



COCOALAND HOLDINGS BERHAD

Registration No. 200001013413 (516019-H)

(Incorporated in Malaysia and registered under the Companies Act 2016)

**NOTIFICATION OF THE POSTPONED TWENTY-FIRST (21ST) ANNUAL GENERAL MEETING
AND EXTRAORDINARY GENERAL MEETING**

Dear Valued Shareholders of Cocoaland Holdings Berhad

We refer to the earlier announcements made on 24 May 2021 and 1 June 2021 in relation to the Notice of the 21st Annual General Meeting (“AGM”) and Extraordinary General Meeting (“EGM”) of Cocoaland Holdings Berhad (“Cocoaland” or “the Company”) and its postponement in light of the announcements on the Full Movement Control Order by the Government to curb the spread of COVID-19 infections in Malaysia.

The Company, having considered the current pandemic situation wishes to inform that the postponed 21st AGM and EGM shall be conducted fully virtual through live streaming and online remote voting by using Remote Participation and Voting (“RPV”) facilities and the details are as follows:

Postponed 21st AGM and EGM		
Date & Time: <u>Postponed 21st AGM</u> Wednesday, 22 September 2021 at 10.00 a.m. <u>Postponed EGM</u> Wednesday, 22 September 2021 at 11.30 a.m. or 30 minutes after the conclusion of the Postponed 21st AGM whichever is later	Meeting Venue: Online Meeting Platform provided by ShareWorks Sdn. Bhd.	Meeting Platform: www.swsb.com.my

The agenda stated in the Notice of 21st AGM and EGM dated 25 May 2021 remains unchanged. In conjunction with the postponed 21st AGM and EGM, the following documents are now available on Cocoaland’s website at www.cocoaland.com:-

- 1) Notification of the Postponed 21st AGM and EGM dated 27 August 2021 (“Notification”); and
- 2) Revised Notice, Proxy Form and Administrative Guide of the Postponed 21st AGM and EGM.

The 2020 Annual Report and Circular to Shareholders of Cocoaland are already available on Cocoaland’s website at www.cocoaland.com since 25 May 2021.

Please read and follow the procedures in the Administrative Guide for Shareholders in order to participate remotely at the Postponed 21st AGM and EGM via RPV facilities.

In view of the above, the proxy forms that have been deposited at the Company’s Registered Office prior to this Notification shall remain valid, unless a new proxy form is deposited at the Company’s Registered Office which will supersede the previous proxy form deposited (if any).

BY ORDER OF THE BOARD

Dato’ Azman Bin Mahmood
Chairman

Kuala Lumpur
Date: 27 August 2021



COCOALAND HOLDINGS BERHAD

Registration No. 200001013413 (516019-H)

(Incorporated in Malaysia and registered under the Companies Act 2016)

NOTICE OF POSTPONED TWENTY-FIRST ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Postponed Twenty-First (21st) Annual General Meeting (“AGM”) of the Company will be conducted fully virtual through live streaming and online remote voting by using Remote Participation and Voting (“RPV”) facilities via www.swsb.com.my hosted by ShareWorks Sdn. Bhd. on **Wednesday, 22 September 2021 at 10.00 a.m.** for the following purposes:-

AGENDA

AS ORDINARY BUSINESS:

1. To receive the Audited Financial Statements for the financial year ended 31 December 2020 together with the Reports of the Directors and Auditors thereon. *Please refer to Explanatory Note (a)*
2. To re-elect the following Directors who retire pursuant to Rule 131 of the Company’s Constitution:-
 - (i.) Tan Sri Dato' Sri Koh Kin Lip *Resolution 1*
 - (ii.) Mr. Lau Kim Chew *Resolution 2*
 - (iii.) Mr. Tai Chun Wah *Resolution 3*
3. To approve the payment of Non-Executive Directors’ fees of up to RM350,000 and benefits of up to RM30,000 from this AGM until the next AGM of the Company. *Please refer to Explanatory Note (b)*
4. To re-appoint Messrs. UHY as Auditors of the Company for the ensuing financial year, and to authorise the Directors to fix their remuneration. *Resolution 5*

AS SPECIAL BUSINESS:

To consider and if thought fit, to pass the following ordinary resolutions: -

5. Proposed Renewal of Shareholders’ Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

“THAT, subject always to the Listing Requirements of Bursa Malaysia Securities Berhad, the Companies Act 2016 (“the Act”), the Company’s Constitution, and all other applicable laws, guidelines, rules and regulations, approval be and is hereby given to the Company and its subsidiaries to enter into and to give effect to the recurrent related party transactions of a revenue or trading nature with the related parties as specified in Section 2.2 of the Circular to Shareholders dated 25 May 2021 which are necessary for the day-to-day operations and carried out in the ordinary course of business and are on terms not more favourable to the related parties than those generally available to the public and are not detrimental to minority shareholders of the Company. *Resolution 6*
Please refer to Explanatory Note (c)

AND THAT such approval shall continue to be in force until: -

- (i) the conclusion of the next Annual General Meeting (“AGM”) of the Company at which time it will lapse, unless the authority is renewed by a resolution passed at the next AGM;
- (ii) the expiration of the period within which the next AGM of the Company is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (iii) revoked or varied by resolution passed by the shareholders in a general meeting;

whichever is earlier.

AND THAT, authority be and is hereby given to the Directors of the Company to complete and do all such acts and things as they may consider necessary or expedient in the best interest of the Company (including executing all such documents as may be required) to give effect to the transactions contemplated and/or authorised by this resolution.”

6. Proposed Renewal of Share Buy-Back Authority

“THAT subject to the provisions of the Companies Act 2016, the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (“Bursa Securities”) and any applicable laws, rules, orders, requirements, regulations and guidelines for the time being in force or as may be amended, modified or re-enacted from time to time and the approvals of all relevant governmental and/or regulatory authorities (if any), the Company be and is hereby authorised to purchase such number of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors of the Company may deem fit, necessary and expedient in the interest of the Company, provided that :-

*Resolution 7
Please refer to
Explanatory Note
(d)*

- (a) the aggregate number of ordinary shares purchased or held by the Company pursuant to this resolution shall not exceed 10% of the total number of issued shares of the Company at any point in time;
- (b) the maximum amount of funds to be allocated for the share buy-back shall not exceed the aggregate sum of the retained profits of the Company at the time of purchase; and
- (c) the authority conferred by this resolution shall commence immediately upon the passing of this resolution and continue to be in force until :-
 - (i) the conclusion of the next Annual General Meeting of the Company at which time the authority shall lapse unless by ordinary resolution passed at that meeting, the authority is renewed either unconditionally or subject to conditions; or
 - (ii) the expiration of the period within which the next Annual General Meeting of the Company is required by law to be held; or
 - (iii) revoked or varied by ordinary resolution passed by the shareholders in general meeting,

whichever occurs first.

THAT upon completion of the purchase(s) by the Company of its own shares, the Directors of the Company be and are hereby authorised to deal with the shares purchased in their absolute discretion in the following manner:-

- (a) cancel all the shares so purchased; and/or
- (b) retain the shares so purchased as treasury shares for distribution as dividend to shareholders and/or resell on the market of Bursa Securities; and/or
- (c) retain part thereof as treasury shares and cancel the remainder.

THAT where such shares are held as treasury shares, the Directors of the Company be and are hereby authorised to deal with the treasury shares in their absolute discretion in the following manner:-

- (a) distribute the shares as dividends to shareholders, such dividends to be known as "share dividends";
- (b) resell the shares or any of the shares in accordance with the relevant rules of the stock exchange;
- (c) transfer the shares, or any of the shares for the purpose of or under an employee's share scheme;
- (d) transfer the shares, or any of the shares as purchase consideration;
- (e) cancel the shares or any of the shares; or
- (f) sell, transfer or otherwise use the shares for such other purposes as the Minister may be order prescribe.

AND THAT the Directors of the Company be and are hereby authorised to take all such necessary steps to give effect to the Proposed Share Buy-Back with full powers to assent to any conditions, variations, modifications and/or amendments in any manner as may be required by the relevant authorities or deemed by the Board to be in the best interest of the Company, and to take all steps and to do all such acts and matters as they may consider necessary or expedient to implement, finalise and give full effect to the Proposed Share Buy-Back.

7. Proposed Retention of Independent Non-Executive Directors

"THAT the following Directors, who have served the Board as Independent Non-Executive Directors of the Company for a cumulative term of more than nine (9) years be and are hereby retained as Independent Non-Executive Directors of the Company:-

- (i) Dato' Azman Bin Mahmood
- (ii) Mr. Chow Kee Kan @ Chow Tuck Kwan
- (iii) Tan Sri Dato' Sri Koh Kin Lip"

*Resolution 8
Resolution 9
Resolution 10
Please refer to
Explanatory Note
(e)*

8. To transact any other business for which due notice shall have been given.

By Order of the Board

NG HENG HOOI (MAICSA 7048492) (SSM PC No. 202008002923)
WONG MEE KIAT (MAICSA 7058813) (SSM PC No. 202008001958)
YAP FOO TENG (MACS 00601) (SSM PC No. 201908001099)
Company Secretaries

Kuala Lumpur
Dated: 27 August 2021

Notes:-

- (i) The Postponed 21st AGM of the Company will be conducted fully virtual through live streaming and online remote voting using the Remote Participation and Voting ("RPV") facilities via www.swsb.com.my hosted by ShareWorks Sdn. Bhd. Please read and follow the procedures for RPV Facility provided in the Administrative Guide for the Postponed 21st AGM.
- (ii) Only members whose names appear in the Record of Depositors as at 14 September 2021 will be entitled to attend and vote at the Postponed 21st AGM.
- (iii) A member of the Company entitled to attend and vote at the meeting is entitled to appoint not more than two (2) proxies to attend and vote in his stead. Where a member appoints two proxies, the appointment shall be invalid unless the member specifies the proportion of his holdings to be represented by each proxy.
- (iv) Where a member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("Omnibus Account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds.
- (v) The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or the hand of its officer or its duly authorised attorney.
- (vi) The instrument appointing a proxy shall be deposited at the Registered Office of the Company at BO3-B-13-1, Level 13, Menara 3A, KL Eco City, No. 3 Jalan Bangsar, 59200 Kuala Lumpur, not less than forty-eight (48) hours before the time for holding the meeting or at any adjournment thereof.

Additional Notes:-

- The Proxy Form for the Postponed 21st AGM ("Revised Proxy Form") DOES NOT INVALIDATE the Proxy Form which was circulated together with the Notice of the 21st AGM dated 25 May 2021 ("Original Proxy Form"). All Original Proxy Forms and Revised Proxy Forms deposited at the Registered Office not less than 48 hours before the time appointed for holding the meeting or any adjournment thereof shall be valid and acceptable.
 - If the Company receives both the Original Proxy Form and the Revised Proxy Form from the same member, THE LATTER SHALL SUPERSEDE THE FORMER.
- (vii) Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Securities, all resolutions set out in this Notice will be put to vote by way of poll.

Explanatory Notes:-

(a) Audited Financial Statements and Reports of Directors and Auditors

The provisions of Section 340(1)(a) of the Companies Act 2016 ("the Act") require that the Audited Financial Statements and the Reports of the Directors and Auditors thereon be laid before the Company at its Annual General Meeting. As such, this Agenda item is not a business which requires a resolution to be put to vote by shareholders.

(b) Payment of Non-Executive Directors' Fees and Benefits

Pursuant to Section 230(1) of the Act, fees and benefits (“Remuneration”) payable to the Directors of the Company will have to be approved by the shareholders at a general meeting. The Company is requesting shareholders’ approval for the payment of Remuneration for the period from this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company in 2022. The Remuneration comprises of fees and meeting allowances payable to directors.

(c) Proposed Renewal of Shareholders’ Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature (“Proposed Shareholders’ Mandate”)

The Proposed Resolution 6, if approved, will enable the Company and its subsidiaries to enter into recurrent transactions pursuant to Paragraph 10.09 of the Main Market Listing Requirements of Bursa Securities. Further information on the Proposed Shareholders’ Mandate is set out in the Circular to Shareholders dated 25 May 2021.

(d) Proposed Renewal of Share Buy-Back Authority

The Proposed Resolution 7, if passed, will empower the Directors of the Company to purchase the Shares up to ten percent (10%) of the total number of issued shares of the Company by utilising the funds allocated which shall not exceed the total retained earnings of the Company. Further information on the Proposed Renewal of Share Buy-Back Authority is set out in the Share Buy-Back Statement dated 25 May 2021.

(e) Proposed Retention of Independent Non-Executive Directors

The Nominating Committee has assessed the independence of Dato’ Azman Bin Mahmood, Mr. Chow Kee Kan @ Chow Tuck Kwan and Tan Sri Dato’ Sri Koh Kin Lip, who have served as Independent Non-Executive Directors of the Company for a cumulative term of more than nine years, and upon its recommendation, the Board of Directors has recommended all the three Directors to continue to act as Independent Non-Executive Directors of the Company based on the following justifications:-

- They fulfill the criteria under the definition on independent director as stated in the Listing Requirements of Bursa Securities; and hence, they would be able to provide an element of objectivity, independent judgment and balance to the Board;
- Their experiences in the financial and other relevant sections enable them to provide the Board and Board Committees with pertinent expertise, skills and competence; and
- They have been with the Company for more than 9 years and therefore understand the Company’s business operations which enable them to contribute actively and effectively during deliberations or discussions at Board and Board Committee meetings.

The Proposed Resolutions 8, 9 and 10, if passed, will enable the three Directors to continue in office as Independent Non-Executive Directors of the Company. Pursuant to Practice 4.2 of the Malaysian Code on Corporate Governance, the Company would be seeking the shareholders’ approval through a two-tier voting process on the Proposed Resolutions 8 and 9 as the two Directors have served as Independent Non-Executive Director of the Company for a cumulative term of more than twelve years.

Number of Shares held	
-----------------------	--

FORM OF PROXY

I/We _____

of _____

being a member / members of **Cocoaland Holdings Berhad** hereby appoint the Chairman of the Meeting*

or _____ (Passport/ NRIC No.: _____)

of _____

or failing him/her, _____ (Passport/ NRIC No.: _____)

of _____

**Delete the words "the Chairman of the Meeting" if you wish to appoint another person to be your proxy.*

as my/our proxy to vote for me/us on my/our behalf at the Postponed Twenty-First (21st) Annual General Meeting ("AGM") of the Company to be conducted fully virtual through live streaming and online remote voting by using Remote Participation and Voting ("RPV") facilities via www.swsb.com.my hosted by ShareWorks Sdn. Bhd. on **Wednesday, 22 September 2021 at 10.00 a.m.** and at any adjournment thereof.

The proportions of *my/our holdings to be represented by *my/our proxy(ies) are as follows:-

Proxy 1	%	Proxy 2	%
Email Address		Email Address	
Contact No.		Contact No.	

My/Our proxy is to vote as indicated below:

RESOLUTIONS		FOR	AGAINST
1.	Re-election of Tan Sri Dato' Sri Koh Kin Lip as Director		
2.	Re-election of Mr. Lau Kim Chew as Director		
3.	Re-election of Mr. Tai Chun Wah as Director		
4.	Payment of Directors' fees and benefits from this AGM until the next AGM		
5.	Re-Appointment of Messrs. UHY as Auditors		
6.	Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature		
7.	Proposed Renewal of Share Buy-Back Authority		
8.	Proposed Retention of Dato' Azman Bin Mahmood as Independent Non-Executive Director		
9.	Proposed Retention of Mr. Chow Kee Kan @ Chow Tuck Kwan as Independent Non-Executive Director		
10.	Proposed Retention of Tan Sri Dato' Sri Koh Kin Lip as Independent Non-Executive Director		

(Please indicate with an 'X' in the spaces provided how you wish your vote to be cast. If you do not do so, the proxy will vote or abstain from voting at his discretion).

Dated this _____ day of _____ 2021

Signature: _____

NOTES: -

- (i) The Postponed 21st AGM of the Company will be conducted fully virtual through live streaming and online remote voting using the Remote Participation and Voting ("RPV") facilities via www.swsb.com.my hosted by ShareWorks Sdn. Bhd. Please read and follow the procedures for RPV Facility provided in the Administrative Guide for the Postponed 21st AGM.
- (ii) Only members whose names appear in the Record of Depositors as at 14 September 2021 will be entitled to attend and vote at the Postponed 21st AGM.
- (iii) A member of the Company entitled to attend and vote at the meeting is entitled to appoint not more than two (2) proxies to attend and vote in his stead. Where a member appoints two proxies, the appointment shall be invalid unless the member specifies the proportion of his holdings to be represented by each proxy.
- (iv) Where a member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("Omnibus Account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds.
- (v) The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or the hand of its officer or its duly authorised attorney.
- (vi) The instrument appointing a proxy shall be deposited at the Registered Office of the Company at BO3-B-13-1, Level 13, Menara 3A, KL Eco City, No. 3 Jalan Bangsar, 59200 Kuala Lumpur, not less than forty-eight (48) hours before the time for holding the meeting or at any adjournment thereof.

Additional Notes:-

- The Proxy Form for the Postponed 21st AGM ("Revised Proxy Form") DOES NOT INVALIDATE the Proxy Form which was circulated together with the Notice of the 21st AGM dated 25 May 2021 ("Original Proxy Form"). All Original Proxy Forms and Revised Proxy Forms deposited at the Registered Office not less than 48 hours before the time appointed for holding the meeting or any adjournment thereof shall be valid and acceptable.
 - If the Company receives both the Original Proxy Form and the Revised Proxy Form from the same member, THE LATTER SHALL SUPERSEDE THE FORMER.
- (vii) Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Securities, all resolutions set out in this Notice will be put to vote by way of poll.

Please Fold Along This Line

Stamp

THE COMPANY SECRETARY
COCOALAND HOLDINGS BERHAD
[Registration No. 200001013413 (516019-H)]
BO3-B-13-1, LEVEL 13, MENARA 3A
KL ECO CITY, NO. 3 JALAN BANGSAR
59200 KUALA LUMPUR

Please Fold Along This Line



**ADMINISTRATIVE GUIDE FOR SHAREHOLDERS ATTENDING THE
POSTPONED TWENTY-FIRST ANNUAL GENERAL MEETING (“21ST AGM”) AND
EXTRAORDINARY GENERAL MEETING (“EGM”) OF COCOALAND HOLDINGS BERHAD**

- Meeting Day & Date for 21st AGM and EGM** : Wednesday, 22 September 2021
- Time for 21st AGM** : 10.00 a.m.
- Time for EGM** : 11.30 a.m. or 30 minutes after the conclusion of the Postponed 21st AGM whichever is later
- Platform for Communication** : Shareholders may submit questions to the Board of Directors (“**Board**”) prior to the Postponed 21st AGM and EGM to ir@cocoaland.com no later than 10.00 a.m. on 21 September 2021 for Postponed 21st AGM and 11.30 a.m. for Postponed EGM or to use the Question and Answer (“**Q&A**”) Platform to transmit questions to the Board via Remote Participation and Voting (“**RPV**”) Platform during live streaming.
- Online Meeting Platform** : Fully virtual basis through live streaming and online remote voting by using Remote Participation and Voting (“**RPV**”) facilities via www.swsb.com.my hosted by ShareWorks Sdn. Bhd. (“ShareWorks”)

Virtual Meeting

In view of the coronavirus disease 2019 (“**COVID-19**”) pandemic and as part of safety measures against COVID-19, the Postponed Twenty-First Annual General Meeting (“**21st AGM**”) and Extraordinary General Meeting (“**EGM**”) will be held on a fully virtual basis through live streaming and online remote voting by using RPV facilities.

Please note that it is your responsibility to ensure the stability of your internet connectivity throughout the Meeting as the quality of the live webcast and online remote voting are dependent on your internet bandwidth and stability of your internet connection.

All Shareholders of the Company, whether Individual Shareholders, Corporate Shareholders, Proxy Holders, Authorised Nominees or Exempt Authorised Nominees who wish to attend the Postponed 21st AGM and EGM will have to register to attend remotely by using the RPV Facility, the details of which is set out below.

RPV Facility

1. The Postponed 21st AGM and EGM will be conducted on a fully virtual basis through live streaming and online remote voting. Should you wish to attend the Postponed 21st AGM and EGM, you are required to register yourself using the RPV Facility in accordance with the instructions as set out under paragraph 3 below.

With the RPV Facility, you may exercise your rights as a Shareholder to participate including to pose questions (in the form of real-time submission of typed texts) to the Board of the Company and vote remotely at the Postponed 21st AGM and EGM.

2. **Individual Members** are strongly encouraged to take advantage of the RPV Facility to participate and vote remotely at the Postponed 21st AGM and EGM. Please refer to the details as set out under RPV Facility for information. If an Individual Shareholder is unable to participate in the online Postponed 21st AGM and EGM, he/she is encouraged to appoint the Chairperson of the meeting as his/her proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

Corporate Shareholders (through Corporate Representatives or appointed proxies) are also strongly advised to participate and vote remotely at the Postponed 21st AGM and EGM using the RPV Platform. Corporate Members who wish to participate and vote remotely at the Postponed 21st AGM and EGM must contact the poll administrator, Bina Management (M) Sdn. Bhd. (“**BINA**”) with the details set out below for assistance and will be required to provide the following documents to the Company no later than 20 September 2021 at 10.00 a.m. for Postponed 21st AGM and 11.30 a.m. for Postponed EGM:

- a. Certificate of appointment of its Corporate Representative or Form of Proxy under the seal of the corporation;
- b. Copy of the Corporate Representative’s or proxy’s identity card (MyKad) (front and back) / Passport; and
- c. Corporate Representative’s or proxy’s email address and mobile phone number.

Upon receipt of such documents, BINA will respond to the Corporate Shareholders’ remote participation request.

If a Corporate Member (through Corporate Representative(s) or appointed proxy(ies)) is unable to attend the Postponed 21st AGM and EGM, the Corporate Member is encouraged to appoint the Chairperson of the meeting as its proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

In respect of **Nominee Company Members**, the beneficiaries of the shares under a Nominee Company’s CDS account are also strongly advised to participate and vote remotely at the Postponed 21st AGM and EGM using RPV Facility. Nominee Company Members who wish to participate and vote remotely at the Postponed 21st AGM and EGM can request its Nominee Company to appoint him/her as a proxy to participate and vote remotely at the Postponed 21st AGM and EGM. Nominee Company must contact the poll administrator, Bina Management (M) Sdn Bhd (“**BINA**”) with the details set out below for assistance and will be required to provide the following documents to the Company no later than 20 September 2021 at 10.00 a.m. for Postponed 21st AGM and 11.30 a.m. for Postponed EGM:

- a. Form of Proxy under the seal of the Nominee Company;
- b. Copy of the proxy’s identity card (MyKad) (front and back) / Passport; and
- c. Proxy’s email address and mobile phone number.

Upon receipt of such documents, BINA will respond to the Nominee Company Members’ remote participation request.

If a Nominee Company Member is unable to attend the Postponed 21st AGM and EGM, he/she is encouraged to request its Nominee Company to appoint the Chairperson of the meeting as its proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

3. The procedures for the RPV in respect of the live streaming and remote voting at the Postponed 21st AGM and EGM is as follows:

Procedures	Action
Before the Postponed 21st AGM and EGM	
(i) Register as a user	<ul style="list-style-type: none"> • Access website www.swsb.com.my • Click “Login” and click “Register” to sign up as a user. The registration will be open:- <ol style="list-style-type: none"> i) Postponed 21st AGM from 10.00 a.m. on 27 August 2021 and close at 10.00 a.m. on 21 September 2021. ii) Postponed EGM from 10.00 a.m. on 27 August 2021

		<p>and close at 11.30 a.m. on 21 September 2021.</p> <ul style="list-style-type: none"> • Complete the registration process and upload softcopy of MyKAD (front and back) or Passport for foreign shareholders. • Read and agree to the terms & condition and thereafter submit your request. • Upon submission, kindly login to the valid email address and verify your user ID within one (1) hour. • Upon verification of the user ID, ShareWorks will send an email notification to approve you as a user. • After verification of your registration against the General Meeting Record of Depositors of the Company as at 14 September 2021, the system will send you an email to notify you if your registration is approved or rejected after 15 September 2021. • If your registration is rejected, you can contact ShareWorks or the Company for clarifications or to appeal.
On the day of 21st AGM and EGM		
(ii)	Login to www.swsb.com.my	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the 21st AGM and EGM at any time:- <ul style="list-style-type: none"> i) from 9.30 a.m. i.e. 30 minutes before the commencement of the Postponed 21st AGM on 22 September 2021 at 10.00 a.m. ii) from 11.00 a.m. i.e. 30 minutes before the commencement of the Postponed EGM on 22 September 2021 at 11.30 a.m. or 30 minutes after the conclusion of the Postponed 21st AGM whichever is later.
(iii)	Participate through Live Streaming	<ul style="list-style-type: none"> • Select the “Virtual Meeting” from main menu. • Click the “Join Meeting” located next to the event. You are required to provide your full name as per CDS account and your user registered email address. • Kindly click the video link and insert the password given to you in your email notification in order to join the live video streaming. • If you have any question for the Chairperson/ Board, you may use the Q&A platform to transmit your question. The Chairperson/Board will try to respond to all questions submitted by remote participants during the Postponed 21st AGM and EGM. If time is a constraint, the responses will be emailed to you at the earliest possible time after the meeting ended. • Take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.
(iv)	Online remote voting	<ul style="list-style-type: none"> • Select “Voting” located next to the “Join Meeting” and indicate your votes for the resolutions that are tabled for voting. • Voting session will commence once the Chairperson of the Meeting declare that the voting platform is activated and will announce the completion of the voting session of the Postponed 21st AGM and EGM. • Cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
(v)	End of RPV Facility	<ul style="list-style-type: none"> • The RPV Facility will end and the Messaging window will be disabled the moment the Chairperson of the Meeting announces the closure of the Postponed 21st AGM and EGM.

Proxy

If a member is unable to attend the Postponed 21st AGM and EGM, he/she may appoint a proxy or the Chairperson of the meeting as his/ her proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

Please note that if an individual member has submitted his/her Form of Proxy prior to the Postponed 21st AGM and EGM and subsequently decides to personally participate in the Postponed 21st AGM and EGM via RPV Facility, the individual member shall proceed to contact BINA or the Company with the details set out below to revoke the appointment of his/her proxy no later than **20 September 2021 at 10.00 a.m.** for Postponed 21st AGM and **11.30 a.m.** for Postponed EGM.

Poll Voting

The voting at the Postponed 21st AGM and EGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed BINA as Poll Administrator to conduct the poll by way of electronic means and Lawco Corporate Services Sdn. Bhd. ("**LAWCO**") as Scrutineers to verify the poll results.

The Scrutineers will verify the poll results followed by the Chairperson's announce the poll results and declaration whether the resolution is duly passed.

Pre-Meeting submission of question to the Board

To administer the proceedings of the Postponed 21st AGM and EGM in orderly manner, shareholders may before the Postponed 21st AGM and EGM, submit questions to the Board to ir@cocoaland.com **no later than 21 September 2021 at 10.00 a.m.** and **21 September 2021 on 11.30 a.m.** The Board will endeavour to address the questions received at the Postponed 21st AGM and EGM.

No Recording or Photography

Strictly **NO recording** or **photography** of the proceedings of the Postponed 21st AGM and EGM is allowed.

No Door Gifts or e-Vouchers

There will be **NO DISTRIBUTION** of door gifts or e-vouchers.

Digital Copies of Postponed 21st AGM and EGM Documents

We further inform that the following items are now available at www.cocoaland.com

1. Notification of the Postponed 21st AGM and EGM
2. Annual Report 2020
3. Revised Notice of Postponed 21st AGM and EGM
4. Revised Proxy Form
5. Revised Administrative Guide
6. Circular to Shareholders

Enquiry

If you have any enquiry prior to the virtual meeting, please contact during office hours from 9.00 a.m. to 5.00 p.m. on Mondays to Fridays:

For registration, logging in and system related:

ShareWorks Sdn. Bhd.

Telephone Number : 03-6201 1120
Email : ir@shareworks.com.my

For proxy and other matters:

Bina Management (M) Sdn. Bhd.

Telephone Number : 03-7784 3922

Email : binawin@binamg168.com