

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Postponed Thirtieth Annual General Meeting of Evergreen Fibreboard Berhad will be held on:

Day and Date : Friday, 25th June 2021 (Postponed to Monday 16th August 2021)
Meeting Platform : Online Meeting Platform via Boardroom Share Registrars Sdn. Bhd. website at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC - D6A357657)
Time : 9.00 a.m.

AGENDA

ON ORDINARY BUSINESS (ORDINARY RESOLUTIONS)

- On Audited Financial Statement for Financial Year 2020**
To receive the Audited Financial Statements for the financial year ended 31 December 2020 and the Reports of the Directors and Auditors thereon.
- On Re-Appointment of External Auditor** **RESOLUTION 1**
To re-appoint Messrs. Baker Tilly Monteiro Heng PLT who retire as Auditors of the Company and to authorise the Directors to fix their Remuneration.
- On Re-Election of Retiring Directors** **RESOLUTION 2**
To re-elect the following Directors who retire during the year in accordance with Regulation 109 of the Company's Constitution:
a) Mr. Kuo Jen Chiu **RESOLUTION 3**
b) Ms. Nirmala A/P Doraisamy **RESOLUTION 4**
- On Approval of Non-Executive Directors' Fees and Allowance** **RESOLUTION 4**
To approve the payment of Non-Executive Directors' Fees and Allowances up to an amount of RM450,000 for the financial year ending 31 December 2021.

ON SPECIAL BUSINESS (ORDINARY RESOLUTIONS)

To consider and, if thought fit, to pass the following ordinary resolutions:-

- On Authority to Allot Shares - Sections 75(1) & 76(1)** **RESOLUTION 5**
"THAT pursuant to Sections 75(1) and 76(1) of the Companies Act, 2016 and subject to the approval of the relevant authorities, the Directors be and are hereby empowered to issue shares of the Company from time to time, upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit provided that the aggregate number of shares issued pursuant to this ordinary resolution does not exceed 20% of the total number of issued shares of the Company (excluding treasury shares) for the time being and that the Directors, be and are hereby empowered to obtain necessary approvals for the listing and quotation of the additional shares so issued on the Bursa Malaysia Securities Berhad AND THAT such authority conferred by this ordinary resolution shall commence upon of passing this ordinary resolution until:
(a) the conclusion of the annual general meeting held next after the approval was given;
or
(b) the expiry of the period within which the next annual general meeting is required to be held after the approval was given, whichever occurs first."
- On Proposed Renewal of Share Buy-Back Authority** **RESOLUTION 6**
Proposed Renewal of Share Buy-Back Authority for the Company to purchase its own shares of up to ten percent (10%) of the total number of issued shares of the Company. "THAT subject to the provisions of the Companies Act, 2016 ("the Act"), the Constitution of the Company, Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and other relevant authorities, the Company be and is hereby authorised to purchase such number of ordinary shares of the Company ("Proposed Share Buy-Back Authority") as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the interest of the Company provided that:
(i) the maximum aggregate number of ordinary shares purchased and/or held by the Company as treasury shares shall not exceed ten percent (10%) of the total number of issued shares of the Company at any point in time;
(ii) the funds allocated by the Company for the purpose of purchasing its shares shall not exceed the total retained profits of the Company; and
(iii) the authority conferred by this resolution shall continue to be in force until:-
(a) the conclusion of the next Annual General Meeting ("AGM") of the Company following the forthcoming AGM, at which time the said authority will lapse, unless the authority is renewed at that meeting, either unconditionally or subject to conditions; or
(b) the expiration of the period within which the next AGM of the Company is required to be held pursuant to Section 340 (2) of the Act (but must not extend to such extension as may be allowed pursuant to Section 340 (4) of the Act); or
(c) revoked or varied by resolution passed by the shareholders in a general meeting, whichever occurs first.
THAT the Directors of the Company be and are hereby authorised to deal with the shares purchased at their absolute discretion, either partially or fully, in the following manner:
(i) cancel all the shares so purchased;
(ii) retain all the shares so purchased as treasury shares;
(iii) retain part of the shares so purchased as treasury shares and cancel the remainder of the shares; or
(iv) deal with the treasury shares in the manners as allowed by the Act from time to time.
AND THAT the Directors of the Company be and are hereby authorised to give effect to the Proposed Share Buy-Back Authority with full power to assent for any modifications, variations and/or amendments (if any) as may be required by the relevant authorities."
- On Designation to Remain as Independent Director** **RESOLUTION 7**
"THAT authority be and is hereby given to continue to designate Mr. Jonathan Law Ngee Song as an Independent Director of the Company in accordance with Malaysian Code on Corporate Governance."
- On Amendments to the Constitution** **SPECIAL RESOLUTION 8**
Proposed Amendments to the existing Constitution of the Company.
"THAT the proposed alterations, modifications, amendments or deletion to the Constitution of the Company as contained in Appendix A be hereby approved AND THAT the Directors of the Company be and are hereby authorised to assent to any modifications, variations and/or amendments as may be required by the relevant authorities and to do all acts and things and take all such steps as may be considered necessary to give full effect to the foregoing for and on behalf of the Company."
- On Any Other Business**
To transact any other business appropriate to an Annual General Meeting, due notice of which shall have been previously given in accordance with the Companies Act 2016 and the Company's Constitution.

BY ORDER OF THE BOARD

LEONG SIEW FOONG, MAICSA No. 7007572 (CCM PC No.: 202008001117)
SANTHI A/P SAMINATHAN, MAICSA No. 7069709 (CCM PC No.: 201908002933) Company Secretaries

Johor Bahru
16 July 2021

NOTES:-

- A member who is entitled to attend and vote at the Meeting is entitled to appoint a proxy or proxies to attend and vote in his/her stead. The proxy need not be a Member of the Company and there shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the general meeting of a company shall have the same rights as the member to speak at the meeting.
- A member shall be entitled to appoint more than one proxy (subject always to a maximum of two (2) proxies at each meeting) to attend and vote at the same meeting.
- Where a member appoints more than one (1) proxy (subject always to a maximum of two (2) proxies at each meeting) the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- Where a member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 ("SICDA") which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus accounts it holds. Where a member is an authorised nominee as defined under SICDA, it may appoint one (1) proxy in respect of each Securities Account it holds with ordinary shares of the Company standing to the credit of the said Securities Account.
- The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing or if such appointor is a corporation under its common seal or the hand of its attorney.
- The instrument appointing a proxy must be deposited at the Share Registrar's office, Boardroom Share Registrars Sdn. Bhd., at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or via electronic means through the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (please refer to the Administrative Guides for details) not less than forty-eight (48) hours before the time appointed for holding the Meeting or any adjournment thereof.

ORDINARY BUSINESS:-

- On the Audited Financial Statements for Financial Year 2020**
The audited financial statements for the financial year ended 31 December 2020 are laid in accordance with Section 340(1)(a) of the Companies Act, 2016 for discussion only under Agenda 1. They do not require shareholders' approval and will not be put for voting.
- On Appointment of External Auditors**
Ordinary Resolution 1, pursuant to Section 273(b) of the Act, the term of office of the present External Auditors, Messrs Baker Tilly Monteiro Heng PLT, shall lapse at the conclusion of this AGM unless they are re-appointed by the shareholders to continue in office.
Messrs Baker Tilly Monteiro Heng PLT, have indicated their willingness to continue their service until the conclusion of the 31st AGM. The re-appointment of Messrs Baker Tilly Monteiro Heng PLT as Auditors has been considered against the relevant criteria prescribed by Paragraph 15.21 of the MMLR. This proposed Ordinary Resolution 1, if passed, will also give the Directors of the Company, the authority to determine the remuneration of the External Auditors.
- On Re-election of Directors who retire in accordance with Regulation 109 of the Company's Constitution**
Ordinary Resolutions 2 & 3, Regulation 109 of the Company's Constitution provides that one-third (1/3) of the Directors of the Company for the time being shall retire by rotation at the AGM of the Company. With the current Board size of seven (7), two (2) Directors are to retire in accordance with Regulation 109 of the Constitution provided that all Directors shall retire from office once every three (3) years and shall be eligible for re-election.
The Nomination Committee has assessed the performance of these Directors seeking for re-election based on salient criteria of their contribution to the Board's decision making and their individual performance in their roles and responsibilities to the Company/Group.
The satisfactory outcome of the assessment was reported to the Board of Directors and the Board recommends that these Directors be re-elected according to the resolutions put forth in the forthcoming AGM. These Directors had abstained from deliberation and participation of their own agenda in both the Nomination Committee meeting as well as the Board of Directors' meeting.
- On Approval of Non-Executive Directors' Fees and Allowances**
Ordinary Resolution 4, pursuant to Section 230(1) of the Companies Act, 2016, the fees and allowance of the non-executive directors and any benefits payable to the Directors of a listed company and its subsidiaries shall be approved at a general meeting.
The Fee, Allowance and Benefits payable to the Non-Executive Directors up to an amount of RM450,000 is for the period of 1 January 2021 to 31 December 2021. The Directors' Fees, Allowance and Benefits which are estimated not to exceed RM450,000 is basically the fees and meeting allowances for Board and Board Committee meetings to be held during the financial year 2021.
Hence, the Company is renewing this mandate for 20% of the total number of issued shares in the event the approved amount is insufficient due to an increase in Board/Board Committee meetings and/or increase in board size. Details of the Directors' fees and benefits paid in financial year 2020 are disclosed on page 32 of this Annual Report 2020.

ON SPECIAL BUSINESS:-

- On Authority to Allot Shares - Sections 75(1) & 76(1)**
Ordinary Resolution 5, if passed, is primarily to give flexibility to the Board of Directors to issue and allot shares at any time in their absolute discretion without convening a general meeting. This is a renewal of a general mandate. The Company did not utilise the mandate granted in the preceding year's Annual General Meeting.
This authority, unless revoked or varied by the Company in a general meeting, will expire at the next Annual General Meeting.
The authority is to provide flexibility to the Company for allotment of shares for any possible fund-raising activities, including but not limited to further placement of shares, for the purpose of funding future investment(s), acquisition(s) and/or working capital.
Bursa Malaysia Securities Berhad ("Bursa Securities") has issued letters to listed issuers on 17, 24 and 26 March 2020 on their assistance and support in these trying and challenging times due to Covid-19 pandemic. Amongst the relief measures introduced by Bursa Securities, Bursa Securities reckoned listed issuers' need to raise funds quickly to ensure the long-term sustainability and the interest of the listed issuers and shareholders. Hence, Bursa Securities, as an interim measure, allows listed issuers to seek higher mandate of up to 20% of the total number of issued shares (excluding treasury shares) for issue of new securities until 31 December 2021. Hence, the Company is renewing this mandate for 20% of the total number of issued shares (excluding treasury shares) at the forthcoming Postponed AGM.
- On Proposed Renewal of Share Buy-Back Authority**
Ordinary Resolution 6, if passed, will empower the Directors to purchase the Company's shares up to 10% of the total number of issued shares of the Company at any point of time, by utilising the funds allocated which shall not exceed the total retained profits of the Company.
The audited retained profits of the Company stood at RM352,824,594 as at 31 December 2020. This authority, unless revoked or varied by the Company at a general meeting, will expire at the conclusion of the next Annual General Meeting.
Please refer to Statement of Share Buy-Back dated 25 May 2021.
- On Designation to Remain as Independent Director**
Ordinary Resolution 7, Mr. Jonathan Law Ngee Song is an Independent Director of the Company who has served the Company for more than nine years.
In line with the Malaysian Code on Corporate Governance, the Nomination Committee has assessed his independence as defined in Bursa Securities Listing Requirements.
Mr. Jonathan Law has exercised his judgment in an independent and unfettered manner, discharge his duties with reasonable care, skill and diligent whilst bringing independent thought and experience to provide greater clarity, enhance administrative efficiency and ensure compliance with the relevant statutory and regulatory requirements so as to update in accordance with the latest development of governance.
- On Proposed Amendments to the Existing Constitution of the Company**
Special Resolution 8, The Company is proposing amendments to its existing Constitution to provide greater clarity, enhance administrative efficiency and ensure compliance with the relevant statutory and regulatory requirements so as to update in accordance with the latest development of governance. The proposed amendments are attached hereto and identified as Appendix A, shall take effect once the Proposed Special Resolution has been passed by a majority of not less than seventy-five per centum (75%) of such members who are entitled to vote and do vote in person or by proxy at the said Postponed AGM.
- On Personal Data Protection Measures**
Please refer to the Company's Compliance with the Personal Data Protection Act 2010 statement found on page 50 of the Annual Report 2020.
By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company:
(i) consents to the processing of the member's personal data by the Company (or its agents) for the AGM and matters related thereto, including but not limited to:
(a) for processing and administration of proxies and representatives appointed for the AGM;
(b) for preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (which includes any adjournments thereto); and
(c) for the Company's (or its agents') compliance with any applicable laws, listing rules, regulations, codes and/or guidelines (collectively, the "Purposes");
(ii) undertakes and warrants that he or she has obtained such proxy(ies) and/or representative(s)' prior consent for the Company's (or its agents') processing of such proxy(ies) and/or representative(s)' personal data for the purposes, and
(iii) agrees that the member will fully indemnify the Company on any penalties, liabilities, legal suits, claims, demands, losses and damages as a result of the member's failure to provide accurate and correct information of the personal data or breach of the member's undertaking and/or warranty as set out herein.
NOTE: The term "processing" and "personal data" shall have the same meaning as defined in the Personal Data Protection Act 2010.

IMPORTANT NOTICE:

In view of the outbreak of COVID-19 which is now a global pandemic, you are requested to read and adhere to the Administrative Guide issued which is sent together with this Notice of Postponed AGM and published in the Company's website at www.evergreengroup.com.my. Members are also reminded to monitor the Company's website and announcements from time to time for any changes to the Postponed AGM.

PROPOSED AMENDMENTS TO THE EXISTING CONSTITUTION OF THE COMPANY

The existing Constitution is to be amended by way of alterations, modifications, additions and/or deletions, where necessary, to reflect the proposed amendments thereto. The affected provisions of the existing Regulations are reproduced below with the proposed amendments highlighted alongside the respective Regulations:

No.	Existing provision		No.	Proposed provision	
			4A	<i>Applicable Laws</i>	<i>all laws, by-laws, regulations, rules, orders and/or official directions for the time being in force affecting the Company and its subsidiaries, including but not limited to the Act, the applicable securities laws, the Listing Requirements and every other law for the time being in force concerning companies and affecting the Company and any other directives or requirements imposed on the Company by the Companies Commission of Malaysia, Securities Commission Malaysia and/or other relevant regulatory bodies and/or authorities.</i>
	Company	EVERGREEN FIBREBOARD BERHAD (217120-W))		Company	EVERGREEN FIBREBOARD BERHAD (<i>Registration No. 199101006810</i> (217120-W))
	Depository	Bursa Malaysia Depository Sdn. Bhd.		Depository	Bursa Malaysia Depository Sdn. Bhd. [<i>Registration No. 198701006854</i> (165570-W)] <i>or by whatever name</i>

					from time to time called.
	Exchange	Bursa Malaysia Securities Berhad or by whatever name from time to time called.		Exchange	Bursa Malaysia Securities Berhad [Registration No. 200301033577 (635998-W)] or by whatever name from time to time called.
69	An annual general meeting of the Company shall be held in accordance with the provisions of the Act. All general meetings other than the annual general meetings shall be called extraordinary general meetings. All general meetings shall be held at such date, time and place as the Board shall determine.		69	An annual general meeting of the Company shall be held in accordance with the provisions of the Act. All general meetings other than the annual general meetings shall be called extraordinary general meetings. All general meetings shall be held at such date, time and place as the Board shall determine or where the Act requires.	
72	Subject to Section 314 of the Act, no business shall be transacted at an extraordinary general meeting except business of which notice has been given in the notice convening the meeting and no business shall be transacted at an annual general meeting other than business of which notice has been given aforesaid, with the exception of declaring a Dividend, laying of financial statements and the reports of the Directors and Auditors, the election of Directors retiring by rotation, fixing of fees and benefits payable to Directors, the appointment and fixing of the remuneration of the Auditors and any other business which under this Constitution ought to be transacted at any annual general meeting.		72	<p>Subject to Section 314 of the Act, no business shall be transacted at an extraordinary general meeting except business of which notice has been given in the notice convening the meeting and no business shall be transacted at an annual general meeting other than business of which notice has been given aforesaid, with the exception of declaring a Dividend, laying of financial statements and the reports of the Directors and Auditors, the election of Directors retiring by rotation, fixing of fees and benefits payable to Directors, the appointment and fixing of the remuneration of the Auditors and any other business which under this Constitution ought to be transacted at any annual general meeting.</p> <p>Subject to the Applicable Laws, these do not limit in any other ways in which a General Meeting may be held or limit in any way a General Meeting from being held using or relying on any of the provisions below in combination with any other ways in which a General Meeting may be held. The same applies to other matters relating to a General Meeting:</p> <p>(1) A General Meeting may be convened, held or conducted, whether wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic or other technological means or using one</p>	

		<p><i>or more other similar technologies;</i></p> <p>(2) The notice of General Meeting must specify a particular place or places at which the General Meeting is to be held with a main venue if more than one place. The directors may, however, restrict the persons who may physically attend at that place or at those places. The chair of the General Meeting must be physically present at the main venue for the General Meeting, which must be in Malaysia. In the event that the chair is replaced by another, the other must be given access to the main venue. The meeting will be adjourned to a time and place to be notified by the Company to the Members which is no later than 14 days if the person replacing the chair is not able to attend the main venue within 30 minutes of the decision to replace the chair;</p> <p>(3) Where a meeting of members is convened by the Board, they may by three (3) days' notice, whenever they think fit, cancel the meeting, reschedule the meeting or postpone the holding of the meeting to a date and time determined by them or change the place for the meeting, stating the reason for cancellation, reschedulement or postponement, and such a notice shall be subject to the Act, given in any manner determined by the Board. This Regulation shall not apply to a meeting convened in accordance with Sections 310 and 311 of the Act by a member or members unless with the consent of such member or members only.</p> <p>(4) A notice of reschedulement or postponement of a meeting of members must specify:</p> <ul style="list-style-type: none">a. the rescheduled or postponed date and time for the holding of the meeting;b. a place for the holding of the meeting which may be either the same as or different from
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		<p><i>the place specified in the notice convening the meeting; and</i></p> <p><i>c. if the meeting is to be held in two (2) or more places, the technology that will be used to facilitate the holding of the meeting in that manner. The new time and place specified in the notice of rescheduling or postponement will be taken to be the time and place for the meeting as if specified in the notice which called the meeting originally.</i></p> <p><i>(5) The only business that may be transacted at a meeting of members which is cancelled, rescheduled or postponed is the business specified in the original notice convening the meeting.</i></p> <p><i>(6) Members may be wholly or partly restricted from physically attending at the discretion of the directors. Members restricted from physically attending must be given the option of participating in the General Meeting by electronic or other technological means. Members will be solely responsible to ensure that they obtain the necessary equipment and communications to be able to participate through those means. The Directors may regulate any physical attendance by ticketing or other means for booking available places for physical attendance. The Directors are entitled to limit physical attendance to persons who are not Members other than the chair of the General Meeting and directors;</i></p> <p><i>(7) All Members participating in the General Meeting (whether physically or by electronic or other technological means) shall be taken as present at the meeting for all purposes while so participating. These may include but are not limited to the quorum requirement, the casting of votes and proposals for resolutions and amendments. The General Meeting may be held even though those</i></p>
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		<p><i>participating in the General Meeting are not together physically at the same place;</i></p> <p>(8) <i>A vote taken at the General Meeting may be cast, by electronic or other technological means or using one or more technologies or by any other means or in one or more combinations. These may include votes conducted by poll;</i></p> <p>(9) <i>Members participating by electronic or other technological means may do so through any other means which they are entitled to do in respect of Members attending the General Meeting physically;</i></p> <p>(10) <i>Members participating by electronic or other technological means may be required to adhere to certain procedures and protocols relating to their conduct in relation to the General Meeting as required by authorities or the Board from time to time. These may differ from those applying to Members participating physically at the General Meeting. The procedures and protocols may, included but not limited to requirements for questions and other communications with the chair of the General Meeting or other persons involved in the conduct of the General Meeting to be tabled or given in accordance with terms and conditions and restrictions specified by the Directors using electronic or other technological means and for the manner in which responses to question and other matters may be given. Questions and other communications and responses need not be seen or heard by persons participating in the General Meeting by whatever means other than the person tabling or giving the question or communication and the intended recipient of the question or communication. Questions or communications may be restricted to the chair of the General Meeting</i></p>
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and Directors present physically at the General Meeting. The chair of the General Meeting may at their discretion allow questions or communications to be directed to others. The chair of the General Meeting may delegate his discretion in considering the questions to field to a person or persons charged by the chair with that task;

(11) The proceedings of the General Meeting shall not be invalidated by reason of interruptions or deficiencies in the communications or technology used by Members, the Company or any other persons in order to participate in the General Meeting. Subject to Applicable Laws, a where a general meeting is convened by the Board, if the chair of the General Meeting is of the opinion that the interruptions or deficiencies will or may have a material bearing on the conduct of the General Meeting despite taking all relevant actions to rectify the interruption or deficiencies within 30 minutes after its occurrence, the chair of the General Meeting may adjourn the General Meeting without the consent of the meeting.

(12) The chair of the General Meeting may determine that the results of the poll, if certified by any Director or the Company Secretary, shall be published on the Company's website without the requirement for the results being declared at any meeting or adjourned meeting and any such declaration at an adjourned meeting or publication on the Company's website of the results of the relevant poll which shows that a resolution has been carried or lost or has not been carried by any particular majority, and an entry to that effect in the minutes of the proceedings of the Company, shall, in the absence of manifest error, be conclusive evidence of such fact. The determination of the chair in such

			<p><i>circumstances shall be final and conclusive;</i></p> <p><i>(13) The Directors may make regulations for the instrument appointing a proxy and the power of attorney of the general meeting, postponed meeting or adjourned meeting. The instrument appointing a proxy and the power of attorney of the general meeting, postponed meeting or adjourned meeting if received within the prescribed timeframe and manner stipulated in the notice of general meeting, postponed meeting or adjourned meeting shall be treated as valid;</i></p> <p><i>(14) The chair of the General Meeting shall have all the powers of the Directors specified in this Regulation; and</i></p> <p><i>(15) The Directors may make additional regulations for the conduct of General Meetings and related matters where electronic and other technological means are used for participation by Members at General Meetings and for voting and other incidentals. The Directors may also make regulations for the conduct of General Meetings and related matters in connection with compliance with laws, regulations, guidelines or directives (whether legally enforceable or not) relating to matters of public health and interests.</i></p>
85	(a) A poll shall be taken as the Chairman of the meeting directs including without limitation the use of ballot or voting papers or tickets or forms or by way of electronic polling and the Chairman of the meeting may appoint scrutineer(s) for the purposes of determining the outcome of the resolution(s) to be decided on a poll. The result of the poll shall be the resolution of the meeting.	85	(a) A poll shall be taken as the Chairman of the meeting directs including without limitation the use of ballot or voting papers or tickets or forms or by way of electronic polling and the Chairman of the meeting may appoint scrutineer(s) for the purposes of determining the outcome of the resolution(s) <i>(whether physically or by electronic or other technological means)</i> to be decided on a poll. The result of the poll shall be the resolution of the meeting.

Administrative Guides for the Postponed Annual General Meeting

1. Date, Time and Venue of the Postponed Annual General Meeting (“AGM”)

Meeting day and date :	Monday, 16 August 2021
Meeting Platform :	Online Meeting Platform via Boardroom Share Registrars Sdn. Bhd. at https://meeting.boardroomlimited.my (Domain Registration No. with MYNIC - D6A357657)
Time :	9.00 a.m.

2. Virtual

- 2.1 In view of the Coronavirus (COVID-19) pandemic and for the safety of the Company’s shareholders, employees and directors being the primary concern, the Board of Directors (“BOD”) and Management have considered all available options and decided that the Postponed AGM shall be conducted on a fully virtual basis via Remote Participation and Electronic Voting (“RPEV”) facilities.
- 2.2 The Securities Commission of Malaysia had on 1 June 2021, revised the Guidance Note and Frequently Asked Questions (“FAQ”) on the conduct of General Meetings for Listed Issuers which was originally issued on 18 April 2020 (“the Revised Guidance Note and FAQ”), to require all meeting participants of a fully virtual general meeting including the Chairperson of the meeting, board members, senior management and shareholders to participate in the meeting online. Physical gatherings no matter how small are prohibited. According to the Revised Guidance Note and FAQ, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of the Companies Act 2016 provided that the online platform is located in Malaysia.
- 2.2 Shareholders can participate in our virtual Postponed AGM by registering online via the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com/>
- 2.3 With the RPEV facilities, you may exercise your right as a shareholder of the Company to participate (and pose questions to the BOD and Management of the Company) and vote at the Postponed AGM, safely from your home.
- 2.4 Kindly ensure the stability of the internet connectivity throughout the Postponed AGM is maintained as the quality of the live webcast and online remote voting are dependent on the bandwidth and stability of the internet connection of the participants.
- 2.5 **No recording or photography of the meeting proceedings** is allowed without the prior written permission of the Company.

3. Entitlement to participate and vote

- 3.1 Only members whose name appears in the Record of Depositors (“ROD”) as at 11 August 2021 shall be entitled to attend the Postponed AGM or appoint a proxy(ies) to participate and vote on his/her behalf by returning the proxy form which can be downloaded from the company's website at www.evergreengroupcom.my.

4. Lodgement of Proxy Form

- 4.1 If you are unable to attend the Postponed AGM via RPEV facilities and wish to appoint the Chairman of the meeting as your proxy to vote on your behalf, please deposit your proxy form at the Share Registrar's office, Boardroom Share Registrars Sdn. Bhd. (“Boardroom”) at Ground Floor or 11th Floor, Menara Symphony, No. 5 Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time of holding the Postponed AGM or no later than 9.00 a.m. on 14 August 2021. Any alteration to the Form of Proxy must be initialed.
- 4.2 Alternatively, the proxy appointment may also be lodged electronically via the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com/>, which is free and available to all individual shareholders, not less than forty-eight (48) hours before the time of holding the Postponed AGM or no later than 9.00 a.m. on 14 August 2021 in accordance with the steps below:

Step 1 – Register Online with Boardroom Smart Investor Portal (for first time registration only)

[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 on eProxy Lodgement.]

- a. Access website <https://investor.boardroomlimited.com/>
- b. Click <<**Register**>> to sign up as a user.
- c. Complete registration and upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PDF or PNG format.
- d. Please enter a valid email address and wait for Boardroom's email verification.
- e. Your registration will be verified and approved within one (1) business day and an email notification will be provided.

Step 2 – eProxy Lodgement

- a. Login to <https://investor.boardroomlimited.com/> using your User ID and password from Step 1 above.
- b. Select “**EVERGREEN FIBREBOARD BERHAD POSTPONED ANNUAL GENERAL MEETING**” from the list of Corporate Meeting and click “**Enter**” and select “**Submit eProxy Form**”.
- c. Read the Terms & Conditions and confirm Declaration by clicking “**Next**”.
- d. Enter the CDS account number and the total number of securities held.
- e. Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).
- f. Indicate your voting instructions – **For** or **Against**, otherwise your proxy will decide your vote.
- g. Review and confirm your proxy appointment.
- h. Click “**Apply**”.
- i. Download or print the eProxy form acknowledgement.

- 4.3 If you wish to participate in the meeting yourself, please do not submit any proxy form for the meeting. You will not be allowed to participate in the meeting together with a proxy appointed by you.
- 4.4 If you have submitted your proxy form prior to the meeting and subsequently decide to participate in the meeting yourself, please write in to bsr.helpdesk@boardroomlimited.com to revoke the appointment of your proxy(ies) at least forty-eight (48) hours before the Postponed AGM. On revocation, your proxy(ies) would not be allowed to participate in the meeting. In such event, you should advise your proxy(ies) accordingly.

5. Corporate Shareholder

- 5.1 Corporate shareholders who require their corporate representative to participate and vote at the Postponed AGM must deposit their **original** certificate of appointment of corporate representative to the Share Registrar no later than 9.00 a.m. on 14 August 2021.
- 5.2 Upon verification against the General Meeting Record of Depositors, an email will be sent to the corporate representative by Boardroom providing the User Name and Password. Please note that one (1) User Name will be provided to each corporate representative.

6. Voting Procedures

- 6.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad's Main Market Listing Requirements.
- 6.2 The Company has appointed Boardroom as the Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and SKY Corporate Services Sdn. Bhd. as Scrutineers to verify the poll results.
- 6.3 During the Postponed AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- 6.4 For the purpose of this Postponed AGM, e-Voting will be carried out using personal smart mobile phones, tablets, personal computers or laptops.
- 6.5 The polling will only commence after announcement of poll being opened by the Chairman and until such time when the Chairman announces the closure of poll.
- 6.6 The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

7. Remote Participation and Electronic Voting ("RPEV")

- 7.1 Please note that all members including **(i) individual members; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees** shall use the RPEV facilities to participate and vote remotely at the Postponed AGM.
- 7.1 If you wish to participate in the meeting, you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.

- 7.3 Kindly follow the steps below on how to request for login ID and password and usage of the RPEV facilities:

BEFORE

BEFORE POSTPONED AGM DAY	
PROCEDURES	ACTIONS
1. Register Online with Boardroom Smart Investor Portal (for first time registration only)	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 - Submit Request for Remote Participation User ID and Password.]</i></p> <ol style="list-style-type: none"> Access website https://investor.boardroomlimited.com/ Click <<Register>> to sign up as a user. Complete registration and upload a softcopy of your MyKad /Identification Card (front and back) or Passport in JPEG, PDF or PNG format. Please enter a valid email address and wait for Boardroom's email verification. Your registration will be verified and approved within one (1) business day and an email notification will be provided.
2. Submit Request for Remote Participation User ID and Password	<p><i>[Note: Registration for remote access will be open on 16 July 2021. Please note that the closing time to submit your request is not less than forty-eighth (48) hours before the time of holding the Postponed AGM or no later than 9.00 a.m. on 14 August 2021].</i></p> <p>Individual Members</p> <ul style="list-style-type: none"> Login to investor.boardroomlimited.com/ using your email address and password. Select "EVERGREEN FIBREBOARD BERHAD POSTPONED ANNUAL GENERAL MEETING" from the list of Corporate Meeting and click "Enter". Click on "Register for RPEV". Read and agree to the Terms & Conditions and click "Next". Enter your CDS Account Number and thereafter submit your request. <p>Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee</p> <ul style="list-style-type: none"> Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request. Please provide a copy of Corporate Representative's or proxy's MyKad/Identification Card (front and back) or Passport in JPEG, PDF or PNG as well as his/her email address.
3. Email Notification	<ol style="list-style-type: none"> You will receive a notification from Boardroom that your request has been received and is being verified. Upon system verification against the General Meeting ROD as at 11 August 2021, you will receive an email from Boardroom either approving or rejecting your registration for remote participation. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom. You will also be notified in the event your registration is rejected.

POSTPONED 30TH AGM DAY

ON THE DAY OF THE POSTPONED AGM	
PROCEDURES	ACTIONS
1. Login to RPEV	<p>a. The Virtual Meeting portal will be open for login an hour (1 hour) before the commencement of Postponed AGM at 8.00 a.m. on 16 August 2021.</p> <p>b. The Meeting Platform can be accessed via one of the following:-</p> <ul style="list-style-type: none"> • Launch Lumi AGM by scanning the QR Code provided in the email notification received after successful registration; or • Access to Lumi AGM web portal via website at https://meeting.boardroomlimited.my . <p>c. Enter the Meeting ID No. and sign in with the user ID and password provided in the confirmation email from Boardroom.</p>
2. Participate	<p><i>[Note: Please follow the User Guides provided in the confirmation email above to view the live webcast, submit questions and vote.]</i></p> <p>a. If you would like to view live webcast, select the broadcast icon.</p> <p>b. If you would like to ask a question during the Postponed AGM, select the messaging icon.</p> <p>c. Type your message within the chat box, click the send button once completed.</p>
3. Voting	<p>a. Once the meeting is open for voting, the polling icon will appear with the resolutions and your voting choices until the Chairman declares the end of the voting session.</p> <p>b. To vote, select your voting direction from the options provided.</p> <p>c. A confirmation message will appear to show your vote has been received.</p> <p>d. To change your vote, re-select your voting direction preference.</p> <p>e. If you wish to cancel your vote, please press “Cancel”.</p>
4. End of Participation	Upon the announcement by the Chairman on the closure of Postponed AGM, the live webcast will end.

8. Enquiries

- 8.1 The Company welcomes questions and views from shareholders on the Postponed AGM resolutions and Annual Report 2021 to be raised at the Postponed AGM.
- 8.2 Please email your question(s) to irevergreen@efb.com.my no later than 9.00 a.m. on Wednesday, 11 August 2021. Shareholders may type their questions in the chat box at any time during the virtual AGM. We will endeavour to provide responses to the queries during the virtual Postponed AGM session. However, being mindful of time constraints, some responses may be emailed after the conclusion of the virtual AGM.
- 8.3 If you have any enquiry prior to the Postponed AGM or if you wish to request for technical assistance to participate in the fully virtual meeting, please contact Boardroom during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Monday to Friday):
- Boardroom Share Registrars Sdn. Bhd.
Tel: +603 7890 4700 (Helpdesk)
+603 7890 4744) (Nu'man Al-muqarrin)
Fax: +603 7890 4670
Email: bsr.helpdesk@boardroomlimited.com

❖ NO VOUCHERS/SOURVENIRS

There will be no vouchers nor souvenirs for shareholders/proxies who participate in the 30th Postponed AGM.