



CRG INCORPORATED BERHAD
Registration No.200901037127 (880257-A)

**NOTIFICATION TO SHAREHOLDERS
ON THE CHANGE OF MODE AND VENUE OF MEETING
FOR THE TENTH ANNUAL GENERAL MEETING (“10TH AGM”) OF
CRG INCORPORATED BERHAD (“CRG” OR “COMPANY”)**

DEAR SHAREHOLDERS

We refer to the Notice of 10th AGM of our Company duly announced on 20 November 2020 (Ref: GMA-19112020-00001) (“Notice”). Please be informed that our Board of Directors has decided for the 10th AGM of our Company to be conducted via a fully virtual basis through live streaming from the Broadcast Venue (as set out below) and online remote voting on **16 December 2020 at 9.00 a.m.**, as scheduled.

Broadcast Venue : The Boardroom of CRG
L2-05 2nd Floor Ikon Connaught Lot 160 Jalan Cerdas
Taman Connaught 56000 Kuala Lumpur
Wilayah Persekutuan Malaysia

Meeting Platform : <https://Dvote.my>

Other than the above changes, the agenda items as stated in the Notice remain unchanged. Hence, a revised Notice and Proxy Form will not be issued.

This is in line with the recent announcement made by the Government of Malaysia on 05 December 2020 on the extension of the Conditional Movement Control Order for Sabah, Kuala Lumpur and Selangor for another 2 weeks until 20 December 2020 to curb the spread of the Covid-19 Disease infection in Malaysia.

Please note that the Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016, which stipulates that our Chairman of the 10th AGM shall be present at the main venue of the Meeting. No shareholders, proxies, corporate/authorised representatives, or attorneys from the public should be physically present or will be admitted at the Broadcast Venue on the day of the 10th AGM.

Kindly refer to the Administrative Guide enclosed to this Notification for further details in relation to the registration process and remote participation of the fully virtual 10th AGM of our Company, a copy of the same has been published on our website at <https://ir.carlorino.net/corporate-governance/>.

In view of the constant evolving Covid-19 situation in Malaysia, we regret to inform you of the change of mode and venue in convening the 10th AGM of our Company at such short notice, and we would like to thank you for your continuous support of our Company.

Yours faithfully
The Board of Directors of
CRG INCORPORATED BERHAD

Date: 09 December 2020

ADMINISTRATIVE GUIDE
FOR THE 10TH ANNUAL GENERAL MEETING (“AGM” or “Meeting”) of
CRG INCORPORATED BERHAD [Registration No. 200901037127 (880257-A)] (“CRG”)

Day, Date and Time of Meeting : Wednesday, 16 December 2020 at 9.00 a.m.

Remote Participation and Voting Facilities (“RPV Facilities”) : <https://Dvote.my>

Broadcast Venue : The Boardroom of CRG
L2-05 2nd Floor Ikon Connaught Lot 160 Jalan Cerdas
Taman Connaught 56000 Kuala Lumpur
Wilayah Persekutuan Malaysia

VIRTUAL GENERAL MEETING ARRANGEMENTS

1. The Board of Directors (“Board”) of CRG has decided that the AGM will be conducted entirely virtual through live streaming and online remote voting using the remote participation and voting online platform at <https://Dvote.my>.
2. Please note that the RPV Facilities is available to:
 - Individual members;
 - Proxy holders;
 - Corporate representatives;
 - Authorised nominees; and
 - Exempt authorised nominees.(individually, “Participant”, and collectively, “Participants”)
3. Users of RPV Facilities are required to connect to the internet at all times in order to participate and/or vote at our virtual Meeting. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the Participants.
4. Shareholders who are unable to participate in the AGM are encourage to appoint the Chairman of the Meeting to vote on your behalf at the AGM by completing the Proxy Form that is available at <https://ir.carlorino.net/corporate-governance/> with pre-casted voting instruction.
5. For Participants who wish to appoint a proxy or proxies to participate the AGM, please ensure the duly executed proxy forms are to be submitted to *the office of the Share Registrar of CRG, Bina Management (M) Sdn. Bhd. at Lot 10, The Highway Centre, Jalan 51/205, 46050 Petaling Jaya, Selangor Darul Ehsan, Malaysia* not later than 48 hours before the time fixed for convening the AGM or any adjournment thereof.

For Participants who are body corporates and wish to participate in the AGM, the appointed Corporate/Authorised Representative must upload the evidence of his/her authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority) during the registration with <https://Dvote.my>. All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in one (1) file. The original evidence of authority and translation thereof, if required, have to be submitted to *the office of the Share Registrar of CRG, Bina Management (M) Sdn. Bhd. at Lot 10, The Highway Centre, Jalan 51/205, 46050 Petaling Jaya, Selangor Darul Ehsan, Malaysia* not later than 48 hours before the time fixed for convening the AGM or any adjournment thereof, for verification.

PROCEDURE FOR REMOTE PARTICIPATION AND VOTING

Participants who wish to participate in the AGM remotely are advised to read and follow the procedure as summarised below:

Before Meeting Day	
A. REGISTRATION AS USER	
Procedure	Action
Sign up as a user with Dvote Online	<p><i>Note : If you are already a user with Dvote Online, you are not required to sign-up again. You may proceed to sign-in using your email address and password.</i></p> <ul style="list-style-type: none"> • Access the website at https://Dvote.my. • Click on <<Sign up>> to register as a new user with Dvote Online. • Complete registration and upload softcopy of MyKad/Identification card or passport. • You will be notified via email once your user registration is accepted/ rejected by Dvote Online.
B. REGISTRATION FOR REMOTE PARTICIPATION AT MEETING	
Procedure	Action
Register Meeting with Dvote Online	<ul style="list-style-type: none"> • Registration for Remote Participation will remain open from 10 December 2020 until the commencement of the polling during the 10th AGM. • Login to https://Dvote.my/user-login with your user ID (i.e: email address) and password. • Select event: “CRG Incorporated Berhad – 10th Annual General Meeting”, and click <<Register>>. • You will receive an email notifying on your registration for the remote participation and verification. • Once your registration has been verified against the Record of Depositors as at 07 December 2020, you will be notified via email whether your request for remote participation is approved/rejected. • If approved, you will receive an invitation email, <i>Join Meeting</i>.

On Meeting Day	
Procedure	Action
Join the Live Stream Meeting	<ul style="list-style-type: none">Click on “<i>Join Meeting</i>” link in the invitation email and you will be directed to the live streaming room.You are advised to log in early, at least 20 minutes, before the Meeting time.
Post Questions during Live Streaming	<ul style="list-style-type: none">If you have any question for the Board of Directors, you may use the “Post Question” box to transmit your question.
Online Voting during Live Streaming	<ul style="list-style-type: none">Click on <<Proceed to Vote>>, to cast your votes for each resolution.Review your casted votes, confirm and submit your votes.

Note:-

- Users are advised to afford themselves ample time to complete the registration and log in process in advance of the Meeting.

NO RECORDING OR PHOTOGRAPHY

Photography and recording of the AGM proceedings, vocal or audio-visual, are strictly prohibited.

ENQUIRY

If you have any enquiries before the AGM, please contact the following personnel during office hours from Mondays to Fridays from 9.00 a.m. to 5.00 p.m. (except public holiday):

Contact person : Mr. Chew or Mr. Liong
Office Telephone No. : +603-7784 3922
Email : binawin@binamg168.com

e-SERVICES ASSISTANCE

If you have any enquiry relating to <https://Dvote.my>, please contact the following personnel during office hours Mondays to Fridays from 9.00 a.m. to 5.00 p.m. (except public holiday):

The Poll Administrator – Dvote Services Sdn. Bhd.

Address : Lot 9-7, Menara Sentral Vista
No. 150, Jalan Sultan Abdul Samad, Brickfields
50470 Kuala Lumpur, Malaysia
Contact person : Miss Sangetha / Mr Hugo Wong
Office Telephone No. : +603-2276 6138
Email : dvoteservice@gmail.com

*** End of this Administrative Guide ***