

**CHINA OUHUA WINERY HOLDINGS LIMITED** (the “Company”)  
Company Registration No.200900709K  
(Incorporated in the Republic of Singapore)  
(Registered as a foreign company in Malaysia under the Companies Act 2016 of Malaysia)  
(Malaysia Foreign Company Registration No. 200902000053 (995226-U))

**NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF VENUE AND MODE OF CONDUCT  
OF THE 2021 ANNUAL GENERAL MEETING (“AGM”) OF THE COMPANY**

Day, Date and Time : **Wednesday, 30 June 2021 at 9.00 a.m.**

Meeting Venue & Platform : TIIH Online website at <https://tiih.online> or <https://tiih.com.my>  
(Domain registration number with MYNIC: D1A282781)  
provided by Tricor Investor & Issuing House Services Sdn. Bhd.  
Malaysia

Reference is made to the Notice of the 2021 AGM of the Company dated 31 May 2021, the Government of Malaysia’s announcement on 28 May 2021 on the implementation of a full lockdown in Malaysia starting on 1 June 2021 to 14 June 2021 (“FMCO”) and the subsequent announcement on 11 June 2021 to extend the FMCO to 28 June 2021.

As a result of the implementation of the FMCO, the Securities Commission Malaysia had revised the Guidance Note and FAQs on the conduct of General Meetings for Listed Issuers (“the Revised Guidance Note and FAQs”) to state that effective 1 June 2021, when a listed issuer conducts its general meeting during FMCO, it is only allowed to conduct a fully virtual general meeting where all meeting participants including the Chairperson of the meeting, board members, senior management and shareholders are required to participate in the meeting online. Physical gatherings no matter how small are prohibited.

The Board, having given due consideration to the above, wishes to inform that the venue of the 2021 AGM shall be changed from Linggi Hall, Corus Paradise Resort Port Dickson, 3.5KM, Jalan Pantai, 71000 Port Dickson, Negeri Sembilan to the online meeting platform, TIIH Online, provided by Tricor Investor & Issuing House Services Sdn. Bhd. in Malaysia via its website, <https://tiih.online> or <https://tiih.com.my> (Domain registration number with MYNIC: D1A282781).

Apart from the change in venue and mode of conduct, all information in the Notice of the 2021 AGM of the Company dated 31 May 2021 in the Annual Report 2020 issued on 31 May 2021 remains unchanged.

If you have any enquiries on the above, please contact Tricor at 03-2783 9299 or [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com) during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on Public Holidays).

Thank you for your continued support to the Company.

Yours faithfully  
**CHINA OUHUA WINERY HOLDINGS LIMITED**  
**Wang Chao**  
Chairman

24 June 2021

## REVISED ADMINISTRATIVE GUIDE FOR THE 2021 ANNUAL GENERAL MEETING (“2021 AGM”)

### MODE OF MEETING

In view of the COVID–19 outbreak and as part of the safety measures, the 2021 Annual General Meeting (“2021 AGM”) will be held fully virtual through the online meeting platform, TIIH Online, provided by Tricor Investor & Issuing House Services Sdn. Bhd. in Malaysia via its website, <https://tiih.online> or <https://tiih.com.my> (Domain registration number with MYNIC: D1A282781).

### REMOTE PARTICIPATION AND VOTING FACILITIES (“RPV”)

Members are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the 2021 AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. (“Tricor”) via its **TIIH Online** website at <https://tiih.online>. Please refer to Procedure for RPV.

Only members whose names appear in the **Record of Depositors as at 22 June 2021** shall be entitled to participate and vote remotely at the 2021 AGM or appoint proxy to participate and vote on his/her behalf.

**A member who has appointed a proxy/authorised representative/attorney to participate in the 2021 AGM via RPV must request his/her proxy/authorised representative/attorney to register himself/herself for RPV at TIIH Online website at <https://tiih.online>. Please refer to Procedure for RPV.**

### PROCEDURES FOR RPV

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 2021 AGM using the RPV facilities:

	Procedure	Action
<b>BEFORE 2021 AGM DAY</b>		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"><li>Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”, select the “Sign Up” button and followed by “<b>Create Account by Individual Holder</b>”. Refer to the tutorial guide posted on the homepage for assistance.</li><li>Registration as a user will be approved within one (1) working day and you will be notified via email.</li><li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li></ul>
(b)	Submit your request to attend the 2021 AGM remotely	<ul style="list-style-type: none"><li><b>Registration is open from 10.00 a.m. on Friday, 25 June 2021 until the day of the 2021 AGM on Wednesday, 30 June 2021.</b> Member(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 2021 AGM to ascertain their eligibility to participate in the 2021 AGM using the RPV.</li><li>Login with your user ID (i.e. email address) and password and select the corporate event: “<b>(REGISTRATION) CHINA OUHUA AGM 2021</b>”</li></ul>

		<ul style="list-style-type: none"> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select “Register for Remote Participation and Voting”.</li> <li>• Review your registration and proceed to register.</li> <li>• System will send an <b>e-mail to notify</b> that your registration for remote participation is received and will be verified.</li> <li>• After verification of your registration against the General Meeting Record of Depositors dated 22 June 2021, the system will send you an <b>e-mail after 28 June 2021 to approve or reject</b> your registration for remote participation.</li> </ul> <p><i>(Note: Please allow sufficient time for approval of new user of TIH Online and registration for the RPV).</i></p>
<b>ON THE 2021 AGM DAY (WEDNESDAY, 30 JUNE 2021)</b>		
(c)	Login to TIH Online	<ul style="list-style-type: none"> <li>• Login with your user ID and password for remote participation at the 2021 AGM at any time from 8.00 a.m. i.e. 1 hour before the commencement of the AGM on Wednesday, 30 June 2021 at 9.00 a.m.</li> </ul>
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> <li>• Select the corporate event: “<b>(LIVE STREAM MEETING) CHINA OUHUA AGM 2021</b>” to engage in the proceedings of the 2021 AGM remotely.</li> <li>• If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will endeavor to respond to questions submitted by remote participants during the 2021 AGM. If there is time constraint, the responses will be e-mailed to you earliest possible, after the meeting.</li> </ul>
(e)	Online Remote Voting	<ul style="list-style-type: none"> <li>• Voting session commences <b>from 9.00 a.m. on Wednesday, 30 June 2021</b> until a time when the Chairman announces the end of the voting session.</li> <li>• Select the corporate event: “<b>(REMOTE VOTING) CHINA OUHUA AGM 2021</b>” or if you are on the live stream meeting page, you can select “<b>GO TO REMOTE VOTING PAGE</b>” button below the Query Box.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select the CDS account that represents your shareholdings.</li> <li>• Indicate your votes for the resolutions that are tabled for voting.</li> <li>• Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	<ul style="list-style-type: none"> <li>• The live streaming will end upon announcement by the Chairman on the closure of the 2021 AGM.</li> </ul>

### Notes to users of the RPV facilities:

- (i) Should your application to join the meeting be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

### GENERAL MEETING RECORD OF DEPOSITORS (“ROD”)

Only a depositor whose name appears on the ROD as at **22 June 2021** shall be entitled to attend, speak and vote at the 2021 AGM or appoint proxies to attend and/or vote on his/her behalf.

### APPOINTMENT OF PROXY/CORPORATE REPRESENTATIVE/ATTORNEY

In view that the 2021 AGM will be conducted on a virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.

If you wish to participate in the AGM yourself, please do not submit any Proxy Form for the AGM. You will not be allowed to participate in the AGM together with a proxy appointed by you.

Accordingly, Proxy forms and/or other documents relating to the appointment of proxy/corporate representatives/attorneys for the AGM whether in hard copy or by electronic means shall be deposited in the following manner not later than **Monday, 28 June 2021 at 9.00 a.m.:**

- (i) In hard copy form  
By hand or post to Tricor Investor & Issuing House Services Sdn. Bhd. at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
- (ii) By electronic form

All shareholders can have the option to submit Proxy Form electronically via TIIH Online and the steps to submit are summarized below:

### PROCEDURE FOR ELECTRONIC SUBMISSION OF PROXY FORM

Procedure	Action
<b>I. <u>Steps for Individual Shareholders</u></b>	
Register as a User with TIIH Online	<ul style="list-style-type: none"><li>• Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”. Please refer to the tutorial guide posted on the homepage for assistance.</li><li>• Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li><li>• If you are already a user with TIIH Online, you are not required to register again.</li></ul>

Proceed with submission of Proxy Form	<ul style="list-style-type: none"> <li>• Login with your user name (i.e. email address) and password.</li> <li>• Select the corporate event: <b>“China Ouhua AGM 2021 - Submission of Proxy Form”</b>.</li> <li>• Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>• Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>• Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairman as your proxy.</li> <li>• Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li> <li>• Review and confirm your proxy(s) appointment.</li> <li>• Print the form of proxy for your record.</li> </ul>
<b>II. Steps for corporation or institutional shareholders</b>	
Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>▪ Access TIIH Online at <a href="https://tiih.online">https://tiih.online</a></li> <li>▪ Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects <b>“Create Account by Representative of Corporate Holder”</b>.</li> <li>▪ Complete the registration form and upload the required documents.</li> <li>▪ Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>▪ Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> </ul> <p>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</p>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> <li>▪ Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a></li> <li>▪ Select the corporate exercise name: <b>“China Ouhua AGM 2021 - Submission of Proxy Form”</b></li> <li>▪ Agree to the Terms &amp; Conditions and Declaration.</li> <li>▪ Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein.</li> <li>▪ Prepare the file for the appointment of proxies by inserting the required data.</li> <li>▪ Proceed to upload the duly completed proxy appointment file.</li> <li>▪ Select “Submit” to complete your submission.</li> <li>▪ Print the confirmation report of your submission for your record.</li> </ul>

## POLL VOTING

The voting at the 2021 AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from **9.00 a.m. on Wednesday, 30 June 2021** but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>.

Upon completion of the voting session for the 2021 AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

### **PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS**

Members may submit questions to the Board in advance of the 2021 AGM via Tricor's TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **Wednesday, 30 June 2021 at 9.00 a.m.** The Board will endeavor to answer the questions received at the 2021 AGM.

### **DOOR GIFT/FOOD VOUCHER**

There will be no door gifts or food vouchers for attending the 2021 AGM.

### **NO RECORDING OR PHOTOGRAPHY**

Unauthorized recording and photography are **STRICTLY PROHIBITED** at the 2021 AGM.

### **ENQUIRY**

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

#### **Tricor Investor & Issuing House Services Sdn. Bhd.**

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)

Contact persons : Mr. Jake Too +603 2783 9285 /Email: [Chee.Onn.Too@my.tricorglobal.com](mailto:Chee.Onn.Too@my.tricorglobal.com)

: Ms Vivien Khoh +603 2783 9091 /Email: [Vivien.Khoh@my.tricorglobal.com](mailto:Vivien.Khoh@my.tricorglobal.com)

: Mr. Alven Lai + 603 2783 9283 /Email: [Siew.Wai.Lai@my.tricorglobal.com](mailto:Siew.Wai.Lai@my.tricorglobal.com)