

# NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE OF MEETING FOR THE 34<sup>th</sup> ANNUAL GENERAL MEETING ("AGM")

Day, Date and Time	:	Tuesday, 29 June 2021 at 10.30 a.m.
Meeting Venue	:	Online Meeting Platform
Meeting Platform	:	Online website at <u>https://tiih.online</u>

We refer to the Notice of the 34<sup>th</sup> AGM of the Company dated 25 May 2021 and the announcements by the Government of Malaysia on the implementation of the total lockdown or Full Movement Control Order ("**FMCO**") in Malaysia starting from 1 June 2021.

As a result of the FMCO implementation, the Securities Commission Malaysia has revised its Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers ("**Revised Guidance Note and FAQ**") to state that effective 1 June 2021, when a listed issuer conducts its general meeting during FMCO, the listed issuer is only allowed to conduct a fully virtual general meeting. In a fully virtual general meeting, all meeting participants including the Chairperson, board members, senior management, shareholders and proxyholders must participate virtually in the meeting. Physical attendance no matter how small is prohibited.

To comply with the Revised Guidance Note and FAQ, the 34<sup>th</sup> AGM of the Company will now be conducted **fully virtually** through the online meeting platform <u>https://tiih.online</u>

All shareholders and proxyholders who wish to participate at the 34<sup>th</sup> AGM of the Company will have to register first at the online meeting platform <u>https://tiih.online</u>. Kindly refer to the Revised Administrative Guide for the AGM for the procedures to register and participate remotely at the 34<sup>th</sup> AGM. This Revised Administrative Guide supersedes the earlier Administrative Guide for physical AGM issued by the Company on 25 May 2021.

Apart from the change in the mode of conduct of meeting, all other information in the Notice of the 34<sup>th</sup> AGM of the Company dated 25 May 2021 remain unchanged.

Shareholders are advised to refer to announcements made by the Company from time to time for any changes to the administration of the 34<sup>th</sup> AGM of the Company.

We thank you for your continued support to Golden Pharos Berhad.

Yours faithfully,

DATO' AHMAD NADZARUDIN BIN ABDUL RAZAK Chief Executive Officer

21 June 2021



## **GOLDEN PHAROS BERHAD**

Registration No. 198601003051 (152205-W) (Incorporated in Malaysia)

## REVISED ADMINISTRATIVE GUIDE FOR THE 34<sup>th</sup> ANNUAL GENERAL MEETING ("AGM") OF GOLDEN PHAROS BERHAD

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### 1. PRECAUTIONARY MEASURES AGAINST THE CORONAVIRUS DISEASE ("COVID-19")

- In line with the Securities Commission Malaysia's Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers to curb the spread of COVID-19, the 34<sup>th</sup> AGM of Golden Pharos Berhad ("GPB" or the "Company") will be held entirely through live streaming and remote participation and voting facility provided by the Company's share registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor" or "TIIH") at the online website <a href="https://tiih.online">https://tiih.online</a>.
- 2. The meeting platform of the AGM is to comply with Section 327(2) of the Companies Act 2016 and the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia, as revised on 1 June 2021. Shareholders will not be allowed to physically attend the 34<sup>th</sup> AGM of the GPB.

### 2. REMOTE PARTICIPATION AND VOTING ("RPV") FACILITIES

- 1. The RPV facilities are available on Tricor's **TIIH Online** website at <u>https://tiih.online</u>.
- 2. Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "**participate**") remotely at the 34<sup>th</sup> AGM using RPV facilities from Tricor.
- 3. Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

#### 3. PROCEDURES FOR RPV

1. Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 34<sup>th</sup> AGM using the RPV facilities:

Procedure	Action
i. Register as a user with TIIH Online	<ul> <li>Please access to website at https://tiih.online. Register as a user under the "e-Service? select "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
ii. Submit your request to attend AGM remotely	<ul> <li>Registration is open from Monday, 21 June 2021 until the day of AGM on Tuesday, 29<sup>th</sup> June 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the AGM to ascertain their eligibility to participate at the AGM using the RPV.</li> <li>Login with your user ID (i.e. e-mail address) and password and select the corporate event: (Registration) GOLDEN PHAROS BERHAD 34<sup>th</sup> AGM</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select "Register for Remote Participation and Voting".</li> <li>Review your registration and proceed to register.</li> </ul>

#### Before the AGM Day

• System will send an <b>e-mail to notify</b> that your registration for remote participation is received and will be verified.
• After verification of your registration against the Record of Depositors as at 22 June 2021, the system will send you an <b>e-mail after 27 June 2021 to approve or reject</b> your registration for remote participation.
(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).

### On the AGM Day

Proced	lure	Action
i. Log On	gin to TIIH Iline	<ul> <li>Login with your user ID and password for remote participation at the AGM at any time from 10.00 a.m. i.e. 30 minutes before the commencement of meeting at 10.30 a.m. on Tuesday, 29 June 2021.</li> </ul>
ii. Par thr Str	rticipate rough Live reaming	<ul> <li>Select the corporate event:         <ul> <li>(Live Stream Meeting) GOLDEN PHAROS BERHAD 34<sup>th</sup> AGM to engage in the proceedings of the AGM remotely.</li> <li>If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul> </li> </ul>
iii. Onl vot	line remote :ing	<ul> <li>Voting session commences from 10:30 a.m. on Tuesday, 29 June 2021 until a time when the Chairman announces the end of the session.</li> <li>Select the corporate event: <ul> <li>(Remote Voting) GOLDEN PHAROS BERHAD 34<sup>th</sup> AGM or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> </ul> </li> </ul>
iv. Eno par	d of remote rticipation	• Upon the announcement by the Chairman on the conclusion of the AGM, the Live Streaming will end.

### 2. Notes to users of the RPV facilities:

- a. Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- b. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- c. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to <u>tiih.online@my.tricorglobal.com</u> for assistance.

### 3. Entitlement to Participate and Appointment of Proxy

- a. Only members whose names appear on the Record of Depositors as at 22 June 2021 shall be eligible to participate at the 34<sup>th</sup> AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- b. In view that the 34<sup>th</sup> AGM will be conducted on a fully virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- c. If you wish to participate in the 34<sup>th</sup> AGM yourself, please do not submit any Proxy Form for the AGM. You will not be allowed to participate in the AGM together with the proxy appointed by you.

- d. Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 34<sup>th</sup> AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Sunday, 27 June 2021** at **10.30 a.m**:
  - (i) In Hard copy:
    - a) By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;
    - b) By fax at 03-2783 9222 or e-mail to is.enquiry@my.tricorglobal.com
  - (ii) By Electronic form:

All shareholders can have the option to submit proxy forms electronically via TIIH Online and the steps to submit are summarised below:

Procedure	Action
i. <u>Steps for Individ</u>	lual Shareholders
Register as a User with TIIH Online	<ul> <li>Please access the website at <u>https://tiih.online.</u> Register as a user under the "e-Services". Please refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register again.</li> </ul>
Proceed with submission of form of proxy	<ul> <li>After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li> <li>Select the corporate event: GOLDEN PHAROS BERHAD 34<sup>th</sup> AGM - "Submission of Proxy Form".</li> <li>Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li> <li>Review and confirm your proxy(s) appointment.</li> </ul>
Drocoduro	Print the form of proxy for your record.
Procedure	
Register as a User with TIIH Online	<ul> <li>Access TIIH Online at https://tiih.online</li> <li>Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder".</li> <li>Complete the registration form and upload the required documents.</li> <li>Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> <li>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</li> </ul>
Proceed with submission of form of proxy	<ul> <li>Login to TIIH Online at <u>https://tiih.online</u></li> <li>Select the corporate exercise name: GOLDEN PHAROS BERHAD 34<sup>th</sup> AGM         -"Submission of Proxy Form".</li> <li>Agree to the Terms &amp; Conditions and Declaration.</li> <li>Download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein.</li> </ul>

:	Enter the required data for the appointment of proxy.
	Select "Submit" to complete your submission.
•	Print the confirmation report for your record.

#### 4. POLL VOTING

- Voting at the 34<sup>th</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed:
  - a. Tricor Investor & Issuing House Services Sdn. Bhd. as <u>Poll Administrator</u> to conduct the poll by way of electronic voting (e-voting); and
  - b. Coopers Professional Scrutineers Sdn Bhd as <u>Scrutineers</u> to verify the poll results.
- 2. Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from 10.30 a.m. on Tuesday, 29 June 2021 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to "Procedures to Remote Participation and Voting via RPV Facilities" provided above for guidance on how to vote remotely via TIIH Online.
- 3. Upon completion of the voting session for the 34<sup>th</sup> AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

### 5. PRE-MEETING SUBMISSION OF QUESTIONS

1. The Board recognises that the 34<sup>th</sup> AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the AGM, shareholders may in advance, before the 34<sup>th</sup> AGM, submit questions to the Board of Directors via Tricor's TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>, by selecting "e-Services" to login, post your questions and submit it electronically no later than **Sunday, 27 June 2021**. The Board of Directors will endeavor to address the questions received at the 34<sup>th</sup> AGM.

#### 6. NO DOOR GIFTS/FOOD VOUCHERS

- 1. There will be no distribution of door gifts or food vouchers for the 34<sup>th</sup> AGM as the meeting will be conducted on a fully virtual basis.
- 2. The Company would like to thank all its shareholders for their kind co-operation and understanding in these challenging times.

# 7. ENQUIRIES

 If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays): Tricor Investor & Issuing House Services Sdn. Bhd. General Line : +603-2783 9299 Fax Number : +603-2783 9222 Email : is.enquiry@my.tricorglobal.com Contact persons : Mohammad Amirul Iskandar : +603-2783 9263 / email : Mohammad.Amirul@my.tricorglobal.com Mohammad Khairudin Bin. Tajudin : +603-2783 7973 / email : Mohammad.Khairudin@my.tricorglobal.com