



HARN LEN CORPORATION BHD

Company Registration No. 200001000001 (502606-H)
(Incorporated in Malaysia)

TWENTY-SECOND (22ND) ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Twenty-Second (22nd) Annual General Meeting ("AGM" or "Meeting") of Harn Len Corporation Bhd ("Harn Len" or "the Company") will be held at Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia on Tuesday, 21 June 2022 at 10.00 a.m. for the following purposes:-

Ordinary Business:-

- To receive the Audited Financial Statements for the financial year ended 31 December 2021 together with the Reports of the Directors and Auditors thereon.
- To approve the payment of Directors' fees of RM200,000 to Independent Non-Executive Directors for the financial year ended 31 December 2021.
- To approve the payment of Directors' benefits payable to the Directors up to RM200,000 for the period 1 July 2022 to 30 June 2023.
- To re-elect the following Directors who retire in accordance with Clause 76(3) and 78 of the Constitution of the Company:-
 - Puan Sri Datin Chan Pui Leorn
 - Mr Low Kuek Kong
 - Mr Chan Chong Wey
 - Brig. Jen. (B) Dato Ali Bin Haji Musa

However, Brig. Jen. (B) Dato Ali Bin Haji Musa has expressed his intention not to seek for re-election at the 22nd Annual General Meeting and hence he will cease to act as a Director of the Company at the close of the said Annual General Meeting.

- To re-appoint Messrs Grant Thornton Malaysia PLT as Auditors of the Company for the financial year ending 31 December 2022 and to authorise the Directors to fix their remuneration.

SPECIAL BUSINESS:-

To consider, and if thought fit, pass with or without modification(s), the following resolutions :-

- ORDINARY RESOLUTION - CONTINUING IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTORS**
"THAT approval be and is hereby given to Mr Law Piang Woon who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years to continue to act as an Independent Non-Executive Director of the Company."
- ORDINARY RESOLUTION - AUTHORITY TO ALLOT SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016 ("AUTHORITY TO ALLOT SHARES")**
"THAT pursuant to Sections 75 and 76 of the Companies Act 2016, and subject to the approval of the relevant governmental / regulatory authorities (if any), the Directors be and are hereby authorised to allot shares in the Company, from time to time, at such price, upon such terms and conditions and for such purpose and to such person or persons whomsoever as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares to be allotted during the preceding 12 months does not exceed ten percent (10%) of the total number of issued shares (excluding treasury shares) of the Company for the time being AND THAT the Directors be and are hereby also empowered to obtain the approval for the listing of and quotation for the additional shares so allotted from Bursa Malaysia Securities Berhad AND THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting of the Company after the approval was given or at the expiry of the period within which the next Annual General Meeting is required to be held after the approval was given, whichever is earlier, unless such approval is revoked or varied by a resolution of the Company at a general meeting."

- ORDINARY RESOLUTION - PROPOSED RENEWAL OF AUTHORITY FOR SHARE BUY-BACK ("PROPOSED RENEWAL OF SHARE BUY-BACK")**
"THAT subject always to the Companies Act 2016 ("the Act"), the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") ("Listing Requirements") and all other applicable laws, guidelines, rules and regulations, the Company be and is hereby authorised, to the fullest extent permitted by law, to purchase such number of issued shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the interest of the Company provided that:
 - the aggregate number of issued shares in the Company ("Shares" purchased ("Purchased Shares") and/or held as treasury shares pursuant to this ordinary resolution does not exceed ten per centum (10%) of the total number of issued shares of the Company as quoted on Bursa Securities as at point of purchase; and
 - the maximum fund to be allocated by the Company for the purpose of purchasing the shares shall not exceed the aggregate of the retained profits of the Company based on the latest audited financial statements and/or the latest management accounts (where applicable) available at the time of the purchase.

("Proposed Share Buy-Back").

AND THAT the authority to facilitate the Proposed Share Buy-Back will commence immediately upon passing of this Ordinary Resolution and will continue to be in force until:

- the conclusion of the next Annual General Meeting of the Company following at which time the authority shall lapse unless by ordinary resolution passed at the meeting, the authority is renewed, either unconditionally or subject to conditions;
- the expiration of the period within which the next Annual General Meeting of the Company is required by law to be held; or
- revoked or varied by ordinary resolution passed by the shareholders of the Company at a general meeting,

whichever occurs first, but shall not prejudice the completion of purchase(s) by the Company of its own Shares before the aforesaid expiry date and, in any event, in accordance with the Listing Requirements and any applicable laws, rules, regulations, orders, guidelines and requirements issued by any relevant authorities.

AND THAT the Directors of the Company be and are hereby authorised, at their discretion, to deal with the Purchased Shares until all the Purchased Shares have been dealt with by the Directors in the following manner as may be permitted by the Act, Listing Requirements, applicable laws, rules, regulations, guidelines, requirements and/or orders of any relevant authorities for the time being in force:

- To cancel all or part of the Purchased Shares;
- To retain all or part of the Purchased Shares as treasury shares as defined in Section 127 of the Act;
- To distribute all or part of the treasury shares as dividends to the shareholders of the Company;
- To resell all or part of the treasury shares;
- To transfer all or part of the treasury shares for the purposes of or under the employees' share scheme established by the Company and/or its subsidiaries;
- To transfer all or part of the treasury shares as purchase consideration;
- To sell, transfer or otherwise use the shares for such other purposes as the Minister charged with the responsibility for companies may by order prescribe; and/or
- To deal with the treasury shares in any other manners as allowed by the Act, Listing Requirements, applicable laws, rules, regulations, guidelines, requirements and/or orders of any relevant authorities for the time being in force.

AND THAT the Directors of the Company be and are authorised to take all such steps as are necessary or expedient [including without limitation, the opening and maintaining of central depository account(s) under Securities Industry (Central Depositories) Act, 1991, and the entering into all other agreements, arrangements and guarantee with any party or parties] to implement, finalise and give full effect to the Proposed Share Buy-Back with full powers to assent to any conditions, modifications, variations and/or amendments (if any) as may be imposed by the relevant authorities.

- To transact any other matter for which due notice shall have been given.

By Order of the Board
HARN LEN CORPORATION BHD

Wendy Mak Mei Ching (MAICSA 7022764) SSM Practising Certificate No. 201908000065
Yong May Li (LS 0000295) SSM Practising Certificate No. 202008000285
Wong Chee Yin (MAICSA 7023530) SSM Practising Certificate No. 202008001953

Company Secretaries
Johor Bahru

29 April 2022

Notes:-

- IMPORTANT NOTICE**
The Board of Directors ("Board") is cognisant of the COVID-19 pandemic as declared by the World Health Organisation which, to-date, is still subsisting. The health and safety of the Company's shareholders, Directors, staff and other stakeholders is of paramount concern for the Company. In view of the foregoing, the Company wishes to advise shareholders that necessary steps and measures will be undertaken in holding the 22nd AGM.
In view of the COVID-19 pandemic and further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission, members/proxies/corporate representatives who wish to attend the 22nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIH"), via the **TIH Online** website at <https://tih.online> no later than **Sunday, 19 June 2022 at 10.00 a.m.** Please follow the Pre-Register Procedures in the Administrative Details for 22nd AGM.
- For the purpose of determining who shall be entitled to attend the 22nd AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, a **Record of Depositors as at 13 June 2022**. Only a member whose name appears on this Record of Depositors shall be entitled to attend the 22nd AGM or appoint a proxy to attend, speak and vote on his/her/its behalf.
- A member entitled to attend and vote at the 22nd AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company.

Please refer to Explanatory Note 1

Resolution 1

Resolution 2

Resolution 3

Resolution 4

Resolution 5

Resolution 6

Resolution 7

Resolution 8

Resolution 9

- A member of the Company who is entitled to attend and vote at an Annual General Meeting of the Company may appoint not more than two (2) proxies to attend, participate, speak and vote instead of the member at the 22nd AGM.
- If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
- Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- A member who has appointed a proxy or attorney or corporate representative to attend and vote at the 22nd AGM must request his/her proxy or attorney or corporate representative to **PRE-REGISTER** their attendance via **TIH Online** website at <https://tih.online> no later than **Sunday, 19 June 2022 at 10.00 a.m.** Please follow the Pre-Register Procedures in the Administrative Details for 22nd AGM.
- The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 22nd AGM or adjourned Meeting at which the person named in the appointment proposes to vote:
 - In hard copy form
In the case of an appointment made in hard copy form, this form of proxy must be deposited at the Registered Office of the Company at 6th Floor, Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia.
 - By electronic means via facsimile
In the case of an appointment made by facsimile transmission, this form of proxy must be received via facsimile at 07-3328096.
 - By electronic means via email
In the case of an appointment made via email transmission, this form of proxy must be received via email at is.enquiry@my.tricorglobal.com.
- For options (ii) and (iii), the Company may request any member to deposit original executed form of proxy to its Registered Office before or on the day of meeting for verification purpose.
- By electronic means via TIH Online
In the case of an appointment made via TIH Online, this form of proxy can be lodged via **TIH Online** at <https://tih.online>. Kindly refer to the Administrative Details on the procedure for electronic lodgement of form of proxy via TIH Online.

- Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the Registered Office of the Company at 6th Floor, Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia not less than forty-eight (48) hours before the time appointed for holding the 22nd AGM or adjourned Meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- Please ensure ALL the particulars as required in this form of proxy are completed, signed and dated accordingly.
- Last date and time for lodging this form of proxy is **Sunday, 19 June 2022 at 10.00 a.m.**
- Please bring an **ORIGINAL** of the following identification papers (where applicable) and present it to the registration staff for verification:
 - Identity card (NRIC) (Malaysian), or
 - Police report (for loss of NRIC) / Temporary NRIC (Malaysian), or
 - Passport (Foreigner).
- For a corporate member who has appointed an authorised representative instead of a proxy to attend this meeting, please bring the **original or duly certified** certificate of appointment executed in the manner as stated in this form of proxy if this has not been lodged at the Registered Office of the Company earlier. The certificate of appointment of authorised representative should be executed in the following manner:
 - If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the Constitution of the corporate member.
 - If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - at least two (2) authorised officers, of whom one shall be a director; or
 - any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

Explanatory Notes:-

Ordinary Business:

- Item 1 of the Agenda**
This Agenda item is meant for discussion only as the provisions of Sections 248(2) and 340(1) of the Companies Act 2016 does not require a formal approval of the Shareholders. Hence, this Agenda item is not put forward for voting by shareholders of the Company.
- Item 3 of the Agenda Ordinary Resolution 2 Directors' Benefit for the period 1 July 2022 to 30 June 2023**
The total estimated benefit payable comprised of meeting allowance and annual allowance for the Board and Board Committees of the Company for the period 1 July 2022 to 30 June 2023.

Special Business:-

- Item 6 of the Agenda Ordinary Resolutions 7 Continuing in office as Independent Non-Executive Director**
The Nominating Committee had assessed the independence of Mr Law Piang Woon who have served on the Board as Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years and the Board has recommended that the approval of the shareholders be sought to re-appoint Mr Law Piang Woon as Independent Non-Executive Director of the Company.
The Resolutions 7 proposed under Agenda 6(i), if passed, will allow Mr Law Piang Woon to continue to act as Independent Non-Executive Directors of the Company to fulfill the requirements of Paragraph 1.01 of Bursa Securities Main LR and in line with the practice 4.2 of the Malaysian Code on Corporate Governance.
The full details of the Board's justification and recommendations for the retention of the above Director as Independent Non-Executive Director are set out in the Corporate Governance Overview Statement in the Annual Report 2021 on page 33.
- Item 7 of the Agenda Ordinary Resolution 8 Authority to allot shares**
The proposed Ordinary Resolution 8 is the renewal of the mandate obtained from the members at the 21st Annual General Meeting held on 28 September 2021. As at the date of this Notice, no new shares were issued pursuant to the last mandate.
The Proposed Ordinary Resolution 8, if passed, will empower the Directors to allot shares in the Company up to an amount not exceeding in total ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company for such purposes as the Directors consider would be in the best interest of the Company.
This authority, unless revoked or varied by the Company at a general meeting, will expire at the next Annual General Meeting. The renewal of the general mandate is to provide flexibility to the Company to allot new securities without the need to convene separate general meeting to obtain its shareholders' approval so as to avoid incurring additional cost and time. The purpose of this general mandate is for possible fund raising exercise including but not limited to further placement of shares for purpose of funding current and/or future investment projects, working capital, repayment of bank borrowings, acquisitions and/or for issuance of shares as settlement of purchase consideration.
- Item 8 of the Agenda Ordinary Resolution 9 Proposed Renewal of Share Buy-Back**
This Ordinary Resolution, if passed, will enable the Company to purchase its own shares. The total number of shares purchased shall not exceed 10% of the total number of issued shares of the Company. This authority will, unless revoked or varied by the Company in general meeting, expire at the conclusion of the next Annual General Meeting of the Company.
The details of this proposed Ordinary Resolution are set out in the Circular to Shareholders of the Company dated 29 April 2022.

STATEMENT ACCOMPANYING NOTICE OF 22ND ANNUAL GENERAL MEETING
(Pursuant to Paragraph 8.27 (2) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad)

Further details of individuals who are standing for election as Directors (excluding Directors standing for a re-election)

There is no person seeking for election as Director of the Company at the 22nd Annual General Meeting.

HARN LEN CORPORATION BHD
Company Registration No. 200001000001 (502606-H)
(Incorporated in Malaysia)

FORM OF PROXY

CDS Account No.

No. of shares held

I/We _____ Tel: _____
[Full name in block, NRIC/Passport/Company No.]
of _____

being member(s) of **HARN LEN CORPORATION BHD** hereby appoint:

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			

and / or* (*delete as appropriate)

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			

or failing him, the Chairperson of the Meeting, as my/our proxy to vote for me/us and on my/our behalf at the 22nd Annual General Meeting ("22nd AGM" or "Meeting") of the Company to be held at Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia on Wednesday, 21st June 2022 at 10.00 a.m. or any adjournment thereof, and to vote as indicated below:

Item	Agenda	Resolution	*FOR	*AGAINST
1.	To receive the Audited Financial Statements for the financial year ended 31 December 2021 and the Reports of the Directors and Auditors thereon			
Ordinary Business:				
2.	To approve the payment of Directors' fees to Independent Non-Executive Directors of RM200,000 for the financial year ended 31 December 2021.	1		
3.	To approve the payment of Directors' benefits payable to the Directors up to RM200,000 for the period 1 July 2022 to 30 June 2023.	2		
4.	To re-elect the following Directors who retire by rotation pursuant to Clause 76(3) and Clause 78 of the Company's Constitution of the Company.			
4.1	Puan Sri Datin Chan Pui Leorn	3		

	4.2	Mr Low Kuek Kong	4		
	4.3	Mr Chan Chong Wey	5		
5.	To re-appoint Messrs Grant Thornton Malaysia PLT as Auditors of the Company for the financial year ending 31 December 2022 and to authorise the Directors to fix their remuneration.		6		
Special Business:					
6.	Continuing in office as Independent Non-Executive Director				
	6.1	Mr Law Piang Woon	7		
7.	Authority to allot shares pursuant to Sections 75 and 76 of the Companies Act, 2016.		8		
8.	Proposed Renewal of Share Buy-Back.		9		

Please indicate with an "X" in the space provided whether you wish your votes to be cast for or against the resolutions. In the absence of specific direction, your proxy will vote or abstain as he thinks fit.

Signed this _____ day of _____ 2022.

Signature*of Member / Common Seal**

** Manner of execution:

- (a) If you are an individual member, please sign where indicated.
- (b) If you are a corporate member which has a common seal, this form of proxy should be executed under seal in accordance with the constitution of your corporation.
- (c) If you are a corporate member which does not have a common seal, this form of proxy should be affixed with the rubber stamp of your company (if any) and executed by:
 - (i) at least two (2) authorised officers, of whom one shall be a director; or
 - (ii) any director and/or authorised officers in accordance with the laws of the country under which your corporation is incorporated.

Notes:

1. IMPORTANT NOTICE

The Board of Directors ("Board") is cognisant of the COVID-19 pandemic as declared by the World Health Organisation which, to-date, is still subsisting. The health and safety of the Company's shareholders, Directors, staff and other stakeholders is of paramount concern for the Company. In view of the foregoing, the Company wishes to advise shareholders that necessary steps and measures will be undertaken in holding the 22nd AGM.

In view of the COVID-19 pandemic and further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission, members/proxies/corporate representatives who wish to attend the 22nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor" or "TIH"), via the **TIH Online** website at <https://tiih.online> no later **Sunday, 19 June 2022 at 10.00 a.m.** Please follow the Pre-Register Procedures in the Administrative Details for 22nd AGM.

2. For the purpose of determining who shall be entitled to attend the 22nd AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, a **Record of Depositors as at 13 June 2022**. Only a member whose name appears on this Record of

Depositors shall be entitled to attend 22nd AGM or appoint a proxy to attend, speak and vote on his/her/its behalf.

3. A member entitled to attend and vote at 22nd AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company.
4. A member of the Company who is entitled to attend and vote at an Annual General Meeting of the Company may appoint not more than two (2) proxies to attend, participate, speak and vote instead of the member at the 22nd AGM.
5. If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
6. Where a member of the Company is an authorised nominee as defined in the Central Depositories Act, it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
7. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act") which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
8. Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
9. A member who has appointed a proxy or attorney or corporate representative to attend and vote at the 22nd AGM must request his/her proxy or attorney or corporate representative to **PRE-REGISTER** their attendance at **TIIH Online** website at <https://tiih.online> no later than **Sunday, 19 June 2022 at 10.00 a.m.** Please follow the Pre-Register Procedures in the Administrative Details for 22nd AGM.
10. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 22nd AGM or adjourned Meeting at which the person named in the appointment proposes to vote:
 - (i) In hard copy form
In the case of an appointment made in hard copy form, this form of proxy must be deposited at the Registered Office of the Company at 6th Floor, Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia.
 - (ii) By electronic means via facsimile
In the case of an appointment made by facsimile transmission, this form of proxy must be received via facsimile at 07-3328096.
 - (iii) By electronic means via email
In the case of an appointment made via email transmission, this form of proxy must be received via email at is.enquiry@my.tricorglobal.com.
For options (ii) and (iii), the Company may request any member to deposit original executed form of proxy to its registered office before or on the day of meeting for verification purpose.
 - (iv) By electronic means via TIIH Online
In the case of an appointment made via TIIH Online, this form of proxy can be lodged via **TIIH Online** at <https://tiih.online>. Kindly refer to the Administrative Details on the procedure for electronic lodgement of form of proxy via TIIH Online.
11. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the Registered Office of the Company at 6th Floor, Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia not less than forty-eight (48) hours before the time appointed for holding the 22nd AGM or adjourned Meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
12. Please ensure ALL the particulars as required in this form of proxy are completed, signed and dated accordingly.
13. Last date and time for lodging this form of proxy is **Sunday, 19 June 2022 at 10.00 a.m.**
14. Please bring an **ORIGINAL** of the following identification papers (where applicable) and present it to the registration staff for verification:

- a. *Identity card (NRIC) (Malaysian), or*
 - b. *Police report (for loss of NRIC) / Temporary NRIC (Malaysian), or*
 - c. *Passport (Foreigner).*
15. *For a corporate member who has appointed a representative instead of a proxy to attend this meeting, please bring the **original or duly executed** certificate of appointment executed in the manner as stated in this form of proxy if this has not been lodged at the Registered Office of the Company earlier. The certificate of appointment of authorised representative should be executed in the following manner:*
- a. *If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the Constitution of the corporate member.*
 - b. *If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:*
 - (i) *at least two (2) authorised officers, of whom one shall be a director; or*
 - (ii) *any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.*



Registration No. 200001000001 (502606-H)
(Incorporated in Malaysia)

ADMINISTRATIVE DETAILS

TWENTY SECOND ANNUAL GENERAL MEETING OF HARN LEN CORPORATION BHD

Date : Tuesday, 21 June 2022
Time : 10.00 a.m.
Venue of Meeting : Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia

Time & Place of Registration : From 8.45 a.m. onwards
Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia

COVID-19: PUBLIC HEALTH PRECAUTIONARY MEASURES

The Board of Directors ("Board") is cognisant of the COVID-19 pandemic as declared by the World Health Organisation which, to-date, is still subsisting. The health and safety of the Harn Len Corporation Bhd ("Harn Len" or the "Company")'s members, Directors, staff and other stakeholders is of paramount concern for the Company. In view of the foregoing, the Company wishes to advise members that necessary steps and measures will be undertaken in holding the Company's Twenty-First Annual General Meeting ("22nd AGM"):

1. In view of the COVID-19 pandemic and further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission, members/proxies/corporate representatives who wish to attend the 22nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH"), via the **TIIH Online** website at <https://tiih.online> no later than **Sunday, 19 June 2022** at **10.00 a.m.** Alternatively, you may also appoint the Chairman of the meeting as your proxy to attend and vote on your behalf at this AGM.

2. VENUE AND SEATING ARRANGEMENT

As a precautionary measure, the Company reserves the right to limit the number of physical attendees to be accommodated at the venue.

In order to assist the Company in managing the turnout for the 22nd AGM, members/proxies/corporate representatives are required to pre-register with the Company's Share Registrar, via the **TIIH Online** website at <https://tiih.online>, if the members/proxies/corporate representatives wish to attend the 22nd AGM in person.

Social distancing would be practised at all times. Members who attend the 22nd AGM should maintain at least 1 metre (3 feet) distance between him/herself.

Seats in the 22nd AGM venue would be placed at least one metre (3 feet) apart from one another.

3. OTHER IMPORTANT INFORMATION

If any of the members/proxies/corporate representatives (“Persons”) is unwell with fever, dry cough, tiredness, sore throat, aches and pains, nasal congestion, runny nose, diarrhoea or shortness of breath, they must seek medical attention and quarantine themselves at home. Under such circumstances, the Persons are advised to appoint the Chairman of the meeting as their proxy to attend and vote on their behalf at the AGM.

Generally, any Persons who:

- (a) feel unwell before the 22nd AGM; or
- (b) have been placed on quarantine orders or stay-at-home notices; or
- (c) have a travel history to certain countries/regions in the specified period preceding the 22nd AGM, as announced by the Ministry of Health, must not attend the 22nd AGM in person, and instead are strongly encouraged to appoint the Chairman of this AGM as their proxy to attend and vote on their behalf at the AGM.

For Persons who are physically attending the 22nd AGM, temperature screening on each Person will be taken during registration and the Persons will be required to sign a health declaration form and provide their travel history and contact details (to facilitate contact tracing, if required) before entering the venue of the 22nd AGM.

As a precautionary measure, the Company reserves the right to deny any Persons with body temperature of above 37.5°C entry into the 22nd AGM venue.

Any Persons attending the 22nd AGM physically should wear a face mask in advance and throughout the 22nd AGM and practice proper self-sanitisation, including the use of hand sanitisers.

4. INDIVIDUAL MEMBERS

All Members who intend to attend the 22nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with Tricor via **TIIH Online** website (<https://tiih.online>) latest by **Sunday, 19 June 2022 at 10.00 a.m.** Kindly refer to the Pre-Register procedures below.

Members who are unable to attend the AGM and who wished to exercise their votes are encouraged to appoint the Chairman of the Meeting to vote on your behalf by indicating the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

5. CORPORATE MEMBERS

Corporate members who wish to appoint corporate representatives instead of a proxy to attend and vote at the 22nd AGM, must deposit their **original or duly certified** certificate of appointment of corporate representative to the Registered Office not later than **Sunday, 19 June 2022 at 10.00 a.m.**

Attorneys appointed by power of attorney are required to deposit their power of attorney with the Registered Office not later than **Sunday, 19 June 2022 at 10.00 a.m.** to attend and vote at the 22nd AGM.

A member who has appointed a proxy/attorney/corporate representative to attend and vote at the 22nd AGM must request his/her proxy/attorney/corporate representative to submit their Pre-Registration at TIIH Online website at <https://tiih.online>.

If a corporate member (through its corporate representative(s) or appointed proxy(ies)) is unable to attend the 22nd AGM you may appoint the Chairman of the meeting as your proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

6. PRE-REGISTER PROCEDURES

Members/proxies/corporate representatives/attorneys who wish to attend and vote at the 22nd AGM are to follow the requirements and procedures as summarised below:

	Procedure	Action
BEFORE AGM DAY		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none">Using your computer, access the website at https://tiih.online. Register as a user under the “e-Services” select “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance.Registration as a user will be approved within one (1) working day and you will be notified via e-mail.If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.
(b)	Pre-register your attendance to attend AGM	<ul style="list-style-type: none">Registration is open from 10.00 a.m. Friday, 29 April 2022 up to 10.00 a.m., Sunday, 19 June 2022.Login with your user ID and password and select the corporate event: “(REGISTRATION) HARN LEN 22ND AGM”.Read and agree to the Terms & Conditions and confirm the Declaration.Insert the CDS account number and indicate the number of shares.Submit to register your physical attendance.System will send an e-mail to notify that your registration to attend the AGM physically is received and will be verified.After verification of your registration against the General Meeting Record of Depositors as at 13 June 2022, the system will send you an e-mail after 19 June 2022 to approve or reject your registration for attendance. <p><i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV.)</i></p>

7. NO DOOR GIFT/FOOD VOUCHER/REFRESHMENT

There will be **no distribution/provision of door gifts or food vouchers or refreshment** for the 22nd AGM in order to ensure social distancing and as a measure to reduce crowds in accordance with the COVID-19 guidelines by the Ministry of Health.

We would like to thank our members for your kind co-operation and understanding in these challenging times.

8. GENERAL MEETING RECORD OF DEPOSITORS (“ROD”)

Only a depositor whose name appears on the **ROD as at 13 June 2022** shall be entitled to attend, speak and vote at the 22nd AGM or appoint proxies/corporate representatives/attorneys to attend and/or vote on his/her behalf.

9. PROXY

If you are unable to attend the meeting on 21 June 2022, you may appoint the Chairman of the meeting as proxy and indicate the voting instructions in the Form of Proxy.

You may also submit the Form of Proxy electronically via **TIIH Online** website at <https://tiih.online> no later than **Sunday, 19 June 2022** at **10.00 a.m.** Please do read and follow the procedures to submit Form of Proxy electronically below.

You may submit your Form of Proxy to the Registered Office by fax at 07-3328096 or e-mail to is.enquiry@my.tricorglobal.com. However, please ensure that the **Original Form of Proxy** is deposited at the Registered Office at 6th Floor, Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia not less than forty-eight (48) hours before the time appointed for holding the 22nd AGM or any adjournment thereof, otherwise the Form of Proxy shall not be treated as valid.

10. ELECTRONIC LODGEMENT OF FORM OF PROXY

The procedures to lodge your Form of Proxy electronically via Tricor's **TIIH Online** website are summarised below:

	Procedure	Action
i. Steps for Individual Members		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Select the "Sign Up" button and followed by "Create Account by Individual Holder". Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again.
(b)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. Select the corporate event: "HARN LEN 22ND AGM – Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy(s) appointment. Print Form of Proxy for your record.
ii. Steps for Corporation or Institutional Members		
(c)	Register as a User with TIIH Online website	<ul style="list-style-type: none"> Access TIIH Online website at https://tiih.online Under e-Services, the authorised or nominated representative of the corporation or institutional member selects "Create Account by Representative of Corporate Holder". Complete the registration form and upload the required documents. Registration will be verified, and you will be notified by e-mail within one (1) to two (2) working days. Proceed to activate your account with the temporary password given in the e-mail and re-set your own password. <p>Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate member electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</p>

(d)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> • Login to TIIH Online website at https://tiih.online. • Select the corporate exercise name: “HARN LEN 22ND AGM – Submission of Proxy Form”. • Agree to the Terms & Conditions and Declaration. • Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein. • Prepare the file for the appointment of proxies by inserting the required data. • Submit the duly completed proxy appointment file. • Select “Submit” to complete your submission. • Print the confirmation report of your submission for your record.
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11. POLL VOTING

The Voting at the 22nd AGM will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements.

During this AGM, the Poll Administrator will brief on the voting procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened.

Upon completion of the voting session for the 22nd AGM, the Scrutineers will verify and announce the poll results followed by the Chairman’s declaration whether the resolutions are duly passed.

12. ANNUAL REPORT 2021

The Company’s Annual Report 2021 is available at the Company’s website at <http://harnlen.com.my/investor.html>.

Should you require a printed copy of the Annual Report 2021, please request at our Share Registrar’s website at <https://tiih.online> by selecting “Request for Annual Report/Circular” under the “Investor Services”. Alternatively, you may also make your request through telephone/e-mail to our Share Registrar at the number/e-mail addresses given below. We will send it to you by ordinary post as soon as possible upon receipt of your request. Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

13. REGISTRATION

- (a) Registration will start at 8.45 a.m. in Johor Tower, 15 Jalan Gereja, 80100 Johor Bahru, Johor, Malaysia.
- (b) Please present your original MyKad/passport to the registration staff for verification.
- (c) Upon verification, you are required to write your name, mobile contact and sign the Attendance list placed on the registration table.
- (d) You will be given an identification wristband with a personalised passcode for the purpose of voting at this AGM.
- (e) You must wear the identification wristband throughout the AGM as no person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement in the event you lose or misplace the identification wristband.
- (f) If you are attending the meeting as a member as well as a proxy, you will be registered once and will be given only one (1) identification wristband to enter the meeting hall.

(g) No person will be allowed to register on behalf of another person even with the original MyKad/passport of the other person.

14. HELP DESK

Please proceed to the Help Desk for any clarification or queries apart from registration details.

The Help Desk will also handle revocation of proxy's appointment.

15. RECORDING OR PHOTOGRAPHY

Strictly **NO** unauthorised recording or photography of the proceedings of the 22nd AGM is allowed.

16. ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : is.enquiry@my.tricorglobal.com

Contact Persons : Ms. Lay Kiow : +603-2783 9232 / Email : Lay.Kiow.Lim@my.tricorglobal.com

: Ms. Siti Zalina : +603-2783 9247/ Email : Siti.Zalina@my.tricorglobal.com

: Mr. Jia Jin : +603-2783 9246 / Email : Jia.Jin.Lim@my.tricorglobal.com