

**NOTICE OF THE ELEVENTH ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** THAT the Eleventh Annual General Meeting ("11<sup>th</sup> AGM") of the Company will be conducted entirely on a virtual basis for the purpose of considering and if thought fit, passing with or without modifications the resolutions set out in this notice.

- Meeting Date : Wednesday, 28 July 2021  
Time : 10.00 a.m.  
Meeting Platform : <https://web.lumiagm.com>  
Broadcast Venue : Systech Bhd  
Unit T05, Tower Block, Plaza Dwtasik, Jalan Tasik Permaisuri 1  
Bandar Sri Permaisuri, 56000 Kuala Lumpur
- Mode of communication : 1) Submit questions to the Board prior to the 11<sup>th</sup> AGM by emailing to [info@systechasia](mailto:info@systechasia) commencing from Thursday, 22 July 2021 and in any event no later than 5.00 p.m., Tuesday, 27 July 2021.  
2) Post questions to the Board via real time submission of typed text at <https://web.lumiagm.com> during live streaming of the 11<sup>th</sup> AGM.

**AGENDA**

- As Ordinary Business**
- To receive the Audited Financial Statements for the financial year ended 31 March 2021 together with the Reports of the Directors and Auditors thereon. Explanatory Note B
  - To approve the declaration and payment of a single tier final dividend of 0.2 sen per ordinary share in respect of the financial year ended 31 March 2021. Resolution 1
  - To approve the payment of Directors' fees and allowances to the Non-Executive Directors of up to RM120,000 with effect from 28 July 2021 until the next Annual General Meeting ("AGM") of the Company. Resolution 2
  - To re-elect the following Directors who are retiring under Article 97 of the Constitution:
    - Mr. Robert Koong Yin Leong Resolution 3
    - Mdm. Chong Miew Lai Resolution 4
  - To re-appoint Messrs. T. H. Kuan & Co. as the Auditors of the Company for the ensuing year and to authorise the Directors to fix their remuneration. Resolution 5

**As Special Business**

To consider and, if thought fit, to pass with or without modifications, the following Resolutions:

- Ordinary Resolution Resolution 6  
Retention of Independent Non-Executive Director  
"THAT Mr. Robert Koong Yin Leong, who has served as an Independent Non-Executive Director of the Company for a cumulative term of ten (10) years, be and is hereby retained as an Independent Non-Executive Director of the Company."
- Ordinary Resolution Resolution 7  
Authority to allot and issue shares pursuant to the Companies Act, 2016 ("the Act")  
"THAT subject always to the Act, Company's Constitution and approvals of the relevant authorities, the Directors be and are hereby empowered pursuant to Section 75 of the Act, to allot and issue shares in the Company at any time and upon such terms and conditions and for such purposes as the Directors may in their absolute discretion deem fit, provided that the aggregate number of shares to be issued does not exceed 10% of the issued share capital of the Company at the time of issue and the Directors are hereby further empowered to obtain approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad ("Bursa Securities") and that such authority shall continue to be in force until the conclusion of the next AGM of the Company."
- Ordinary Resolution Resolution 8  
Authority for the Company to purchase its own ordinary shares of up to 10% of its issued share capital ("Proposed Renewal of Share Buy-Back Mandate")  
"THAT subject to the Act, the provisions of the Company's Constitution, the ACE Market Listing Requirements of Bursa Securities ("AMLR") and all other prevailing laws, guidelines, rules, regulations and orders issued and/or amended from time to time by the relevant regulatory authorities, the Company be and is hereby authorised to purchase its own ordinary shares ("Shares") of up to 10% of the total issued share capital of the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the best interest of the Company and an amount not exceeding the retained profits of the Company be allocated by the Company for the Proposed Renewal of Share Buy-Back Mandate;  
AND THAT upon completion of the purchase(s) of the Shares by the Company, authority be and is hereby given to the Directors of the Company to decide at their absolute discretion to either cancel the Shares so purchased and/or to retain the Shares so purchased as treasury shares and if retained as treasury shares, may resell the treasury shares on Bursa Securities and/or to distribute as share dividends to shareholders and/or subsequently cancelling the treasury shares or any combination of the three;  
AND FURTHER THAT the Directors of the Company be and are hereby authorised to carry out the Proposed Renewal of Share Buy-Back Mandate immediately upon the passing of this ordinary resolution until:  
(i) the conclusion of the next AGM of the Company, at which time the authority shall lapse unless renewed by ordinary resolution, either unconditionally or conditionally; or  
(ii) the expiration of the period within which the next AGM is required by law to be held; or  
(iii) revoked or varied by ordinary resolution passed by the shareholders in a general meeting whichever occurs first, but not so as to prejudice the completion of purchase(s) by the Company of the Shares before the aforesaid expiry date and to take all such steps as are necessary and/or to do all such acts and things as the Directors may deem fit and expedient in the best interest of the Company to give full effect to the Proposed Renewal of Share Buy-Back Mandate with full powers to assent to any conditions, modifications, amendments and/or variations as may be imposed by the relevant authorities."
- To transact any other business for which due notice shall have been given in accordance with the Company's Constitution and the Act.

**NOTICE OF DIVIDEND PAYMENT AND DIVIDEND ENTITLEMENT DATE**

**NOTICE IS ALSO HEREBY GIVEN** THAT, subject to the approval of the shareholders at the 11<sup>th</sup> AGM of the Company, a single tier final dividend of 0.2 sen per ordinary share in respect of the financial year ended 31 March 2021 will be paid to the shareholders of the Company on 18 August 2021. The entitlement date for the said dividend shall be 11 August 2021.

A depositor shall qualify for entitlement to the dividend only in respect of:

- Shares transferred to the depositor's securities account before 4.00 p.m. on 11 August 2021 in respect of ordinary transfers; and
- Share bought on Bursa Securities on a cum entitlement basis according to the Rule of Bursa Securities.

By Order of the Board

**WONG YOUN KIM** (MAICSA 7018778)

**CHEW SIOK BEE** (MAICSA 7023967)

Company Secretaries

Kuala Lumpur

30 June 2021

**Notes:**

- As part of the initiatives to curb the spread of COVID-19 and Government of Malaysia's official guidance on social distancing, the 11<sup>th</sup> AGM of the Company will be conducted entirely on a virtual basis through live streaming and online remote voting via Remote Participation and Electronic Voting ("RPEV") facilities. Please follow the procedures provided in the Administrative Guide of the 11<sup>th</sup> AGM in order to register, participate and vote remotely. The Administrative Guide of the 11<sup>th</sup> AGM is also available for download at [www.systech.asia](http://www.systech.asia).
- The venue of the AGM is strictly for the purpose of complying with Section 327(2) of the Act which requires the Chairman of the meeting to be present at the main venue of the meeting. The venue of the 11<sup>th</sup> AGM is to inform shareholders where the virtual AGM production and streaming would be conducted from.
- Shareholders/proxies/corporate representatives WILL NOT BE ALLOWED to be physically present nor will they be admitted at the Broadcast Venue on the day of the 11<sup>th</sup> AGM. Therefore, members are strongly advised to participate and vote remotely at the 11<sup>th</sup> AGM through live streaming and online remote voting using the RPEV facilities provided by the Company's poll administrator, namely Boardroom Share Registrars Sdn. Bhd. Please read these Notes carefully and follow the Procedures in the Administrative Guide of the 11<sup>th</sup> AGM in order to participate remotely.

**A. Proxy**

- A proxy may but need not be a member of the Company.
- To be valid, the original instrument appointing a proxy ("Proxy Form"), duly completed must be deposited in hard copy form or by electronic means, not less than 48 hours before the time for holding the meeting Provided That in the event the member(s) duly executes the form of proxy but does not name any proxy, such member(s) shall be deemed to have appointed the Chairman of the meeting as his/her/their proxy, Provided Always that the rest of the proxy form, other than the particulars of the proxy/proxies have been duly completed by the member(s).
- Proxy forms may be deposited in the following manner:
  - In hard copy form**  
The Proxy Form must be deposited at the Company's Share Registrar's Office at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
  - By electronic means**  
The Proxy Form can also be lodged electronically with the Share Registrar of the Company through Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> or email to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com). Please follow the procedures provided in the Administrative Guide of the 11<sup>th</sup> AGM in order to deposit the Proxy Form electronically.
- A member may appoint up to two (2) proxies to attend and vote at the same meeting. Where a member appoints two (2) proxies, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- Where a member of the Company is an authorised nominee as defined under the Central Depositories Act, it may appoint at least 1 proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act, 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- If the appointor is a corporation, the Proxy Form must be executed under its common seal or under the hand of an attorney duly authorised.
- Only depositors whose names appear in the Record of Depositors as at 22 July 2021 shall be entitled to attend the 11<sup>th</sup> AGM.
- Pursuant to Paragraph 8.31A(1) of the AMLR, all the resolutions set out in the Notice of AGM will be put to vote by way of poll.

**B. Audited Financial Statements**

Item 1 of the Agenda is meant for discussion only as the provision of Section 340(1)(a) of the Act does not require a formal approval of shareholders for the Audited Financial Statements. Hence, this item on the Agenda is not put forward for voting.

**C. Explanatory Notes on Special Business**

**1. Resolution 6 – Retention of Independent Non-Executive Director**

The Board has assessed the independence of Mr. Robert Koong Yin Leong who have served as Independent Non-Executive Director of the Company for a cumulative term of ten (10) years. The Board is satisfied that he has met the independence criteria and recommended him to continue to act as Independent Non-Executive Director of the Company based on the following justification:

- he has declared and confirmed that he has fulfilled the independence guidelines as set out in Chapter 1 of the AMLR;
- he has vast experience in his field of expertise which could provide the Board with a diverse set of experience, expertise and independent judgement;
- he has good knowledge of the Company's business operations;
- he has devoted sufficient time and attention to his professional obligations for informed and balanced decision making; and
- he has exercised due care during his tenure as Independent Non-Executive Director of the Company and carried out his professional duties in the best interest of the Company and shareholders.

**2. Resolution 7 – Authority to allot and issue shares pursuant to Section 75 of the Act**

The Company had, during the Tenth AGM held on 28 August 2020, obtained its shareholders' approval for the general mandate for issuance of shares pursuant to Section 75 of the Act. As at the date of this notice, the Company did not issue any shares pursuant to the mandate obtained.

The Ordinary Resolution proposed under item 7, is a new mandate and if passed, will authorise the Directors of the Company to allot and issue shares up to a maximum of 10% of the issued share capital of the Company for the time being for such purposes as the Directors consider would be in the best interest of the Company. This authority, unless revoked or varied by the shareholders of the Company in a general meeting will expire at the conclusion of the next AGM.

The mandate is to provide flexibility to the Company to allot and issue new shares without the need to convene a separate general meeting to obtain shareholders' approval so as to eliminate any delay and avoid incurring additional cost. The purpose of this mandate is to facilitate the Company to undertake possible fund-raising exercises including but not limited to further placement of shares for purposes of funding current and/or future investment projects, working capital and/or acquisitions.

**3. Resolution 8 – Authority for the Company to purchase its own ordinary shares of up to 10% of its issued share capital**

The Company had, during the Tenth AGM held on 28 August 2020, also obtained its shareholders' approval for the general mandate for the authority to purchase its own ordinary shares of up to 10% of the issued share capital of the Company.

The Ordinary Resolution proposed under item 8, is a renewal of the mandate and if passed, will empower the Company to buy-back and/or hold up to a maximum of 10% of the Company's issued share capital at any point of time on Bursa Securities, by utilising the funds allocated which shall not exceed the total retained profits of the Company. This authority, unless revoked or varied by the Company in a general meeting, will expire at the conclusion of the next AGM of the Company, or the expiration of the period within which the next AGM is required by law to be held, whichever is earlier.

For further information on the Proposed Renewal of Share Buy-Back Mandate, please refer to the Statement to Shareholders dated 30 June 2021, which can be viewed and downloaded from the Company's website at [www.systech.asia](http://www.systech.asia).

**4. Personal data privacy:**

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the 11<sup>th</sup> AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of processing and administration by the Company (or its agents) of proxies and representatives appointed for the 11<sup>th</sup> AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 11<sup>th</sup> AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member disclose the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained prior consent of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

# ADMINISTRATIVE GUIDE OF ANNUAL GENERAL MEETING

## ADMINISTRATIVE GUIDE OF THE ELEVENTH ANNUAL GENERAL MEETING (“11<sup>TH</sup> AGM”) FOR THE SHAREHOLDERS OF SYSTECH BHD

Meeting Date	: Wednesday, 28 July 2021
Time	: 10.00 a.m.
Meeting Platform	: <a href="https://web.lumiagm.com">https://web.lumiagm.com</a>
Broadcast Venue	: Systech Bhd Unit T05, Tower Block, Plaza Dwtasik, Jalan Tasik Permaisuri 1 Bandar Sri Permaisuri, 56000 Kuala Lumpur
Mode of communication	: 1) Submit questions to the Board prior to the 11 <sup>th</sup> AGM by emailing to <a href="mailto:info@systech.asia">info@systech.asia</a> commencing from Thursday, 22 July 2021 and in any event no later than 5.00 p.m., Tuesday, 27 July 2021. 2) Post questions to the Board via real time submission of typed text at <a href="https://web.lumiagm.com">https://web.lumiagm.com</a> during live streaming of the 11 <sup>th</sup> AGM.

Dear Valued Shareholders,

Due to the unprecedented circumstances arising from the measures that have been implemented nationally to limit the spread of the COVID-19, and in particular, the Government of Malaysia’s official guidance for practising social distancing, the Company will conduct its forthcoming 11<sup>th</sup> AGM entirely on a virtual basis via remote participation and electronic voting (“RPEV”) facilities.

The above decision is made pursuant to Section 327 of the Companies Act, 2016 and Clause 59 of the Constitution of the Company.

In line with the Malaysian Code on Corporate Governance Practice 12.3, by conducting a virtual AGM, this would promote greater shareholder participation as it facilitates electronic voting and remote shareholders’ participation. With the RPEV facilities, you may exercise your right as a member of the Company to participate (including posing questions to the Board of Directors and/or Management of the Company) and vote at the 11<sup>th</sup> AGM. Alternatively, you may also appoint the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 11<sup>th</sup> AGM.

Kindly ensure that you are connected to the internet at all times in order to participate and vote when our virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of your internet connection.

### BROADCAST VENUE

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act, 2016 which requires the Chairman of the meeting be present at the main venue.

Shareholders/proxies/corporate representatives WILL NOT BE ALLOWED to be physically present nor will they be admitted at the broadcast venue on the day of the 11<sup>th</sup> AGM. Shareholders/proxies/corporate representatives who turn up at the Broadcast Venue would be requested to leave the venue politely.

### ANNUAL REPORT 2021 AND STATEMENT TO SHAREHOLDERS

The Annual Report 2021 is available on Bursa Malaysia Berhad’s website at [www.bursamalaysia.com](http://www.bursamalaysia.com) under Company Announcements and also at our website at [www.systech.asia](http://www.systech.asia). If you wish to request for printed copy of the Annual Report 2021, please forward your request by completing the Request Form provided by us.

### NO VOUCHERS OR GIFTS PROVIDED

There will be **NO VOUCHER(S) OR ANY GIFT(S)** whatsoever for shareholders/proxies who participate in the fully virtual AGM. The Board of Directors of Systech Bhd would like to thank all shareholders for their kind co-operation and understanding in these challenging times.

### ENTITLEMENTS TO ATTEND, SPEAK AND VOTE

Only a depositor whose name appears in the Record of Depositors as at 22 July 2021 is entitled to attend, speak and vote at the said meeting or appoint proxies to attend, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that time.

## FORM(S) OF PROXY

- Shareholders are encouraged to go online, participate and vote at the 11<sup>th</sup> AGM using the RPEV facilities.
- If a shareholder is unable to attend the 11<sup>th</sup> AGM on Wednesday, 28 July 2021, he/she can appoint the Chairman of the meeting as his/her proxy to attend, speak and vote in his/her stead. Please submit your Proxy Form to the Share Registrar's Office of the Company, Boardroom Share Registrars Sdn. Bhd. at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan by **Monday, 26 July 2021 at 10.00 a.m.**
- You may also submit the Proxy Form via electronic means ("**eProxy Lodgement**") through the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (see Step 1 and 2 under **PROCEDURES FOR RPEV FACILITIES**) or email to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) no later than the aforementioned date and time.

## REVOCATION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in our virtual AGM by yourself, please write in to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) to revoke the earlier appointed proxy forty-eight (48) hours before the meeting.

## CORPORATE MEMBER

Any corporate member who wishes to appoint a representative instead of a proxy to attend the meeting should submit the original certificate of appointment under the seal of the corporation to the office of the Share Registrar at any time before the time appointed for holding the meeting for the Company's records.

## VOTING PROCEDURE

- Pursuant to Paragraph 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 11<sup>th</sup> AGM will be conducted by poll. The Company has appointed Boardroom Share Registrars Sdn. Bhd. ("**Boardroom**") as Poll Administrator to conduct the poll by way of electronic voting ("**e-voting**") and Sky Corporate Services Sdn. Bhd. as Independent Scrutineer to verify and validate the poll results.
- During the AGM, the Chairman of the meeting will invite the Poll Administrator to brief on the e-voting housekeeping rules. The e-voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- For the purposes of the virtual AGM, e-voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.
- There are two (2) methods for members and proxies who wish to use their personal voting device to vote remotely. The methods are as follows:-
  - Use the QR Scanner Code given in the email received after successful registration; OR
  - Navigate to the website URL <https://web.lumiagm.com/>.
- Upon conclusion of the e-voting session, the Independent Scrutineer will verify the poll results followed by the declaration by the Chairman of the meeting whether the resolutions put to vote were successfully carried or not.

## PROCEDURES FOR RPEV FACILITIES

To request for login ID and password kindly follow the steps below:

Procedure	Action
<b>Before the day of the AGM</b>	
1. Register online with Boardroom Smart Investor Portal	<p>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register. You may proceed to Step 2.]</p> <ol style="list-style-type: none"> <li>Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></li> <li>Click &lt;&lt;<b>Register</b>&gt;&gt; to sign up as a user.</li> <li>Complete registration and upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PDF or PNG format.</li> <li>Please enter a valid email address and wait for Boardroom's email verification.</li> <li>Your registration will be verified and approved within one (1) business day and an email notification will be provided.</li> </ol>

Procedure		Action
2.	eProxy Lodgement	a. Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> b. Login with your User ID and Password given above. c. Select “ <b>SYSTECH 11<sup>TH</sup> ANNUAL GENERAL MEETING</b> ” from the list of Corporate Meeting and click “Submit eProxy Form”. d. Read the Terms & Conditions and confirm Declaration. e. Enter the CDS account number and the total number of securities held. f. Select your proxy(ies) - either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies). g. Indicate your voting instructions - For or Against, otherwise your proxy(ies) will decide your vote. h. Review and confirm your proxy(ies) appointment. i. Click submit. j. Download or print the eProxy form acknowledgement.
3.	Submit request for remote participation	Registration for remote access will be opened on Thursday, 22 July 2021. Please note that the closing time to submit your request is on Monday, 26 July 2021 at 10.00 a.m. (48 hours before the commencement of the AGM).  <b>Individual Members</b> a. Log in to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> b. Select “ <b>SYSTECH 11<sup>TH</sup> ANNUAL GENERAL MEETING</b> ” from the list of Corporate Meeting and click “Register for RPEV”. c. Read and agree to the terms and condition. d. Enter your CDS Account and thereafter submit your request.  <b>Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee</b> a. Write in to <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a> by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request. b. Please provide a copy of Corporate Representative’s MyKAD (for Malaysian) front and back or Passport (for non-Malaysian) in JPEG, PDF or PNG format as well as his/her email address.
4.	Email notification	a. You will receive notification(s) from Boardroom Share Registrars Sdn. Bhd. (“Boardroom”) that your request(s) has been received and is/are being verified. b. Upon system verification against the General Meeting Record of Depositories as at 22 July 2021, you will receive an email from Boardroom either approving or rejecting your registration for remote participation together with your remote access user ID and password.
<b>On the day of the AGM</b>		
5.	Login to Meeting Platform	a. The Meeting Platform will be open for login one (1) hour before the commencement of the AGM. b. The Meeting Platform can be accessed via one of the following:- <ul style="list-style-type: none"> <li>• Scan the QR Code provided in the email notification;</li> <li>• Navigate to the website at <a href="https://web.lumiagm.com/">https://web.lumiagm.com/</a></li> </ul> c. Insert the Meeting ID and sign in with the user ID and password provided to you via the email notification in Step 4.
6.	Participate	<i>[Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition. All question and messages will be presented with the full name and identity of the participant raising the question.]</i>  a. If you wish to view the live webcast, select the broadcast icon. b. If you wish to ask a question during the AGM, select the messaging icon. c. Type your message within the chat box, once completed click the send button.
7.	Voting	a. Once voting is open, the polling icon will appear with the resolutions and your voting choices. b. To vote simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received.

Procedure		Action
		c. To change your vote, simply select another voting direction. d. If you wish to cancel your vote, please press "Cancel".
8.	End of Participation	Upon announcement by the Chairman on the closure of the AGM, the live webcast will end and the Messaging window will be disabled.

#### PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

In order to enhance the efficiency of the proceedings of the 11<sup>th</sup> AGM, shareholders may submit questions to the Company via e-mail to [info@systech.asia](mailto:info@systech.asia) commencing from Thursday, 22 July 2021 and no later than 5.00 p.m., Tuesday, 27 July 2021 or select the messaging icon in the Meeting Platform to transmit questions via RPEV facilities during live streaming of the 11<sup>th</sup> AGM. If time permits, the Chairman and the Board of Directors will endeavour their best to respond to questions submitted by shareholders which are related to the resolutions to be tabled at the 11<sup>th</sup> AGM. Shareholders are encouraged to submit questions before the 11<sup>th</sup> AGM as priority will be given to questions submitted before the AGM.

#### RECORDING OR PHOTOGRAPHY AT THE AGM

Strictly no recording or photography of the AGM proceedings is allowed.

#### ENQUIRY

If you have general queries prior to the meeting, please contact the following person(s) during office hours from Mondays to Fridays, 8.30 a.m. to 5.30 p.m. (except on public holidays):-

Systech Bhd	Boardroom Share Registrars Sdn Bhd (Share Registrar)
Tel No: 03-9171 9600	Tel No: 03-7890 4700
Fax No: 03-9173 7600	Fax No: 03-7890 4670
Email: <a href="mailto:info@systech.asia">info@systech.asia</a>	Email: <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a>
Contact Person: Ms Jane Yap	Contact person: Mr Khairul Iqram Bin Zainal Abidin

#### PERSONAL DATA POLICY

By registering for the remote participation and electronic voting and/or submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of processing and administration by the Company (or its agents) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member disclose the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained prior consent of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.



(Incorporated in Malaysia under the Companies Act, 1965)

## PROXY FORM

<b>CDS Account No.</b>	
<b>No. of Shares Held</b>	

\*I/We \_\_\_\_\_ \*NRIC No./Co. No. \_\_\_\_\_  
of \_\_\_\_\_  
being a \*member / members of Systech Bhd [201001012883 (897114-T)] ("the Company"), hereby appoint the following person(s):

Name of Proxy	NRIC No	Email Address	Address	No. of Shares to be represented
1.				
2.				

or failing him/her, THE CHAIRMAN OF THE MEETING as \*my/our proxy to vote for \*me/us on \*my/our behalf at the Eleventh Annual General Meeting of the Company to be conducted entirely on a virtual basis at broadcast venue at Unit T05, Tower Block, Plaza Dwtasik, Jalan Tasik Permaisuri 1, Bandar Sri Permaisuri, 56000 Kuala Lumpur on Wednesday, 28 July 2021 at 10.00 a.m. or at any adjournment thereof and to vote as indicated below:

		FIRST PROXY		SECOND PROXY	
		For	Against	For	Against
RESOLUTION 1	To approve the declaration and payment of a single tier dividend of 0.2 sen per ordinary share in respect of the financial year 31 March 2021				
RESOLUTION 2	Approval of payment of Directors' fees and allowances to the Non-Executive Directors of up to RM120,000 with effect from 28 July 2021 until the next Annual General Meeting of the Company				
RESOLUTION 3	Re-election of Mr. Robert Koong Yin Leong				
RESOLUTION 4	Re-election of Mdm. Chong Miew Lai				
RESOLUTION 5	Re-appointment of Messrs. T. H. Kuan & Co. as the Auditors of the Company for the ensuing year and to authorise the Directors to fix their remuneration				
RESOLUTION 6	Retention of Mr. Robert Koong Yin Leong as an Independent Non-Executive Director				
RESOLUTION 7	Authority to allot and issue shares pursuant to the Companies Act, 2016				
RESOLUTION 8	Authority for the Company to purchase its own ordinary shares of up to 10% of its issued share capital				

(Please indicate with an "X" in the spaces provided above on how you wish your vote to be cast. If no instruction as to voting is given, the proxy will vote or abstain from voting at his/her discretion).

\*Strike out whichever is not desired.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Signature of Shareholder(s) / Common Seal

### Notes

- As part of the initiatives to curb the spread of COVID-19 and Government of Malaysia's official guidance on social distancing, the 11th AGM of the Company will be conducted entirely on a virtual basis through live streaming and online remote voting via Remote Participation and Electronic Voting ("RPEV") facilities. Please follow the procedures provided in the Administrative Guide of the 11th AGM in order to register, participate and vote remotely. The Administrative Guide of the 11th AGM is also available for download at [www.systech.asia](http://www.systech.asia).
- The venue of the AGM is strictly for the purpose of complying with Section 327(2) of the Act which requires the Chairman of the meeting to be present at the main venue of the meeting. The venue of the 11th AGM is to inform shareholders where the virtual AGM production and streaming would be conducted from.
- Shareholders/proxies/corporate representatives WILL NOT BE ALLOWED to be physically present nor will they be admitted at the Broadcast Venue on the day of the 11th AGM. Therefore, members are strongly advised to participate and vote remotely at the 11th AGM through live streaming and online remote voting using the RPEV facilities provided by the Company's poll administrator, namely Boardroom Share Registrars Sdn Bhd. Please read these Notes carefully and follow the Procedures in the Administrative Guide of the 11th AGM in order to participate remotely.
- A proxy may but need not be a member of the Company.
- To be valid, this form, duly completed must be deposited in hard copy form or by electronic means, not less than 48 hours before the time for holding the meeting Provided That in the event the member(s) duly executes the form of proxy but does not name any proxy, such member(s) shall be deemed to have appointed the Chairman of the meeting as his/her/their proxy, Provided Always that the rest of the proxy form, other than the particulars of the proxy/proxies have been duly completed by the member(s).
- Proxy forms may be deposited in the following manner:
  - In hard copy form  
The original instrument appointing a proxy ("Proxy Form") must be deposited at the Company's Share Registrar's Office at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
  - By electronic means  
The Proxy Form can also be lodged electronically with the Share Registrar of the Company through Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> or email to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com). Please follow the procedures provided in the Administrative Guide of the 11th AGM in order to deposit the Proxy Form electronically.
- A member may appoint up to two (2) proxies to attend and vote at the same meeting. Where a member appoints two (2) proxies, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- Where a member of the company is an authorised nominee as defined under the Central Depositories Act, it may appoint at least 1 proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act, 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- If the appointor is a corporation, this form must be executed under its common seal or under the hand of an attorney duly authorised.
- Only depositors whose names appear in the Record of Depositors as at 22 July 2021 shall be entitled to attend the 11th AGM.
- Pursuant to Paragraph 8.31A(1) of the ACE Market Listing Requirements, all resolutions set out in the Notice of AGM will be put to vote by way of poll.

### Personal Data Privacy

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 30 June 2021.