



ELSOFT RESEARCH BERHAD

(Registration No. 200301015084 (617504-K))
(Incorporated in Malaysia)

NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE OF MEETING FOR THE NINETEENTH ANNUAL GENERAL MEETING (“19TH AGM” or “MEETING”) OF ELSOFT RESEARCH BERHAD (“ELSOFT” OR THE “COMPANY”)

On 29 April 2022, the Company had issued its Notice of 19th AGM notifying shareholders that the 19th AGM is scheduled to be held on Friday, 10 June 2022 at 10.00 a.m. at the Conference Hall of the Company, Plot 85B, Lintang Bayan Lepas 9, Bayan Lepas Industrial Park, Phase 4, 11900 Penang.

Considering that Covid-19 remains a threat to the health and safety of the shareholders, the Board of Directors of the Company has decided that the 19th AGM of the Company shall be conducted **virtually** through live webcast and online remote voting using Remote Participation and Voting (“RPV”) Facility on the same date and time instead. For the avoidance of doubt, the physical Meeting will no longer be held.

All details of the 19th AGM shall remain unchanged and valid. Hence, a revised Notice and Proxy Form of the Meeting will not be issued. For easy reference, appended below the Meetings details:

Date : **Friday, 10 June 2022**
Time : **10.00 a.m.**
Venue : **Online Meeting Platform at <https://www.agriteum.com.my/> provided by AGRITEUM Share Registration Services Sdn Bhd in Malaysia (“AGRITEUM Portal”) (Domain Registration No. with MYNIC-D1A400977)**

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act, 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Hence, shareholder(s) or proxy(ies) or attorney(s) or authorised representative(s) **ARE NOT ALLOWED** to attend the 19th AGM in person at the Broadcast Venue.

Please refer to the Administrative Guide for the procedures to register, to participate and to vote remotely at the 19th AGM.

Members who are unable to attend the 19th AGM are encouraged to appoint the Chairman of the meeting to vote on your behalf by indicating the voting instructions on the Proxy Form in accordance with the notes and instructions printed therein.

If you wish to appoint a proxy to attend and vote on your behalf at the 19th AGM, you may deposit the Proxy Form (a) in hard copy at the Registered Office at 39 Irving Road 10400 Georgetown, Pulau Pinang; or (b) by electronic means via email to investor.relations@elsoftresearch.com no later than **Wednesday, 8 June 2022 at 10.00 a.m.** In the case of (b), the member is required to deposit the original executed Proxy Form at the Registered Office before the day of meeting.

Please scan the QR Code below for all documents related to 19th AGM which are also available at <https://elsoftresearch.com>.



Should you require a printed copy of the Annual Report 2021, you may make your request through e-mail to investor.relations@elsoftresearch.com. We will send it to you by ordinary post as soon as possible upon receipt of your request. Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

We would like to thank you for your continued support of the Company.

BY ORDER OF THE BOARD

DATUK TAN LEH KIAH (SSM PC NO. 201908002912 / MAICSA 0719692)
OUI YOONG YOONG (SSM PC NO. 202008002042 / MAICSA 7020753)
Company Secretaries

Penang
11 May 2022



ELSOFT RESEARCH BERHAD

(Registration No. 200301015084 (617504-K))
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE VIRTUAL NINETEENTH AGM

Day and Date : Friday, 10 June 2022
Time : 10.00 a.m.
Venue : Online Meeting Platform at <https://www.agriteum.com.my/> provided by **AGRITEUM** Share Registration Services Sdn Bhd in Malaysia (“**AGRITEUM Portal**”) (Domain Registration No. with MYNIC-D1A400977)

RPV FACILITY

Shareholder(s)/ proxy(ies)/ corporate representative(s)/ attorney(s) are to participate, communicate and vote (collectively, “**participate**”) remotely at the AGM using RPV provided by **AGRITEUM** via its website at www.agriteum.com.my (“**AGRITEUM Portal**”).

If you wish to submit your questions via the **AGRITEUM Portal**, you must first register as a user at the **AGRITEUM Portal**. Thereafter, you may select <<My Virtual Meeting>> under the Main Menu and click on the Q&A icon to post your question(s).

Shareholder(s) may submit questions in real time via Q&A icon through typed texts during the AGM. Shareholder(s) may also submit questions to the Board prior to the AGM via the Q&A icon in the **AGRITEUM Portal** from 12:00 noon on 3 June 2022 up to 9.30 am on 10 June 2022. If there is time constraint in answering the questions during the AGM, the questions will be answered through email.

PROCEDURES FOR RPV FACILITY

Shareholder(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate at the AGM remotely using the RPV Facility are to follow the requirements and procedures as summarised below:

Procedures	Action
Before the day of AGM	
(i) Register as a user (only applicable to individual)	<ul style="list-style-type: none"> • Access AGRITEUM Portal at www.agriteum.com.my. • Click <<Login/Register>> followed by <<Register New User>> to register as a new user. • Complete the registration by filling up the information required and upload a clear copy of your MyKAD (both front and back page) or Passport. • Read and agree to the terms & conditions and thereafter submit your registration. • Please enter a valid email address in order for you to receive the verification email from the AGRITEUM Portal. • Please verify your email address before the link expires in one (1) hour from the time of your registration. • Your registration will be verified and approved by the AGRITEUM Portal. Once approved, an email notification will be sent to you.
(ii) Submit your question(s)	<ul style="list-style-type: none"> • You may pre-submit your questions using the AGRITEUM Portal from 12:00 noon on 3 June 2022 up to 9.30 am on 10 June 2022.

Procedures	Action
On the day of AGM	
(iii) Login to <i>AGRITEUM</i> Portal at www.agriteum.com.my	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the AGM at any time from 9:30 am i.e. 30 minutes before the commencement of the AGM. • If you have forgotten your password, you can reset it by clicking on <<Forgot Password>>.
(iv) Participate through Live Streaming	<ul style="list-style-type: none"> • Select the <<Virtual Meeting>> from main menu. • Click <<Join Meeting>> in order to join the live streaming of the AGM. • If you have any question(s) during the AGM, you may use the Q&A icon in ZOOM Cloud Meetings App to submit your question(s). The Chairman of the AGM (“Chairman”)/ Board/Management will try to respond to all relevant questions submitted during the AGM. If there is time constraint in answering the questions during the AGM, the responses will be answered through email. • If you are using a smartphone to participate in the AGM, please download ZOOM Cloud Meetings App before the AGM. • Please take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at your location.
(v) Online remote voting	<ul style="list-style-type: none"> • Please select the <<Voting>> option located next to <<Join Meeting>> to indicate your votes for the resolutions that are tabled for voting. • Voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman. • Please cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
(vi) End of RPV Facility	<ul style="list-style-type: none"> • The RPV Facility will end and the Q&A icon will be disabled the moment the Chairman announces the closure of the AGM.

Notes to users of the RPV Facility:

- Should your registration as user be approved, we will make available to you the rights to join the live-streamed AGM and to vote remotely using the RPV Facility. Your login to the *AGRITEUM* Portal on the day of the AGM will indicate your presence at the AGM.
- If you encounter any issue with your online registration at the *AGRITEUM* Portal, please call +604-2282 321 or email to agriteumsrs@gmail.com for assistance.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the AGM.

RECORD OF DEPOSITORS (“ROD”) FOR THE AGM

Only shareholders whose names appear on the ROD as at **2 June 2022** shall be entitled to participate or appoint proxy(ies) to participate at the AGM via the RPV Facility.

PROXY

1. The AGM will be conducted virtually. If you are unable to participate the AGM, you may appoint the Chairman as proxy and indicate the voting instructions in the Proxy Form.
2. For a proxy to be valid, the instrument appointing a proxy must be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the meeting or adjourned meeting:
 - (a) In hard copy form
The Proxy Form must be deposited at the Registered Office at 39, Irving Road 10400 Georgetown, Pulau Pinang.
 - (b) By electronic means via email
The Proxy Form must be received via email at investor.relations@elsoftresearch.com. The member is required to deposit the original executed Proxy Form at the Registered Office before the day of meeting.
3. Shareholder(s) who have appointed a proxy(ies)/authorised representative(s)/attorney(s) to participate at the AGM via the RPV Facility must ensure that his/her proxy(ies)/authorised representative(s)/attorney(s) register himself/herself at the *AGRITEUM* Portal prior to the AGM.

REVOCATION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in the AGM by yourself, please write in to *AGRITEUM* at least twenty-four (24) hours before the time appointed for holding the AGM to revoke the earlier appointed proxy.

POLL VOTING

1. All resolutions set out in the Notice of the AGM shall be put to vote by way of a poll pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("**Bursa Securities**"). The Company has appointed *AGRITEUM* as Poll Administrator to conduct the poll by way of electronic means and Symphony Corporate Services Sdn. Bhd. as Independent Scrutineers to verify the poll results.
2. Upon completion of the voting session, the Independent Scrutineers will verify the poll results followed by the declaration of results by the Chairman.

Please note that it is your responsibility to ensure the stability of your internet connectivity throughout the AGM as the quality of the live webcast and online remote voting are dependent on your internet bandwidth and stability of your internet connection.

RESULTS OF THE VOTING

The results of the voting for all resolutions will be announced at the AGM and on Bursa Securities website at www.bursamalaysia.com.

NO DOOR GIFT

There will be no door gift to be provided for participation at the AGM.

ENQUIRY

If you have any enquiry relating to the AGM, please contact any of the following persons during office hours from 9:00 am to 5:00 pm on Monday to Friday:

AGRITEUM Share Registration Services Sdn. Bhd.
2nd Floor, Wisma Penang Garden, 42 Jalan Sultan Ahmad Shah,
10050 George Town, Penang, Malaysia
Telephone No. : 604-228 2321
Fax No. : 604-227 2391
Email : agriteumsrs@gmail.com
Contact persons : Ms. HY Ng or Ms. LP Chin

PERSONAL DATA PRIVACY

By lodging and subscribe for a user account with *AGRITEUM* Portal to participate and vote remotely at the AGM using the RPV Facility, the shareholder(s)/proxy(ies)/corporate representative(s)/attorney(s) accepts and agrees to the personal data privacy terms.