NOTICE OF SECOND ANNUAL GENERAL MEETING



(Incorporated in Malaysia)

NOTICE IS HEREBY GIVEN THAT the Second Annual General Meeting ("2nd AGM") of HAILY GROUP BERHAD ("**Haily**" or the "**Company**") will be held at Maharani 1 (Level 1), Impiana Hotel Senai, Jalan Impian Senai Utama 2, Taman Impian Senai, 81400 Senai, Johor on Wednesday, 25 May 2022 at 9.30 a.m. for the following purposes: -

AGENDA

AS ORDINARY BUSINESS:

1. To receive the Audited Financial Statements for the financial year ended 31 December 2021 together with the Reports of the Directors and Auditors

(Please refer to **Explanatory Note 1)**

- 2. To re-elect Haji Mohd Jaffar Bin Awang (Ismail), who retire by rotation pursuant to Clause 133 of the Company's Constitution.
- **ORDINARY RESOLUTION 1**
- To re-elect Ms See Swee Ling, who retire by rotation pursuant to Clause 133 of the Company's Constitution.
- **ORDINARY RESOLUTION 2**
- 4. To re-elect Ms Poh Boon Huwi, a Director retiring pursuant to Clause 118 of the Company's Constitution.
- **ORDINARY RESOLUTION 3**
- 5. To approve the payment of Directors' Fees of RM223,200 for the financial year ending 31 December 2022, payable quarterly in arrears.
- **ORDINARY RESOLUTION 4** (Please refer to Explanatory Note 2)
- 6. To re-appoint Baker Tilly Monteiro Heng PLT, as Auditors of the Company for the financial year ending 31 December 2022 and to authorise the Directors to fix their remuneration.

ORDINARY RESOLUTION 5

AS SPECIAL BUSINESS:

To consider and if thought fit, to pass the following resolution: -

AUTHORITY TO ISSUE SHARES PURSUANT TO SECTIONS 75 AND 76 7. OF THE COMPANIES ACT 2016

ORDINARY RESOLUTION 6 (Please refer to Explanatory Note 3)

"THAT subject always to the Companies Act 2016, the ACE Market Listing Requirements ("ACE LR") of Bursa Malaysia Securities Berhad ("Bursa Securities"), the Constitution of the Company and the approval of the relevant government and/or regulatory authorities, where such approval is required, the Directors be and are hereby empowered pursuant to Sections 75 and 76 of the Companies Act 2016 to issue and allot new shares in the Company at any time at such price, upon such terms and conditions, for such purposes and to such person(s) whomsoever as the Directors may in their absolute discretion deem fit and expedient in the interest of the Company, provided that the aggregate number of shares to be issued pursuant to this resolution during the preceding twelve (12) months does not exceed twenty percent (20%) of the total number of issued shares of the Company for the time being and shall continue to be in force until 31 December 2022 and thereafter shall be reinstated to ten percent (10%) of the total number of issued shares of the Company for the time being as stipulated under Rule 6.04(1) of the ACE LR of Bursa Securities AND THAT such authority shall continue to be in force until the conclusion of the next annual general meeting of the Company AND FURTHER THAT the Directors be and are hereby also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Securities."

To transact any other business for which due notice shall have been given in accordance with the Company's Constitution and/or the Companies Act 2016.

BY ORDER OF THE BOARD

IRENE JUAY YEE LUAN (MAICSA 7057249) SSM Practicing Certificate No. 202008001193

HEW JING SIAN (MAICSA 7065968) SSM Practicing Certificate No. 202008001325 Company Secretaries

Date: 25 April 2022

NOTICE OF SECOND ANNUAL GENERAL MEETING CONT'D

NOTES:

1. IMPORTANT NOTICE

In view of the COVID-19 pandemic and further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission, members/proxies/corporate representatives who wish to attend the 2nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH"), via the TIIH Online website at https://tiih.online not later than **Monday, 23 May 2022** at **9.30 a.m.** Please follow the Pre-Register procedures as set out in the Administrative Guide for 2nd AGM.

- 2. A member of the Company entitled to attend and vote is entitled to appoint another person as his proxy to exercise all or any of his rights to attend, participate, speak and vote in his stead.
- A member of the Company may appoint not more than two (2) proxies to attend the meeting, provided that the member specifies the proportion of the member's shareholding to be represented by each proxy, failing which, the appointments shall be invalid.
- 4. A proxy may but need not be a member and there shall be no restriction as to the qualification of the proxy.
- 5. Where a member is an Authorised Nominee as defined under the Securities Industry (Central Depositories) Act, 1991, it may appoint at least one (1) proxy in respect of each Securities Account it holds with ordinary shares of the Company standing to the credit of the said Securities Account.
- 6. Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") there shall be no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- 7. The instrument appointing a proxy shall be in writing, and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy thereof, shall be deposited with the Share Registrar situated at Unit 32-01, Level 32, Tower A, Vertical Business Suite Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time for holding the meeting or adjourned meeting at which the person named in such instrument proposes to vote, or, in the case of a poll, not less than twenty-four (24) hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.
- 8. Subject to the Constitution, shareholders may deposit the instrument appointing the proxy by electronics means by way of submitting the instrument with the Share Registrar via **TIIH Online** at https://tiih.online not less than forty-eight (48) hours before the time for holding the meeting or adjourned meeting or, in the case of a poll, not less than twenty-four (24) hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.
- 9. An instrument appointing a proxy shall in the case of an individual, be signed by the appointor or by his attorney duly authorised in writing and in the case of a corporation, be either under its common seal or signed by its attorney or in accordance with the provision of its constitution or by an officer duly authorised on behalf of the corporation.
- 10. In respect of deposited securities, only members whose names appear on the Record of Depositors on 17 May 2022, shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.

EXPLANATORY NOTES:

Ordinary Business: -

1. Item 1 of the Agenda

Audited Financial Statements for the financial year ended 31 December 2021

This Agenda item is meant for discussion only and does not require a formal approval of the shareholders and hence, is not put forward for voting.

2. Ordinary Resolution 4

Directors' Fees for the financial year ending 31 December 2022

The proposed Ordinary Resolution 4, if passed, will facilitate the payment of Directors' fees for the financial year ending 31 December 2022, payable quarterly in arrears to the Independent Non-Executive Directors as members of the Board and Board Committees.

NOTICE OF SECOND ANNUAL GENERAL MEETING CONT'D

EXPLANATORY NOTES: Cont'd

Special Business: -

3. Ordinary Resolution 6 Authority to Issue Shares Pursuant to Sections 75 And 76 of the Companies Act 2016

As part of Bursa Securities's continuous support and assistance to listed corporation in these trying and challenging times amid the Covid-19 pandemic, Bursa Securities had on 23 December 2021 resolved to extend the implementation period of the increased general mandate of 20% for new issue of shares to 31 December 2022 and thereafter shall be reinstated to 10% as stipulated under Rule 6.04(1) of the ACE LR of Bursa Securities.

The purpose of this general mandate, if passed, will enable the Directors to take swift action in case of a need to issue and allot new shares in the Company for fund raising exercise including but not limited to further placement of shares for purpose of funding current and/or future investment projects, working capital, repayment of bank borrowings, operational expenditure, acquisitions and/or for issuance of shares as settlement of purchase consideration and such authority shall continue to be in force until the conclusion of the next annual general meeting of the Company.

This is a new general mandate upon the listing of the Company on the ACE Market of Bursa Securities. The general mandate is to provide flexibility to the Company to issue new shares without the need to convene separate general meeting to obtain its shareholders' approval so as to avoid incurring additional costs and time.

The Board of Directors of the Company is of the view that the general mandate is in the best interest of the Company and its shareholders as the Company may use this general mandate within the validity period to meet its financial needs due to the unprecedented uncertainty surrounding the recovery of the COVID-19 pandemic and it will enable the Board to take swift action during the challenging time to ensure long term sustainability and interest of the Company and its shareholders.

At as the date of this Notice, there is no decision to issue new shares. Should there be a decision to issue new shares after the authorisation is sought, the Company will make an announcement of the actual purpose and utilisation of proceeds arising from such issuance of shares.

Voting by Poll

Pursuant to Rule 8.31A of the ACE LR of Bursa Securities, all resolutions set out in this Notice are to be voted by poll.

ADMINISTRATIVE GUIDEFOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM")



Day & Date: Wednesday, 25 May 2022

Time : 9.30 a.m.

Venue : Maharani 1 (Level 1), Impiana Hotel Senai, Jalan Impian Senai Utama 2, Taman Impian Senai, 81400 Senai,

Johor.

Dear valued Members of Haily Group Berhad ("Haily" or the "Company")

In view of the COVID-19 pandemic, your safety remains our utmost priority. The Administrative Guide is necessary to introduce safety measures and controls to be undertaken by the Company to safeguard the well-being of all participants during the 2nd AGM.

MEASURES TO MINIMISE RISKS OF COVID-19 INFECTION

In view of the constant evolving COVID-19 situation in Malaysia, the following steps will be taken for participants who will be attending the 2nd AGM in order to minimise the risk of spreading the COVID-19 virus:

MYSEJAHTERA, TEMPERATURE CHECKS AND FACE MASK

- (1) <u>Only fully vaccinated Attendees</u> (referring, in a collective sense, to members / proxies / corporate representatives / attorneys / management personnel / invited guests) <u>ARE ALLOWED</u> to attend the 2nd AGM.
- (2) The Attendees are required to show their fully vaccinated status through their MySejahtera app and undergo a temperature screening.
- (3) Attendees are advised to arrive early at the meeting venue given that the above measures may cause delay in the registration process. Participants who are feeling unwell are strongly advised not to attend the 2nd AGM.
- (4) All Attendees must practice proper hygiene including the use of hand sanitisers provided by the Company and are required to wear a face mask at all time.

SOCIAL DISTANCING AND SEATING ARRANGEMENT

(5) To enhance social distancing measures, the seats allocated for Attendees at the 2nd AGM venue will be maintained at a certain distance from one another.

INDIVIDUAL MEMBERS

- (6) All Members who intend to attend the 2nd AGM in person **ARE REQUIRED TO PRE-REGISTER** with Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH") via TIIH **Online** website at https://tiih.online not later than **Monday, 23 May 2022** at **9.30 a.m.** Kindly refer to the Pre-Register procedures below.
- (7) Alternatively, members who are unable to attend the 2nd AGM in person and who wish to exercise their votes are encouraged to appoint proxy to attend and vote on your behalf at the 2nd AGM by indicating your voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

CORPORATE MEMBERS

- (8) Corporate members who wish to appoint corporate representatives instead of a proxy to attend and vote at the 2nd AGM must deposit their original or duly certified certificate of appointment of corporate representative to the Company's Share Registrar not later than **Monday**, **23 May 2022** at **9.30 a.m**.
- (9) Attorneys appointed by power of attorney are required to deposit their power of attorney to the Company's Share Registrar not later than **Monday**, **23 May 2022** at **9.30 a.m.** to attend and vote at the 2nd AGM.
- (10) A member who has appointed a proxy/attorney/corporate representative to attend and vote at the 2nd AGM must request his/her proxy/attorney/corporate representative to submit their Pre-Register at TIIH Online website at https://tiih.online.
- (11) If a corporate member (through its corporate representative(s) or appointed proxy(ies)) is unable to attend the 2nd AGM, you may appoint the Chairman of the Meeting as your proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

ADMINISTRATIVE GUIDE

FOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM") CONT'D

PRE-REGISTRATION BEFORE 2ND AGM

(12) In order to assist the Company in managing the turnout for the 2nd AGM, the Company reserves the right to limit the number of participants to the 2nd AGM. Members/proxies/corporate representatives/attorneys who wish to attend in person must pre-register with the Company's Share Registrar by following the requirements and procedures as summarised as below: -

Procedure		Action		
BEFORE 2 nd AGM DAY				
(a)	Register as a user with TIIH Online	R	Using your computer, access the website at https://tiih.online. Register as a user under the "e-Services". Refer to the tutorial guide losted on the homepage for assistance.	
		re	f you are already a user with TIIH Online, you are not required to egister again. You will receive an e-mail to notify you that the ore-registration is available at TIIH Online.	
(b)	Submit your PRE-REGISTER to attend 2 nd AGM		Pre-Registration is open from 10.00 a.m. Monday, 25 April 2022 up to 9.30 a.m. Monday, 23 May 2022.	
			ogin with your user ID and password and select the corporate event: "(REGISTRATION) HAILY 2ND AGM".	
			Read and agree to the Terms & Conditions and confirm the Declaration.	
		• In	nsert the CDS account number and indicate the number of shares.	
		• s	Submit to register your physical attendance.	
			System will send an e-mail to notify that your registration to attend ne AGM physically is received and will be verified.	
		R a	After verification of your registration against the General Meeting Record of Depositors as at 17 May 2022 , the system will send you in e-mail after 23 May 2022 to approve or reject your registration or pre-register to attend the 2 nd AGM.	

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further measures as appropriate up to the day of the 2nd AGM of the Company, to minimise any risk to shareholders and others attending the 2nd AGM.

The Company would like to thank all participants for their patience and co-operation in enabling us to hold our 2^{nd} AGM with the optimum safe distancing measures amidst the COVID-19 pandemic. The Company may make necessary changes to the arrangements of the 2^{nd} AGM at short notice.

Do refer the Company's website at www.haily.my and Bursa Malaysia Securities Berhad's website at www.bursamalaysia.com for the latest updates on the status of the 2nd AGM from time to time.

REGISTRATION ON THE DAY OF 2ND AGM

- (13) Registration will commence at 8.30 a.m. and shall remain open until the conclusion of the 2nd AGM or such other time as may be determined by Chairman of the meeting. Please read the signage to ascertain the registration area and proceed for registration.
- (14) Please present your original National Registration Identity Card (NRIC) or Passport (for foreign member) to the registration staff for verification. Please ensure your NRIC or Passport is returned to you after registration.

ADMINISTRATIVE GUIDE

FOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM") CONT'D

REGISTRATION ON THE DAY OF 2ND AGM CONT'D

- (15) Upon verification and registration:
 - (a) please sign on the attendance list and an identification wristband will be provided at the registration counter;
 - (b) if you are attending the 2nd AGM as a member as well as a proxy, you will be registered once and will only be given one identification wristband; and
 - (c) no person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event that you lose/misplace the identification wristband.
 - (d) a polling form will be given to you thereafter. There will be no replacement should you lose or misplace the polling form.
 - (e) you may proceed to the meeting venue thereafter.
- (16) Registration must be done in person. Please also note that you will not be allowed to register on behalf of another person even with the original NRIC or Passport of that other person.
- (17) The registration counters will only handle verification of identity, registration and revocation of proxy/ proxies. If you have other queries, please proceed to the Help Desk.

PARKING

(18) Free of charge but subject to availability.

MEETING

(19) The Meeting will start promptly at 9.30 a.m. Members are reminded to be punctual.

GENERAL MEETING RECORD OF DEPOSITORS

(20) For the purpose of determining who shall be entitled to attend the 2nd AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at **17 May 2022** and only a depositor whose name appears on such Record of Depositors shall be eligible to attend the 2nd AGM.

PROXY

- (21) A member of the Company entitled to attend and vote at the 2nd AGM is entitled to appoint another person as his proxy to exercise all or any of his rights to attend, participate, speak and vote in his stead. If you are unable to attend the 2nd AGM in person and who wish to appoint proxy to attend and vote on your behalf, please submit your Form of Proxy in accordance with the notes and instructions printed therein.
- You may submit the Form of Proxy electronically via **TIIH Online** website at https://tiih.online not later than **Monday**, **23 May 2022** at **9.30 a.m.** Please do read and follow the procedures to submit Form of Proxy electronically below.
- (23) Otherwise, please ensure that the **Original Form of Proxy** is deposited with the Company's Share Registrar situated at Unit 32-01, Level 32, Tower A, Vertical Business Suite Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not later than **Monday, 23 May 2022** at **9.30 a.m**, otherwise the Form of Proxy shall not be treated as valid. No proof of despatch of Form of Proxy will be entertained.
- (24) The Form of Proxy is not required if the member decided to attend the meeting in person.
- (25) If you have submitted your Form of Proxy prior to the meeting and subsequently decided to attend the meeting in person, please proceed to the Registration Counter to revoke the appointment of your proxy/proxies.

ADMINISTRATIVE GUIDE

FOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM") CONT'D

ELECTRONIC LODGEMENT OF FORM OF PROXY

(26) The procedures to lodge your Form of Proxy electronically via Tricor's TIIH Online website are summarised as below:

Procedure		Action			
(a)	Register as a User with TIIH Online	Using your computer, please access the website at https://tiih.online .			
		Register as a user under the "e-Services" select "Create Account by Individual Holder". Please do refer to the tutorial guide posted on the homepage for assistance.			
		Registration as a user will be approved within one (1) working day and you will be notified via e-mail.			
		If you are already a user with TIIH Online, you are not required to register again.			
(b)	Proceed with submission of Form of Proxy	After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.			
		Select the corporate event: "HAILY 2ND AGM – Submission of Form of Proxy".			
		Read and agree to the Terms & Conditions and confirm the Declaration.			
		Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.			
		Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.			
		Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.			
		Review and confirm your proxy(s) appointment.			
		Print Form of Proxy for your record.			
<u>Ste</u>	os for Corporation or Institutional M	<u>embers</u>			
(a)	Register as a User with	Access TIIH Online at https://tiih.online .			
		 Under e-Services, the authorised or nominated representative of the corporation or institutional member selects "Create Account by Representative of Corporate Holder". 			
		Complete the registration form and upload the required documents.			
		Registration will be verified, and you will be notified by e-mail within one (1) or two (2) working days.			
		Proceed to activate your account with the temporary password given in the e-mail and reset your own password.			
		(Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarification on the user registration.)			

ADMINISTRATIVE GUIDE

FOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM") CONT'D

ELECTRONIC LODGEMENT OF FORM OF PROXY CONT'D

(26) The procedures to lodge your Form of Proxy electronically via Tricor's TIIH Online website are summarised as below:

Cont'd

Procedure		Action		
Ste	os for Corporation or Institutional M	embers Cont'd		
(b)	Proceed with submission of Form of Proxy	Login to TIIH Online at https://tiih.online .		
		• Select the corporate event: "HAILY 2ND AGM – Submission of Form of Proxy".		
		Read and agree to the Terms & Conditions and confirm the Declaration.		
		Proceed to download the file format for "Submission of Form of Proxy" in accordance with the Guidance Notes set therein.		
		Prepare the file for the appointment of proxies by inserting the required data.		
		Proceed to upload the duly completed proxy appointment file.		
		Select "Submit" to complete your submission.		
		Print the confirmation report of your submission for your record.		

MOBILE DEVICES

(27) Please ensure that all mobile devices such as phones/pagers/other sound emitting devices are switched off or put on silent mode during the 2nd AGM to ensure smooth and uninterrupted proceedings. Any recording of the proceedings, either vocal or audio visual, is strictly prohibited.

NON-SMOKING POLICY

(28) Smoking is prohibited in the meeting hall. Your cooperation is much appreciated.

PERSONAL BELONGINGS

(29) Please be reminded to take care of your personal belongings as the Company will not be responsible for any lost items that has gone missing resulted in any monetary losses.

ANNUAL REPORT 2021

(30) The Annual Report 2021 is available on Bursa Malaysia Securities Berhad's website at www.bursamalaysia.com under the Company's Announcement and the Company's website at <u>www.haily.my</u>. Limited hardcopies are available at the registration counter and will be given on a first come first served basis.

ENQUIRIES

(31) If you have any enquiry prior to the 2nd AGM, please contact the following persons of our Share Registrar during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299 Fax Number : +603-2783 9222

Email : is.enquiry@my.tricorglobal.com

Contact Persons : Ms Wong Pang Yi : +603-2783 9242 / Email: Pang.Yi.Wong@my.tricorglobal.com

: Mr Jake Too : +603-2783 9285 / Email: Chee.Onn.Too@my.tricorglobal.com

ADMINISTRATIVE GUIDE

FOR THE SECOND ANNUAL GENERAL MEETING ("2ND AGM") CONT'D

PERSONAL DATA PRIVACY

By submitting the duly executed Form of Proxy, the member and his/her proxy consent to the Company and/or its agents/ service providers to collect, use and disclose the personal data therein in accordance with the Personal Data Protection Act 2010, for the purpose of the 2nd AGM of the Company and any adjournment thereof.





CDS Account No.	
No. of Shares Held	

I/We,					:		
(NRIC / Company Regis	tration No)		
of (full address)							
(email address)							
member/members of HA	AILY GROUP BE	ERHAD hereby appoint:					
Name of Proxy (Full Name)		NRIC No./Passport No.	% of Shareholding to b	% of Shareholding to be Represented (Refer to Note 3)			
Address		Email Address	Contact No.	Contact No.			
* and/or failing him/her Name of Proxy (Full Na	me)	NRIC No./Passport No.	% of Shareholding to b	pe Repres	ented		
	, ,	·	(Refer to Note 3)				
Address		Email Address Contact No.					
General Meeting of the	Company to be 400 Senai, Joho spect of the follo	Meeting as *my/our proxy to vo e held at Maharani 1 (Level 1) or on Wednesday, 25 May 2022 owing Resolutions:-	, Impiana Hotel Senai, Jalan I	mpian Ser	nai Utama 2,		
ORDINARY BUSINES	ı			For	Against		
Ordinary Resolution 1		Haji Mohd Jaffar Bin Awang (Is	mail)				
Ordinary Resolution 2		Ms See Swee Ling					
Ordinary Resolution 3	Re-election of Approval of Di	Ms Poh Boon Huwi					
Ordinary Resolution 4							
Ordinary Resolution 5	Re-appointme	nt of Auditors					
SPECIAL BUSINESS	A	ah awaa wuwau aut ta Caatiana	75 and 70 of the Commonice				
Ordinary Resolution 6	75 and 76 of the Companies						
(Please indicate with an "X" in this discretion)	the space provided a	above on how you wish your vote to be	cast. If you do not do so, the proxy will	vote or absta	iin from voting at		
Dated this d	ay of	2022					
Signature / Common Se	al of member(s)						

NOTES:

IMPORTANT NOTICE 1.

In view of the COVID-19 pandemic and further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission, members/proxies/corporate representatives who wish to attend the 2nd AGM in person ARE REQUIRED TO PRE-REGISTER with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH"), via the TIIH Online website at https://tiih.online not later than Monday, 23 May 2022 at 9.30 a.m. Please follow the Pre-Register procedures as set out in the Administrative Guide for 2nd AGM.

A member of the Company entitled to attend and vote is entitled to appoint another person as his proxy to exercise all or any of his rights to attend, participate, speak and vote in his stead.

2.

A member of the Company may appoint not more than two (2) proxies to attend the meeting, provided that the member specifies the proportion of the member's shareholding to be represented by each proxy, failing which, the appointments shall be invalid. 3.

A proxy may but need not be a member and there shall be no restriction as to the qualification of the proxy. 4

- Where a member is an Authorised Nominee as defined under the Securities Industry (Central Depositories) Act, 1991, it may appoint 5. at least one (1) proxy in respect of each Securities Account it holds with ordinary shares of the Company standing to the credit of the said Securities Account.
- Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple 6. beneficial owners in one securities account ("omnibus account") there shall be no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be in writing, and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy thereof, shall be deposited with the Share Registrar situated at Unit 32-01, Level 32, Tower A, Vertical 7. Business Suite Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time for holding the meeting or adjourned meeting at which the person named in such instrument proposes to vote, or, in the case of a poll, not less than twenty-four (24) hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.

Subject to the Constitution, shareholders may deposit the instrument appointing the proxy by electronics means by way of submitting the instrument with the Share Registrar via **TIIH Online** at https://tiih.online not less than forty-eight (48) hours before the time for 8. holding the meeting or adjourned meeting or, in the case of a poll, not less than twenty-four (24) hours before the time appointed for

the taking of the poll, and in default the instrument of proxy shall not be treated as valid.

- An instrument appointing a proxy shall in the case of an individual, be signed by the appointor or by his attorney duly authorised in 9. writing and in the case of a corporation, be either under its common seal or signed by its attorney or in accordance with the provision of its constitution or by an officer duly authorised on behalf of the corporation.
- In respect of deposited securities, only members whose names appear on the Record of Depositors on 17 May 2022, shall be eligible 10. to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.

Voting by Poll

Pursuant to Rule 8.31A of the ACE LR of Bursa Securities, all resolutions set out in this Notice are to be voted by poll.

Fold Here

STAMP

Share Registar Tricor Investor & Issuing House Services Sdn. Bhd. Unit 32-01, Level 32 Tower A, Vertical Business Suite Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur Malaysia