Order of the Board

**LIM SECK WAH**

(Company Secretary)  
(MAICSA NO. 0799845)  
(SSM PC NO. 202008000054)

Dated this 1 December 2023  
Kuala Lumpur

**(A) NOTES ON APPOINTMENT OF PROXY**

1. For the purpose of determining a member who shall be entitled to attend, speak and vote at the Annual General Meeting, the Company shall be requesting the Record of Depositors as at 4 December 2023. Only a depositor whose name appears on the Record of Depositors as at 4 December 2023 shall be entitled to attend the said meeting or appoint proxies to attend, speak and vote in his/her stead.
2. A member entitled to attend and vote at this meeting is entitled to appoint up to two (2) proxies to attend in his/her stead. A proxy may but need not be a member of the Company and a member may appoint any person to be his proxy. Where a member appoints two (2) proxies, the appointment shall be invalid unless he/she specifies the proportion of his/her holdings to be represented by each proxy.
3. (i) Where a member of the Company is an authorized nominee, as defined under the Central Depositories Act, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds which is credited with ordinary shares of the Company. The appointment of two (2) proxies in respect of any particular securities account shall be invalid unless the authorized nominee specifies the proportion of its shareholding to be represented by each proxy.  
  
(ii) Where a member of the Company is an exempt authorized nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account (“omnibus account”), there is no limit to the number of proxies which the exempt authorized nominee may appoint in respect of each omnibus account it holds. The appointment of two (2) or more proxies in respect of any particular omnibus account shall be invalid unless the exempt authorized nominee specifies the proportion of its shareholding to be represented by each proxy.
4. The instrument appointing a proxy, in the case of an individual, shall be signed by the appointer or by his attorney duly authorised in writing, and in the case of a corporation, shall be executed under its Common Seal or under the hand of an officer or attorney of the corporation duly authorised.
5. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote:

i. In hard copy form

In the case of an appointment made in hard copy form, the proxy form must be deposited with the Share Registrar of the Company situated at Tricor Investor & Issuing House Services Sdn Bhd of Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

ii. By electronic means

The proxy form can be electronically lodged with the Share Registrar of the Company via TIIH Online at <https://tiih.online>. Kindly refer to the Administrative Guide on the procedures for electronic lodgement of proxy form via TIIH Online.

**(B) ADDITIONAL NOTES TO THE ADDENDUM: -**

1. A copy of Proxy Form for additional resolution is attached herewith for the Shareholders who are entitled to attend and vote at the 17<sup>th</sup> AGM of the Company who wish to appoint a proxy to attend and vote in his/her place.
2. The Proxy Form for additional resolution does not invalidate the Proxy Form which was circulated together with the Notice of 17<sup>th</sup> AGM dated 31 October 2023 (“Original Proxy Form”).
3. In the event that the Company does not receive the duly executed Proxy Form for additional resolution, the Shareholder is deemed to have appointed and authorized his/her proxy under the Original Proxy Form to vote at the proxy’s discretion.

C) **EXPLANATORY NOTES TO ORDINARY RESOLUTION 12**

**ORDINARY RESOLUTION 12 – RE-ELECTION OF ENCIK SINDI, MOHAMMED NABIL M**

Pursuant to Clause 90 of the of the Company's Constitution, the Directors shall have power at any time, and from time to time, appoint any person to be a Director, either to fill a casual vacancy or as an addition to the existing Directors, but the total number of Directors shall not at any time exceed the number fixed in accordance with this Constitution. Any Director so appointed shall hold office only until the next annual general meeting, and shall then be eligible for re-election but shall not be taken into account in determining the Directors who are to retire by rotation at that meeting.

The proposed Ordinary Resolution 12, if passed, will give effect to the re-election of Encik Sindi, Mohammed Nabil M, as Independent Non-Executive Director of the Company.



**MIKRO MSC BERHAD**

(Registration No. 200601018418 (738171 M))  
(Incorporated in Malaysia)

**DETAILS OF NEW DIRECTOR WHO IS STANDING FOR RE-ELECTION**

**Name** : **ENCIK SINDI, MOHAMMED NABIL M**  
**Position in the Company** : Independent Non-Executive Director  
**Age** : 40  
**Gender** : Male  
**Nationality** : Saudi Arabia  
**Date of Appointment** : 22 November 2023  
**Membership of Board Committees** : None  
**Academic/Professional Qualification(s)** : Bachelor's Degree Majoring in Hospitality Management, Prince Sultan College for Tourism & Business, Abha, Saudi Arabia  
**Working Experience** : January 2007 - Present  
General Manager, AlMahfal Est  
2004 - December 2006  
Senior Manager, Management Division, Jeddah Hilton Hotel  
Sheraton Riyadh Hotel  
**Other Directorship(s) in Public Listed Companies and Listed Issuers** : None  
**Interest in securities of the Company** : None  
**Family relationship with Directors and/or major shareholders** : None  
**Conflict of interest with the Company** : None  
**Conviction of offence within the past 5 years other than traffic offences** : None



**MIKRO MSC BERHAD**

(Registration No. 200601018418 (738171 M)  
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**PROXY FORM FOR ADDITIONAL RESOLUTION**

No. of ordinary shares held	
CDS A/C No.	
Contact No.	

\*I/We \_\_\_\_\_ IC No./Company No./ Passport No \_\_\_\_\_  
(Full name in Block Letters)

of \_\_\_\_\_  
(Full address)

being a member/members of **MIKRO MSC BERHAD** hereby appoint the following person(s):-

**Name of proxy, NRIC No. & Address**

**No. of shares to be represented by proxy**

- \_\_\_\_\_
- \_\_\_\_\_

or failing him/her, the Chairman of the Meeting as \*my/our proxy/proxies to attend and vote for \*me/us and on my/our behalf at the Seventeenth Annual General Meeting of the Company to be held at the Kota Permai Golf Country Club, No. 1, Jalan 31/100A, Kota Kemuning, Section 31, 40460 Shah Alam, Selangor on Wednesday, 13 December 2023 at 10.30 a.m.. My/our proxy/proxies is/are to vote as indicated below:-

		FIRST PROXY		SECOND PROXY	
Ordinary Resolution	Additional Resolution	FOR	AGAINST	FOR	AGAINST
12	Re-election of Encik Sindi, Mohammed Nabil M				

(Please indicate with a “√” or “X” in the space provided how you wish your vote to be cast. If no instruction as to voting is given, the proxy will vote or abstain from voting at his/her discretion.)

Dated this.....day of.....2023

.....  
Signature/Common Seal

**Notes:-**

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AFFIX  
STAMP HERE

MIKRO MSC BERHAD  
[Registration No. 200601018418 (738171-M)]  
c/o Tricor Investor & Issuing House Services Sdn Bhd  
Unit 32-01, Level 32, Tower A  
Vertical Business Suites  
Avenue 3, Bangsar South  
No. 8, Jalan Kerinchi  
59200 Kuala Lumpur

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