



PARKSON HOLDINGS BERHAD

Registration No. 198201009470 (89194-P)
(Incorporated in Malaysia)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting of Parkson Holdings Berhad ("**Company**") will be held virtually at the Broadcast Venue, Meeting Hall, Level 16, Lion Office Tower, No. 1 Jalan Nagasari, 50200 Kuala Lumpur, Wilayah Persekutuan on Tuesday, 21 December 2021 at 10.00 am for the purpose of considering and, if thought fit, passing, the following as a Special Resolution:

SPECIAL RESOLUTION

PROPOSED REDUCTION OF RM2.0 BILLION OF THE ISSUED SHARE CAPITAL OF THE COMPANY PURSUANT TO SECTION 116 OF THE COMPANIES ACT 2016

"**THAT**, subject to all approvals being obtained from the relevant authorities, where required, and the confirmation by the High Court of Malaya pursuant to Section 116 of the Companies Act 2016, approval be and is hereby given for the Directors of the Company to implement the proposed reduction of RM2.0 billion of the issued share capital of the Company by the cancellation of the issued share capital which is lost or unrepresented by available assets ("**Proposed Share Capital Reduction**") and that the credit arising from such issued share capital reduction shall be utilised to set off the accumulated losses of the Company.

AND THAT the Directors of the Company be and are hereby authorised to do all acts and things and to execute all necessary documents, to give full effect to and complete the Proposed Share Capital Reduction with full power to assent to or make any modifications, variations and/or amendments as may be required by the relevant authorities or as may be deemed necessary by the Directors of the Company and to take all steps and actions as may be required by the relevant authorities or as the Directors may deem necessary or expedient to finalise, implement and give full effect to and complete the Proposed Share Capital Reduction.

By Order of the Board

LIM KWEE PENG (MAICSA 7015250)
SSM PC No. 202008002981

CHOO YOON MAY (MAICSA 7044632)
SSM PC No. 202008002365
Secretaries

Kuala Lumpur
29 November 2021

Notes:

1. *In respect of deposited securities, only Members whose names appear in the Record of Depositors on 15 December 2021 shall be eligible to participate at the Meeting.*
2. *A member entitled to participate and vote at the Meeting is entitled to appoint not more than 2 proxies to participate and vote instead of him. A proxy need not be a member of the Company.*
3. *If a member appoints 2 proxies, the proportion of his shareholdings represented by each proxy must be specified.*
4. *The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under seal or the hand of an officer or attorney duly authorised.*
5. *Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in 1 securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.*
6. *The instrument appointing a proxy shall be deposited at the Office of the Poll Administrator of the Company for the Meeting, SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan not less than 48 hours before the time for holding the Meeting.*
7. *Completed Form of Proxy sent through facsimile transmission or any electronic or digital manner shall not be accepted.*
- *Please refer to the Administrative Guide for the Extraordinary General Meeting for registration and participation at the Meeting.*



PARKSON HOLDINGS BERHAD
Registration No. 198201009470 (89194-P)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE EXTRAORDINARY GENERAL MEETING (“EGM”)

Date : Tuesday, 21 December 2021
Time : 10.00 am
Broadcast Venue : Meeting Hall, Level 16, Lion Office Tower, No. 1 Jalan Nagasari,
50200 Kuala Lumpur, Wilayah Persekutuan

1. CONDUCT OF MEETING

The EGM would be conducted virtually through live streaming and remote participation via **Securities Services e-Portal** at <https://sshsb.net.my/>. Kindly note that the broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman shall be at the main venue of the EGM. **NO SHAREHOLDERS** shall be physically present or admitted at the broadcast venue on the day of the EGM.

2. CIRCULAR TO SHAREHOLDERS AND RELATED DOCUMENTS

Please scan the QR Code or visit the Company’s website at www.lion.com.my/parkson-egm for the following documents of the Company in relation to the EGM:

- (i) Circular to Shareholders dated 29 November 2021 (“Circular to Shareholders”);
- (ii) Notice of EGM;
- (iii) Form of Proxy;
- (iv) Administrative Guide for the EGM; and
- (v) Request Form.



There will be no delivery of the Circular to Shareholders in printed copy.

You may submit your request for a printed copy of the Circular to Shareholders by completing the Request Form and sending the completed Request Form either by post or email to shregistrar@lion.com.my.

3. DEPOSIT OF FORM OF PROXY

A Shareholder who wishes to appoint a proxy to participate and vote on his behalf at the EGM, may deposit the Form of Proxy in accordance with the instructions printed thereon as soon as possible, so as to arrive at the Office of the **Poll Administrator of the Company for the EGM, SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan** not less than 48 hours before the time for holding the EGM. Completed Form of Proxy sent through facsimile transmission or any electronic or digital manner shall not be accepted.

4. MODE OF COMMUNICATION

Shareholders and proxies **may submit questions before the EGM via email to phb@lion.com.my no later than 10.00 am on Sunday, 19 December 2021**. Kindly state your full name and MyKad/passport number for verification purposes.

5. NO DOOR GIFT/FOOD VOUCHER

There will be no distribution of door gift/food voucher to those who participate in the EGM.

6. NO RECORDING OR PHOTOGRAPHY

Strictly **NO recording or photography** of the proceedings of the EGM is allowed.

7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING

BEFORE THE MEETING

(A) Sign up a User account at Securities Services e-Portal	
<p>Step 1 Visit https://sshsb.net.my/</p> <p>Step 2 Sign up a user account</p> <p>Step 3 Wait for our notification email that will be sent within one (1) working day</p> <p>Step 4 Verify your user account within seven (7) days of the notification email and log in</p>	<ul style="list-style-type: none"> ▪ This is a ONE-TIME registration. If you are already a registered user of Securities Services e-Portal, you need not register again. ▪ Your email address is your User ID.
ALL SHAREHOLDERS MUST REGISTER AS A USER BY <u>16 DECEMBER 2021</u> AS ONE (1) WORKING DAY IS REQUIRED TO PROCESS ALL PORTAL USER REGISTRATIONS.	
(B) Register for Remote Participation	
Meeting Date and Time	Registration for Remote Participation Closing Date and Time
Tuesday, 21 December 2021 at 10.00 am	Sunday, 19 December 2021 at 10.00 am
<ul style="list-style-type: none"> ➤ Log in to https://sshsb.net.my/ with your registered email and password. ➤ Look for Parkson Holdings Berhad under Company Name and <u>EGM on 21 December 2021 at 10.00 am – Registration for Remote Participation</u> under Corporate Exercise/Event and click “>” to register for remote participation at the meeting. 	
<p>Step 1 Check if you are participating as –</p> <ul style="list-style-type: none"> ▪ Individual shareholder ▪ Corporate or authorised representative of a body corporate <p><i>For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). The original evidence of authority and translation thereof, if not in English or Bahasa Malaysia, have to be submitted to SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the registration closing date and time above.</i></p>	
<p>Step 2 Submit your registration.</p> <ul style="list-style-type: none"> ▪ A copy of your e-Registration for remote participation can be accessed via My Records (refer to the left navigation panel). ▪ Your registration will apply to all the CDS account(s) of each individual shareholder/body corporate shareholder that you represent but if you are both an individual shareholder and representative of body corporate(s), you need to register as an individual shareholder and also as a representative for each body corporate. ▪ The meeting will be conducted virtually and only the Chairman and other essential individuals will be present at the broadcast venue. 	
PROXIES	
<p>All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will need to register as Users of the e-Portal under (A) above by <u>16 December 2021</u>. SHAREHOLDERS ARE ADVISED TO NOTIFY YOUR PROXY(IES) ACCORDINGLY. Upon processing the Form of Proxy, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, <u>provided</u>:</p> <p>(i) the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the meeting as the meeting will be conducted virtually; and</p> <p>(ii) the duly executed Form of Proxy must reach SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan by 10.00 am on 19 December 2021.</p>	

ON THE DAY OF THE MEETING

Log in to https://sshsb.net.my/ with your registered email and password	
(C) Join the Live Stream Meeting (eLive)	
Meeting Date and Time	eLive Access Date and Time
Tuesday, 21 December 2021 at 10.00 am	Tuesday, 21 December 2021 at 9.30 am
<p>➤ Look for <u>Parkson Holdings Berhad</u> under Company Name and <u>EGM on 21 December 2021 at 10.00 am – Live Stream Meeting</u> under Corporate Exercise/Event and click “>” to join the meeting.</p>	
<ul style="list-style-type: none"> ▪ The access to the live stream meeting will open on the abovementioned date and time. ▪ If you have any questions to raise, you may use the text box to transmit your questions. ▪ Do take note that the quality of the live streaming is dependent on the bandwidth and the stability of the internet connection at the location of the user and the device used. 	
(D) Vote Online Remotely during the Meeting (eVoting)	
Meeting Date and Time	eVoting Access Date and Time
Tuesday, 21 December 2021 at 10.00 am	Tuesday, 21 December 2021 at 10.00 am
<p>➤ If you are already accessing the Live Stream Meeting, click “Proceed to Vote” under the live stream player. OR</p> <p>➤ If you are logging in directly to vote or not accessing the Live Stream Meeting, look for <u>Parkson Holdings Berhad</u> under Company Name and <u>EGM on 21 December 2021 at 10.00 am – Remote Voting</u> under Corporate Exercise/Event and click “>”.</p>	
<p>Step 1 Cast your votes by clicking on the radio buttons against the resolution. Step 2 Review your casted votes and confirm and submit the votes.</p> <ul style="list-style-type: none"> ▪ The access to eVoting will open on the abovementioned date and time. ▪ Your votes casted will apply throughout <u>all</u> the CDS accounts you represent as an individual shareholder, corporate/authorised representative and proxy. Where you are participating as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder’s indicated votes in the Form of Proxy. ▪ The access to eVoting will close when the Chairman announces the completion of the voting session of the meeting. ▪ A copy of your submitted eVoting can be accessed via My Records (refer to the left navigation panel). 	

8. ENQUIRY

Should you have any enquiry, please contact the following persons during office hours on Mondays to Fridays from 8.30 am to 12.15 pm and from 1.15 pm to 5.30 pm (excluding public holidays):

SS E Solutions Sdn Bhd

General Line : +603-2084 9000

Email : eservices@sshsb.com.my

Contact Persons : Mr Wong Piang Yoong (DID: +603 2084 9168)

Ms Lee Pei Yeng (DID: +603 2084 9169)

Ms Evangeline Yeoh (DID: +603 2084 9007)