### SAND NISKO CAPITAL BERHAD Registration No. 199501010609 (339810-A) (Incorporated in Malaysia)

# NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF TIME AND BROADCAST VENUE OF MEETING FOR THE TWENTY-SIXTH (26<sup>TH</sup>) ANNUAL GENERAL MEETING OF SAND NISKO CAPITAL BERHAD ("SNC")

Dear Shareholders,

On 31 May 2021, SNC had announced its Twenty-Sixth Annual General Meeting ("26<sup>th</sup> AGM" or "the Meeting") is scheduled to be held on 29 June 2021 at Lot 76, Kawasan Perindustrian Bukit Rambai, Bukit Rambai, 75250 Melaka at 10.00 a.m.

As a result of the implementation of the FMCO, the Securities Commission Malaysia had on 1 June 2021 updated its Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers which states that listed issuers are only allowed to conduct fully virtual general meetings during the period. In a fully virtual general meeting, all meeting participants including the Chairperson of the meeting, board members, senior management and shareholders participate in the meeting online. Physical meetings or gatherings, irrespective of the number of participants involved are prohibited.

According to the Revised Guidance Note and FAQs, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of Companies Act 2016 provided that the online platform is located in Malaysia.

In view of the above, the Board of Directors of SNC has decided that the 26<sup>th</sup> AGM of the Company shall be conducted in a fully virtual manner as scheduled on 29 June 2021.

The Time and Broadcast Venue of the 26<sup>th</sup> AGM shall be changed as set out below: -

Date: 29 June 2021	Time: 12.30 p.m.	Broadcast Venue: online meeting platform at <u>https://bit.ly/3qlB6gc</u> provided by HMC Corporate Services Sdn. Bhd. in Malaysia
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Shareholders will have to register to attend the 26<sup>th</sup> AGM remotely by using our Meeting Platform, details as set out in the Administrative Guide below.

Other than the above changes, please take note that the Agenda stated in the Notice of 26<sup>th</sup> AGM dated 31 May 2021 shall remain unchanged.

## **ADMINISTRATIVE GUIDE**

## IN RESPECT OF THE THIRD ANNUAL GENERAL MEETING ("26<sup>TH</sup> AGM") TO BE HELD VIA AN ONLINE PLATFORM

DATE:

Tuesday, 29 June 2021 2.20

TIME:

12.30 p.m.

**BROADCAST VENUE:** 

online meeting platform at <u>https://bit.ly/3qlB6gc</u> provided by HMC Corporate Services Sdn. Bhd. in Malaysia

### GENERAL MEETING RECORD OF DEPOSITORS

1. In respect of deposited securities, only members whose names appear on the Record of Depositors on 23 June 2021 (General Meeting Record of Depositors) shall be eligible to attend, speak and vote at the or appoint proxy(ies) to attend and/or vote on his(her) behalf.

### PROXY

- 2. A member entitled to participate and vote remotely at the AGM using the Virtual Meeting Facilities is entitled to appoint proxy/proxies, to participate and vote instead of him. If you are unable to attend the meeting and wish to appoint a proxy to vote on your behalf, please submit your Proxy Form in accordance with the notes and instructions set out hereunder.
- 3. Alternatively, if a shareholder is unable to attend the AGM via Virtual Meeting Facilities on 29 June 2021, he/she can appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.
- 4. The instrument appointing a proxy must be deposited at the Registered Office of the Company, HMC Corporate Services Sdn. Bhd. at Level 2, Tower 1, Avenue 5, Bangsar South City, 59200 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur, Malaysia not less than twenty-four (24) hours before the time appointed for the taking of poll at the meeting or adjourned meeting, not later than Monday, 28 June 2021 at 12.30 p.m. The appointed proxy(ies) must register themselves via the Registration Link in Item 10 below.

## POLL VOTING

- 5. The voting at the AGM will be conducted by poll in accordance with Clause 75 of the Constitution of the Company.
- 6. Shareholders can proceed to vote on the resolutions and submit your votes at any time from the commencement of the AGM at 12.30 p.m. and before the end of the voting session which will be announced by the Chairman of the meeting. The Online Voting link will be displayed in the Chat Box upon the commencement of the meeting. The QR Code for the Online Voting will also display on the screen upon the commencement of the voting session. Upon completion of the voting session for the AGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

## VIRTUAL MEETING FACILITIES

- 7. We would like to invite the Shareholders to participate and vote remotely at the AGM using the Virtual Meeting Facilities. Please refer to Item 10 on the registration link.
- 8. For the appointed Corporate Representatives representing the Corporate Shareholders, please register yourself via the Registration Link provided below to provide the following documents to HMC Corporate Services Sdn. Bhd. not later than Monday, 28 June 2021 at 12.30 p.m.
  - (a) Original certificate of appointment of its Corporate Representative under the seal of the corporation; and
  - (b) Corporate Representative's e-mail address and hand-phone number.
- 9. For the beneficiary of the shares under a Nominee Company's CDS account who wishes to use the Virtual Meeting Facility at the AGM may request its Nominee Company to appoint him/her as proxy to participate and vote remotely at the AGM via the Virtual Meeting Facilities, please submit the duly executed proxy form to HMC Corporate Services Sdn. Bhd. not later than Monday, 28 June 2021 at 12.30 p.m. and register yourself via the Registration Link below.
- 10. Please follow the following steps to be taken for participating and voting via the Virtual Meeting Facilities:-

BEF	BEFORE THE AGM		
(a)	REGISTRATION	<ul> <li>Please click on the following link to register yourself as Shareholder / Proxy / Corporate Representative / Beneficiary Owner of an Exempt Nominee for verification of attendance purpose.</li> <li>Registration Link: <u>https://bit.ly/3qlB6gc</u></li> </ul>	
(b)	CONFIRMATION ATTENDANCE	• Upon verification, the participation link will be sent to you via email.	
(c)	SUBMISSION OF QUESTIONS	<ul> <li>You may submit any questions online by scanning the QR Code below or via <a href="https://bit.ly/35FiPRo">https://bit.ly/35FiPRo</a> and to submit your questions accordingly:-</li> </ul>	

ON 7	ON THE AGM DAY		
(d)	PARTICIPATION	<ul> <li>To participate in the meeting, click on the participation link which was provided to you via email, at least 15 minutes before the commencement of meeting at 12.30 p.m. on 29 June 2021.</li> <li>If you have any questions to be raised during the meeting, you may submit it by using the Q&amp;A box.</li> <li>The Chairman/Board of Directors will address the questions submitted prior or during the meeting accordingly.</li> </ul>	
(e)	ONLINE VOTING	<ul> <li>Upon the commencement of the meeting, the link to the online voting will be displayed in the Chat Box of the Virtual Meeting Room.</li> <li>Members or proxies may commence voting from 12.30 p.m. on 29 June 2021 until such time when the Chairman announces the closing of the voting session.</li> <li>After the counting of votes, the Chairman will announce the poll results.</li> </ul>	
(f)	CLOSURE	The AGM will be closed upon the announcement by the Chairman.	

### NO DOOR GIFT

There will be no distribution of door gifts for the participation of the AGM.

## NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the AGM.

#### **ENQUIRY**

If you have any enquiry or require any assistance before or during the AGM, please contact the following during office hours from 9.00 a.m. to 5.00 p.m. (Mondays to Fridays):-

HMC CORPORATE SERVICES SDN. BHD. [Registration No.: 198201003810 (83556-P)] Level 2, Tower 1, Avenue 5, Bangsar South City, 59200 Kuala Lumpur. Tel : 603-2241 5800 Mobile/WhatsApp: 017-388 3989 Fax : 603-2282 5022 Email : office365support@hmc.my Contact Person: HMC Virtual Meeting Administrator