

**SEAL INCORPORATED BERHAD**  
**REGISTRATION NO.: 196201000416 (4887-M)**  
**(Incorporated in Malaysia)**

**REVISED NOTICE OF THE FIFTY-EIGHTH ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Fifty-Eighth Annual General Meeting (“58th AGM”) of Seal Incorporated Berhad (“SEAL” or the “Company”) will be conducted virtually for the purpose of considering and if thought fit, passing with or without modifications the resolutions set out in this Notice:

Date	: Monday, 21 December 2020
Time	: 9.30 a.m.
Registration	: Virtual Meeting via Remote Participation and Electronic Voting (“RPV”) Facilities
Broadcast Venue	: Company’s Office, Level 3A, Elit Avenue Business Park, 1-3A-18 Jalan Mayang Pasir 3, 11950 Bayan Baru, Penang, Malaysia.
Virtual Meeting Platform	: <a href="https://web.vote2u.app">https://web.vote2u.app</a>
Mode of Communication	: (1) Typed text in the Meeting Platform (2) E-mail questions to <a href="mailto:sealcorporate@sib.com.my">sealcorporate@sib.com.my</a> prior to Meeting.

**AS ORDINARY BUSINESS:**

**ORDINARY  
RESOLUTION**

- |    |  |                                 |
|----|--|---------------------------------|
| 1. | To receive the Audited Financial Statements for the financial year ended 30 June 2020, together with the Directors’ and Auditors’ Reports thereon.   | <b>(Please refer to Note 2)</b> |
| 2. | To approve payment of Directors’ fees of RM192,000 in respect of the financial year ended 30 June 2020.  | <b>1</b>                        |
| 3. | To re-elect the following Directors retiring pursuant to the Constitution of the Company:-   |                                 |
|    | 3.1 Datuk Tan Hiang Joo  | <b>2</b>                        |
|    | 3.2 Yang Teramat Mulia Raja Kecil Tengah Perak Raja Dato’ Seri Iskandar Bin Raja Ziran @ Raja Zaid   | <b>3</b>                        |
| 4. | To re-elect Yow Yan Seong as Director who was appointed during the year and retires in accordance with the Company’s Constitution and being eligible, offers himself for re-election.            | <b>4</b>                        |
| 5. | To re-appoint Grant Thornton as Auditors of the Company to hold office until the conclusion of the next Annual General Meeting (“AGM”) and to authorise the Directors to fix their remuneration. | <b>5</b>                        |

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*Revised Notice of the 58th Annual General Meeting (cont'd)*

As **SPECIAL BUSINESS** to consider and, if thought fit, pass the following resolutions:

**6. Proposed Authority to Allot and Issue Shares pursuant to Section 76 of the Companies Act 2016** **6**

“That, subject to the Companies Act 2016 and the Company’s Constitution and approvals from Bursa Malaysia Securities Berhad (“Bursa Securities”), Securities Commission and other relevant governmental or regulatory authorities, the Directors be and are hereby empowered pursuant to Section 76 of the Companies Act 2016 to allot and issue shares in the Company from time to time upon such terms and conditions and for such purposes as the Directors may in their discretion deem fit provided that the aggregate number of shares to be issued pursuant to this resolution does not exceed twenty percent (20%) of the total number of issued shares of the Company (excluding treasury shares) for the time being AND THAT the Directors of the Company be and are hereby empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Securities AND FURTHER THAT such authority shall continue to be in force until the conclusion of the Annual General Meeting of the Company held next after the approval was given or at the expiry of the period within which the next Annual General Meeting is required to be held after the approval was given, whichever is the earlier.”

**7. Proposed Renewal of Share Buy Back Authority** **7**

“That, subject to the Companies Act 2016, the provisions of the Company’s Constitution, the Main Market Listing Requirements (“MMLR”) of Bursa Malaysia Securities Berhad (“Bursa Securities”) and the approvals of all relevant governmental and/or regulatory authorities, the Company be and is hereby authorised, to the fullest extent permitted by law, to purchase such amount of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the interests of the Company (“the Proposed Share Buy Back”) provided that:

- i) the aggregate number of shares purchased does not exceed ten per centum (10%) of the total issued shares of the Company as quoted on Bursa Securities as at the point of purchase;
- ii) the maximum amount of funds to be allocated by the Company pursuant to the Proposed Share Buy Back shall not exceed the retained profits of the Company based on its latest audited financial statements available up to the date of a transaction pursuant to the Proposed Share Buy Back. As at 30 June 2020, the retained profits of the Company is RM137,219,943; and
- iii) the shares purchased by the Company pursuant to the Proposed Share Buy Back may be dealt with in all or any of the following manner (as selected by the Company):
  - a) the shares so purchased may be cancelled; and/or
  - b) the shares so purchased may be retained in treasury for distribution as dividend to the shareholders and/or resold on the market of Bursa Securities and/or subsequently cancelled; and/or
  - c) part of the shares so purchased may be retained as treasury shares with the remainder being cancelled.

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*Revised Notice of the 58th Annual General Meeting (cont'd)*

And that any authority conferred by this resolution may only continue to be in force until:

- i) the conclusion of the next Annual General Meeting of the Company following the general meeting at which such resolution was passed at which time it shall lapse unless by ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions;
- ii) the expiration of the period within which the next Annual General Meeting after that date is required by law to be held; or
- iii) revoked or varied by ordinary resolution passed by the shareholders in general meeting, whichever occurs first.

And that authority be and is hereby given unconditionally and generally to the Directors of the Company to take all such steps as are necessary or expedient (including without limitation, the opening and maintaining of central depository account(s) under the Securities Industry (Central Depositories) Act, 1991, and the entering into of all other agreements, arrangements and guarantee with any party or parties) to implement, finalise and give full effect to the aforesaid purchase with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments (if any) as may be imposed by the relevant authorities and with the fullest power to do all such acts and things thereafter (including without limitation, the cancellation or retention as treasury shares of all or any part of the purchased shares) in accordance with the Companies Act 2016, the provisions of the Constitution of the Company and the MMLR and/or guidelines of Bursa Securities and all other relevant governmental and/or regulatory authorities.”

8. To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016.

By Order of the Board

Chan Eoi Leng (SSM PC No. 202008003055) (MAICSA 7030866)

Ong Tze-En (SSM PC No. 202008003397) (MAICSA 7026537)

Chartered Secretaries

Ipoh, Perak Darul Ridzuan, Malaysia

4 December 2020

**NOTES:**

**1. PROXY**

Only members whose names appear on the Record of Depositors as at 14 December 2020 shall be entitled to attend the Annual General Meeting or appoint proxies in his/her stead or in the case of a corporation, a duly authorised representative to attend and to vote in his/her stead.

A member (other than an exempt authorised nominee) entitled to attend and vote at the Meeting is entitled to appoint not more than two (2) proxies. A proxy must be 18 years and above and may but need not be a member of the Company.

Where a member appoints two (2) proxies, the appointments shall be invalid unless he/she specifies the proportions of his/her holdings to be represented by each proxy.

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*Revised Notice of the 58th Annual General Meeting (cont'd)*

Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company in an Omnibus Account, there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each Omnibus Account it holds but the proportion of holdings to be represented by each proxy must be specified.

The instrument appointing a proxy shall be in writing under the hand of the appointer or his/her attorney duly authorised in writing or if the appointer is a corporation, either under the corporation's seal or under the hand of an officer or attorney duly authorised. If under the hand of attorney/authorised officer, the Power of Attorney or Letter of Authorisation must be attached.

The instrument appointing a proxy must be deposited at the office of the Share Registrars of our Company, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than 48 hours before the time appointed for holding the Meeting, either by hand, post, courier, electronic mail to BSR.Helpdesk@boardroomlimited.com or fax (+603)78904670, or otherwise the instrument of proxy should not be treated as valid.

For verification purposes, members and proxies are required to produce their original identity card at the registration counter. No person will be allowed to register on behalf of another person even with the original identity card of that other person.

**2. AUDITED FINANCIAL STATEMENTS FOR FINANCIAL YEAR ENDED 30 JUNE 2020**

Agenda 1 is meant for discussion only as Section 340(1) of the Companies Act 2016 only requires the Audited Financial Statements to be laid before the Company at the Annual General Meeting and not shareholders' approval. Hence, Agenda 1 will not put forward for voting.

**3. DIRECTORS' FEES**

Section 230(1) of the Companies Act 2016 provides amongst others, that "fees" of the directors of a listed company and its subsidiaries shall be approved at a general meeting. The Directors' Fee pursuant thereto, shareholders' approval is sought for the payment of Directors' fees in respect of the financial year ended 30 June 2020 under Resolution 1.

In February 2020, annual remuneration review was conducted by the Remuneration Committee and the Directors' Fee for the financial year ("FY") 2020 was remained the same as previous year FY2019 as follows:

<b>Directors' Fees</b>	<b>FY 2019 (RM)</b>	<b>Approval for FY 2020 (RM)</b>
Non-Executive Directors	48,000 p.a.	48,000 p.a.

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*Revised Notice of the 58th Annual General Meeting (cont'd)*

**4. RE-APPOINTMENT OF AUDITORS**

The Audit Committee (“AC”) has carried out an assessment of the suitability and independence of the external auditors, Grant Thornton and was satisfied with the suitability of Grant Thornton based on the quality of audit, performance competency and sufficiency of resources the external audit team provided to the Group. The AC in its assessment also found Grant Thornton to be sufficiently objective and independent.

The Board therefore approved the AC’s recommendation that the re-appointment of Grant Thornton as external auditors of the Company be put forward to shareholders for approval at the 58th AGM.

**5. AUTHORITY TO ALLOT AND ISSUE SHARES IN GENERAL PURSUANT TO SECTION 76 OF THE COMPANIES ACT 2016**

The proposed Resolution 6 if passed, will empower the Directors of the Company, from the date of the above AGM until the next AGM to allot and issue shares in the Company up to and not exceeding in total twenty percent (20%) of the issued share capital of the Company (excluding Treasury Shares) (“20% General Mandate”), provided that the following are being complied with:

- (a) Procure shareholders’ approval for the 20% General Mandate at a general meeting; and
- (b) Complies with all relevant applicable legal requirements, including its Constitution or relevant constituent document.

The 20% General Mandate is pursuant to directive letter from Bursa Securities dated 16 April 2020 in relation to a temporary relief measures in view of the trying and challenging times due to the COVID-19 pandemic for listed issuer to seek a higher general mandate of not more than 20% of the total number of issued shares (excluding treasury shares) instead of 10%. This 20% General Mandate may be utilised by listed issuer to issue new securities until 31 December 2021 and thereafter, the 10% general mandate will be reinstated.

The Board, having considered the current economic climate arising from the global Covid-19 pandemic and future financial needs of the Group, is of the opinion that this 20% General Mandate is in the best interests of the Company and its shareholders. This 20% General Mandate, if passed, will provide flexibility for the Company and empower the Directors to allot and issue new shares speedily in the Company up to an amount not exceeding in total 20% of the total number of issued share of the Company for purpose of funding the working capital or strategic development of the Group. This would eliminate any delay arising from and cost involved in convening a general meeting to obtain approval of the shareholders for such issuance of shares. This authority, unless revoked or varied by the Company at a general meeting, will expire at the next AGM. At this juncture, there is no decision to issue new shares. If there should be a decision to issue new shares after the general mandate is sought, the Company will make an announcement in respect thereof.

The Company did not allot and issue any shares pursuant to the general mandate granted by the shareholders at the previous AGM.

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*Revised Notice of the 58th Annual General Meeting (cont'd)*

**6. PROPOSED RENEWAL OF SHARE BUY BACK AUTHORITY**

The proposed Resolution 7 if passed, will empower the Directors to purchase the Company's shares through Bursa Malaysia Securities Berhad up to 10% of the total number of issued shares of the Company. Details of the Proposed Share Buy Back are contained in the Share Buy Back Statement dated 30 October 2020.

No. of shares held	
CDS A/C No.	
Telephone No.	
Email	

**SEAL INCORPORATED BERHAD**  
**[196201000416 (4887-M)]**  
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## **FORM OF PROXY**

I/We \_\_\_\_\_ (FULL NAME IN BLOCK CAPITALS)

NRIC No./ Company No. \_\_\_\_\_ of \_\_\_\_\_

(FULL ADDRESS) being a member of **SEAL INCORPORATED BERHAD**, hereby appoint the following person(s):

	Name of Proxy & NRIC No.	No. of Shares	Percentage %
Proxy 1			
Proxy 2			
	Total		

or failing him/her, the Chairman of the Meeting as my/our proxy, to vote for me/us and on my/our behalf at the Fifty-Eighth (58th) Annual General Meeting of the Company to be held on **21 December 2020** and at any adjournment thereof in the manner indicated below in respect of the following Resolutions:

Ordinary Resolution No.	Ordinary Business	For	Against
1	The payment of Directors' Fees		
2	The re-election of Datuk Tan Hiang Joo as Director		
3	The re-election of Yang Teramat Mulia Raja Kecil Tengah Perak Raja Dato' Seri Iskandar Bin Raja Ziran @ Raja Zaid as Director		
4	The re-election of Yow Yan Seong as Director		
5	The re-appointment of Grant Thornton as Auditors and to authorise the Directors to fix their remuneration		
	<b>Special Business</b>		
6	Authority to Allot and Issue Shares in General Pursuant to Section 76 of the Companies Act, 2016		
7	Proposed Renewal of Share Buy Back Authority		

Please indicate with (√) or (X) how you wish your vote to be cast. If you do not indicate how you wish your proxy to vote on any resolution, the proxy shall vote as he thinks fit, or at his discretion, abstain from voting.

Date:

.....  
Signature of Shareholder

NOTES:

- In view of the outbreak of COVID-19 which is now a global pandemic, the Company has in place rules and control for the AGM in order to safeguard the health of attendees at AGM. You are requested to read and adhere to the Administrative Details issued by the Company.
- Only members whose names appear on the Record of Depositors as at 14 December 2020 shall be entitled to attend the Annual General Meeting or appoint proxies in his/her stead or in the case of a corporation, a duly authorised representative to attend and to vote in his/her stead.
- A member (other than an exempt authorised nominee) entitled to attend and vote at the Meeting is entitled to appoint not more than two (2) proxies. A proxy must be 18 years and above and may but need not be a member of the Company.
- Where a member appoints two (2) proxies, the appointments shall be invalid unless he/she specifies the proportions of his/her holdings to be represented by each proxy.
- Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company in an Omnibus Account, there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each Omnibus Account it holds but the proportion of holdings to be represented by each proxy must be specified.
- The instrument appointing a proxy shall be in writing under the hand of the appointer or his/her attorney duly authorised in writing or if the appointer is a corporation, either under the corporation's seal or under the hand of an officer or attorney duly authorised. If under the hand of attorney/authorised officer, the Power of Attorney or Letter of Authorisation must be attached.
- The instrument appointing a proxy must be deposited at the office of the Share Registrar of our Company, Boardroom Share Registrar Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than 48 hours before the time appointed for holding the Meeting, either by hand, post, courier, electronic mail to BSR.Helpdesk@boardroomlimited.com or fax (603)7890 4670, otherwise the instrument of proxy should not be treated as valid.
- For verification purposes, members and proxies are required to produce their original identity card at the registration counter. No person will be allowed to register on behalf of another person even with the original identity card of that other person.
- Personal Data Privacy – By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company hereby agree and consent that any of your personal data in our possession shall be processed by us in accordance with the Personal Data Protection Act 2010. Further, you hereby warrant that relevant consent has been obtained by you for us to process any third party's personal data in accordance with the said Act.

### **Additional Notes**

- The Revised Proxy Form **DOES NOT INVALIDATE** the Proxy Form which was circulated together with the Notice of the 58<sup>th</sup> AGM dated 30 October 2020.
- If the Company receives both the original Proxy Form and the Revised Proxy Form from a member, **THE LATTER SHALL SUPERSEDE THE FORMER.**
- In the event that the Company does not receive the duly executed Revised Proxy Form within the required timeframe, **THE MEMBER WHO HAS DEPOSITED THE ORIGINAL PROXY FORM AT THE REGISTERED OFFICE WITHIN THE REQUIRED TIMEFRAME IS DEEMED TO HAVE APPOINTED AND AUTHORISED HIS PROXY UNDER THE ORIGINAL PROXY FORM TO VOTE OR ABSTAIN ON THE ADDITIONAL RESOLUTION AS THE PROXY DEEMS FIT.**

*Then fold here*

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80 SEN  
STAMP  
(Within Malaysia)

The Share Registrar  
**SEAL INCORPORATED BERHAD**  
**196201000416 (4887-M)**  
11th Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13  
46200 Petaling Jaya  
Selangor Darul Ehsan  
Malaysia

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**SEAL INCORPORATED BERHAD**  
**REGISTRATION NO.: 196201000416 (4887-M)**  
**(Incorporated in Malaysia)**

**AMENDED ADMINISTRATIVE GUIDE FOR THE FIFTY-EIGHTH (58<sup>TH</sup>)**  
**ANNUAL GENERAL MEETING (“AGM”)**

**(A) Details of 58<sup>th</sup> AGM**

Date	: Monday, 21 December 2020
Time	: 9.30 a.m.
Registration	: Virtual Meeting via Remote Participation and Electronic Voting (“RPV”) Facilities
Broadcast Venue	: Company’s Office, Level 3A, Elit Avenue Business Park, 1-3A-18 Jalan Mayang Pasir 3, 11950 Bayan Baru, Penang, Malaysia.
Virtual Meeting Platform	: <a href="https://web.vote2u.app">https://web.vote2u.app</a>
Mode of Communication	: (1) Typed text in the Meeting Platform (2) E-mail questions to <a href="mailto:sealcorporate@sib.com.my">sealcorporate@sib.com.my</a> prior to Meeting.

1. Shareholders are reminded to kindly check our website at [www.sib.com.my](http://www.sib.com.my) or announcements for the latest announcements or updates, if any, regarding the status of the AGM.

**(B) Broadcast Venue**

Shareholders are not allowed to participate in the AGM via the Broadcast Venue as the venue is only meant to facilitate the conduct of the virtual AGM. Shareholders who arrive at the Broadcast Venue will not be allowed entry.

**(C) Entitlement to Participate in the AGM**

Only members whose names appear on the Record of Depositors as at 14 December 2020 shall be entitled to attend the AGM or appoint proxies in his/her stead or in the case of a corporation, a duly authorised representative to attend and to vote in his/her stead. A proxy must be 18 years and above and need not be a member of the Company.

**(D) Remote Participation and Electronic Voting**

Shareholders are encouraged to go online, participate and vote at the AGM via remote participation. Please follow the steps listed in Note H below on how to register with Vote2U online.

**(E) Form(s) of Proxy**

1. If you are unable to attend the AGM, you may appoint any person or persons, whether a member or not, as your proxy or proxies to attend and vote in your stead. You may indicate your vote in the Proxy Form in accordance with the notes and instructions printed therein.
2. Please ensure that the proxy form is deposited at Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than 48 hours before the holding of the meeting or any adjournment thereof either by hand, post, courier or electronic mail to BSR.Helpdesk@boardroomlimited.com no later than 48 hours prior to the AGM ie latest by **Saturday, 19 December 2020, 9.30 a.m.** in accordance with the notes and instructions printed therein.
3. If you wish to participate in the AGM yourself, please do not submit any Proxy Form for the Meeting. **You will not be allowed to participate in the AGM together with the proxy(ies) appointed by you.**

**(F) Revocation of Proxy**

If you have submitted your Form(s) of Proxy and subsequently decide to appoint another person or wish to participate in the electronic AGM by yourself, please write to BSR.Helpdesk@boardroomlimited.com to revoke the earlier appointed proxy 48 hours before the meeting. On revocation, your proxy(ies) will not be allowed to participate in the Meeting. In such event, you should advise your proxy(ies) accordingly.

**(G) Voting Procedure**

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the AGM will be conducted by poll. Poll administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.

## (H) PROCEDURES TO PARTICIPATE IN RPV

Please follow the Procedure to Participate in RPV as summarized below:

### BEFORE THE DAY OF THE AGM

#### A: REGISTRATION

##### Individual Shareholders

Description	Procedure
Shareholders to register with Vote2U online	<p>The registration will open from the day of notice.</p> <p>Access website at <a href="https://web.vote2u.app">https://web.vote2u.app</a></p> <ol style="list-style-type: none"><li>Click "<b>Sign Up</b>" to sign up as a user.</li><li>Read the 'Privacy Policy' and 'Terms &amp; Conditions' and indicate your acceptance of the 'Privacy Policy' and 'Terms &amp; Conditions' on a small box <input type="checkbox"/>. Then click "<b>Next</b>".</li><li>*Fill-in your details (note: create your own password). Then click "<b>Continue</b>".</li><li>Upload softcopy of your identification card (MYKAD) (front only) (for Malaysian) or Passport (for non-Malaysian).</li><li>Log in as user completed.</li><li>Your registration will be verified and an email notification will be sent to you. Please check your email.</li></ol> <p><u>Note:</u> If you have registered as a user with Vote2U Online previously, you are not required to register again.</p> <p>*Check your email address is keyed in correctly. *Remember the password you have keyed-in.</p>

**B: REGISTER PROXY**

**Individual Shareholder / Corporate Shareholder / Nominees Company**

Description	Procedure
Submit Form of Proxy	<p>The closing time to submit your hardcopy Form of Proxy is at <b>9.30 a.m., Saturday, 19 December 2020.</b></p> <p>a. *Fill-in details on the hardcopy Form of Proxy and ensure to provide the following information:</p> <ul style="list-style-type: none"> <li>• MYKAD (for Malaysian) / Passport (for non-Malaysian) number of the Proxy</li> <li>• *Email address of the Proxy</li> </ul> <p>b. Submit/Deposit the hardcopy Form of Proxy to Boardroom Share Registrar Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia</p> <p><u>Note:</u></p> <p>After verification, an email notification will be sent to the Proxy and will be given a temporary password. The Proxy could use the temporary password to log in to Vote2U.</p> <p>*Check the email address of Proxy is written down correctly.</p>

**ON AGM DAY**

**A: WATCH LIVE STREAMING**

**Individual Shareholders & Proxies**

Description	Procedures
Login to virtual meeting portal - Vote2U online & watch Live Streaming.	<p>The Vote2U online portal will open for log in one (1) hour before the commencement of the AGM.</p> <p>a. Login with your email and password</p> <p>b. Select the General Meeting event (for example, “Seal Incorporated Berhad – 58th AGM”).</p> <p>c. Check your details.</p> <p>d. Click “<b>Watch Live</b>” button to view the live streaming.</p>

**B: ASK QUESTION**

**Individual Shareholders & Proxies**

Description	Procedures
Ask Question during AGM (real-time)	<p>Questions submitted online using <u>typed text</u> will be moderated before being forwarded to the Chairman to avoid repetition. Every question and message will be presented with the full name of the shareholder or proxy raising the question.</p> <p>a. Click "<b>Ask Question</b>" button to post question(s). b. Type in your question and click "<b>Submit</b>".</p> <p>The Chairperson / Board of Director will endeavor to respond to questions submitted by remote shareholders and proxies during the AGM.</p>

**C: VOTING REMOTELY**

**Individual Shareholders & Proxies**

Description	Procedures
Online Remote Voting	<p>Once the Chairman announces the opening of remote voting:</p> <p>a. Click "<b>Confirm Details &amp; Start Voting</b>". b. To vote, select your voting choice from the options provided. A confirmation screen will appear to show your selected vote. Click "<b>Next</b>" to continue voting for all resolutions. c. To change your vote, click "<b>Back</b>" and select another voting choice. d. After you have completed voting, a Voting Summary page appears to show all the resolutions with your voting choices. Click "<b>Confirm</b>" to submit your vote.</p> <p>[Please note that you are <u>not able</u> to change your voting choices after you have confirmed and submitted your votes.]</p>

**(I) Internet Connection**

Kindly ensure that you are connected to the internet at all times in order to participate and vote when our virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

**(J) No Distribution Door Gifts, Food and Beverage**

**NO** distribution of door gifts nor refreshments for shareholders/proxies who participate in the virtual AGM.

**(K) No Recording or Photography**

Photography and recording of the AGM proceedings, vocal or audio-visual, are strictly prohibited.

**(L) Enquiry**

If you have enquiry relating to the RPV or encounters issues with the log in, steps to connect to live streaming and online voting:

Email: [vote2u@agmostudio.com](mailto:vote2u@agmostudio.com)

**Personal Data Policy**

By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.