



PRESS METAL®

PRESS METAL ALUMINIUM HOLDINGS BERHAD

Registration No. 201601027232 (1198171-H)

(Incorporated in Malaysia)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that an Extraordinary General Meeting (“EGM”) of Press Metal Aluminium Holdings Berhad (“PMAHB” or “Company”) will be conducted on a **fully virtual** basis through live streaming and online remote voting using Remote Participation and Voting (“RPV”) facilities via Tricor Investor & Issuing House Services Sdn Bhd’s (“Tricor”) TIH Online website at <https://tjih.online> from the Broadcast Venue at Suite 61 & 62, Setia Avenue, No. 2, Jalan Setia Prima S U13/S, Setia Alam Seksyen U13, 40170 Shah Alam, Selangor Darul Ehsan, Malaysia on Tuesday, 6 April 2021 at 10:30 a.m. or any adjournment thereof for the purpose of considering and, if thought fit, passing the following resolution, with or without modifications:

ORDINARY RESOLUTION

PROPOSED BONUS ISSUE OF 4,038,109,539 NEW ORDINARY SHARES OF PMAHB (“PMAHB SHARES” OR “SHARES”) (“BONUS SHARES”) ON THE BASIS OF ONE (1) BONUS SHARE FOR EVERY ONE (1) EXISTING PMAHB SHARE HELD ON THE ENTITLEMENT DATE TO BE DETERMINED AND ANNOUNCED AT A LATER DATE (“ENTITLEMENT DATE”) (“PROPOSED BONUS ISSUE”)

“THAT, subject to the approvals of all relevant authorities being obtained:

- (a) the Proposed Bonus Issue as set out in the Circular to shareholders of the Company dated 22 March 2021 (“Circular”), be and is hereby approved;
- (b) the Board of Directors of the Company (“Board”) be and is hereby empowered and authorised to allot and issue 4,038,109,539 new PMAHB Shares in the share capital of the Company on the basis of one (1) Bonus Share for every one (1) existing PMAHB Share held by the entitled shareholders on the Entitlement Date,

THAT, the Board be and is hereby authorised to allot and issue the Bonus Shares in respect of the Proposed Bonus Issue as fully paid, at no consideration and without capitalisation of the Company’s reserves;

THAT, the Bonus Shares shall, upon allotment and issuance, rank equally in all respects with the then existing issued PMAHB Shares, however, the Bonus Shares will not be entitled to any dividends, rights, allotments and/or other distributions unless such Bonus Shares were issued on or prior to the entitlement date of such dividends, rights, allotments and/or other distributions;

AND THAT, the Board be and is hereby authorised to sign and execute all documents to give effect to the Proposed Bonus Issue with full power to assent to any conditions, modifications, variations and/or amendments in any manner as may be required or imposed by the relevant authorities and to take all steps and do all acts and things in the manner as the Board may consider necessary or expedient in order to implement, finalise and give full effects to the Proposed Bonus Issue.”

By Order of the Board

PRESS METAL ALUMINIUM HOLDINGS BERHAD

Tai Yit Chan (SSM PC No. 202008001023) (MAICSA 7009143)

Tan Ai Ning (SSM PC No. 202008000067) (MAICSA 7015852)

Company Secretaries

Selangor Darul Ehsan

22 March 2021

Notes:

- (1) The EGM of the Company will be conducted on a fully virtual basis through live streaming and online remote voting via Remote Participation and Voting (“RPV”) facilities which are available on Tricor Investor & Issuing House Services Sdn Bhd’s (“Tricor”) TIH Online website at <https://tjih.online>. Please follow the procedures provided in the Administrative Guide for the EGM in order to register, participate and vote remotely via the RPV facilities.
- (2) The Broadcast Venue of the EGM is strictly for the purpose of complying with Section 327(2) of the Companies Act, 2016 which requires the Chairman of the meeting to be at the main venue of the meeting. No shareholders/proxies from the public should be physically present at the Broadcast Venue on the day of the EGM.
- (3) Members may submit questions to the Board of Directors prior to the EGM via Tricor’s TIH Online website at <https://tjih.online> by selecting “e-Services” to login, pose questions and submit electronically no later than 4 April 2021 at 10:30 a.m. or to use the query box to transmit questions to the Board of Directors via RPV facilities during live streaming.
- (4) Since the EGM will be conducted via a virtual meeting, a member entitled to attend and vote at the meeting may appoint the Chairman of the meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- (5) A member entitled to attend and vote at the meeting is entitled to appoint not more than two (2) proxies to attend and vote in his stead. A proxy may but need not be a member of the Company. Where a member appoints more than one (1) proxy, the appointments shall be invalid unless he specifies the proportion of his shareholdings to be represented by each proxy.
- (6) Where a member is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account (“omnibus account”) as defined under the Securities Industry (Central Depositories) Act, 1991, there shall be no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- (7) The instrument appointing a proxy shall be in writing, executed by the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, either under its Common Seal or signed by an officer or attorney so authorised.
- (8) The appointment of proxy may be made in a hardcopy form or by electronic means as follows:
 - a. In Hardcopy Form
The Proxy Form or the Power of Attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority, must be deposited at the office of the Share Registrar of the Company, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than 48 hours before the time for holding this EGM or no later than 4 April 2021 at 10:30 a.m.
 - b. By Electronic Form
The Proxy Form can be electronically lodged with Tricor via TIH Online website at <https://tjih.online>. Kindly refer to the Administrative Guide for the EGM on the procedure for electronic lodgement of proxy form via TIH Online.
- (9) In respect of deposited securities, only members whose names appear on the Record of Depositors on 25 March 2021 (General Meeting Record of Depositors) shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.
- (10) Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the resolution set out in the Notice of EGM of the Company will be put to vote by way of poll. Poll administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.



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ADMINISTRATIVE GUIDE FOR THE EXTRAORDINARY GENERAL MEETING (“EGM”)

Meeting Date	:	6 April 2021
Time	:	10:30 a.m.
Meeting Platform	:	https://tjih.online
Broadcast Venue	:	Suite 61 & 62, Setia Avenue, No. 2, Jalan Setia Prima S U13/S Setia Alam Seksyen U13, 40170 Shah Alam, Selangor Darul Ehsan, Malaysia

MODE OF MEETING

In view of the COVID-19 outbreak and as part of the safety measures, the Company will conduct the EGM on a **virtual basis through live streaming and online remote voting** via Remote Participation and Voting (“**RPV**”) facilities which are available on Tricor Investor & Issuing House Services Sdn Bhd's (“**Tricor**”) **TIIH Online** website at <https://tjih.online>.

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Shareholders **WILL NOT BE ALLOWED** to attend the EGM in person at the Broadcast Venue on the day of the meeting.

RPV FACILITIES

The RPV facilities are available on Tricor's **TIIH Online** website at <https://tjih.online>.

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the EGM using RPV facilities from Tricor. Please refer to Procedures for RPV.

A shareholder who has appointed a proxy(ies) or attorney(s) or corporate representative(s) to participate at this EGM must request his/her proxy(ies) or attorney(s) or corporate representative(s) to register himself/herself for RPV via Tricor's **TIIH Online** website at <https://tjih.online>. Please refer to Procedures for RPV.

PROCEDURES FOR RPV

- Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the EGM using the RPV facilities:

	Procedure	Action
	BEFORE THE DAY OF EGM	
(a)	Register as a user with Tricor's TIIH Online website	<ul style="list-style-type: none">• Using your computer, access Tricor's TIIH online website at https://tjih.online. Register as a user under the “e-Services” select the “Sign Up” button and followed by “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance.

	Procedure	Action
		<ul style="list-style-type: none"> Registration as a user will be approved within one (1) working day and you will be notified via e-mail. If you are already a user with Tricor's TIIH Online website, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at Tricor's TIIH Online website.
(b)	Submit your request to attend EGM remotely	<ul style="list-style-type: none"> Registration is open from 22 March 2021 until the day of EGM on 6 April 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the EGM to ascertain their eligibility to participate in the EGM using the RPV facilities. Login with your user ID (i.e. e-mail address) and password and select the corporate event: (REGISTRATION) PMETAL EGM. Read and agree to the Terms & Conditions and confirm the Declaration. Select "Register for Remote Participation and Voting". Review your registration and proceed to register. System will send an e-mail to notify that your registration for remote participation is received and will be verified. After verification of your registration against the General Meeting Record of Depositors as at 25 March 2021, the system will send you an e-mail after 4 April 2021 to approve or reject your registration for remote participation. <i>(Note: Please allow sufficient time for approval of new user of Tricor's TIIH Online website and registration for the RPV facilities).</i>
ON THE DAY OF EGM (Tuesday, 6 April 2021 @ 10:30 a.m.)		
(a)	Login to Tricor's TIIH Online website	<ul style="list-style-type: none"> Login with your user ID and password for remote participation at the EGM at any time from 10.00 a.m. i.e. 30 minutes before the commencement of the EGM at 10:30 a.m. on 6 April 2021
(b)	Participate through Live Streaming	<ul style="list-style-type: none"> Select the corporate event: "(LIVE STREAMING MEETING) PMETAL EGM" to engage in the proceedings of the EGM remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavor to respond to questions submitted by remote participants during the EGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.
(c)	Online Remote Voting	<ul style="list-style-type: none"> Voting session commences from 10.30 a.m. on Tuesday, 6 April 2021 until a time when the Chairman announces the completion of the voting session of the EGM. Select the corporate event: "(REMOTE VOTING) PMETAL EGM" or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query box. Read and agree to the Terms & Conditions and confirm the Declaration. Select the CDS account that represents your shareholdings. Indicate your votes for the resolutions that are tabled for voting. Confirm and submit your votes.
(d)	End of remote participation	Upon the announcement by the Chairman on the closure of the EGM, the Live Streaming will end.

Note to users of the RPV facilities:

1. Should your application to join the meeting be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to Tricor's **TIIH Online** website on the day of meeting will indicate your presence at the virtual meeting.
2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. In the event that you encounter any issues with logging-in, connection to the live streamed meeting or online voting, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY

- Only members whose names appear on the Record of Depositors as at 25 March 2021 shall be eligible to attend, speak and vote at the EGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- In view that the EGM will be conducted on a virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- If you wish to participate in the EGM yourself, please do not submit any Proxy Form for the EGM. You will not be allowed to participate in the EGM together with a proxy appointed by you.
- Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the EGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **4 April 2021 at 10:30 a.m.:**

(i) In Hard copy:

- a) By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia; or
- b) By fax at 03-2783 9222 or e-mail to is.enquiry@my.tricorglobal.com

(ii) By Electronic form:

All shareholders can have the option to submit proxy forms electronically via Tricor's **TIIH Online** website and the steps to submit are summarised below:

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User with Tricor's TIIH Online website	<ul style="list-style-type: none">• Using your computer, please access Tricor's TIIH Online website at https://tiih.online. Register as a user under the "e-Services" select the "Sign Up" button and followed by "Create Account by Individual Holder". Please refer to the tutorial guide posted on the homepage for assistance.• If you are already a user with Tricor's TIIH Online website, you are not required to register again.
Proceed with submission of Proxy Form	<ul style="list-style-type: none">• After the release of the Notice of Meeting by the Company, login with your user name (i.e. e-mail address) and password.• Select the corporate event: "PMETAL EGM - Submission of Proxy Form".

Procedure	Action
	<ul style="list-style-type: none"> • Read and agree to the Terms and Conditions and confirm the Declaration. • Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf. • Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes. • Review and confirm your proxy(ies) appointment. • Print the Proxy Form for your record.
ii. Steps for Corporation or Institutional Shareholders	
Register as a User with Tricor's TIIH Online website	<ul style="list-style-type: none"> ▪ Access Tricor's TIIH Online website at https://tiih.online. ▪ Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder". ▪ Complete the registration form and upload the required documents. ▪ Registration will be verified, and you will be notified by e-mail within one (1) to two (2) working days. ▪ Proceed to activate your account with the temporary password given in the e-mail and re-set your own password. <p>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</p>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> ▪ Login to Tricor's TIIH Online website at https://tiih.online. ▪ Select the corporate exercise name: "PMETAL EGM - Submission of Proxy Form". ▪ Agree to the Terms & Conditions and Declaration. ▪ Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein. ▪ Prepare the file for the appointment of proxies by inserting the required data. ▪ Submit the proxy appointment file. ▪ Login to Tricor's TIIH Online website, select corporate exercise name: "PMETAL EGM - Submission of Proxy Form". ▪ Proceed to upload the duly completed proxy appointment file. ▪ Select "Submit" to complete your submission. ▪ Print the confirmation report of your submission for your record.

POLL VOTING

- The Voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting and Coopers Professional Scrutineers Sdn. Bhd. as Scrutineers to verify the poll results.
- Shareholders can proceed to vote on the resolutions at any time from the commencement of EGM at 10:30 a.m. but before the end of the voting session which will be announced by the Chairman of the Meeting. Kindly refer to item (c) of the above Procedures for RPV for guidance on how to vote remotely from Tricor's **TIIH Online** website at <https://tiih.online>.
- Upon completion of the voting session for the EGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Shareholders may submit questions for the Board in advance of the EGM via Tricor's **TIIH Online** website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **4 April 2021** at **10:30 a.m.** The Board will endeavor to answer the questions received at the EGM.

DOOR GIFT/FOOD VOUCHER

There will be no door gifts or food vouchers for attending the EGM.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299
Fax Number : +603-2783 9222
E-mail Address : is.enquiry@my.tricorglobal.com

Contact persons

Mr. Alven Lai : +603-2783 9283
E-mail Address : Siew.Wai.Lai@my.tricorglobal.com

Ms. Vivien Khoh : +603-2783 9091
E-mail Address : Vivien.Khoh@my.tricorglobal.com