



NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Third Annual General Meeting ("3rd AGM") of Greatech Technology Berhad ("GTB" or the "Company") will be conducted fully virtual for the purpose of considering and if thought fit, passing with or without modifications, the resolutions set out in this notice:

Day and Date : Friday, 21 May 2021
Time : 11.00 am
Broadcast venue : The Auditorium, Plot 287A, Lengkok Kampung Jawa Satu, Bayan Lepas Free Industrial Zone Phase 3, 11900 Bayan Lepas, Pulau Pinang
Online Meeting Platform : Securities Services ePortal <https://sshsb.net.my/>
Modes of Communication : 1. Typed text in the Online Meeting Platform
 2. Email your questions to enquiry@greatech-group.com prior to 3rd AGM date

AGENDA

AS ORDINARY BUSINESS

- To receive the Audited Financial Statements for the financial year ended 31 December 2020 together with the Reports of the Directors and Auditors thereon. (Please refer to Explanatory Note 1)
- To re-elect the following Directors who retire pursuant to Clause 170 of the Company's Constitution and being eligible, have offered themselves for re-election:
 - Ms Ooi Hooi Kiang; and
 - Mr Tan Eng Kee
- To approve the payment of Directors' fee of RM6,000 per month for each of the Directors for the period from 22 May 2021 until the next Annual General Meeting of the Company to be held in year 2022. Resolution 1
- To approve the payment of Directors' benefits (excluding Directors' fee) to the Directors up to an amount of RM100,000 for the period from 22 May 2021 until the next Annual General Meeting of the Company to be held in year 2022. Resolution 2
- To re-appoint Messrs BDO PLT as Auditors of the Company until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration. Resolution 3
- To transact any other ordinary business of which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution. Resolution 4

AS SPECIAL BUSINESS

7. Ordinary Resolution

Authority to issue shares pursuant to the Companies Act 2016

"THAT subject to the Companies Act 2016 (the "Act"), the Constitution of the Company, the approvals from Bursa Malaysia Securities Berhad ("Bursa Securities") and any relevant governmental/regulatory authority, the Directors be and are hereby empowered, pursuant to the Act, to issue and allot shares in the Company, at any time to such persons and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued pursuant to this resolution does not exceed ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company for the time being; AND THAT the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Securities; AND FURTHER THAT such authority shall commence immediately upon the passing of this resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company."

8. Ordinary Resolution

Proposed Renewal of Share Buy-Back Authority

"THAT subject to the Companies Act 2016 (the "Act"), the Constitution of Company, Bursa Malaysia Securities Berhad ("Bursa Securities") Main Market Listing Requirements ("MMLR") and the approvals of all relevant governmental and/or regulatory authorities (if any), the Company be and is hereby authorised to purchase such number of ordinary shares in the Company ("Proposed Share Buy-Back") as may be determined by the Board of Directors of the Company ("Board") from time to time through Bursa Securities upon such terms and conditions as the Board may deem fit and expedient in the best interest of the Company provided that:

- the aggregate number of ordinary shares to be purchased pursuant to this resolution shall not exceed ten percent (10%) of the total number of issued shares of the Company; and
- the maximum amount of funds to be utilised for the purpose of the Proposed Share Buy-Back shall not exceed the aggregate retained earnings of the Company based on its Audited Financial Statements for the year ended 31 December 2020 of RM9,700,288;

THAT at the discretion of the Board, the shares of the Company to be purchased are proposed to be cancelled and/or retained as treasury shares and/or distributed as dividends and/or resold on Bursa Securities and/or transferred the shares for the purposes of or under an employees' share scheme in the manner as prescribed by the Act, rules, regulations and orders made pursuant to the Act and Bursa Securities MMLR and any other relevant authorities for the time being in force;

THAT such authority shall commence immediately upon passing of this resolution until:

- the conclusion of the next Annual General Meeting of the Company following this general meeting at which such resolution was passed at which time it will lapse unless by an ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions; or
- the expiration of the period within which the next Annual General Meeting after that date is required by law to be held; or
- the authority is revoked or varied by ordinary resolution passed by the shareholders of the Company in general meeting; whichever occurs first.

AND THAT the Board be and is hereby authorised to take such steps to give full effect to the Proposed Share Buy-Back with full power to assent to any condition, modification, variation and/or amendment as may be imposed by the relevant authorities and/or to do all such acts and things as the Board may deem fit and expedient in the best interest of the Company."

By Order of the Board,

THUM SOOK FUN, SSM PC NO. 201908000139 (MIA 24701)

LOW SEOW WEI, SSM PC NO. 202008000437 (MAICSA 7053500)

Company Secretaries

Penang

Date: 22 April 2021

(A) NOTES:

- The 3rd AGM will be conducted fully virtual through live streaming and online remote voting via the Remote Participation and Voting ("RPV") facilities to be provided by SS E Solutions Sdn. Bhd. via Securities Services ePortal's platform at <https://sshsb.net.my/>. Please follow the procedures provided in the Administrative Details for the 3rd AGM in order to register, participate and vote remotely via the RPV facilities.
- The Broadcast Venue is strictly for the purpose of compliance with Section 327(2) of the Act and Clause 111 of the Company's Constitution which require the Chairman of the Meeting to be present at the main venue of the Meeting. Members/Proxies will not be allowed to be physically present at the Broadcast Venue.
- For the purpose of determining who shall be entitled to attend the meeting, only members whose names appeared on the Record of Depositors on 12 May 2021 ("General Meeting Record of Depositors") shall be eligible to participate and vote in the 3rd AGM.
- Every Member including authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 (SICDA), and an Exempt Authorised Nominee who holds ordinary shares in the Company for multiple owners in one securities account ("Omnibus Account"), is entitled to appoint another person as his proxy to exercise all or any of his rights to participate, speak and vote in his stead at the 3rd AGM, and that such proxy need not be a Member. There shall be no restriction as to the qualification of the proxy. A proxy appointed by the member shall have the same rights as the member to participate, speak and vote at the 3rd AGM. The members or their proxies may submit questions to the Company at enquiry@greatech-group.com prior to the 3rd AGM or via real time submission of typed texts through a text box within Securities Services ePortal's platform during live streaming of the 3rd AGM as the primary mode of communication. Members are encouraged to submit questions prior to the 3rd AGM. In the event of any technical glitch in the primary mode of communication, shareholders and proxies may email their questions to eservices@sshsb.com.my during the 3rd AGM.
- Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- The instrument appointing a proxy or representative and the duly registered power of attorney or other authority, if any, shall be in writing under the hand of the appointor or his/her attorney duly appointed under a Power of Attorney or, if such appointer is a corporation, either under its common seal or under the hand of an officer or attorney duly appointed under a Power of Attorney.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for Omnibus Account, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds.
- Pursuant to Paragraph 8.29A of Bursa Securities MMLR, all resolutions set out in the Notice of the 3rd AGM will be put to vote on a poll.
- The instrument appointing proxy(ies) may be made in hardcopy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 3rd AGM or any adjournments thereof:
 - In Hardcopy Form**
The proxy form shall be deposited at the Company's Registered Office at Suite 18.05, MWE Plaza, No. 8, Lebuhr Farquhar, 10200 Georgetown, Pulau Pinang, Malaysia.
 - By Electronic Means**
The proxy form shall be electronically lodged via Securities Services ePortal's platform at <https://www.sshsb.net.my/> or by email to eservices@sshsb.com.my.

(B) EXPLANATORY NOTES:

- Item 1 of the Agenda - Audited Financial Statements for the financial year ended 31 December 2020**
The audited financial statements are laid in accordance with Section 340(1)(a) of the Act for discussion only under Agenda 1. They do not require shareholders' approval and hence, will not be put for voting.
- Resolutions 1 and 2 - Re-election of Directors who retire by rotation pursuant to Clause 170 of the Company's Constitution**
Clause 170 of the Company's Constitution states that one-third (1/3) of the Directors of the Company for the time being shall retire by rotation at an Annual General Meeting ("AGM") of the Company. All the Directors shall retire from office at least once in each three (3) years but shall be eligible for re-election.
In determining the eligibility of the Directors to stand for re-election at the forthcoming AGM, the Nominating Committee ("NC") has considered the following:
 - Evaluation on the effectiveness of the Board as a whole and all Board Committees; and
 - For Independent Non-Executive Directors ("INEDs") only, the level of independence demonstrated by the INEDs and their ability to act in the best interest of the Company.
 Ms Ooi Hooi Kiang and Mr Tan Eng Kee are due to retire pursuant to Clause 170 at the 3rd AGM under Resolutions 1 and 2 respectively, and both of them have offered themselves for re-election at the 3rd AGM of the Company.
The Board recommends the re-election of Ms Ooi Hooi Kiang and Mr Tan Eng Kee as Directors of the Company at the forthcoming 3rd AGM. The retiring Directors have abstained from deliberations and decisions on their own eligibility to stand for re-election at the 3rd AGM.
- Resolutions 3 and 4 - Directors' fee and benefits**
Clause 186 of the Company's Constitution, any fees and benefits payable to Directors shall be subject to annual shareholders' approval at a General Meeting. Pursuant thereto, shareholders' approval is sought for the payment of fees and benefits payable to Directors, in the proposed Resolution 3 and Resolution 4 for the period from the conclusion of this AGM until the next AGM of the Company.
The proposed Directors' fee of RM6,000 per month for each of the Directors are derived based on the assumption that all Directors of the Company will remain in office until the next AGM. The payment of Directors' fees and benefits to the Directors has been reviewed by the Board of the Company, which recognises that the benefits payable is in the best interest of the Company for the applicable period from the date of passing this resolution up to the conclusion of the next AGM. The benefits comprise of Directors and Officers Liabilities Insurance and the meeting allowance, which will only be accorded based on actual attendance of meetings by the Directors.
Any Directors who are shareholders of the Company will abstain from voting on Resolution 3 and Resolution 4 concerning the remuneration to the Directors at this AGM.
The remuneration for each Director is set out in the Corporate Governance Overview Statement of the Company's Annual Report 2020.
- Resolution 5 - Re-appointment of Auditors**
The Board and the Audit and Risk Management Committee ("ARMC") have considered the re-appointment of Messrs BDO PLT as Auditors of the Company and collectively agreed that Messrs BDO PLT has met the relevant criteria prescribed by Paragraph 15.21 of Bursa Securities MMLR.
- Resolution 6 - Authority to issue shares**
The proposed Ordinary Resolution 6 is primarily to seek for the renewal of the Previous Mandate (as defined herein) to give flexibility to the Board to issue and allot shares up to 10% of the total number of issued share (excluding treasury shares) of the Company for the time being, at any time in their absolute discretion for such purposes as the Board considers to be in the best interests of the Company (hereinafter referred to as the "General Mandate"). This General Mandate is sought to avoid any delays and costs involved with the convening of a General Meeting. This General Mandate, unless revoked or varied by the Company in a General Meeting, will expire at the conclusion of the next AGM of the Company.
The Company had been granted a general mandate by its shareholders at the last AGM held on 29 June 2020 of which will lapse at the conclusion of the 3rd AGM (hereinafter referred to as the "Previous Mandate").
As at the date of this Notice, the Previous Mandate granted by the shareholders had not been utilised and hence, no proceeds were raised therefrom.
The General Mandate, upon renewal, will provide flexibility to the Company for any possible fund-raising activities, including but not limited to placing of shares for the purpose of funding future investment projects, working capital and/or acquisitions.
- Resolution 7 - Proposed Renewal of Share Buy-Back Authority**
The proposed Ordinary Resolution 7, if passed, will empower the Directors of the Company to exercise the power of the Company to purchase the Company Shares of not more than 10% of the total number of issued shares of the Company at any time within the time period stipulated in the Bursa Securities MMLR by utilising the funds allocated which shall not exceed the total retained earnings of the Company. This authority, unless revoked or varied at a meeting of members, shall continue to be in full force until the conclusion of the next AGM.
Please refer to the Share Buy-Back Statement dated 22 April 2021 which is despatched together with the Company's Annual Report 2020 for further information.

Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

Administrative Guide



SECURITIES SERVICES e-PORTAL

WHAT IS Securities Services e-Portal?

Securities Services e-Portal is an online platform that will allow both individual shareholders and body corporate shareholders through their appointed representatives, to -

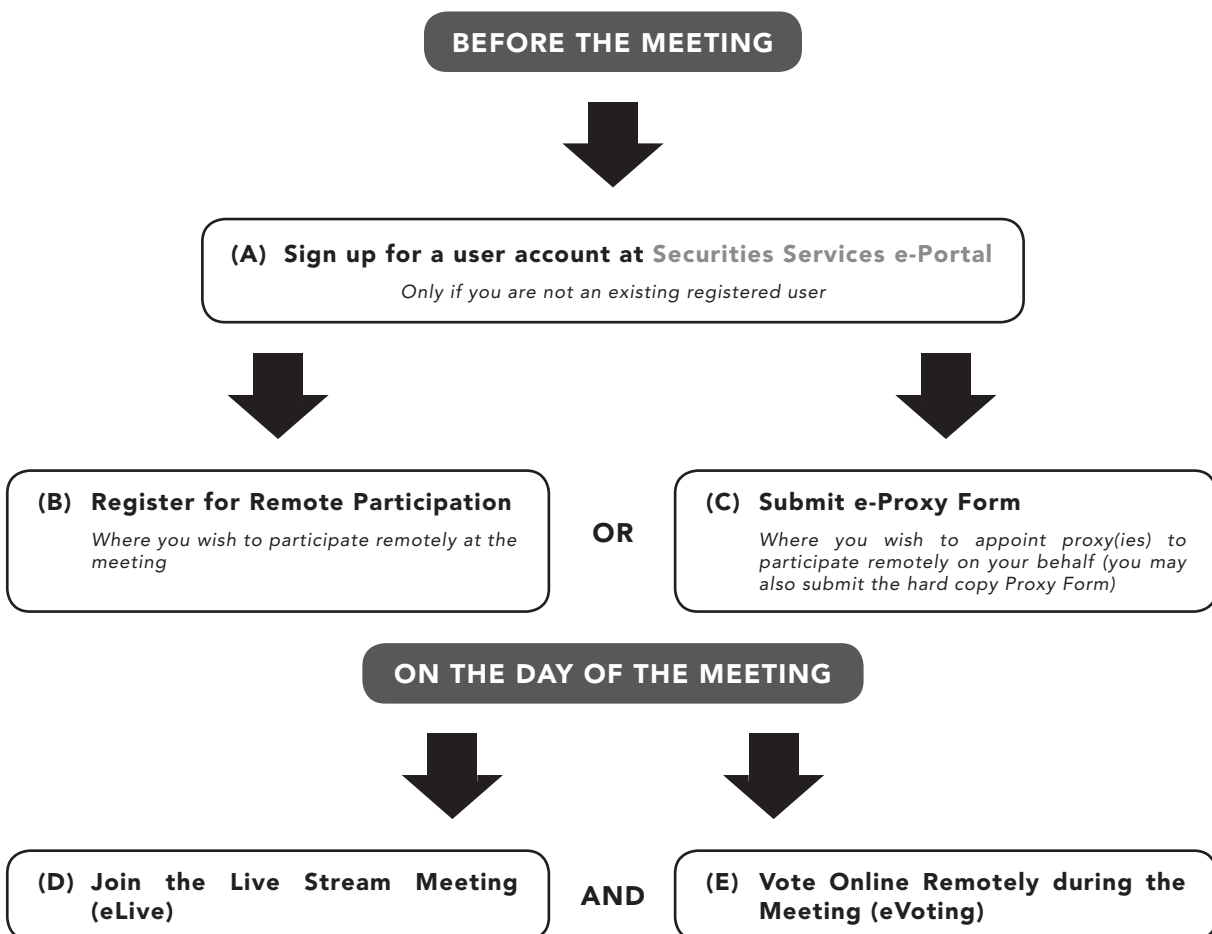
- Submit proxy form electronically – paperless submission
- Register for remote participation and voting at meetings
- Participate in meetings remotely via live streaming
- Vote online remotely on resolution(s) tabled at meetings (referred to as “e-Services”)

The usage of the Securities Services e-Portal (“e-Portal”) is dependent on the engagement of the relevant e-Services by Greotech Technology Berhad and is by no means a guarantee of availability of use, unless we are so engaged to provide. **All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.**

Please note that the e-Portal is best viewed on the latest versions of Chrome, Firefox, Edge and Safari.

REQUIRE ASSISTANCE?

Please contact Ms. Felicia Low (Tel: +604 263 1966 ext. 187) or Ms. Stephanie Tan (Tel: +604 263 1966 ext. 186) or our general line (Tel: +604 263 1966) to request for e-Services Assistance during our office hours on Monday to Friday, excluding public holiday from 8.30 a.m. to 5.30 p.m. Alternatively, you may email us at eservices@sshsb.com.my.



Administrative Guide *(Cont'd)*

BEFORE THE MEETING

(A) Sign up for a user account at Securities Services e-Portal	
<p>Step 1 Visit https://sshsb.net.my/login.aspx</p> <p>Step 2 Sign up for a user account</p> <p>Step 3 Wait for our notification email that will be sent within one (1) working day</p> <p>Step 4 Verify your user account within seven (7) days of the notification email and log in</p>	<ul style="list-style-type: none"> We require 1 working day to process all user sign-ups. If you do not have a user account with the e-Portal, you will need to sign up for a user account by the deadlines stipulated below. Your registered email address is your User ID.
<ul style="list-style-type: none"> To register for the meeting under (B) below, please sign up for a user account by 19 MAY 2021. To submit e-Proxy Form under (C) below, please sign up for a user account by 17 MAY 2021, failing which you may only be able to submit the hard copy proxy form. This is a ONE-TIME registration only. If you already have a user account, please proceed to either (B) or (C) below. 	
(B) Register for Remote Participation	
<ul style="list-style-type: none"> Log in to https://sshsb.net.my/login.aspx with your registered email and password Look for Greatech Technology Berhad under Company Name and 3rd AGM on 21 May 2021 at 11.00 a.m. – Registration for Remote Participation under Corporate Exercise / Event and click ">" to register for remote participation at the meeting. <p>Step 1: Check if you are attending as –</p> <ul style="list-style-type: none"> Individual shareholder Corporate or authorised representative of a body corporate <i>For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The original evidence of authority and translation thereof, if required, have to be submitted to SS E Solutions Sdn Bhd at Suite 18.05, MWE Plaza, No. 8 Lebuhr Farquhar, 10200 Georgetown, Penang, Malaysia for verification before the registration closing date and time above.</i> <p>Step 2: Submit your registration.</p> <ul style="list-style-type: none"> All shareholders must register for remote participation at the meeting and are highly encouraged to register as early as possible and before the eLive access date and time [see (D) below] in order to ensure timely access to the meeting. Access shall be granted only to eligible shareholders in accordance with the General Meeting Record of Depositors as at 12 May 2021. A copy of your e-Registration for remote participation can be accessed via My Records (refer to the left navigation panel). Your registration will apply to all the CDS account(s) of each individual shareholder / body corporate shareholder that you represent. If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate. As the meeting will be conducted on a fully virtual basis and only the Chairman and other essential individuals will be present at the broadcast venue, we highly encourage all shareholders to remotely participate and vote at the meeting, failing which, please appoint the Chairman of the meeting as proxy or your own proxy(ies) to represent you. 	
(C) Submit e-Proxy Form	
Meeting Date and Time	Proxy Form Submission Closing Date and Time
Friday, 21 May 2021 at 11.00 a.m.	Wednesday, 19 May 2021 at 11.00 a.m.
<ul style="list-style-type: none"> Log in to https://sshsb.net.my/login.aspx with your registered email and password Look for Greatech Technology Berhad under Company Name and 3rd AGM on 21 May 2021 at 11.00 a.m. – Submission of Proxy Form under Corporate Exercise / Event and click ">" to submit your proxy forms online for the meeting by the submission closing date and time above. <p>Step 1: Check if you are submitting the proxy form as –</p> <ul style="list-style-type: none"> Individual shareholder Corporate or authorised representative of a body corporate <i>For body corporates, the appointed corporate/authorised representative is to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The original evidence of authority and translation thereof, if required, have to be submitted to SS E Solutions Sdn Bhd at Suite 18.05, MWE Plaza, No. 8 Lebuhr Farquhar, 10200 Georgetown, Penang, Malaysia for verification before the proxy form submission closing date and time above.</i> <p>Step 2: Enter your CDS account number or the body corporate's CDS account number and corresponding number of securities. Then enter the information of your proxy(ies) and the securities to be represented by your proxy(ies). You are strongly encouraged to appoint the Chairman of the meeting as your proxy where you are not able to participate remotely.</p> <p>Step 3: Proceed to indicate how your votes are to be casted against each resolution.</p> <p>Step 4: Review and confirm your proxy form details before submission.</p> <ul style="list-style-type: none"> A copy of your submitted e-Proxy Form can be accessed via My Records (refer to the left navigation panel). You need to submit your e-Proxy Form for every CDS account(s) you have or represent. 	
<p>PROXIES</p> <p>All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will need to register as Users of the e-Portal under (A) above by 17 May 2021. PLEASE NOTIFY YOUR PROXY(IES) ACCORDINGLY. Upon processing the proxy forms, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the meeting as the meeting will be conducted on a fully virtual basis.</p>	

Administrative Guide *(Cont'd)*

ON THE DAY OF THE MEETING

Log in to https://sshsb.net.my/login.aspx with your registered email and password	
(D) Join the Live Stream Meeting (eLive)	
Meeting Date and Time Friday, 21 May 2021 at 11.00 a.m.	eLive Access Date and Time Friday, 21 May 2021 at 10.30 a.m.
<ul style="list-style-type: none"> Look for Greatech Technology Berhad under Company Name and 3rd AGM on 21 May 2021 at 11.00 a.m. – Live Stream Meeting under Corporate Exercise / Event and click ">" to join the meeting. The access to the live stream meeting will open on the abovementioned date and time. If you have any questions to raise, you may use the text box to transmit your question. The Chairman/Board/Management/relevant adviser(s) will endeavour to broadcast your question and their answer during the meeting. Do take note that the quality of the live streaming is dependent on the stability of the internet connection at the location of the user. 	
(E) Vote Online Remotely during the Meeting (eVoting)	
Meeting Date and Time Friday, 21 May 2021 at 11.00 a.m.	eVoting Access Date and Time Friday, 21 May 2021 at 11.00 a.m.
<ul style="list-style-type: none"> If you are already accessing the Live Stream Meeting, click Proceed to Vote under the live stream player. OR If are not accessing from the Live Stream Meeting and have just logged in to the e-Portal, look for Greatech Technology Berhad under Company Name and 3rd AGM on 21 May 2021 at 11.00 a.m. – Remote Voting under Corporate Exercise / Event and click ">" to remotely cast and submit the votes online for the resolutions tabled at the meeting. <p>Step 1 Cast your votes by clicking on the radio buttons against each resolution.</p> <p>Step 2 Review your casted votes and confirm and submit the votes.</p> <ul style="list-style-type: none"> The access to eVoting will open on the abovementioned date and time. Your votes casted will apply throughout <u>all</u> the CDS accounts you represent as an individual shareholder, corporate/ authorised representative and proxy. Where you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the proxy form. The access to eVoting will close as directed by the Chairman of the meeting. A copy of your submitted e-Voting can be accessed via My Records (refer to the left navigation panel). 	