

SEDANIA INNOVATOR BERHAD

(Registration No.: 201301044527 (1074350-A)) (Incorporated in Malaysia)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Seventh Annual General Meeting ("7th AGM") of Sedania Innovator Berhad ("the Company") will be held at Dewan Presiden, Kelab Golf Negara Subang, Jalan SS7/2, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Éhsan on Thursday, 24 June 2021 at 10:00 a.m. for the purpose of transacting the following businesses

Please refer to Explanatory Note A

Resolution 1 (Explanatory Notes B)

Resolution 2 (Explanatory Notes B)

Resolution 3

Resolution 4

Resolution 5

Resolution 6 (Explanatory Note C)

ORDINARY BUSINESS

- To receive the Audited Financial Statements for the financial year ended 31 December 2020 together with the Reports of the Directors' and Auditors' and Auditor' and Auditors' and Auditors' and Auditors' and Auditors' and Audthereon.
- To approve the payment of Directors' fees to the Non-Executive Directors for up to RM150,000/– from 25 June 2021 until the next Annual General Meeting ("AGM") of the Company.
- To approve the payment of benefits payable to the Non-Executive Chairman and Non-Executive Directors for up to RM102,500/- from 25 June 2021 until the next AGM of the Company.
- To re-elect the following Directors who are retiring by rotation in accordance with Clause 21.6 of the Company's Constitution and being eligible, 4.
 - have offered themselves for re-election: -
 - (i) Tan Sri Abdul Halim Bin Ali
 - (ii) Datuk Noor Azrin Bin Mohd Noor
 - To re-appoint Messrs. BDO PLT as the Company's Auditors until the conclusion of the next AGM and to authorise the Directors to determine their remuneration.

SPECIAL BUSINESS

To consider and if thought fit, with or without modifications, to pass the following Ordinary Resolution:-Authority to Allot and Issue Shares pursuant to the Companies Act 2016

"THAT subject to the Companies Act 2016 ("Act"), the Constitution of the Company, the ACE Market Listing Requirements ("ACE LR") of Bursa Malaysia Securities Berhad ("Bursa Securities") and subject to the approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby authorised and empowered pursuant to Sections 75(1) and 76(1) of the Act to issue and allot shares in the Company, at any time to such persons and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion deem fit, provided that the aggregate number of shares to be issued pursuant to this Resolution does not exceed ten per centum (10%) of the total number of issued shares of the Company for the time being:

THAT the Directors be and are also empowered to obtain approval for the listing of and quotation for the additional shares so issued on Bursa

AND THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company."

To transact any other business of which due notice shall have been given

BY ORDER OF THE BOARD

(duly signed)

CHUA SIEW CHUAN (SSM PC No.: 201908002648) (MAICSA 0777689) CHENG CHIA PING (SSM PC No.: 202008000730) (MAICSA 1032514) Company Secretaries

Kuala Lumpur

24 May 2021

Notes:

- (a) For the purpose of determining a member who shall be entitled to attend this meeting, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company a General Meeting Record of Depositors as at 16 June 2021 and only a Depositor whose name appears on such Record of Depositors shall be entitled to attend this meeting or appoint proxy or proxies to attend and/or vote in his/her stead.
- re than one (1) proxy to attend, participate, vote and speak in his/her stead at the same (b) A member of the Company entitled to attend and vote at this meeting is entitled to appoint mo meeting. There shall be no restriction as to the qualification of the proxy. Where a member of the Company appoints two (2) proxies to attend and vote at the same meeting, such appointment shall be invalid unless he specifies the proportion of his shareholding to be represented by each proxy.
- (c) Where a member is an authorised nominee, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds to which shares in the Company standing to the credit of the said account
- (d) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing or if such appointor is a corporation, under its common seal or under the hand of an officer or attorney duly authorised. (e)
- A member who has appointed a proxy or attorney or corporate representative to attend and vote at the 7th AGM must request his/her proxy or attorney or corporate representative to submit their Pre-Register at TilH Online website at https://tilh.online no later than Tuesday, 22 June 2021 at 10.00 a.m. Please follow the Pre-Register Procedures in the Administrative Guide for the 7th AGM.
- (q) Publication of Notice of 7th AGM and Proxy Form on corporate website

Pursuant to Section 320(2) of the Companies Act 2016, a copy of the Notice of 7th AGM together with the Proxy Form are available at the corporate website of Sedania Innovator Berhad at https://www.sedaniainnovator.com/agm. (h) Appointment of Proxy(ies)

Appointment of Liverses.

A member may obtain the Praxy Form for the 7th AGM vide Note (g) above or the Annual Report (hard copy) or Annual Report (electronic copy) released to Bursa Malaysia Securities Berhad.
The appointment of praxy(ies) may now be made vide a hard copy form or in electronic form:-

(i) Hard copy form

In the case of appointment made vide hard copy form, the instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or notarially certified copy of such power or authority, shall be deposited at the Share Registrar's Office at Tricor Investor & Issuing House Services San. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, Na. 8, Jalan Kerinchi, 59200 Kuala Lumpu, Willoyah Persekutuan or alternatively, at the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, Na. 8, Jalan Kerinchi, 59200 Kuala Lumpu, Willoyah Persekutuan not less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof i.e. no later than Tuesday, 22 June 2021 at 10:00 a.m. Tower A, Vertical

(ii) Electronic form

In the case of appointment made in electronic form, the transmission/lodgement of Praxy Form should be made no less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof i.e. no later than Tuesday, 22 June 2021 at 10:00 a.m.:-

(A) Vide Facsimile (Fax Number: 03-2783 9222); or

- (B) Vide Email (is.enquiry@my.tricorglobal.com); or
- For option (A) and (B), the company may request any member to deposit original executed Proxy Form to the Company's Share Registrar before or on the day of meeting for

verification purpose, otherwise the said Faxed/Emailed Proxy Form shall not be treated as valid (C) Vide Tricor Online System (TIIH Online)

A member may register as a user with TIIH Online, whereby the Proxy Form for the 7th AGM may be electronically lodged via TIIH Online (applicable for individual shareholder only). The website to access TIIH Online is https://tiih.online.

(Kindly refer to Administrative Guide of 7th AGM — Electronic Submission of Proxy Form via TIIH Online).

EXPLANATORY NOTE A:

The Audited Financial Statements under Agenda 1 is meant for discussion only, as the provision of Section 340(1)(a) of the Act does not require a formal approval from the members for the Audited Financial Statements. Hence, this Agenda item is not put forward for voting.

EXPLANATORY NOTES B:

<u>Resolution.1</u> — Directors' fees payable from 25 June 2021 up to the next AGM of the Company ("**Relevant Period**").
The proposed Resolution 1, if passed will allow the Company to pay Directors' fees of RM5,000/- per month to the Non-Executive Chairman and RM2,500/- per month each to three (3) Non-Executive Directors from 25 June 2021 until the next AGM of the Company.

In spearheading a Groupwide cost reduction measure to mitigate the financial impact of the Coronavirus Disease (Covid-19) pandemic on the Group, the Board has voluntarily reduced its Directors' Fees by 30% with effect from 1 May 2020.

 $\underline{\textit{Resolution 2}} - \textit{Benefits payable from 25 June 2021 until the next AGM of the Company}$

The benefits payable comprises meeting allowances, insurance coverage and travel expenses payable to the Non-Executive Chairman and Non-Executive Directors. In determining the estimated total amount of benefits payable to the Directors, various factors have been considered including the number of meetings for the Directors and Board Committees as well as the number of Directors involved in these meetings and other benefits in-kind payable to the Non-Executive Chairman and Non-Executive Directors.

The estimated amount of RM102,500/- for the Relevant Period is derived from a total of RM72,000/- for the financial year ending 31 December 2021 and RM30,500/- for the period from 1 January 2022 until the next AGM in year 2022. Payment of the benefits payable will be made by the Company on a monthly basis and/or as and when incurred if the proposed Resolution 2 is passed at the 7th AGM of the Company.

In the event that the Directors' fees and benefits payable proposed are insufficient due to enlarged Board size, approval will be sought at the next AGM for additional Directors' fees and benefits to meet the shortfall.

EXPLANATORY NOTE C:

The Company wishes to renew the mandate on the authority to allot and issue shares pursuant to Sections 75(1) and 76(1) of the Act at the 7th AGM of the Company ("General Mandate"). The Company had at the last AGM held on 29 June 2020 obtained the 20% general mandate pursuant to Sections 75 and 76 of the Act and the "Additional Temporary Relief Measures To Listed Issuers" as granted by Bursa Securities on 16 April 2020 ("Previous Mandate").

Pursuant to the Previous Mandate, the Company had undertaken a private placement of up to 58,033,400 new ordinary shares in the Company ("Placement exercise"). Approximately 25% of the said Placement exercise was completed via issuance of 14,500,000 new shares at issued price of RMO.132 each and being listed on 26 October 2020. The proceeds raised from the said Placement exercise was RM1.91 million.

As at the date of this Notice, the details of the utilisation of the proceeds raised from the Private Placement were as follows:-

Purpose	Proposed Utilisation RM'000	Amount Utilised RM'000	Intended Timeframe for Utilisation	Deviation RM'000	%	Explanations (if the deviation is 5% or more)
Green Technology Solutions ("GreenTech") segment	1,247	900	Within 12 months	348	28%	(1)
General working capital	563	563	Within 12 months	0	-	(a) & (b)
Private Placement expenses	104	51	Within 1 month	53	51%	(b)
Total gross proceeds	1,914	1,514		401	21%	

- (1) The Group's GreenTech energy saving devices installation works are still in progress
- Notes:
- (a) The general working capital allocated from this round of Private Placement has been fully utilised as at 31 December 2020.
- (b) The actual expenses incurred for this round of Private Placement was lower than the estimated expense. The balance shall be utilized in the next mund of Private Placement under this proposed corporate exercise

The purpose to seek the General Mandate is to enable the Directors of the Company to issue and allot shares at any time to such persons in their absolute discretion without convening a general meeting as it would be both time and cost-consuming to organise a general meeting. This authority unless revoked or varied by the Company in general meeting, will expire at the next Annual General Meeting. The proceeds raised from the General Mandate will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding future investment project(s), working capital and/or acquisitions.



SEDANIA INNOVATOR BERHAD

Registration No.: 201301044527 (1074350-A) (Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE SEVENTH ANNUAL GENERAL MEETING ("7TH AGM")

Meeting	7 th AGM of Sedania Innovator Berhad (" SEDANIA " or " the Company ")
Date	Thursday, 24 June 2021
Time	10:00 a.m.
Meeting Venue	Dewan Presiden, Kelab Golf Negara Subang, Jalan SS 7/2, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Ehsan

Coronavirus Disease ("Covid-19") - Public Health Precautionary Measures

The Board of Directors ("**Board**") of SEDANIA is cognisant of the outbreak of Covid-19 pandemic as declared by the World Health Organisation which, to-date, is still subsisting. The health and safety of the Company's members, Directors, staff and other stakeholders is of paramount concern for the Company. In view of the foregoing, SEDANIA wishes to advise members that necessary steps and measures will be undertaken in holding 7th AGM of the Company.

As guided by the directives of the Ministry of Health; the General Standard Operating Procedures ("SOP") on Event Implementation of Government and Private Institutions issued by the National Security Council ("MKN")("MKN's SOP"); as well as the Guidance and FAQs on the conduct of General Meetings for Listed Issuers by Securities Commission Malaysia ("SC")("SC Guidance"), SEDANIA will implement the following precautionary measures to minimise possible Covid-19 transmission:-

(A) Pre-Registration for Attendees

In order to assist the Company in managing the turnout for the 7th AGM, members/ proxies/ corporate representatives who wish to attend the 7th AGM in person **ARE REQUIRED TO PRE-REGISTER** with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. ("**Share Registrar**", "**Tricor**", or "**TIIH**"), via the **TIIH Online** website at https://tiih.online no later than **Tuesday, 22 June 2021** at **10:00 a.m**. Alternatively, you may also appoint the Chairman of the meeting as your proxy to attend and vote on your behalf at this 7th AGM.

(1) Who should Pre-Register for attendance?

Individual Members	i \ a	All Members who intend to attend the 7 th AGM in person ARE REQUIRED TO PRE-REGISTER with Tricor via TIIH Online website (https://tiih.online) latest by Tuesday, 22 June 2021 at 10:00 a.m. Kindly refer to the pre-register procedures below.
	\ (t	Members who are unable to attend the 7 th AGM and yet wished to exercise their votes are encouraged to appoint the Chairman of the Meeting to vote on their behalf by indicating he voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.
Appointed Proxies	\	ndividual member who has appointed a proxy to attend and vote at the 7 th AGM must request his/ her proxy(ies) to submit heir pre-register at TIIH Online website at https://tiih.online .

Corporate Members	 Corporate members who wish to appoint corporate representatives instead of a proxy to attend and vote at the 7th AGM, must deposit their original or duly certified certificate of appointment of corporate representative to Tricor not later than Tuesday, 22 June 2021 at 10:00 a.m. Attorneys appointed by power of attorney are required to deposit their power of attorney with Tricor not later than Tuesday, 22 June 2021 at 10:00 a.m. to attend and vote at the 7th AGM.
	If a corporate member (through its corporate representative(s) or appointed proxy(ies)) is unable to attend the 7 th AGM, you may appoint the Chairman of the meeting as your proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.
Attorneys/ Corporate Representatives	A corporate member who has appointed an attorney/corporate representative to attend and vote at the 7 th AGM must request the attorney/corporate representative to submit their Pre-Register at TIIH Online website at https://tiih.online .
Invitees	• Essential parties such as External Auditors; Sponsor; Relevant Management Personnel of SEDANIA and etc. who are required to attend the 7 th AGM are to submit their RSVP by email to info@sedaniainnovator.com .

(2) <u>Pre-Registration Pre-Register Procedures</u>

Members/ appointed proxies/ corporate representatives/ attorneys who wish to attend and vote at the 7th AGM are to follow the requirements and procedures as summarised below:

	_		
	Procedure	Action	
BEF	BEFORE 7 th AGM DAY		
(a)	Register as a user with TIIH Online	 Using your computer, access the website at https://tiih.online. Register as a user under the "e-Services" select "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance. Registration as a user will be approved within one(1) working day and you will be notified via e-mail. If you are already a user with TIIH Online, you are not required 	
		to register again. You will receive an e-mail to notify you that the pre-register is available for registration at TIIH Online.	
(b)	Pre-Register your attendance to attend 7th AGM	• Registration is open from 10:00 a.m. on Monday, 24 May 2021 up to 10:00 a.m. on Tuesday, 22 June 2021.	
		Login with your user ID and password and select the corporate event: "(REGISTRATION) SEDANIA 7TH AGM".	
		Read and agree to the Terms & Conditions and confirm the Declaration.	
		 Insert the CDS account number and indicate the number of shares. 	
		Submit to register your physical attendance.	

- System will send an e-mail to notify that your registration to attend the 7th AGM physically is received and will be verified.
- After verification of your registration against the General Meeting Record of Depositors as at 16 June 2021, the system will send you an e-mail after 22 June 2021 to approve or reject your registration for attendance.

(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV.)

(B) Appointment of Proxy(les)

- If you are unable to attend the meeting on 24 June 2021, you may appoint the Chairman of the meeting as proxy and indicate the voting instructions in the Proxy Form.
- A member may obtain the proxy form for the 7th AGM from the Annual Report 2020 (hard copy) or Annual Report 2020 (electronic copy) released to Bursa Malaysia Securities Berhad. The appointment of proxy(ies) may now be made vide a hard copy form or in electronic form:-

(i) Hard copy form

In the case of appointment made vide hard copy form, the instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or notarially certified copy of such power or authority, shall be deposited at the Share Registrar's Office at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, at the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan not less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof i.e. no later than Tuesday, 22 June 2021 at 10:00 a.m.

(ii) Electronic form

In the case of appointment made in electronic form, the transmission/ lodgement of Proxy Form should be made no less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof i.e. no later than Tuesday, 22 June 2021 at 10:00 a.m.:-

- (a) Vide Facsimile (Fax Number: 03-2783 9222); or
- (b) Vide Email (is.enquiry@my.tricorglobal.com); or

For options (a) or (b), the Company may request any member to deposit original executed Proxy Form to the Company's Share Registrar before or on the day of meeting for verification purpose, otherwise the said Faxed/ Emailed Proxy Form shall not be treated as valid.

(c) Vide Tricor Online System (TIIH Online)

A member may register as a user with TIIH Online, whereby the Proxy Form for the 7th AGM may be electronically lodged via TIIH Online (applicable for individual shareholder only). The website to access TIIH Online is https://tiih.online.

(C) Electronic Lodgement of Proxy Forms

The procedures to lodge your Proxy Form electronically via Tricor's **TIIH Online** website are summarised below:

	Procedure	Action			
i. Ste	i. Steps for Individual Members				
(a)	Register as a User with TIIH Online	 Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Select the "Sign Up" button and followed by "Create Account by individual Holder". Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again. 			
(b)	Proceed with submission of Proxy Form	After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.			
		Select the corporate event: "SEDANIA 7TH AGM – Submission of Proxy Form".			
		Read and agree to the Terms & Conditions and confirm the Declaration.			
		Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.			
		Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.			
		Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.			
		Review and confirm your proxy(s) appointment.			
		Print Proxy Form for your record.			
ii. St	eps for Corporation or Ins	stitutional Members			
(c)	Register as a User with	Access TIIH Online website at https://tiih.online .			
	TIIH Online website	Under e-Services, the authorised or nominated representative of the corporation or institutional member selects "Create Account by Representative of Corporate Holder".			
		Complete the registration form and upload the required documents.			
		Registration will be verified, and you will be notified by e-mail within one (1) to two (2) working days.			
		Proceed to activate your account with the temporary password given in the e-mail and re-set your own password.			
		Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate member electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.			

(d) Proceed with submission of Proxy Form

- Login to TIIH Online website at https://tiih.online.
- Select the corporate exercise name: "SEDANIA 7TH AGM Submission of Proxy Form".
- Agree to the Terms & Conditions and Declaration.
- Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein.
- Prepare the file for the appointment of proxies by inserting the required data.
- Submit the proxy appointment file.
- Login to TIIH Online website, select corporate exercise name:
 "SEDANIA 7TH AGM Submission of Proxy Form".
- Proceed to upload the duly completed proxy appointment file.
- Select "Submit" to complete your submission.
- Print the confirmation report of your submission for your record.

(D) <u>Health Screening - Before Meeting Registration</u>

- (i) As directed by the MKN's SOP, prior to the conduct of Meeting Registration of 7th AGM by the Share Registrar, it is mandatory for SEDANIA to conduct health screening on all attendees of 7th AGM.
- (ii) A Health Screening Counter will be set up at the entrance of Meeting Venue to conduct body temperature screening on all attendees. Attendees having a body temperature exceeding 37.5°C and/or exhibiting one or more of the symptoms such as fever, dry cough, tiredness, sore throat, aches and pains, nasal congestion, runny nose, diarrhea or shortness of breath will not be allowed to attend and participate in the 7th AGM. Such attendees must seek medical attention and quarantine themselves at home. Under such circumstances, the Persons are advised to appoint the Chairman of the meeting as their proxy to attend and vote on their behalf at the 7th AGM.
- (iii) If any of the members/proxies/corporate representatives/ invitees ("**Persons**") have travelled overseas to other affected countries in the past 14 days or if a Person is unwell with fever, dry cough, tiredness, sore throat, aches and pains, nasal congestion, runny nose, diarrhea or shortness of breath, they must seek medical attention and quarantine themselves at home. Under such circumstances, the Persons are advised to appoint the Chairman of the meeting as their proxy to attend and vote on their behalf at the 7th AGM.
- (iv) Generally, any Persons who:
 - (a) feel unwell before the 7th AGM; or
 - (b) have been placed on quarantine orders or stay-at-home notices; or
 - (c) have a travel history to certain countries/regions in the specified period preceding the 7th AGM, as announced by the Ministry of Health, must not attend the 7th AGM in person, and instead are strongly encouraged to appoint the Chairman of this 7th AGM as their proxy to attend and vote on their behalf at the 7th AGM.
- (v) Any Persons attending the 7th AGM physically should wear a face mask in advance and throughout the 7th AGM and practice proper self-sanitisation, including the use of hand sanitisers.

(E) Meeting Registration

- (i) Registration will start at 8:30 a.m. in Dewan Presiden, Kelab Golf Negara Subang, Jalan SS 7/2, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Ehsan.
- (ii) Please present your original MyKad/passport to the registration staff for verification.
- (iii) Upon verification, you are required to write your name, mobile contact and sign the Attendance list placed on the registration table.
- (iv) You will be given a wristband for the purpose of voting at this 7th AGM.
- (v) You must wear the wristband throughout the 7th AGM as no person will be allowed to enter the meeting hall without the wristband. There will be no replacement in the event you lose or misplace the wristband.
- (vi) If you are attending the meeting as a member as well as a proxy, you will be registered once and will be given only one wristband to enter the meeting hall.
- (vii) No person will be allowed to register on behalf of another person even with the original Mykad/passport of the other person.
- (viii) Social distance of at least one metre should be observed when awaiting for your turn to facilitate Meeting Registration.

(ix) Help Desk

- (a) Please proceed to the Help Desk for any clarification or queries apart from registration details.
- (b) The Help Desk will also handle revocation of proxy's appointment.

(F) Mandatory Registration using "MySejahtera" application ("Apps")

- (i) As directed by the MKN's SOP, in addition to the Meeting Registration to be conducted by the Company's Share Registrar, all attendees are required to register their attendance vide the "MySejahtera App" using attendee's own smart mobile phone by scanning the QR code provided (Attendees are required to download and installed the said App on their smart mobile phone).
- (ii) Attendees who do not possess smart mobile phones must be manually registered by the Share Registrar.

(G) Seating Arrangement

- (i) As a precautionary measure, the Company reserves the right to limit the number of physical attendees to be accommodated at the Meeting Venue.
- (ii) In order to assist SEDANIA in managing the turnout for the 7th AGM, members/ proxies/ corporate representatives are required to pre-register with the Company's Share Registrar, via the **TIIH Online** website at https://tiih.online, if the members/ proxies/ corporate representatives wish to attend the 7th AGM in person.
- (iii) Social distancing would be practised at all times. Attendees who attend the 7th AGM should maintain at least one metre (3 feet) distance between each other.
- (iv) Seats in the 7th AGM venue would be placed at least one metre (3 feet) apart from one another.
- (v) Attendees should only be seated on clearly marked or demarcated area.

(H) Refreshment

- (i) Limited packed food shall be provided to the attendees on a **first-come-first-serve** basis upon the completion of 7th AGM.
- (ii) Social distance of at least one metre must be observed by attendees whilst awaiting for collection of packed food.

(I) Door Gifts

- No door gifts shall be provided to the attendees as a measure to avoid large crowd congregation (i) out of designated Meeting Hall.
- (ii) The Board would like to express its appreciation to the attendees for their understanding and cooperations.

(J) Parking

Kindly note that parking is free for all attendees.

(K) Poll Voting

- In accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia (i) Securities Berhad, the voting at the 7th AGM will be conducted by way of poll. Poll Administrator and Independent Scrutineers will be appointed to conduct the polling process and to verify the tabulated results of the poll, respectively.
- During this 7th AGM, the Chairman will invite the Poll Administrator to brief on the Voting (ii) procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened.
- Upon completion of the voting session for the 7th AGM, the Scrutineers will verify and announce (iii) the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

(L) No Recording or Photography of the Meeting Proceedings

Strictly **NO** unauthorised recording or photography of the proceedings of the 7th AGM is allowed.

(M) ANNUAL REPORT 2020

- The Company's Annual Report 2020 is available at the Company's website at (i) https://www.sedaniainnovator.com/
- (ii) You may request for a printed copy of the Annual Report 2020 at https://tiih.online by selecting "Request for Annual Report / Circular" under the "Investor Services". Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

(N) Enquiry

If you have any enquiries on the above, please contact the following persons during office hours on Monday to Friday from 9:00 a.m. to 5:30 p.m. (except on public holiday):-

Share Registrar/ Poll Administrator

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299 Fax Number : +603-2783 9222

Email is.enquiry@my.tricorglobal.com

Contact

: +603-2783 9285 / Email : Chee.Onn.Too@my.tricorglobal.com : Mr. Jake Too Persons

> Ms. Vivien Khoh : +603-2783 9091 / Email : Vivien.Khoh@my.tricorglobal.com

: +603-2783 9283 / Email : Siew.Wai.Lai@my.tricorglobal.com Mr. Alven Lai

Sedania Innovator Berhad

Ms. Juliana Krisitini Khalid - Head of Communications

Tel: +603-7880 2001 ext. 262

Email: juliana@sedaniainnovator.com

Friendly Reminder:-

- ✓ Social distancing of at least one metre should be practised at all times;
- ✓ No congregation of large crowd at any single area in the Meeting Venue;
- ✓ Attendees are strongly encouraged to wear face masks; and
- Attendees classified by the Ministry of Health as *Patient under Investigation* (PUI) and *Person under Surveillance* (PUS) are **PROHIBITED** from attending the 7th AGM.