



FIBROMAT (M) BHD. (1022133-V)

574, Jalan Samudra Utara 1, Taman Samudra,
68100 Batu Caves, Selangor Darul Ehsan, Malaysia.
Tel : 03 - 6189 9999 / 03 - 6188 4300
Fax : 03 - 6189 7559 / 03 - 6187 9775
www.fibromatberhad.com.my

Dear Shareholders,

NOTIFICATION TO SHAREHOLDERS ON CHANGE OF MODE OF HOLDING OF THE SIXTH ANNUAL GENERAL MEETING ("6TH AGM") OF FIBROMAT (M) BERHAD ("the Company")

1. The Company had on 4 May 2021 and 2 June 2021 issued Notice of the 6th AGM of the Company and notification on postponement of the 6th AGM in light of the implementation of the Phase 1 of the National Recovery Plan (formerly known as Movement Control Order 3.0) by the Government of Malaysia to curb the spread of COVID-19 and movement restrictions for the respective states/areas, where physical meetings are not allowed.
2. On 27 July 2021, the Company had further announced the postponement of the 6th AGM to the date, time and venue as set out below and shareholders whose names appear on the **General Meeting Record of Depositors as at 10 September 2021** ("the ROD") shall be entitled to attend, speak and vote at the 6th AGM.
3. Following the implementation of the Phase 2 of the National Recovery Plan effective from 10 September 2021, after having considered the safety of shareholders and stakeholders and based on the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers revised by the Securities Commission Malaysia on 16 July 2021, the Board of Directors of the Company wishes to inform that the 6th AGM of the Company will be conducted **virtually via online remote participation and voting ("RPV") facilities** at the Broadcast Venue scheduled as below:

Day & Date	:	Friday, 17 September 2021
Time	:	10.00 a.m.
Broadcast Venue	:	Meeting Room, Lot 2 & 4, Jalan Zuriah 4, Pusat Perindustrian Zuriah, Mukim Rasa, 44200 Rasa, Selangor Darul Ehsan
Meeting Platform	:	Google Meet: https://meet.google.com/wvj-nknj-vfb

4. **NO SHAREHOLDERS/PROXIES/CORPORATE REPRESENTATIVES shall be physically present** at or admitted to the Broadcast Venue on the date of the 6th AGM. Shareholders and proxies will have to register to attend and vote at the 6th AGM remotely according to the procedures as set out in the Revised Administrative Guide attached to this notification.
5. All the details and resolutions as stated in the 6th AGM Notice dated 5 May 2021 shall remain unchanged and valid save for the change of mode of holding the 6th AGM. Hence, **no revised Notice and Proxy Form of the 6th AGM of the Company will be issued.**
6. The Proxy Form which was sent to you on 5 May 2021 (which is also made available on the Company's website) shall be used for the appointment of proxy. The last date and time for lodging



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the Proxy Form is on **Wednesday, 15 September 2021 at 10.00 a.m.** All the Proxy Forms submitted prior to this notification shall remain valid and acceptable.

7. Due to the constantly evolving COVID-19 situation on Malaysia, the Company may be required to make changes to the administration and arrangement of the 6th AGM on short notice as it deemed necessary. Hence, shareholders are reminded to refer to the Company's website at www.fibromat.com.my and announcements made by the Company at Bursa Malaysia Securities Berhad's website from time to time for any changes to the 6th AGM arrangement.
8. Should you require any assistance on the above, kindly contact **Encik Faizul at 019 417 4481** or **Encik Muhamad at 012 348 8081** during office hours, Monday to Friday (except public holidays) from 9.00 a.m. to 5.00 p.m.

By Order of the Board

NADIAH FIRDAUS BINTI MOHD FIRDAUS (MIA 39119)

(SSM Practising Certificate No. 202008003802)

CHEN BEE LING (MAICSA 7046517)

(SSM Practising Certificate No. 202008001623)

Company Secretaries

Selangor Darul Ehsan

13 September 2021



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REVISED ADMINISTRATIVE GUIDE OF THE SIXTH ANNUAL GENERAL MEETING ("6TH AGM")

Dear Valued Shareholders,

1. It is our pleasure to invite you to participate in the 6th AGM of the Company, which will be held as below:

Date	:	Friday, 17 September 2021
Time	:	10.00 a.m.
Broadcast Venue	:	Meeting Room, Lot 2 & 4, Jalan Zuriah 4, Pusat Perindustrian Zuriah, Mukim Rasa, 44200 Rasa, Selangor Darul Ehsan
Meeting Platform	:	Google Meet: https://meet.google.com/wvj-nknj-vfb

Virtual AGM

2. As a precautionary measure amid COVID-19 outbreak, the 6th AGM of the Company will be conducted virtually via online remote participation and voting ("RPV") facilities ("the virtual AGM") at the Broadcast Venue, which is in line with the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers revised by the Securities Commission Malaysia on 16 July 2021.
3. With the RPV facilities, you may exercise your right as a member of the Company to register (including to pose questions to the Board of Directors of the Company) via submission of typed texts to <https://meet.google.com/wvj-nknj-vfb> and participate and vote remotely at the virtual AGM via the RPV facilities, i.e. Google Meet Meeting Platform arranged by the Company. Alternatively, you may also appoint the Chairperson of the Meeting as your proxy to participate and vote on your behalf at the virtual AGM.
4. Shareholders and proxies will have to register to participate and vote at the virtual AGM remotely according to the Procedures to Participate via RPV facilities as set out in item 10 below.

Broadcast Venue

5. The Broadcast Venue of the Meeting is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairperson of the Meeting to be present at the main venue.
6. **NO SHAREHOLDERS/PROXIES/CORPORATE REPRESENTATIVES shall be physically present** at or admitted to the Broadcast Venue on the day of the virtual AGM.

Entitlement to Participate the Virtual AGM

7. Only members whose names appear on the Record of Depositors as at **10 September 2021** ("General Meeting Record of Depositors") shall be eligible to participate and vote at the virtual AGM or appoint proxy(ies) to participate and vote on his/her behalf.

Basic requirements for participating in the virtual AGM

8. A smart phone, computer or laptop which has a speaker, a microphone and a webcam.
9. Kindly ensure that you are connected to the internet at all times in order to participate and vote when the virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

Procedures to Participate and Vote Remotely via RPV Facilities

10. Please follow the procedures to register, deposit soft copy Form of Proxy, participate, watch live streaming, ask question and voting remotely via RPV facilities as summarised below:

BEFORE AGM DAY

A: REGISTRATION

Individual Shareholders

	Description	Procedure
i.	Shareholders to register with Google Forms.	The registration will open from Wednesday, 15 September 2021 at 10.00 a.m.

		<p>a. Click on the following link: https://docs.google.com/forms/d/e/1FAIpQLS ekPvflzMh4S1WddIRuYoTGkFBoHVOidAXhvJA OBtIfgVkSQ/viewform?usp=sf_link</p> <p>b. Enter your valid email (preferably Gmail) and click "Next".</p> <p>c. Fill-in your Full Name, MYKAD number (for Malaysian) / Passport number (for non-Malaysian) and upload a copy of your MYKAD (front and back) or passport in PDF or image format (JPG, PNG) with less than 10 Mb in size and click "Next".</p> <p>d. Click on SHAREHOLDER and click "Next".</p> <p>e. Fill in your number of shares held and click "Next" to submit the form</p> <p>f. Your registration is recorded, and a verification email and participation link will be sent to you.</p>
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B: PROXY

Individual Shareholder / Corporate Shareholder / Nominees Company

	Description	Procedure
Option 1	Submit Form of Proxy (via hard copy)	<p>The CLOSING TIME to submit your hardcopy Form of Proxy is at 10.00 A.M., WEDNESDAY, 15 SEPTEMBER 2021. PLEASE SUBMIT BEFORE THE CLOSING TIME.</p> <p>a. Fill-in details on the hardcopy Form of Proxy and ensure to provide the following information:</p> <ul style="list-style-type: none"> - Your full name and MYKAD number (for Malaysian) / Passport number (for non-Malaysian) and CDS Account Number - The full name and MYKAD number (for Malaysian) / Passport number (for non-Malaysian) of the Proxy - Email address of the Proxy - Your voting instructions, i.e. "FOR" or "AGAINST" for each resolution

		<ul style="list-style-type: none"> - Your voting percentage for each proxy (if to appoint more than one (1) proxy) b. Submit/deposit the hardcopy Form of Proxy with the Company's Share Registrar, Boardroom Share Registrars Sdn Bhd at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor.
Option 2	Submit Form of Proxy (via soft copy).	<ul style="list-style-type: none"> a. Go to link https://docs.google.com/forms/d/e/1FAIpQLSekPvLzMh4S1WddIRuYoTGkFBoHVOidAXhvJAOBtTlfgVksQ/viewform?usp=sf_link b. Fill-in your Full Name, MYKAD number (for Malaysian) / Passport number (for non-Malaysian) and upload a copy of your MYKAD (front and back) or passport in PDF or image format (JPG, PNG) with less than 10 Mb in size and click "Next" c. Click on PROXY and click "Next" d. Fill-in your Proxy's FULL NAME, MYKAD number (for Malaysian) / Passport number (for non-Malaysian) and Email address and click "Next" e. Upload The Form of Proxy and click "Next" f. State your voting percentage (if to appoint more than one (1) proxy) and click "Submit".
<p>Shareholders who appoint Proxy(ies) to participate the virtual AGM must ensure that the hard copy/soft copy Form of Proxy is submitted not less than 48 hours before the time for holding the meeting or any adjourned meeting at which the person named in the instrument proposes to vote and in default, the instrument of proxy shall not be treated as valid.</p>		

ON AGM DAY

A: WATCH LIVE STREAMING

Individual Shareholders & Proxies

	Description	Procedures
i.	Login into Google for Google Meet	<p>The Google Meet will open for log in starting from 8.00 a.m., Friday, 17 September 2021.</p> <p>Joint Google Meet: https://meet.google.com/wvj-nknj-vfb</p> <p>Upon announcement by the Chairperson on the closure of the virtual AGM, the live streaming will end.</p>

B: ASK QUESTION

Individual Shareholders & Proxies

	Description	Procedures
i.	Ask question during AGM (real-time)	<p>Questions submitted online using typed text will be moderated before being forwarded to the Chairperson to avoid repetition. Every question and message will be presented with the full name of the shareholder or proxy raising question.</p> <p>a. Click on "Chat Icon" in Google Meet</p> <p>The Chairperson/Board of Director will endeavour to respond to questions submitted remotely by shareholders and proxies during the virtual AGM.</p> <p>If there is time constraint, the responses will be emailed to you at the earliest possible, after the virtual AGM.</p>

C: VOTING REMOTELY

Individual Shareholders & Proxies

	Description	Procedures
i.	Online Remote Voting	<p>Upon registration, you will receive your participation link before commencement of the AGM. Link will be sent individually via email.</p> <p>Once the Chairperson announces the <u>opening of remote voting</u> during the virtual AGM:</p> <ul style="list-style-type: none">a. Click link for voting.b. Fill-in SHAREHOLDER NAME, PROXY NAME (IF APPLICABLE), & TOTAL SHARES and click "Next"c. Click the box "FOR" or "AGAINST" for each resolution and finally click "Submit". <p>[Please note that you are not able to change your voting choices after you have confirmed and submitted you votes.]</p>

No Door Gift

11. There will be NO door gift for members/proxies who participate at the virtual AGM.

No Recording or Photography

12. Unauthorised recording and photography are strictly prohibited at the virtual AGM of the Company.

Enquiry

13. If you require any assistance or technical support for the virtual AGM, kindly contact **Encik Faizul at 019 417 4481** or **Encik Muhamad at 012 348 8081** during office hours, Monday to Friday (except public holidays) from 9.00 a.m. to 5.00 p.m.