



**EMICO HOLDINGS BERHAD**  
**Registration No. 199101020015 (230326-D)**

**NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE  
OF MEETING FOR THE 29<sup>th</sup> ANNUAL GENERAL MEETING (“AGM”)**

Day, Date and Time : **Friday, 24 September 2021 at 11.00 a.m.**  
Meeting Venue : **Online Meeting Platform**  
Meeting Platform : **Online website at <https://tiih.online> provided by Tricor Investor & Issuing House Services Sdn Bhd in Malaysia (Domain registration number with MYNIC: D1A282781)**

We refer to the Notice of the 29<sup>th</sup> AGM of the Company dated 24 August 2021 and the Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers by the Securities Commission Malaysia and the Standard Operating Procedures (“SOP”) of National Recovery Plan dated 3 September 2021 by Majlis Keselamatan Negara (“MKN”) that all meetings are only allowed to conduct by way of virtual. Thus, all meeting participants including the Chairperson, board members, senior management, shareholders and proxyholders must participate virtually in the meeting. Physical attendance is prohibited.

To comply with the SOP issued by MKN and the Guidance Note and FAQ issued by Securities Commission Malaysia, the 29<sup>th</sup> AGM of the Company will now be conducted **fully virtual** through the online meeting platform at <https://tiih.online>.

All shareholders and proxyholders who wish to participate at the 29<sup>th</sup> AGM of the Company will have to register first at the online meeting platform at <https://tiih.online>. Kindly refer to the Administrative Guide for the AGM for the procedures to register and participate remotely at the 29<sup>th</sup> AGM.

We enclose herewith the **revised PROXY FORM** for your kind attention. For a proxy to be valid, the revised Proxy Form duly completed shall be deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than 48 hours before the time for holding the AGM or adjournment thereof, or in the case of a poll not less than 24 hours before the time appointed for the taking of the poll. The completed Proxy Form transmitted by facsimile or electronic mail (e-mail) will not be accepted.

The earlier Proxy Forms that have been deposited at the registered office of the Company at 51-21-A Menara BHL Bank, Jalan Sultan Ahmad Shah, 10050 Penang prior to this notification shall remain valid unless a new Proxy Form is deposited at the Share Registrar’s office which will supersede the previous Proxy Form deposited (if any).

Apart from the above and the change in the mode of conduct of meeting, the agenda of the meeting as stated in the Notice of the 29<sup>th</sup> AGM of the Company dated 24 August 2021 remain unchanged.

Shareholders are advised to refer to announcements made by the Company from time to time for any changes to the administration of the 29<sup>th</sup> AGM of the Company.

We thank you for your continued support to Emico Holdings Berhad.

Yours faithfully,  
For and on behalf,  
EMICO HOLDINGS BERHAD

LIM TECK CHYE  
Executive Chairman

10 September 2021



**EMICO HOLDINGS BERHAD**  
**Registration No. 199101020015 (230326-D)**

**ADMINISTRATIVE GUIDE**  
**29<sup>TH</sup> ANNUAL GENERAL MEETING**

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**1. FULLY VIRTUAL ANNUAL GENERAL MEETING (“AGM”)**

- (i) The 29<sup>th</sup> AGM of Emico Holdings Berhad (“EMICO” or the “Company”) will be held entirely through live streaming and remote participation and voting facility provided by the Company’s share registrar, Tricor Investor & Issuing House Services Sdn Bhd (“Share Registrar”, “Tricor” or “TIIH”) at the online website <https://tiih.online>.
- (ii) The meeting platform of the AGM is to comply with Section 327(2) of the Companies Act 2016 and the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia, as revised on 16 July 2021 and the SOP of National Recovery Plan dated 3 September 2021 issued by MKN. Shareholders will not be allowed to physically attend the 29<sup>th</sup> AGM of the EMICO.

**2. REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITIES**

- (i) The RPV facilities are available on Tricor’s TIIH Online website at <https://tiih.online>.
- (ii) Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the 29<sup>th</sup> AGM using RPV facilities from Tricor.
- (iii) Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

**3. PROCEDURES FOR RPV**

- (i) Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 29<sup>th</sup> AGM using the RPV facilities:

**Before the AGM Day**

<b>Procedure</b>	<b>Action</b>
i. Register as a user with TIHOnline	<ul style="list-style-type: none"><li>• Please access to website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services” select “<b>Create Account by Individual Holder</b>”. Refer to the tutorial guide posted on the homepage for assistance.</li><li>• Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li><li>• If you are already a user with TIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIH Online.</li></ul>

ii. Submit your request to attend AGM remotely	<ul style="list-style-type: none"> <li>• Registration is open from Monday, 13 September 2021 until the day of AGM on Friday, 24 September 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the AGM to ascertain their eligibility to participate at the AGM using the RPV.</li> <li>• Login with your user ID (i.e. e-mail address) and password and select the corporate event: <b>(Registration) EMICO HOLDINGS BERHAD 29<sup>TH</sup> AGM.</b></li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select “Register for Remote Participation and Voting”.</li> <li>• Review your registration and proceed to register.</li> <li>• System will send an <b>e-mail to notify</b> that your registration for remote participation is received and will be verified.</li>   <li>• After verification of your registration against the Record of Depositors as at <b>03 September 2021</b>, the system will send you an <b>e-mail after 22 September 2021 to approve or reject</b> your registration for remote participation.</li>   <li>• <i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).</i></li> </ul>
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### On the AGM Day

Procedure	Action
i. Login to TIIH Online	<ul style="list-style-type: none"> <li>• Login with your user ID and password for remote participation at the AGM at any time from 10.00 a.m. i.e. 1 hour before the commencement of meeting at 11.00 a.m. on Friday, 24 September 2021.</li> </ul>
ii. Participate through Live Streaming	<ul style="list-style-type: none"> <li>• Select the corporate event: <b>(Live Stream Meeting) EMICO HOLDINGS BERHAD 29<sup>TH</sup> AGM</b> to engage in the proceedings of the AGM remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>
iii. Online remote voting	<ul style="list-style-type: none"> <li>• Voting session commences from 11:00 a.m. on Friday, 24 September 2021 until a time when the Chairman announces the end of the session.</li> <li>• Select the corporate event: <b>(Remote Voting) EMICO HOLDINGS BERHAD 29<sup>TH</sup> AGM</b> or if you are on the live stream meeting page, you can select “<b>GO TO REMOTE VOTING PAGE</b>” button below the Query Box.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select the CDS account that represents your shareholdings.</li> <li>• Indicate your votes for the resolutions that are tabled for voting.</li> <li>• Confirm and submit your votes.</li> </ul>
iv. End of remote participation	<ul style="list-style-type: none"> <li>• Upon the announcement by the Chairman on the conclusion of the AGM, the Live Streaming will end.</li> </ul>

### 1. Notes to users of the RPV facilities:

- a. Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- b. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- c. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

## 2. Entitlement to Participate and Appointment of Proxy

- a. Only members whose names appear on the Record of Depositors as at **03 September 2021** shall be eligible to participate at the 29<sup>th</sup> AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- b. In view that the 29<sup>th</sup> AGM will be conducted on a fully virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- c. If you wish to participate in the 29<sup>th</sup> AGM yourself, please do not submit any Proxy Form for the AGM. You will not be allowed to participate in the AGM together with the proxy appointed by you.
- d. The **revised** proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 29<sup>th</sup> AGM shall be deposited or submitted in the following manner not later than **Wednesday, 22 September 2021 at 11.00 a.m:**
  - **By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.**
- e. The **earlier** proxy forms that have been deposited at the registered office of the Company at 51-21-A Menara BHL Bank, Jalan Sultan Ahmad Shah, 10050 Penang prior to this notification shall remain valid unless a new proxy form is deposited at the addresses stated in (2d) above which will supersede the previous proxy form deposited (if any).

## 4. POLL VOTING

- (i) Voting at the 29<sup>th</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed:
  - a. Tricor Investor & Issuing House Services Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting (e-voting); and
  - b. Asia Securities Sdn Bhd as Scrutineers to verify the poll results.
- (ii) Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from 11.00 a.m. on Friday, 24 September 2021 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to “Procedures to Remote Participation and Voting via RPV Facilities” provided above for guidance on how to vote remotely via TIIH Online.
- (iii) Upon completion of the voting session for the 29<sup>th</sup> AGM, the Scrutineers will verify the poll results followed by the Chairman’s declaration whether the resolutions are duly passed.

## 5. PRE-MEETING SUBMISSION OF QUESTIONS

- (i) The Board recognizes that the 29<sup>th</sup> AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the AGM, shareholders may in advance, before the 29<sup>th</sup> AGM, submit questions to the Board of Directors via Tricor’s TIIH Online website at <https://tiih.online>, by selecting “e-Services” to login, post your questions and submit it electronically no later than **Wednesday, 22 September 2021**. The Board of Directors will endeavor to address the questions received at the 29<sup>th</sup> AGM.

## 6. NO DOOR GIFTS/FOOD VOUCHERS

- (i) There will be no distribution of door gifts or food vouchers for the 29<sup>th</sup> AGM as the meeting will be conducted on a fully virtual basis.
- (ii) The Company would like to thank all its shareholders for their kind co-operation and understanding in these challenging times.

## 7. ENQUIRIES

If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

### **Tricor Investor & Issuing House Services Sdn. Bhd.**

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)

Contact persons :

Mohammad Amirul Iskandar : +603-2783 9263 / email : [Mohammad.Amirul@my.tricorglobal.com](mailto:Mohammad.Amirul@my.tricorglobal.com)

Mohamad Khairudin : +603-2783 7973 / email : [Mohamad.Khairudin@my.tricorglobal.com](mailto:Mohamad.Khairudin@my.tricorglobal.com)

**PROXY  
FORM**

<b>Number of Shares Held</b>	<b>CDS ACCOUNT NO.</b>
	- - - - -

**EMICO HOLDINGS BERHAD**  
 Registration No. 199101020015 (230326-D)  
 Incorporated in Malaysia

\* I /We.....(\*I/C No./Passport No./Company No. ....\*)  
 (Full Name in Block Letters)

of .....(Address)

being a \* member / members of the abovenamed Company, hereby appoint

Full Name (in Block Letters)	NRIC/Passport No.	No. of Shares	##
Email Address			
Telephone No.			

\* and/or (\*delete if not applicable)

Full Name (in Block Letters)	NRIC/Passport No.	No. of Shares	##
Email Address			
Telephone No.			

## For appointment of two (2) proxies, percentage of shareholdings to be represented by the proxies

or failing whom, the Chairman of the meeting as \*my/our proxy to vote for \*me/us on \*my/our behalf at the 29<sup>th</sup> Annual General Meeting ("AGM") of the Company to be conducted fully virtual through live streaming and online participation and voting using Remote Participation and Voting ("RPV") facilities via the online meeting platform of TIH Online website at <https://tiah.online> provided by Tricor Investor & Issuing House Services Sdn Bhd (Domain registration number with MYNIC: D1A282781) on Friday, 24 September 2021 at 11.00 am, and at any adjournment thereof.

NO.	RESOLUTIONS	FOR	AGAINST
1.	To re-elect Mr. Wong Thai Sun as a Director of the Company.		
2.	To re-elect Mr. Ng Hong Kiat @ Ng Han Kiat as a Director of the Company.		
3.	To approve the payment of Directors' Fees.		
4.	To approve the payment of Directors' Benefits.		
5.	To re-appoint BDO PLT as auditors of the Company.		
6.	To authorise the directors to allot and issue new shares in the Company.		
7.	To retain Mr. Wong Thai Sun as an Independent Non-Executive Director.		
8.	To retain Mr. Wong Sew Yun as an Independent Non-Executive Director.		
9.	To retain Mr. Ng Chee Kong as an Independent Non-Executive Director.		
10.	To obtain a renewal and new shareholders' mandate for recurrent related party transactions.		

Please indicate with an "x" in the appropriate spaces provided above on how you wish your vote to be cast. If no specific direction as to voting is given, the proxy may vote as he thinks fit.

Signed this ..... day of....., 2021.

.....  
 Signature(s)/Common Seal of member(s)

**Notes**

- A proxy may but need not be a member of the Company.
- A member shall be entitled to appoint a maximum of 2 proxies to attend and vote at the same meeting.
- Where a member appoints more than 1 proxy, the appointment shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- Where a member is an authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 ("Exempt Authorised Nominee") which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- Where a member is an Exempt Authorised Nominee, it may appoint at least 1 proxy but not more than 2 proxies in respect of each securities account it holds which is credited with the shares of the Company. The appointment of 2 proxies in respect of a particular securities account shall be invalid unless the authorised nominee specifies the proportion of its shareholding to be represented by each proxy.
- The proxy form shall be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, the Proxy Form must be executed under the corporation's common seal or under the hand of an officer or attorney duly authorised.
- For a proxy to be valid, the Proxy Form duly completed shall be deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than 48 hours before the time for holding the AGM or adjournment thereof, or in the case of a poll not less than 24 hours before the time appointed for the taking of the poll. The completed Proxy Form transmitted by facsimile or electronic mail (e-mail) will not be accepted. **The Proxy Forms that have been deposited at the registered office prior to this notification shall remain valid unless a new Proxy Form is deposited at the office of the Share Registrar which will supersede the previous Proxy Form deposited (if any).**
- Only a depositor whose name appears on the Record of Depositors on 03 September 2021 (General Meeting Record of Depositors) shall be eligible to attend the AGM or appoint proxies to attend and/or vote on his/her behalf. Kindly refer to the Notification to Shareholders and the Administrative Guide, both dated 10 September 2021 which are available for download at the Company's website (<https://emico.com.my/agm-event/>) for further details.

\*strike out whichever is not desired.