



ASIA POLY HOLDINGS BERHAD
(Registration No. 200301016756 (619176-A))
(Incorporated in Malaysia)

NOTICE OF TWENTIETH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Twentieth Annual General Meeting of the Company will be conducted on a virtual basis at the Broadcast Venue at the Conference Room of Asia Poly Industrial Sdn. Bhd., Lot 758, Jalan Haji Sirat, Mukim Kapar, 42100 Klang, Selangor Darul Ehsan on Friday, 26 May 2023 at 10.00 a.m. or at any adjournment thereof for the following purposes:

AS ORDINARY BUSINESS

- To receive the audited Financial Statements of the Company for the financial year ended 31 December 2022 together with the Reports of the Directors and Auditors thereon. (Please refer Explanatory Note (a)) (Ordinary Resolution 1)
- To approve the payment of Directors' Fees of RM500,000 in respect of the financial year ending 31 December 2023. (Ordinary Resolution 1)
- To approve the payment of Directors' Benefits to the Directors up to an amount of RM150,000 for the period commencing from 27 May 2023 until the next Annual General Meeting of the Company. (Ordinary Resolution 2)
- To re-elect Datin Seri Azreen Binti Abu Noh, the Director who retires pursuant to Article 110 of the Company's Constitution and being eligible, offers herself for re-election. (Ordinary Resolution 3)
- To re-elect Mr. Thoo Soon Huat, the Director who retires pursuant to Article 110 of the Company's Constitution and being eligible, offers himself for re-election. (Ordinary Resolution 4)
- To re-appoint Messrs. Crowe Malaysia PLT (LLP0018817-LCA & AF1018) as Auditors of the Company for the ensuing year and to authorise the Directors to fix their remuneration. (Ordinary Resolution 5)

AS SPECIAL BUSINESS

- To consider and if thought fit, to pass the following resolutions:
 - Authority To Directors To Allot and Issue Shares
"THAT subject to Sections 75 and 76 of the Companies Act 2016, the Company's Constitution and approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby authorised and empowered to allot and issue shares in the Company, at any time, to such persons and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares of the Company for the time being AND THAT the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad AND THAT such authority shall commence immediately upon the passing of this resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company.
AND THAT pursuant to Section 85 of the Companies Act 2016 to be read together with Article 62 of the Company's Constitution, approval be and is hereby given to waive the statutory pre-emptive rights of the shareholders of the Company to be offered new shares arising from the allotment and issuance of the new shares pursuant to Sections 75 and 76 of the Companies Act 2016 AND THAT the Directors of the Company is exempted from the obligation to offer such new shares first to the existing shareholders of the Company." (Ordinary Resolution 6)
 - Proposed Disposal by the Company of 705,892 ordinary shares in Cyprium Wire Technology Sdn. Bhd. (Registration No. 201901013079 (1322407-H)) ("CWTSB") representing its entire 15% equity interest in CWTSB, to Cyprium Capital Sdn. Bhd. (Registration No. 201901004093 (1313420-T)) ("CCSB") for a total disposal consideration of RM12.00 million to be satisfied entirely in cash ["Proposed Disposal"].
"THAT subject to the approvals being obtained from the relevant authorities and/or parties, approval be and is hereby given to the Company to dispose its entire 15% equity interest in CWTSB to CCSB for a total disposal consideration of RM12.00 million to be satisfied entirely in cash, in accordance with the terms and conditions of the conditional share sale agreement dated 23 March 2023 entered into between the Company and CCSB in relation to the Proposed Disposal.
AND THAT the Directors of the Company be and are hereby authorised and empowered to do or procure to be done all such acts, deeds and things and to execute, sign and deliver, on behalf of the Company, all such documents to give effect to and complete the Proposed Disposal with full power to assent to any conditions, variations, modifications and/or amendments in any manner as may be required or imposed by the relevant authorities and/or parties and as the Directors may deem necessary and expedient to finalise, implement and give full effect to the Proposed Disposal." (Ordinary Resolution 7)
- To transact any other business of which due notice shall have been given.

BY ORDER OF THE BOARD

HO MENG CHAN (MACS 00574)
SSM PC No. 202008003175
WU SIEW HONG (MAICSA 7039647)
SSM PC No. 202008002457
Secretaries

Petaling Jaya,
Selangor Darul Ehsan.
27 April 2023

Notes: -

- The Twentieth Annual General Meeting will be conducted on a virtual basis through live streaming and online Remote Participation and Electronic Voting ("RPEV") facilities provided by Boardroom Share Registrars Sdn. Bhd. at <https://meeting.boardroomlimited.my>. Members are to attend, participate, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at the Twentieth Annual General Meeting via RPEV. Please read these Notes carefully and follow the procedures in the Administrative Guide for the Twentieth Annual General Meeting in order to participate remotely via RPEV.
- The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Members/proxies will not be allowed to be physically present nor admitted at the Broadcast Venue on the day of the meeting.
- A member of the Company entitled to attend, participate, speak and vote (collectively, "participate") at the meeting shall be entitled to appoint more than one (1) proxy to participate in his/her stead. Where a member appoints more than one (1) proxy, the appointments shall be invalid unless he/she specifies the proportions of his/her shareholdings to be represented by each proxy. A proxy may not be a member of the Company.
- The instrument appointing a proxy shall be in writing signed by the appointor or by his/her attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or signed by an officer or attorney duly authorised.
- Where a member of a Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy and the power of attorney or other authority duly authorised in writing or if such appointor is a Corporation, under its common seal or under the hand of an officer or attorney of the Corporation duly authorised, shall be deposited at the office of the Share Registrar of the Company at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan or be electronically deposited through the Share Registrar's website, Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com>, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting.
- Depositors who appear in the Record of Depositors as at 19 May 2023 shall be regarded as Member of the Company entitled to attend, participate, speak and vote at the Twentieth Annual General Meeting or appoint a proxy or proxies to attend and vote on his/her behalf.

EXPLANATORY NOTES

- This Agenda item is meant for discussion only, as the provision of Section 340(1)(a) of the Act does not require a formal approval of the shareholders for the Audited Financial Statements. Hence, this Agenda item is not put forward for voting.
- Ordinary Resolution 1 – Directors' Fees payable
The Directors' Fees payable is computed based on the targeted Board size for the financial year ending 31 December 2023. In the event the proposed amount is insufficient, approval will be sought at the next Annual General Meeting for additional Directors' Fees to meet the shortfall.
- Ordinary Resolution 2 – Directors' Benefits payable
The proposed Directors' Benefit payable comprises allowances and other benefits.
The total estimated amount of Directors' Benefits payable is calculated based on the estimated number of Board's and Board Committees' meetings for the period from 27 May 2023 until the next Annual General Meeting and the provision for other benefits (if any).
In the event that the proposed Directors' Benefits payable is insufficient, approval will be sought at the next Annual General Meeting for additional Directors' Benefits to meet the shortfall.
- Ordinary Resolution 3 and Ordinary Resolution 4 – Retirement of Directors
Article 110 of the Company's Constitution states that one-third (1/3) of the Directors shall retire from office and shall be eligible for re-election at each Annual General Meeting. All Directors shall retire from office at least once in three (3) years but shall be eligible for re-election. A retiring Director shall retain office until the close of the meeting at which he/she retires.
Datin Seri Azreen Binti Abu Noh and Mr. Thoo Soon Huat being eligible, have offered themselves for re-election at the Twentieth Annual General Meeting. The Board is satisfied with the performance of the retiring Directors upon the assessment conducted by the Nomination Committee and hence, recommended their proposed re-election to be tabled for shareholders' approval at the Twentieth Annual General Meeting. The information of their personal profiles is provided in the Company's Annual Report for the financial year ended 31 December 2022.
- Ordinary Resolution 6 – Authority To Directors To Allot And Issue Shares
The proposed Ordinary Resolution 6 is to seek a renewal of the general mandate for the authority to allot and issue of new ordinary shares which was approved by the shareholders at the Nineteenth Annual General Meeting held on 27 May 2022. This general mandate will expire at the conclusion of the Twentieth Annual General Meeting. As at the date of this Notice, no new shares in the Company were allotted and issued pursuant to this general mandate.
The proposed Ordinary Resolution 6, if passed,
 - will empower the Directors pursuant to Sections 75 and 76 of the Companies Act 2016, from the conclusion of this Annual General Meeting, to allot and issue shares in the Company provided that the aggregate number of shares issued does not exceed ten per centum (10%) of the total number of issued share capital of the Company for the time being for such purposes as they consider would be in the best interest of the Company ("General Mandate"); and
 - shall have the effect of the shareholders having agreed to waive their statutory pre-emptive rights pursuant to Section 85 of the Companies Act 2016 and Article 62 of the Company's Constitution and would allow the Directors of the Company to allot and issue new shares to any person under the General Mandate without having to offer the new shares to be issued to all existing shareholders of the Company prior to issuance which will result in a dilution to their shareholding percentage in the Company.The General Mandate would eliminate any delay arising from and cost involved in convening a general meeting to obtain approval of the shareholders for such issuance of shares. This authority, unless revoked or varied at a general meeting, will expire at the next Annual General Meeting of the Company. The General Mandate will provide flexibility to the Company for any possible fund raising activities for the purpose of funding future investment, working capital and/or acquisitions.
- Ordinary Resolution 7 – Proposed Disposal
The proposed Ordinary Resolution 7, if passed, will empower the Company to dispose its entire 15% equity interest in CWTSB to CCSB for a total disposal consideration of RM12.00 million to be satisfied entirely in cash, in accordance with the terms and conditions of the conditional share sale agreement dated 23 March 2023 entered into between the Company and CCSB in relation to the Proposed Disposal.
Further information on the Proposed Disposal is set out in the Circular to Shareholders dated 27 April 2023.



ASIA POLY HOLDINGS BERHAD
[Registration No. 200301016756 (619176-A)]
(Incorporated in Malaysia)

CDS account no.
No. of Shares held

PROXY FORM

I/We, _____ NRIC No./Passport No./ Company No _____
(Full name in capital letters)

Tel No. /HP No. _____ Email Address _____

of _____
(full address)

being a member(s) of the above Company, hereby appoint :

Full Name (in capital letters as per NRIC/Passport)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Tel No. /HP No. :	Email Address :		
Address			

*and / or failing him/her

Full Name (in capital letters as per NRIC/Passport)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Tel No. /HP No. :	Email Address :		
Address			

or failing him/her, the Chairman of the Meeting as *my/our proxy to vote for *me/us on *my/our behalf at the Twentieth Annual General Meeting of the Company to be conducted on a virtual basis at the Broadcast Venue at the Conference Room of Asia Poly Industrial Sdn. Bhd., Lot 758, Jalan Haji Sirat, Mukim Kapar, 42100 Klang, Selangor Darul Ehsan on Friday, 26 May 2023 at 10.00 a.m. or at any adjournment thereof.

* Delete whichever is inapplicable

Please indicate with an "X" in the spaces provided below how you wish your votes to be casted. If no specific direction as to voting is given, the proxy will vote or abstain at his/her discretion.

Item	Agenda	FOR	AGAINST
1.	To receive the audited Financial Statements of the Company for the year ended 31 December 2022 together with the Reports of the Directors and Auditors thereon		
2.	Ordinary Resolution 1 - To approve the payment of Directors' Fees of RM500,000		
3.	Ordinary Resolution 2 - To approve the payment of Directors' Benefits to the Directors up to an amount of RM150,000		
4.	Ordinary Resolution 3 - To re-elect Datin Seri Azreen Binti Abu Noh as Director		
5.	Ordinary Resolution 4 - To re-elect Mr. Thoo Soon Huat as Director		
6.	Ordinary Resolution 5 - To re-appoint Auditors and to authorise the Directors to fix their remuneration		
7.	Ordinary Resolution 6 - To empower the Directors of the Company to allot and issue shares pursuant to Sections 75 and 76 of the Companies Act 2016		
8.	Ordinary Resolution 7 - Proposed Disposal		

Signature of Member / Common Seal

Dated this _____ day of _____, 2023.

Notes: -

- The Twentieth Annual General Meeting will be conducted on a virtual basis through live streaming and online Remote Participation and Electronic Voting ("RPEV") facilities provided by Boardroom Share Registrars Sdn. Bhd. at <https://meeting.boardroomlimited.my>. Members are to attend, participate, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at the Twentieth Annual General Meeting via RPEV. Please read these Notes carefully and follow the procedures in the Administrative Guide for the Twentieth Annual General Meeting in order to participate remotely via RPEV.
- The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Members/proxies will not be allowed to be physically present nor admitted at the Broadcast Venue on the day of the meeting.
- A member of the Company entitled to attend, participate, speak and vote (collectively, "participate") at the meeting shall be entitled to appoint more than one (1) proxy to participate in his/her stead. Where a member appoints more than one (1) proxy, the appointments shall be invalid unless he/she specifies the proportions of his/her shareholdings to be represented by each proxy. A proxy may not be a member of the Company.
- The instrument appointing a proxy shall be in writing signed by the appointor or by his/her attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or signed by an officer or attorney duly authorised.
- Where a member of a Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy and the power of attorney or other authority duly authorised in writing or if such appointor is a Corporation, under its common seal or under the hand of an officer or attorney of the Corporation duly authorised, shall be deposited at the office of the Share Registrar of the Company at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan or be electronically deposited through the Share Registrar's website, Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com>, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting.
- Depositors who appear in the Record of Depositors as at 19 May 2023 shall be regarded as Member of the Company entitled to attend, participate, speak and vote at the Twentieth Annual General Meeting or appoint a proxy or proxies to attend and vote on his/her behalf.

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STAMP



Asia Poly Holdings Berhad

[Registration No: 200301016756 (619176 - A)]

C/O Boardroom Share Registrars Sdn Bhd

11th Floor, Menara Symphony,

No. 5, Jalan Prof. Khoo Kay Kim,

Seksyen 13,

46200 Petaling Jaya,

Selangor Darul Ehsan

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ADMINISTRATIVE GUIDE



ASIA POLY HOLDINGS BERHAD
(Registration No. 200301016756 (619176-A))
(Incorporated in Malaysia)

Administrative Guide for the Twentieth Annual General Meeting

1. TWENTIETH ANNUAL GENERAL MEETING (“20th AGM”)

Day, Date and Time : Friday, 26 May 2023 at 10.00 a.m.

Broadcast Venue : The Conference Room of Asia Poly Industrial Sdn. Bhd.
Lot 758, Jalan Haji Sirat
Mukim Kapar, 42100 Klang
Selangor Darul Ehsan

The Company’s 20th AGM will be conducted on a virtual basis through live streaming and online Remote Participation and Electronic Voting (“RPEV”) facilities provided by Boardroom Share Registrars Sdn. Bhd. at <https://meeting.boardroomlimited.my>.

With the RRPV facilities, you may exercise your right as a member of the Company to participate remotely (including pose questions to the Board of Directors and/or Management of the Company) and vote via electronic voting at the 20th AGM. Alternatively, you may also appoint proxy(ies) to participate and vote on your behalf at the 20th AGM.

Kindly ensure that you are connected to the internet at all times in order to participate and vote when the 20th AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. The quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

2. BROADCAST VENUE

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the 20th AGM to be present at the main venue.

No member or proxy shall be physically present nor admitted at the Broadcast Venue on the day of the 20th AGM.

3. ENTITLEMENT TO PARTICIPATE AND VOTE REMOTELY

Only shareholders whose names appear on the Record of Depositors as at 19 May 2023 shall be eligible to participate and vote remotely at the 20th AGM or appoint proxy(ies)/ the Chairman of the meeting to participate and/or vote on his/her behalf.

4. POLL VOTING

The voting will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn. Bhd. (“**Boardroom**”) as Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and will appoint Scrutineers to verify the poll results.

ADMINISTRATIVE GUIDE

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5. RPEV FACILITIES

Shareholders and proxies are advised to log in to the Boardroom Smart Investor Portal (“BSIP”) at <https://investor.boardroomlimited.com> for the following services:-

- (a) Register participation for the 20th AGM
- (b) Submit eProxy form electronically
- (c) Submit questions prior to the 20th AGM

Before the day of the 20th AGM
<p>Step 1 – Register online with BSIP (For first time registration only)</p> <p><i>Note : If you have already signed with BSIP, you are not required to register again. You may proceed to Step 2</i></p> <ul style="list-style-type: none">(i) Access website https://investor.boardroomlimited.com.(ii) Click < Register > to sign up as a user.(iii) Complete registration with all required information. Upload and attach softcopy of MyKad (front and back) or passport in JPG/PNG/PDF format.(iv) Enter a valid mobile number and email address.(v) You will receive an email from BSIP for email address verification. Click 'Verify E-Mail Address' in the e-mail received to continue with the registration.(vi) Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click 'Request OTP Code' and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click 'Enter' to complete the process.(vii) Once your mobile number is verified, registration of your new BSIP account will be pending final verification. Your registration will be verified and approved within one business day and an email notification will be provided. Subsequently, you can login at https://investor.boardroomlimited.com with the e-mail address and password filled up by you during registration to proceed.
<p>Step 2 – Submit request for remote participation</p> <p><i>Note : The registration for RPEV will be opened on 27 April 2023 and end on 24 May 2023 at 10.00 a.m.</i></p> <p><u>Individual Shareholder</u></p> <ul style="list-style-type: none">(i) Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above.(ii) Select “ASIA POLY HOLDINGS BERHAD TWENTIETH ANNUAL GENERAL MEETING” from the list of Corporate Meeting and click “Enter”.(iii) Click on “Register for RPEV”.(iv) Read and accept the General Terms and Conditions and enter your CDS account number to submit your request. <p><u>Appointment of e-Proxy– Individual Shareholder</u></p> <ul style="list-style-type: none">(i) Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above.(ii) Select “ASIA POLY HOLDINGS BERHAD TWENTIETH ANNUAL GENERAL MEETING” from the list of Corporate Meeting and click “Enter”.(iii) Click on “Submit eProxy Form”.(iv) Read and accept the General Terms and Conditions and enter your CDS account number to appoint proxy and insert proxy details and voting instructions.(v) If you wish your proxy(ies) to act upon his/her discretion, please indicate 'Discretionary'.(vi) Review and confirm your proxy(ies) appointment.(vii) Click “Apply”.(viii) Download or print the eProxy Form as acknowledgement. <p><u>Corporate Shareholder, Authorised Nominee and Exempt Authorised Nominee</u></p> <p>Via email</p> <ul style="list-style-type: none">(i) Write to bsr.helpdesk@boardroomlimited.com and provide the name of shareholder, CDS account number and Certificate of Appointment of Corporate Representative or Proxy Form (as the case may be) to submit the request.(ii) Provide a softcopy of the corporate representative's or proxy's MyKad (front and back) or passport in JPG/PNG/PDF format together with his / her email address.

ADMINISTRATIVE GUIDE

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Before the day of the 20th AGM
<p>Step 2 – Submit request for remote participation (Cont'd)</p> <p><i>Via BSIP</i></p> <ul style="list-style-type: none">(i) Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above.(ii) Select “ASIA POLY HOLDINGS BERHAD TWENTIETH ANNUAL GENERAL MEETING” from the list of Corporate Meeting and click “Enter”.(iii) Click on “Submit eProxy Form”.(iv) Select the company you would like to be represented (if more than one).(v) Proceed to download the file format for “Submission of Proxy Form”.(vi) Prepare the file for the appointment of proxy(ies) by inserting the required data.(vii) Review and confirm your proxy(ies) appointment and click “Submit”.(viii) Download or print the eProxy form as acknowledgement. <p><i>Note : If you are the authorized representative for more than one (1) corporate shareholder/authorized nominee/exempt authorized nominee, kindly click the home button and select “Edit Profile” in order to add Company name.</i></p>
<p>Step 3 – Verification and email notification</p> <ul style="list-style-type: none">(i) You will receive an email from Boardroom that your request has been received and is being verified.(ii) Upon verification against the General Meeting Record of Depositors on 19 May 2023, you will receive an email from Boardroom with the Meeting ID, user ID and password for the 20th AGM. You will also be notified in the event your registration is rejected.
On the day of the 20th AGM”
<p>Step 4 – Login to RPEV</p> <ul style="list-style-type: none">(i) The RPEV will be opened for login commencing from 9.00 a.m. on 26 May 2023 (20th AGM to commence at 10.00 a.m.).(ii) Click the link provided in the email in Step 3(ii) above to join the 20th AGM. Insert the Meeting ID and sign in with the user ID and password provided to you via the same email.
<p>Step 5 – Participate</p> <ul style="list-style-type: none">(i) Please follow the User Guides to view the live webcast, submit questions and vote.(ii) To view the live webcast, select the broadcast icon.(iii) To ask a question during the 20th AGM, select the messaging icon, type your question in the chat box and click the send button to submit.
<p>Step 6 – Vote</p> <ul style="list-style-type: none">(i) Once voting has commenced, the voting icon will appear with the resolutions and voting choices until the Chairman declares the end of the voting session.(ii) To vote, select your voting preference from the options provided. A confirmation message will appear to indicate that your vote has been received.(iii) To change your vote, re-select your voting preference.(iv) If you wish to cancel your vote, please press “Cancel”.(v) The voting icon will be disabled upon the closure of the poll.
<p>Step 7 – End</p> <ul style="list-style-type: none">(i) Upon declaration by the Chairman of the closure of the 20th AGM, the live webcast will end.

ADMINISTRATIVE GUIDE

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6. APPOINTMENT OF PROXY AND LODGEMENT OF PROXY FORM

Shareholders are encouraged to go online, participate and vote at the 20th AGM via remote participation. If you are unable to attend the 20th AGM, you are encouraged to appoint proxy(ies) or the Chairman of the 20th AGM as your proxy and indicate the voting instructions in the Proxy Form.

If you wish to participate in the 20th AGM yourself, please do not submit any Proxy Form. You will not be allowed to attend the 20th AGM together with a proxy appointed by you.

The Proxy Form can be deposited at the office of the Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd. at **11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not later than Wednesday, 24 May 2023, 10.00 a.m.**, 48 hours before the time appointed for holding the 20th AGM.

You may also submit the proxy appointment electronically via BSIP at <https://investor.boardroomlimited.com> **not later than Wednesday, 24 May 2023, 10.00 a.m.** For further information on the electronic submission of Proxy Form, kindly refer to the steps in the item 5 above.

If you have submitted your Proxy Form prior to the 20th AGM and subsequently decide to appoint another person or wish to participate in the 20th AGM by yourself, please write in to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy(ies) not later than Wednesday, 24 May 2023, 10.00 a.m., 48 hours before the 20th AGM. On revocation, your proxy(ies) will not be allowed to participate in the 20th AGM. In such an event, you should advise your proxy(ies) accordingly.

7. SUBMISSION OF QUESTIONS

(a) Prior to the 20th AGM

Shareholders may submit questions in relation to the agenda items by logging in to the Boardroom Portal at <https://investor.boardroomlimited.com>, select "**ASIA POLY HOLDINGS BERHAD TWENTIETH ANNUAL GENERAL MEETING**" from the list of Corporate Meeting and select "**Submit Questions**" and pose your questions (Pre-AGM Meeting Questions) latest by 24 May 2023 at 10.00 a.m.

(b) During the 20th AGM

Shareholders may type their questions in the chat box at any time during the 20th AGM. The Board and Management will endeavor to provide the responses to the questions at the 20th AGM. However, being mindful of time constraints, some responses may be emailed after the conclusion of the 20th AGM.

8. NO RECORDING OR PHOTOGRAPHY

No recording or photography of the 20th AGM is allowed without the prior written permission of the Company.

ADMINISTRATIVE GUIDE

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9. ENQUIRY

If you have any enquiry prior to the 20th AGM, please contact our Share Registrar during office hours on Mondays to Fridays, from 9.00 a.m. to 5.00 p.m. (except on public holidays):-

Boardroom Share Registrars Sdn. Bhd.

Registration No. 199601006647 (378993-D)

Address : 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan

General Line : +603-7890 4700

Fax Number : +603-7890 4670

Email : bsr.helpdesk@boardroomlimited.com

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at the 20th AGM and/or any adjournment thereof, a member of the Company:

- (i) consents to the collection, use and disclose of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 20th AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 20th AGM (including any adjournment thereof), and in order for the Company (or its agent) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**");
- (ii) warrants that the member has obtained the prior consent of such proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies), and/or representative(s) for the Purposes; and
- (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses, and damages as a result of the member's breach of warranty.