# **SIGNATURE** SIGNATURE INTERNATIONAL BERHAD

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#### NOTICE OF EXTRAORDINARY GENERAL MEE TING

**NOTICE IS HEREBY GIVEN THAT** an Extraordinary General Meeting ("**EGM**") of Signature International Berhad ("**Signature**" or "**Company**") will be conducted through live streaming from the Broadcast Venue at the Auditorium of Signature International Berhad at Lot No. 24, Jalan Teknologi, Taman Sains Selangor 1, Kota Damansara, PJU 5, 47810 Petaling Jaya, Selangor Darul Ehsan, Malaysia on Tuesday, 21 December 2021 at 11.00 a.m. or immediately after the conclusion or adjournment (as the case may be) of the Company's 15th Annual General Meeting ("**AGM**"), scheduled to be held at the same Broadcast Venue on the same day at 10.00 a.m., whichever is the later, or at any adjournment thereof, for the purpose of considering and, if thought fit, passing with or without any modifications, the following ordinary resolution:

#### ORDINARY RESOLUTION

PROPOSED DISPOSAL OF 3 PIECES OF VACANT FREEHOLD LANDS LOCATED AT BANDAR BARU ENSTEK, TEMPAT BANDAR BARU ENSTEK, DAERAH SEREMBAN, NEGERI SEMBILAN BY SIGNATURE REALTY SDN BHD, A WHOLLY-OWNED SUBSIDIARY OF SIGNATURE INTERNATIONAL BERHAD ("SIGNATURE"), TO ACE LOGISTIC SDN BHD FOR A TOTAL CASH CONSIDERATION OF RM54,567,000 ("PROPOSED DISPOSAL")

"THAT subject to the approvals of all relevant parties and/or authorities being obtained (where required), approval be and is hereby given for Signature Realty Sdn Bhd ("Signature Realty"), a wholly-owned subsidiary of Signature to dispose to Ace Logistic Sdn Bhd ("Ace Logistic") 3 pieces of vacant freehold lands held under Geran 270937 Lot 61323, Geran 270938 Lot 3 pieces of vacant freehold lands held under Geran 2/0937 Lot 61323, Geran 2/0938 Lot 61324 and Geran 270939 Lot 61325, Bandar Baru Enstek, Tempat Bandar Baru Enstek, Daerah Seremban, Negeri Sembilan, for a total cash consideration of RM54,567,000, subject to and upon such terms and conditions as set out in the conditional sale and purchase agreements, all dated 13 September 2021 entered into between Signature Realty and Ace Logistic for the Proposed Disposal.

AND THAT the Directors of the Company be and are authorised to do all acts, deeds and things and execute all documents as they may deem fit or expedient in order to carry out, finalise and give effect to the Proposed Disposal with full powers to assent to any conditions, modifications, variations and/or amendments as may be required or permitted by the relevant authorities and to take all steps as they may consider necessary or expedient in the best interest of the Company in order to implement, finalise and give full effect to the Proposed Disposal<sup>®</sup>.

#### By Order of the Board

TE HOCK WEE (MAICSA 7054787) (SSM PC No. 202008002124) WONG WAI FOONG (MAICSA 7001358) (SSM PC No. 202008001472) Company Secretaries Kuala Lumpur

#### 6 December 2021

#### No

- (i)
  - The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. of the meeting
    - venue of the meeting. Members/proxies/authorised representatives/attorneys **WILL NOT BE ALLOWED** to attend the EGM in person at the Broadcast Venue on the day of the meeting. Members are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at this EGM via Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn Bhd (the "Share Registrar", "Tricor" or "TIIH") via **TIIH Online** at https://tiih.online. Members are advised to read and follow the procedures provided in the Administrative Guide for this EGM in order to participate remotely via BDV follow the proced remotely via RPV.
- For the purposes of determining who shall be entitled to attend this EGM, the Company shall be requesting the **Record of Depositors as at 13 December 2021**. Only a member whose name appears on this Record of Depositors shall be entitled to attend this EGM or appoint a proxy to attend, speak and vote on his/her/its behalf. (ii)
- A member entitled to attend and vote at this EGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company. (iii)
- A member of the Company who is entitled to attend and vote at a General Meeting of Company may appoint not more than two (2) proxies to attend, participate, speak and v instead of the member at the General Meeting. (iv)
- Where a member of the Company is an authorised nominee as defined in the Securities Indu: (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than in (2) proxies in respect of each securities account it holds in ordinary shares of the Comp standing to the credit of the said securities account. (v) iny
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act. (vi) nay to
- Where a member, an authorised nominee or an exempt authorised nominee appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies. The appointment shall not be valid unless he specifies the proportion of his shareholdings to be represented by each proxy. (vii)
- The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the EGM or adjourned General Meeting at which the person named in the appointment proposes to vote: (viii)
  - In hard copy form To be deposited with the Company's Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur. (a)
  - By electronic means via Tricor System, TIIH Online The proxy form can be lodged electronically via **TIIH Online** website at https://tiih.onlii Please follow the procedure as set out in the Administrative Guide for this EGM for t electronic submission of proxy form via TIIH Online. (b) the
- electronic submission of proxy form via TilH Online. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Company's Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than forty-eight (48) hours before the time appointed for holding the EGM or adjourned General Meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- Please ensure ALL the particulars as required in the proxy form are completed, signed a dated accordingly. (x) (xi)

#### Last date and time for lodging the proxy form is Sunday, 19 December 2021 at 11.00 a.m

- For a corporate member who has appointed an authorised representative instead of a proxy to attend this meeting, please deposit the **original or duly certified certificate** of appointment of authorised representative with the Share Registrar of the Company at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur. The certificate of appointment of authorised representative should be executed in the following manner: (xii)
  - If the corporate member has a common seal, the certificate of appointment of authorised representative should be executed under seal in accordance with the constitution of the corporate member. (a)
  - If the corporate member does not have a common seal, the certificate of appointment of authorised representative should be affixed with the rubber stamp of the corporate member (if any) and executed by: (b)
    - at least two (2) authorised officers, one (1) of whom shall be a director; or (1) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated. (2)
- A member who has appointed a proxy or attorney or authorised representative to participate in the EGM must request his/her proxy or attorney or authorised representative to register himself/ herself for the RPV at the Share Registrar's TIIH Online website at https://tilin.online. Please read and follow the procedures provided in the Administrative Guide for this EGM in order to participate remotely via RPV. (xiii)
- Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the resolution set out in the Notice of the EGM will be put to vote by way of (xiv) poll.



#### EXTRAORDINARY GENERAL MEETING

#### **ADMINISTRATIVE GUIDE**

Date	:	Tuesday, 21 December 2021	
Time	:	11.00 a.m. or immediately after the conclusion or adjournment (as the case may be) of the Company's 15 <sup>th</sup> Annual General Meeting, whichever is the later	
Broadcast Venue	:	Auditorium of Signature International Berhad at Lot No. 24, Jalan Teknologi, Taman Sains Selangor 1, Kota Damansara, PJU 5, 47810 Petaling Jaya, Selangor Darul Ehsan, Malaysia	
Meeting Platform	:	TIIH Online website at <u>https://tiih.online</u>	

#### MODE OF MEETING

In light of the COVID-19 pandemic, the Extraordinary General Meeting ("EGM") will be conducted on **a virtual basis through live streaming from the Broadcast Venue and online remote voting** via Remote Participation and Voting ("RPV") facilities. This is in line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia (including any amendment that may be made from time to time).

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Shareholder(s) or proxy(ies) or attorney(s) or authorised representative(s) **WILL NOT BE ALLOWED** to attend the EGM in person at the Broadcast Venue on the day of the meeting.

### **RPV FACILITIES**

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the EGM using RPV facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its **TIIH Online** website at <u>https://tiih.online</u>. Please refer to the Procedures for RPV facilities.

Shareholders who appoint proxy(ies) to participate via RPV facilities in the EGM must ensure that the duly executed Proxy Form are deposited in hard copy form or by electronic means to Tricor not later than **Sunday**, **19 December 2021** at **11.00** a.m.

Authorised representatives of corporate members must deposit their **original or duly certified** certificate of appointment of authorised representative to Tricor not later than **Sunday**, **19 December 2021** at **11.00 a.m.** to participate in the EGM via RPV facilities.

Attorneys appointed by the power of attorney are to deposit their power of attorney with Tricor's Office not later than **Sunday, 19 December 2021** at **11.00 a.m.** to participate in the EGM via RPV facilities.

A shareholder who has appointed a proxy(ies) or attorney(s) or authorised representative(s) to participate at this EGM via RPV facilities must request his/her proxy(ies) or attorney(s) or authorised representative(s) to register himself/herself for RPV at TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>.

As the EGM is a virtual EGM, shareholders who are unable to participate in this EGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

# **PROCEDURES FOR RPV FACILITIES**

Shareholder/proxies/attorneys/authorised representatives who wish to participate in the EGM remotely using the RPV facilities are to follow the requirements and procedures as summarised below:-

	Procedure	Action						
BEFORE THE EGM DAY								
(a)	Register as a user with TIIH Online website	<ul> <li>Using your computer, access the website at <u>https://tiih.online</u>. Register as a user under the "e-Services" by selecting "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one working day and you will be notified via email.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>						
(b)	Submit your registration for RPV	<ul> <li>Registration is open from Monday, 6 December 2021 until the day of EGM on Tuesday, 21 December 2021.</li> <li>Shareholder/proxies/attorneys/authorised representatives are required to preregister their attendance for the EGM to ascertain their eligibility to participate the EGM using the RPV facilities.</li> <li>Login with your user ID and password and select the corporate event: "(REGISTRATION) SIGN EGM 2021".</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select "Register for Remote Participation and Voting".</li> <li>Review your registration and proceed to register.</li> <li>System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as at 13 December 2021, the system will send you an e-mail to approve your registration for remote participation and the procedures to use the RPV facilities are detailed therein. In the event your registration is not approved, you will also be notified via email.</li> <li>Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online as well as the registration for RPV facilities, in order for you to login to TIIH Online and participate in the EGM remotely.</li> </ul>						
(c)	Login to TIIH Online website	<ul> <li>M (21 DECEMBER 2021)</li> <li>Login with your user ID and password for remote participation at the EGM at any time from 10.00 a.m. i.e. 1 hour before the commencement of the EGM on Tuesday, 21 December 2021 at 11.00 a.m</li> </ul>						
(d)	Participate through Live Streaming	<ul> <li>Select the corporate event: "(LIVE STREAM MEETING) SIGN EGM 2021" to engage in the proceedings of the EGM remotely.</li> <li>If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavor to respond to questions submitted by remote participants during the EGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>						
(e)	Online Remote Voting	<ul> <li>Voting session commences from 11.00 a.m. or immediately after the conclusion of the 15<sup>th</sup> Annual General Meeting on Tuesday, 21 December 2021 until a time when the Chairman announces the completion of the voting session.</li> <li>Select the corporate event: "(REMOTE VOTING) SIGN EGM 2021" or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>						
(f)	End of remote participation	Upon the announcement by the Chairman on the closure of the EGM, the live streaming will end.						

#### Note to users of the RPV facilities:

- Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- 2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- 3. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to <u>tilh.online@my.tricorglobal.com</u> for assistance.

## PROCEDURE FOR ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to submit your Proxy Form electronically via Tricor's **TIIH Online** website are summarised below:

	Procedure	Action
1. S	teps for Individual SI	nareholders
(a)	Register as a User with TIIH Online website	<ul> <li>Using your computer, please access the website at <u>https://tiih.online</u>. Register as a user under the "e-Services" by selecting "Create Account by Individual Holder". Please do refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register again.</li> </ul>
(b)	Proceed with submission of Proxy Form	<ul> <li>After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li> <li>Select the corporate event: "SIGN EGM 2021 - SUBMISSION OF PROXY FORM".</li> <li>Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf.</li> <li>Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint Chairman as your proxy.</li> <li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li> <li>Review and confirm your proxy(ies) appointment.</li> <li>Print the Proxy Form for your record.</li> </ul>
2. S	teps for Corporation	or Institutional Shareholders
(a)	Register as a User with TIIH Online website	<ul> <li>Access TIIH Online at <u>https://tiih.online</u>.</li> <li>Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder".</li> <li>Complete the registration form and upload the required documents.</li> <li>Registration will be verified, and you will be notified by email within 1 to 2 working days.</li> <li>Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> <li>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</li> </ul>
(b)	Proceed with submission of Proxy Form	<ul> <li>Login to TIIH Online website at https://tiih.online.</li> <li>Select the corporate event: "SIGN EGM 2021 - SUBMISSION OF PROXY FORM"</li> <li>Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein.</li> <li>Prepare the file for the appointment of proxies by inserting the required data.</li> <li>Proceed to upload the duly completed proxy appointment file.</li> <li>Select "Submit" to complete your submission.</li> <li>Print the confirmation report of your submission for your record.</li> </ul>

#### **POLL VOTING**

The voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of the Main MarketListing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Shareholder/proxies/attorneys/authorised representatives can proceed to vote on the resolutions at any time from **11.00 a.m.** or immediately after the conclusion of the 15<sup>th</sup> Annual General Meeting on **Tuesday, 21 December 2021** but before the end of the voting session which willbe announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV Facilities for guidance on how to vote remotely from TIIH Online website at <a href="https://tiih.online.">https://tiih.online.</a>

Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

#### PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Shareholders may submit questions for the Board in advance of the EGM via Tricor's TIIH Online website at <u>https://tiih.online</u> by selecting "e-Services" to login, pose questions and submit electronically not later than **Sunday, 19 December 2021** at **11.00 a.m.** The Board will endeavor to answer the questions received at the EGM.

#### DOOR GIFT/FOOD VOUCHER

There will be no door gifts or food vouchers for the EGM since the meeting is being conducted on a virtual basis.

#### NO RECORDING OR PHOTOGRAPHY

Unauthorised recording or photography is strictly prohibited at the EGM of the Company.

#### ENQUIRY

If you have any enquiries on the above, please contact Tricor during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn Bhd		Contact Details
Registration No. 197101000970 (11324-H) Unit 32-01, Level 32, Tower A	General Line	603-2783 9299
Vertical Business Suite, Avenue 3 Bangsar South, No. 8, Jalan Kerinchi	Fax Number	603-2783 9222
59200 Kuala Lumpur, Malaysia	Email	ls.enquiry@my.tricorglobal.com