

**NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE OF MEETING FOR  
THE EXTRAORDINARY GENERAL MEETING (“EGM”)**

- Day, Date and Time : **Tuesday, 29 June 2021 at 11.00 a.m.** or immediately following the conclusion of adjournment of the Thirty-Third Annual General Meeting of the Company which will be held at the same venue and on the same date at 10.00 a.m., whichever is later.
- Meeting Venue : **Online Meeting Platform provided by Tricor Investor & Issuing House Services Sdn Bhd in Malaysia**
- Meeting Platform : **TIIH Online website at <https://tiih.online>**

Reference is made to the Notice of the EGM of the Company dated 31 May 2021 and the announcements by the Government of Malaysia on the implementation of “total lockdown” in Malaysia starting from 1 June 2021 and the extension thereof (“FMCO”).

As a result of the implementation of the FMCO, the Securities Commission Malaysia has further revised its Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers (“**Revised Guidance Note and FAQ**”) to state that effective 1 June 2021, when a listed issuer conducts its general meeting during FMCO, the listed issuer is only allowed to conduct a fully virtual general meeting, where all meeting participants including the Chairperson of the meeting, board members, senior management and shareholders participate in the meeting online. Physical gatherings no matter how small are prohibited.

According to the Revised Guidance Note and FAQ, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of Companies Act 2016 provided that the online platform is located in Malaysia.

In view of the above and as part of the safety measures, the EGM of the Company will now be conducted **fully virtually** through the online meeting platform of TIIH Online provided by Tricor Investor & Issuing House Services Sdn Bhd in Malaysia via its website at <https://tiih.online>.

Apart from the change in the mode of conduct of meeting, all other information in the Notice of EGM and Circular to Shareholders dated 31 May 2021 remain unchanged.

All shareholders and proxies who wish to participate remotely at the EGM will have to register with Tricor Investor & Issuing House Services Sdn Bhd. **Kindly refer to the revised Administrative Guide for the EGM for the procedures to participate remotely at the EGM via the Remote Participation and Voting facilities provided by Tricor Investor & Issuing House Services Sdn Bhd via its TIIH Online website at <https://tiih.online>.** Please also note that the revised Administrative Guide supersedes the earlier Administrative Guide for physical EGM issued by the Company on 31 May 2021.

Shareholders are advised to refer to the notifications or announcements made by the Company from time to time for any changes to the administration of the EGM that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

We thank you for your continued support to Formosa Prosonic Industries Berhad.

Yours faithfully,

**SHIH CHAO YUAN**  
Group Managing Director

18 June 2021

**REVISED ADMINISTRATIVE GUIDE FOR THE  
EXTRAORDINARY GENERAL MEETING (“EGM”)**

- Day, Date and Time : **Tuesday, 29 June 2021 at 11.00 a.m.** or immediately following the conclusion of adjournment of the Thirty-Third Annual General Meeting of the Company which will be held at the same venue and on the same date at 10.00 a.m., whichever is later.
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**MODE OF MEETING**

In view of the COVID-19 outbreak and as part of the safety measures, Formosa Prosonic Industries Berhad (“**FPI**” or “**the Company**”) will conduct its EGM on a fully virtual basis through live streaming and online remote voting via Remote Participation and Voting (“**RPV**”) facilities which are available on Tricor Investor & Issuing House Services Sdn Bhd’s (“**Tricor**”) TIIH Online website at <https://tiih.online>.

The meeting platform of the EGM is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 and the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia, which was revised on 1 June 2021. Shareholders/ proxy(ies) will not be allowed to attend the meeting in person on the day of the EGM of the Company. With the RPV facilities, you may exercise your right as a member of the Company to participate (including the right to pose questions to the Board of Directors and/or Management of the Company) and vote at the EGM. Alternatively, you may also appoint the Chairman of the Meeting as your proxy to attend and vote on your behalf at the EGM.

**REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITIES**

The RPV facilities are available on Tricor’s TIIH Online website at <https://tiih.online>.

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “**participate**”) remotely at the EGM using RPV facilities from Tricor.

A shareholder who has appointed proxy(ies) or attorney(s) or corporate representative(s) to participate at this EGM must request his/her proxy(ies) or attorney(s) or corporate representative(s) to register himself/herself for RPV via Tricor’s TIIH Online website at <https://tiih.online>.

Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

**PROCEDURES FOR RPV**

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the EGM using the RPV facilities:

## **Before the EGM day**

	<b>Procedure</b>	<b>Action</b>
i	Register as a user with TIIH Online	<ul style="list-style-type: none"> <li>Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”, select the “Sign Up” button and followed by <b>“Create Account by Individual Holder”</b>. Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
ii	Submit your request to attend EGM remotely	<ul style="list-style-type: none"> <li>Registration is open from Friday, 18 June 2021 until the day of EGM on Tuesday, 29 June 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the EGM to ascertain their eligibility to participate the EGM using the RPV.</li> <li>Login with your user ID (i.e. email address) and password and select the corporate event: <b>“(REGISTRATION) FORMOSA PROSONIC EGM”</b>.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select “Register for Remote Participation and Voting”</li> <li>Review your registration and proceed to register</li> <li>System will send an <b>e-mail to notify</b> that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as at <b>21 June 2021</b>, the system will send you an <b>e-mail after 27 June 2021 to approve or reject</b> your registration for remote participation.</li> </ul> <p><i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).</i></p>
<b>On the EGM Day</b>		
(c)	Login to TIIH Online	<ul style="list-style-type: none"> <li>Login with your user ID and password for remote participation at the EGM at any time from <b>10.00 a.m.</b> i.e. 1 hour before the commencement of the EGM on <b>Tuesday, 29 June 2021 at 11.00 a.m.</b></li> </ul>
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> <li>Select the corporate event: <b>“(LIVE STREAM MEETING) FORMOSA PROSONIC EGM”</b> to engage in the proceedings of the EGM remotely.</li> <li>If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will endeavor to respond to questions submitted by remote participants during the EGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>
(e)	Online Remote Voting	<ul style="list-style-type: none"> <li>Voting session commences from 11.00 a.m. on Tuesday, 29 June 2021 until a time when the Chairman announces the end of the session.</li> <li>Select the corporate event: <b>“(REMOTE VOTING) FORMOSA PROSONIC EGM”</b> or if you are on the live stream meeting page, you can select <b>“GO TO REMOTE VOTING PAGE”</b> button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chairman on the closure of the EGM, the Live Streaming will end.</li> </ul>

**Note to users of the RPV:**

- (i) Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting, kindly call Tricor Help Line at +6011-4080 5616 / +6011-4080 3168 / +6011-4080 3169 / +6011-4080 3170 or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

**ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY**

- Only members whose names appear on the Record of Depositors as at **21 June 2021** shall be eligible to participate at the EGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- In view that the EGM will be conducted on a fully virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- If you wish to participate in the EGM yourself, please do not submit any Proxy Form for the EGM. You will not be allowed to participate in the EGM together with a proxy appointed by you.
- Accordingly, Proxy Forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the EGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Sunday, 27 June 2021 at 11.00 a.m.:**

- (i) In Hard copy:

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur

- (ii) By Electronic form:

All shareholders can have the option to submit Proxy Form electronically via TIIH Online and the steps to submit are summarised below:

Procedure	Action
<b>i. <u>Steps for Individual Shareholders</u></b>	
Register as a User with TIIH Online	<ul style="list-style-type: none"><li>▪ Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services". Please refer to the tutorial guide posted on the homepage for assistance.</li><li>▪ If you are already a user with TIIH Online, you are not required to register again.</li></ul>

Proceed with submission of Proxy Form	<ul style="list-style-type: none"> <li>▪ After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li> <li>▪ Select the corporate event: <b>“FPI EGM - Submission of Proxy Form”</b>.</li> <li>▪ Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>▪ Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>▪ Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairman as your proxy.</li> <li>▪ Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li> <li>▪ Review and confirm your proxy(s) appointment.</li> <li>▪ Print the form of proxy for your record.</li> </ul>
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**ii. Steps for corporation or institutional shareholders**

Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>▪ Access TIIH Online at <a href="https://tiih.online">https://tiih.online</a></li> <li>▪ Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects <b>“Create Account by Representative of Corporate Holder”</b>.</li> <li>▪ Complete the registration form and upload the required documents.</li> <li>▪ Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>▪ Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> </ul> <p><i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</i></p>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> <li>▪ Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a></li> <li>▪ Select the corporate exercise name: <b>“FPI EGM: Submission of Proxy Form”</b></li> <li>▪ Agree to the Terms &amp; Conditions and Declaration.</li> <li>▪ Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein.</li> <li>▪ Prepare the file for the appointment of proxies by inserting the required data.</li> <li>▪ Login to TIIH Online, select corporate exercise name: <b>“FPI EGM - Submission of Proxy Form”</b>.</li> <li>▪ Proceed to upload the duly completed proxy appointment file.</li> <li>▪ Select “Submit” to complete your submission.</li> <li>▪ Print the confirmation report of your submission for your record.</li> </ul>

**POLL VOTING**

Voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Shareholders/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from the commencement of the EGM at 11.00 a.m. on Tuesday, 29 June 2021 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>.

Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

#### **PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS**

Shareholders may submit questions for the Board in advance of the EGM via Tricor's TIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **Sunday, 27 June 2021 at 11.00 a.m.**. The Board will endeavor to answer the questions received at the EGM.

#### **NO DOOR GIFT/FOOD VOUCHER**

There will be **no distribution** of door gifts or food vouchers for the EGM.

#### **RECORDING OR PHOTOGRAPHY**

Strictly no unauthorized recording or photography of the proceedings of the EGM are allowed.

#### **ENQUIRY**

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

##### **Tricor Investor & Issuing House Services Sdn. Bhd.**

General Line :+603-2783 9299

Fax Number :+603-2783 9222

Email :[is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)

Contact persons :Cik Nur Qaisara Naaila

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