



**A-RANK BERHAD**  
(200301031200 [633621-X])  
(Incorporated in Malaysia)

**NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE AND VENUE OF MEETING  
FOR THE ANNUAL GENERAL MEETING OF A-RANK BERHAD**

Date & Time : Wednesday, 9 December 2020 at 10.00 a.m.  
Broadcast Venue : Tricor Boardroom  
Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3,  
Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia  
Meeting Platform : TIIH Online website at <https://tiah.online>

On 6 November 2020, A-Rank Berhad had announced and distributed to the shareholders its Notice of Annual General Meeting (“AGM”) scheduled to be held physically on Wednesday, 9 December 2020 at Ujong Pandang Room, Staffield Country Resort, Batu 13, Jalan Seremban-Kuala Lumpur (Country Road), 71700, Mantin, Negeri Sembilan Darul Khusus, Malaysia at 10.00 a.m.

In view of the COVID-19 outbreak and as part of the safety measures, the mode and venue of the AGM of the Company scheduled to be held physically on 9 December 2020 will now be changed to be held as a **FULLY VIRTUAL** meeting **through live streaming from the Broadcast Venue and online remote voting** using the Remote Participation and Voting Facilities (“RPV”). All other details and agenda of the AGM remain unchanged. Hence, there will be no revised Notice and Proxy Form to be issued by the Company. The proxy forms submitted earlier are still valid.

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act, 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. Members/proxies/authorised representatives/attorneys **WILL NOT BE ALLOWED** to attend the AGM in person at the Broadcast Venue on the day of the meeting.

Shareholders and proxies who wish to participate in the AGM will have to register to attend the meeting remotely by using the RPV facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. via its TIIH Online website at <https://tiah.online>. Kindly refer to the enclosed revised Administrative Guide for more information on the registration process and remote participation of the fully virtual AGM of the Company.

Due to the constant evolving COVID-19 situation in Malaysia, we may be required to change the arrangements of our AGM at short notice. Kindly check the Company’s website or announcements for the latest updates on the status of the AGM. The Company will continue to observe the guidelines issued by the Ministry of Health and will take all relevant precautionary measures as advised.

Thank you for your continued support to the Company.

Yours faithfully,  
for and on behalf of the Board of Directors of  
**A-RANK BERHAD**

**DATO’ SHAHRIR BIN ABDUL JALIL**  
Independent Non-Executive Director – Chairman

2 December 2020

**REMOTE PARTICIPATION AND VOTING FACILITIES (“RPV”)**

Members are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. (“Tricor”) via its TIIH Online website at <https://tjih.online>. Please refer to Procedures for RPV.

Only members whose names appear in the **Record of Depositors as at 30 November 2020** shall be entitled to participate and vote remotely at the AGM or appoint proxy to participate and vote on his/her behalf.

As the AGM is a fully virtual AGM, members who are unable to participate in this AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the proxy form.

**PROCEDURES FOR RPV**

Members/proxies/corporate representatives/attorneys who wish to participate in the AGM remotely using the RPV are to follow the requirements and procedures as summarized below:

	Procedure	Action
<b>BEFORE THE AGM DAY</b>		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> <li>Using your computer, access the website at <a href="https://tjih.online">https://tjih.online</a>. Register as a user under the “e-Services”. Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one working day and you will be notified via email.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
(b)	Submit your registration for RPV	<ul style="list-style-type: none"> <li>Registration is open from 2 December 2020 until the day of the AGM on Wednesday, 9 December 2020. Members/proxies/corporate representatives/attorneys are required to pre-register their attendance for the AGM to ascertain their eligibility to participate in the AGM using the RPV.</li> <li>Login with your user ID and password and select the corporate event: <b>“(REGISTRATION) A-RANK BERHAD AGM”</b></li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select “Register for Remote Participation and Voting”.</li> <li>Review your registration and proceed to register.</li> <li>System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors dated 30 November 2020, the system will send you an e-mail to approve your registration for remote participation and the procedures to use the RPV are detailed therein. In the event your registration is not approved, you will also be notified via email. <b><i>(Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online as well as the registration for RPV in order that you can login to TIIH Online and participate in the AGM remotely).</i></b></li> </ul>

ON THE DAY OF THE AGM		
(c)	Login to TIIH Online	<ul style="list-style-type: none"> <li>Login with your user ID and password for remote participation at the AGM at any time from 9.30 a.m. i.e. 30 minutes before the commencement of the AGM on Wednesday, 9 December 2020 at 10.00 a.m.</li> </ul>
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> <li>Select the corporate event: “<b>(LIVE STREAM MEETING) A-RANK BERHAD AGM</b>” to engage in the proceedings of the AGM remotely.</li> <li>If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will endeavor to respond to questions submitted by you during the AGM.</li> </ul>
(e)	Online Remote Voting	<ul style="list-style-type: none"> <li>Voting session commences from 10.00 a.m. on Wednesday, 9 December 2020 until a time when the Chairman announces the end of the voting session.</li> <li>Select the corporate event: “<b>(REMOTE VOTING) A-RANK BERHAD AGM</b>” or if you are on the live stream meeting page, you can select “<b>GO TO REMOTE VOTING PAGE</b>” button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	<ul style="list-style-type: none"> <li>The live streaming will end upon announcement by the Chairman on the closure of the AGM.</li> </ul>

#### Notes to users of the RPV facilities:

- Should your registration for RPV be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting on the meeting day, kindly call Tricor Help Line at +6011-40805616 / +6011-40803168 / +6011-40803169 / +6011-40803170 for assistance or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

#### APPOINTMENT OF PROXY/CORPORATE REPRESENTATIVE/ATTORNEY

Members who appoint proxies/corporate representatives/attorneys to participate in the AGM via RPV must ensure that the duly executed proxy forms are deposited in a hard copy form to the registered office of the Company situated at Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not later than **Monday, 7 December 2020 at 10.00 a.m.**

Corporate members who wish to appoint corporate representatives are required to deposit their **ORIGINAL** certificate of appointment of corporate representative at the Company’s registered office as provided above not later than **Monday, 7 December 2020 at 10.00 a.m.** to participate via RPV in the AGM.

Attorneys appointed by power of attorney are to deposit their power of attorney at the Company’s registered office as provided above not later than **Monday, 7 December 2020 at 10.00 a.m.** to participate via RPV in the AGM.

**A member who has appointed a proxy/authorised representative/attorney to participate in the AGM via RPV must request his/her proxy/authorised representative/attorney to register himself/herself for RPV at TIIH Online website at <https://tiih.online>. Please refer to Procedures for RPV.**

## POLL VOTING

The voting at the AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from 10.00 a.m. on **Wednesday, 9 December 2020** but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>.

Upon completion of the voting session for the AGM, the Independent Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

## PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

Members may submit questions to the Board in advance of the AGM via Tricor's TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **Monday, 7 December 2020 at 10.00 a.m.**. The Board will endeavor to answer the questions received at the AGM.

## DOOR GIFT/FOOD VOUCHER

There will be no door gifts or food vouchers for attending the AGM.

## NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are **STRICTLY PROHIBITED** at the AGM.

## ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

### Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)

Contact persons : En. Amier Arief +603-2783 9250 / Email: [Amier.Arief@my.tricorglobal.com](mailto:Amier.Arief@my.tricorglobal.com)

: En. Sazali Husin +603-2783 9280 / Email: [Sazali@my.tricorglobal.com](mailto:Sazali@my.tricorglobal.com)