



Dear valued Shareholders of HIL Industries Berhad

Reference is made to the Notice of 51<sup>st</sup> AGM of the Company dated 7 May 2021 and the Notice of the Postponed 51<sup>st</sup> AGM dated 25 August 2021 and in view of the constant evolving Covid-19 situation and as part of the safety measures for the well-being of the shareholders of the Company, the Board of Directors of the Company wishes to inform that the Postponed 51<sup>st</sup> AGM will be held on a fully virtual basis through live streaming and online voting using Remote Participation and Voting Facilities through the online meeting platform of TIIH Online website at <https://tiih.online> or <https://tiih.com.my> (Domain registration number with MYNIC: D1A282781) provided by Tricor Investor & Issuing House Services Sdn. Bhd., Malaysia on **Thursday, 23 September 2021 at 11.00 a.m.**

According to the Revised Guidance Note and FAQs, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of Companies Act 2016 provided that the online platform is located in Malaysia.

In this respect, the following documents of the Company which are also available for download from Bursa Malaysia Securities Berhad's website at [www.bursamalaysia.com](http://www.bursamalaysia.com) and the Company's website at <https://www.hil.com.my/investor-financial-information.html>:

1. Notice of Postponed 51<sup>st</sup> AGM
2. Revised Form of Proxy and Revised Administrative Guide

Kindly be informed that all the details and resolutions as stated in the Notice of 51<sup>st</sup> AGM dated 7<sup>th</sup> May 2021 remain unchanged and valid save for the matters in relation to the Postponed 51<sup>st</sup> AGM.

Should you require any assistance on the above, kindly contact our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at 03-27839299 or [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com).

We thank you for your continued support to HIL Industries Berhad.

Yours faithfully,

Dato' Milton Norman Ng Kwee Leong

**NOTICE OF POSTPONED  
 FIFTY-FIRST (51<sup>ST</sup>) ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN THAT** the Postponed Fifty-First (51<sup>st</sup>) Annual General Meeting of **HIL INDUSTRIES BERHAD ("the Company")** will be conducted entirely on a fully virtual basis through the online meeting platform of TIH Online website at <https://tjih.online> or <https://tjih.com.my> (Domain registration number with MYNIC: D1A282781) provided by Tricor Investor & Issuing House Services Sdn. Bhd., Malaysia on **Thursday, 23 September 2021 at 11.00 a.m.** for the transaction of the following business:

**AS ORDINARY BUSINESS**

- To receive the Audited Financial Statements for the financial year ended 31 December 2020 and the Reports of the Directors and Auditors thereon. **Please refer to Note 3.**
- To re-elect the following Directors who retire by rotation in accordance with Rule 144 of the Company's Constitution and who being eligible offer themselves for re-election:
  - Tan Sri Dato' Dr. Sak Cheng Lum **Ordinary Resolution 1**
  - Mat Ripen Bin Mat Elah **Ordinary Resolution 2**
  - Ooi Hock Guan **Ordinary Resolution 3**
- To approve the payment of Directors' fees up to an amount of RM100,000 in total from the date of this Annual General Meeting until the conclusion of the next Annual General Meeting. **Ordinary Resolution 4**
- To re-appoint HLB Ler Lum Chew PLT as Auditors of the Company for the financial year ending 31 December 2021 and to authorise the Board of Directors to fix their remuneration. **Ordinary Resolution 5**

- the expiration of the period within which the next AGM of the Company is required by law to be held; or
  - revoked or varied by ordinary resolution passed by shareholders in general meeting, whichever occurs first.
- (d) upon completion of the purchase(s) of the shares by the Company, the shares shall be dealt with in the following manner:
- to cancel the shares so purchased;
  - to retain the shares so purchased as Treasury Shares;
  - to distribute the Treasury Shares as dividends to shareholders;
  - to resell the Treasury Shares on Bursa Securities in accordance with the relevant rules of Bursa Securities; and
  - any combination of the above (i), (ii), (iii) and (iv).

**AS SPECIAL BUSINESS**

To consider and if thought fit, to pass the following as Ordinary Resolutions:

- AUTHORITY TO ISSUE AND ALLOT SHARES IN GENERAL PURSUANT TO THE COMPANIES ACT 2016** **Ordinary Resolution 6**  
 "THAT pursuant to the Companies Act 2016 and the Constitution of the Company and subject to the approval by the relevant regulatory authorities, the Directors be and are hereby empowered to issue and allot shares in the capital of the Company from time to time and upon such terms and conditions and for such purposes as the Directors, may in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the issued share capital of the Company for the time being and THAT the Directors be and are hereby also empowered to obtain approval from Bursa Malaysia Securities Berhad ("Bursa Securities") for the listing and quotation of the additional shares so issued and THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting of the Company."
- PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE ITS OWN SHARES** **Ordinary Resolution 7**  
 "THAT, subject always to the Companies Act 2016 ("the Act"), rules, regulations and orders made pursuant to the Act, provisions of the Company's Constitution, the Main Market Listing Requirements of Bursa Securities and any other relevant regulatory authority, the Company be and is hereby authorised to purchase such number of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities ("Proposed Share Buy-Back") upon such terms and conditions as the Directors in their discretion deem fit and expedient in the best interest of the Company, provided that:
  - the maximum number of shares which may be purchased by the Company shall not exceed ten per cent (10%) of the total issued share capital of the Company at any point in time;
  - the maximum fund to be allocated by the Company for the purpose of purchasing the Company's shares shall not exceed the aggregate of the retained earnings of the Company;
  - the authority conferred by this resolution will be effective upon passing of this resolution and will continue in force until:
    - the conclusion of the next Annual General Meeting ("AGM") of the Company, at which time the authority shall lapse unless by an ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions; or

**7. PROPOSED RETENTION OF INDEPENDENT NON-EXECUTIVE DIRECTORS**

"THAT subject to the passing of Ordinary Resolution 1, approval be and is hereby given to Tan Sri Dato' Dr. Sak Cheng Lum, who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, to continue to act as an Independent Non-Executive Director of the Company in accordance with the Malaysian Code on Corporate Governance 2017." **Ordinary Resolution 8**

"THAT subject to the passing of Ordinary Resolution 2, approval be and is hereby given to Mat Ripen Bin Mat Elah, who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, to continue to act as an Independent Non-Executive Director of the Company in accordance with the Malaysian Code on Corporate Governance 2017." **Ordinary Resolution 9**

"THAT subject to the passing of Ordinary Resolution 3, approval be and is hereby given to Ooi Hock Guan, who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, to continue to act as an Independent Non-Executive Director of the Company in accordance with the Malaysian Code on Corporate Governance 2017." **Ordinary Resolution 10**

- To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution.

**By Order of the Board**

Cheam Tau Chern  
 MIA Secretary  
 (MIA 18593)  
 [SSM PC No.: 201908000002]

Klang  
 25 August 2021

**NOTES:**

**1. Important Notice**

The Revised Guidance Note and FAQs on the conduct of General Meetings for Listed Issuers effective 1 June 2021, when a listed issuer conducts its general meeting during a full lockdown in Malaysia, the listed issuer is only allowed to conduct a fully virtual general meeting where all meeting participants including the Chairman of the meeting, board members, senior management and shareholders are required to participate in the meeting online. Physical gatherings no matter how small are prohibited.

According to the Revised Guidance Note and FAQs, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of Companies Act 2016 provided that the online platform is located in Malaysia.

The venue of the postponed 51<sup>st</sup> AGM shall be changed from Bukit Kemuning Golf & Country Resort, Lot 6031, Batu 7, Bukit Kemuning, 42450 Shah Alam, Selangor Darul Ehsan, Malaysia to the online meeting platform, TIH Online, provided by Tricor Investor & Issuing House Services Sdn. Bhd. in Malaysia via its website, <https://tjih.online>.

Members are to attend, speak (including posting questions to the Board in the form of real time submission of text) and vote (collectively, "participate") remotely at the postponed 51<sup>st</sup> AGM of the Company by using the Remote Participation and Voting Facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") at its TIH Online website at <https://tjih.online>.

Please refer to the Procedures to Remote Participation and Voting via RPV in the Administrative Guide for the postponed 51<sup>st</sup> AGM in order to participate remotely via RPV.

**2. Participation and Appointment of Proxy**

- For the purpose of determining who shall be entitled to participate in this postponed 51<sup>st</sup> AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, a Record of Depositors as at 15 September 2021. Only a member whose name appears on this Record of Depositors shall be entitled to participate in this AGM via RPV.
- A member entitled to participate in this postponed 51<sup>st</sup> AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to participate in his/her/its place. A proxy may but need not be a member of the Company.
- A member of the Company who is entitled to participate in this postponed 51<sup>st</sup> AGM of the Company may appoint one or more proxies to participate instead of the member at this AGM.
- Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("SICDA"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the SICDA which is exempted from compliance with the provisions of Section 25A(1) of the SICDA.
- Where a member appoints more than one proxy, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- A member who has appointed a proxy or attorney or authorised representative to participate at the postponed 51<sup>st</sup> AGM via RPV must request his/her/its proxy or attorney or authorised representative to register himself/herself for RPV via TIH Online website at <https://tjih.online>. The procedures for RPV can be found in the Administrative Guide for this postponed 51<sup>st</sup> AGM.
- The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned AGM at which the person named in the appointment proposes to vote:
  - In hard copy form**  
 In the case of an appointment made in hard copy form, the proxy form or any authority pursuant to which such an appointment is made by a power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority, must be deposited at the Company's Registered Office at Lot 3, Jalan Lada Sulah 16/11 Section 16, 40000 Shah Alam, Selangor Darul Ehsan, Malaysia or alternatively, be deposited at the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd., at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
  - By electronic form**  
 In the case of an appointment made via electronic means, the proxy form can be electronically submitted to the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. via TIH Online. The website to access TIH Online is <https://tjih.online> (Kindly refer to the Administrative Guide for this postponed 51<sup>st</sup> AGM).

**Additional Notes:**

- The Revised Proxy Form DOES NOT INVALIDATE the Proxy Form which was circulated together with the Notice of the 51<sup>st</sup> AGM dated 7 May 2021 ("Original Proxy Form"). All Original Proxy Forms deposited at the Registered Office of the Company at Lot 3, Jalan Lada Sulah 16/11, Section 16, 40000 Shah Alam, Selangor Darul Ehsan, Malaysia prior to this Notice shall remain valid and acceptable.
- If the Company receives both the Original Proxy Form and the Revised Proxy Form from the same member, THE LATTER SHALL SUPERSEDE THE FORMER PROXY FORM.

\* In the event that the Company does not receive the duly executed Revised Proxy Form on or before Tuesday, 21 September 2021 at 11.00 a.m., the member who has deposited the Original Proxy Form at the office of the Company's Share Registrar is deemed to have appointed and authorised his/her/its proxy(ies) under the Original Proxy Form to attend, participate and vote remotely at the postponed 51<sup>st</sup> AGM of the Company.

- Please ensure ALL the particulars as required in the proxy form are completed and that the proxy form is signed and dated accordingly.
- The last date and time for lodging the proxy form is Tuesday, 21 September 2021 at 11:00 a.m.
- For a corporate member who has appointed a representative instead of a proxy to participate in this postponed 51<sup>st</sup> AGM, please deposit the ORIGINAL certificate of appointment executed in the manner as stated in the proxy form if this has not been lodged with the Company's Registered Office or at the Company's Share Registrar earlier.
- It is important that you read the Administrative Guide for the conduct of this postponed 51<sup>st</sup> AGM.
- Shareholders are advised to check the Company's website at <https://www.hil.com.my> and announcements from time to time for any changes to the administration of this postponed 51<sup>st</sup> AGM that may be necessitated by changes to the directive, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysia National Security Council, Securities Commission of Malaysia and/or other relevant authorities.
- Pursuant to Paragraph 8.29A(1) of Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in this Notice of Postponed 51<sup>st</sup> AGM will be put to vote by poll.

**Explanatory Notes on Ordinary Business**

**3. Audited Financial Statements for financial year ended 31 December 2020**

The audited financial statements are laid in accordance with Section 340(1)(a) of the Companies Act 2016 for discussion only under Agenda 1. They do not require shareholders' approval and hence, will not be put for voting.

**Explanatory Notes on Special Business**

**4. Ordinary Resolution 6 – Authority for Directors to Allot Shares**

The proposed Ordinary Resolution 6, if passed, will empower the Directors to issue and allot up to a maximum of 10% of the issued share capital of the Company for the time being for such purposes as the Directors consider would be in the interest of the Company. This authority will, unless revoked or varied by the Company at a general meeting, expire at the conclusion of the next Annual General Meeting.

The authority will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding future investment project(s), working capital and/or acquisitions. As at the date of this Notice, no new shares were issued pursuant to the authority granted to the Directors at the Fiftieth (50<sup>th</sup>) Annual General Meeting held on 10 September 2020, the mandate of which will lapse at the conclusion of the Postponed Fifty-First (51<sup>st</sup>) Annual General Meeting to be held on 23 September 2021.

**5. Ordinary Resolution 7 – Proposed Renewal of Authority for the Company to Purchase its Own Shares**

The proposed resolution, if passed, will allow the Company to purchase its own shares up to 10% of the total number of issued shares of the Company by utilising the funds allocated which shall not exceed the retained earnings of the Company.

Further information on this resolution is set out in the Proposed Renewal of the Share Buy-Back Statement dated 7 May 2021 accompanying the Company's Annual Report for the financial year ended 31 December 2020.

**6. Ordinary Resolutions 8, 9 and 10 – Proposed Retention of Independent Non-Executive Directors**

**(i) Tan Sri Dato' Dr. Sak Cheng Lum**

The Board, through the Nominating Committee ("NC"), has assessed the independence of Tan Sri Dato' Dr. Sak Cheng Lum and is satisfied that he can continue bringing independent views to the Board and safeguarding the minority interest of the Company. The Board believes his leadership quality, and knowledge and experiences will continue to contribute positively to the proceedings of the Board and the Board Committees. The Board therefore endorsed the NC's recommendation for him to be retained as an Independent Non-Executive Director.

**(ii) Mat Ripen Bin Mat Elah**

The Board, through the NC, has assessed the independence of Mat Ripen Bin Mat Elah and is satisfied that he is fair and impartial in carrying out his duties to the Company. As a Director, he continues to bring independent and objective judgements to Board deliberations and the decision-making process as a whole. The Board therefore endorsed the NC's recommendation for him to be retained as an Independent Non-Executive Director.

**(iii) Ooi Hock Guan**

The Board, through the NC, has assessed the independence of Ooi Hock Guan is fair and impartial in carrying out his duties to the Company. As Director, he continues to bring independent and objective judgements to Board deliberations and the decision-making process as a whole. He also possesses vast professional experience and brings the right mix of skills to the Board. The Board therefore endorsed the NC's recommendation for him to be retained as an Independent Non-Executive Director.

Shareholders' approval for Ordinary Resolutions 8, 9 and 10 will be sought on a two-tier voting basis.

## **ADMINISTRATIVE GUIDE FOR THE POSTPONED FIFTY-FIRST ANNUAL GENERAL MEETING ("Postponed 51<sup>st</sup> AGM")**

**Date and Time:** 23 September 2021 (Thursday), 11.00 a.m.

**Online Meeting Platform:** TIIH Online website at <https://tiih.online> provided by Tricor Investor & Issuing House Services Sdn. Bhd., Malaysia

**Dear Valued Shareholders of Hil Industries Berhad ("Hil Industries" or the "Company"),**

Due to the ongoing pandemic and in compliance with the SC's Guidance on Conduct of General Meetings for Listed Issuers, we are conducting this Postponed 51<sup>st</sup> AGM on a fully virtual basis through live streaming, online remote participation and voting facilities via the online meeting platform hosted on TIIH Online System. The venue of the Postponed 51<sup>st</sup> AGM shall be changed from Bukit Kemuning Golf & Country Resort, Lot 6031, Batu 7, Bukit Kemuning, 42450 Shah Alam, Selangor Darul Ehsan to the online meeting platform as stated above.

### **REMOTE PARTICIPATION AND VOTING FACILITIES**

1. Shareholders are to attend, speak (including posing questions to the Board in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the Postponed 51<sup>st</sup> AGM the Company using Remote Participation and Voting Facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at <https://tiih.online>. Please refer to the Procedures for registration / RPV.
2. A shareholder who has appointed a proxy(ies) or attorney(s) or authorised representative(s) to participate at this Postponed 51<sup>st</sup> AGM via RPV must request his/her proxy(ies) or attorney(s) or authorised representative(s) to register himself/herself for RPV at TIIH Online website at <https://tiih.online>. Please refer to the Procedures for registration / RPV.
3. Shareholders who are unable to participate at this Postponed 51<sup>st</sup> AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the proxy form.
4. Please note that only a depositor whose name appears on the Record of Depositor as at 15 September 2021 shall be entitled to attend or appoint proxies to attend and/or vote on his/her behalf at the Postponed 51<sup>st</sup> AGM.

## PROCEDURES FOR REGISTRATION / RPV

Shareholder(s) or proxy(ies) or attorney(s) or corporate representative(s) who wish to participate at the Postponed 51<sup>st</sup> AGM remotely using the RPV are to follow the requirements and procedures as summarised below:

Procedure	Action
<b>BEFORE THE AGM DAY</b>	
(a)	<p>Register as a user with TIIH Online</p> <ul style="list-style-type: none"> <li>• Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services” by selecting “<b>Create Account by Individual Holder</b>”. Refer to the tutorial guide posted on the homepage for assistance.</li> <li>• Registration as a user will be approved within one (1) working day and you will be notified via email.</li> <li>• If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
(b)	<p>Submit your registration for RPV</p> <ul style="list-style-type: none"> <li>• Registration is open from Wednesday, 25 August 2021 until the day of Postponed 51<sup>st</sup> AGM, Thursday, 23 September 2021. Shareholder(s) or proxy(ies) or attorney(s) or corporate representative(s) are required to pre-register their attendance for the Postponed 51<sup>st</sup> AGM to ascertain their eligibility to participate the Postponed 51<sup>st</sup> AGM using the RPV.</li> <li>• Login with your user ID and password and select the corporate event: “<b>(REGISTRATION) HIL POSTPONED 51<sup>st</sup> AGM</b>”</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select “Register for Remote Participation and Voting”.</li> <li>• Review your registration and proceed to register.</li> <li>• System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> </ul>
	<ul style="list-style-type: none"> <li>• After verification of your registration against the General Meeting Record of Depositors dated 15 September 2021, the system will send you an e-mail after 21 September 2021 to approve your registration for remote participation and the procedures to use the RPV are detailed therein. In the event your registration is not approved, you will also be notified via email.</li> </ul> <p><i>(Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online as well as the registration for RPV in order that you can login to TIIH Online and participate the Postponed 51<sup>st</sup> AGM remotely).</i></p>

<b>ON THE DAY OF THE AGM</b>		
(c)	Login to TIIH Online	<ul style="list-style-type: none"> <li>Login with your user ID and password for remote participation at the Postponed 51<sup>st</sup> AGM at any time from 10.00 a.m., i.e. 1 hour before the commencement of the deferred 51<sup>st</sup> AGM on Thursday, 23 September 2021 at 11.00 a.m.</li> </ul>
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> <li>Select the corporate event: <b>“(LIVE STREAM MEETING) HIL POSTPONED 51<sup>st</sup> AGM”</b> to engage in the proceedings of the Postponed 51<sup>st</sup> AGM remotely.</li> <li>If you have any question for the Chairman / Board, you may use the query box to transmit your question. The Chairman / Board will endeavor to respond to questions submitted by you during the Postponed 51<sup>st</sup> AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>
(e)	Online Remote Voting	<ul style="list-style-type: none"> <li>Voting session commences from 11.00 a.m. on Thursday, 23 September 2021 until a time when the Chairman announces the end of the session. Select the corporate event: <b>“(REMOTE VOTING) HIL POSTPONED 51<sup>st</sup> AGM”</b> or if you are on the live stream meeting page, you can select <b>“GO TO REMOTE VOTING PAGE”</b> button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chairman on the closure of the Postponed 51<sup>st</sup> AGM, the live streaming will end.</li> </ul>

**Note to users of the RPV facilities:**

- Should your registration for RPV be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting on the day of the meeting, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

## APPOINTMENT OF PROXY OR ATTORNEY OR CORPORATE REPRESENTATIVE

In the case of an appointment made in hard copy form, the proxy form or any authority pursuant to which such an appointment is made by a power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority, must be deposited at the Company's Registered Office at Lot 3, Jalan Lada Sulah 16/11 Section 16, 40000 Shah Alam, Selangor Darul Ehsan, Malaysia or alternatively, be deposited at the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd., at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time appointed for holding the Postponed 51<sup>st</sup> AGM or any adjournment thereof, otherwise the proxy form shall not be treated as valid.

Alternatively, you may also submit the duly executed proxy form electronically via TIIH Online website at <https://tiih.online>, not later than **Tuesday, 21 September 2021 at 11.00 a.m.** Please refer to the Procedures for Electronic Submission of Proxy Form.

## PROCEDURES FOR ELECTRONIC SUBMISSION OF PROXY FORM

The procedures to submit your Proxy Form electronically via Tricor's **TIIH Online** website are summarised below:

Procedure		Action
<b>i. Steps for Individual Shareholders</b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"><li>Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services" by selecting "<b>Create Account by Individual Holder</b>". Please do refer to the tutorial guide posted on the homepage for assistance.</li><li>If you are already a user with TIIH Online, you are not required to register again.</li></ul>
(b)	Proceed with submission of Proxy Form	<ul style="list-style-type: none"><li>After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li><li>Select the corporate event: "<b>HIL POSTPONED 51<sup>st</sup> AGM - SUBMISSION OF PROXY FORM</b>".</li><li>Read and agree to the Terms and Conditions and confirm the Declaration.</li><li>Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf.</li><li>Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint Chairman as your proxy.</li><li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li><li>Review and confirm your proxy(ies) appointment.</li></ul>

<b>ii. Steps for Corporation or Institutional Shareholders</b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>• Access TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>• Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects “<b>Create Account by Representative of Corporate Holder</b>”.</li> <li>• Complete the registration form and upload the required documents.</li> <li>• Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>• Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> </ul> <p>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact the persons stated under “<b>ENQUIRY</b>” section below if you need clarifications on the user registration.</p>
(b)	Proceed with submission of Proxy Form	<ul style="list-style-type: none"> <li>• Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>• Select the corporate event: “<b>HIL DEFERRED 51<sup>ST</sup> AGM - SUBMISSION OF PROXY FORM</b>”</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Proceed to download the file format for “<b>SUBMISSION OF PROXY FORM</b>” in accordance with the Guidance Note set therein.</li> <li>• Prepare the file for the appointment of proxy(ies) by inserting the required data.</li> <li>• Submit the proxy appointment file.</li> <li>• Login to TIIH Online, select corporate event: “<b>POSTPONED 51<sup>ST</sup> AGM – SUBMISSION OF PROXY FORM</b>”.</li> <li>• Proceed to upload the duly completed proxy appointment file.</li> <li>• Select “<b>Submit</b>” to complete your submission.</li> <li>• Print the confirmation report of your submission for your record.</li> </ul>

### **ENQUIRY**

If you have any enquiry on the above, you may contact the Share Registrar at:

**Tricor Investor & Issuing House Services Sdn Bhd**  
*Registration No. 197101000970 (11324-H)*

General Line: +603-2783 9299  
 Fax Number: +603-2783 9222  
 Email: [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)