

NOTIFICATION OF THE RE-SCHEDULED OF THE 39TH ANNUAL GENERAL MEETING

RGT Berhad (“RGTBHD” or “the Company”) had on 20 October 2020 announced that its 39th Annual General Meeting will be held on Thursday, 19 November 2020 at Pinang Room, Hotel Jen Penang, Jalan Magazine, 10300 George Town, Pulau Pinang at 10.00 a.m..

On 7 November 2020, the Government of Malaysia announced an imposition of a conditional movement control order from 9 November 2020 to 6 December 2020 across all states in Peninsular Malaysia, except for Perlis, Pahang and Kelantan.

As such, the Board of Directors of RGTBHD decided that the 39th AGM which was initially scheduled to be held on 19 November 2020, shall be re-scheduled to Thursday, 17 December 2020 at 10.00 a.m. as follows:-

| 39 th AGM (re-scheduled) | | |
|-------------------------------------|------------|---|
| DATE: | TIME: | VENUE: |
| Thursday 17 December 2020 | 10.00 a.m. | Pinang Room, Hotel Jen Penang, Jalan Magazine, 10300 George Town, Pulau Pinang |

For the purpose of determining a member who shall be entitled to attend and vote at the 39th AGM, the Company shall be requesting the Record of Depositors as at 7 December 2020. Only a depositor whose name appears on the Record of Depositors as at 7 December 2020 (“General Meeting’s ROD”) shall be entitled to attend, speak and vote at the said meeting as well as for appointment of proxy(ies) to attend and vote on his/her stead.

In view of the above, the instrument appointment a proxy that has been deposited at the Company’s Share Registrar’s Office at Boardroom Share Registrars Sdn. Bhd. prior to this Notification shall remain valid, unless a new instrument appointing a proxy is deposited at the Company’s Share Registrar’s Office which will supersede the previous instrument deposited (if any).

Save for the aforesaid re-scheduled of the 39th AGM and the date of General Meeting’s ROD, all the agenda stated in the Notice of 39th AGM dated 21 October 2020 shall remain unchanged.

A copy of this Notification together with the Administrative Guide for the 39th AGM is published on our website at www.rgtberhad.com and will be sent to the shareholders. We thank you for your continued support.

By Order of the Board
HOW WEE LING (MAICSA 7033850) / SSM PC No.: 202008000869
OOI EAN HOON (MAICSA 7057078) / SSM PC No.: 202008000734
Secretaries

Penang
Date : 25 November 2020

ADMINISTRATIVE GUIDE FOR THE 39TH AGM

The health and safety of the attendees at the 39th AGM of RGT Berhad (“RGTBHD”) are the top priority of the Company. Hence, the following precautionary measures will be taken for the conduct of the 39th AGM:

1. Shareholders are strongly encouraged to appoint the Chairman of the 39th AGM to act as proxy to attend and vote at the 39th AGM on your behalf by submitting the proxy form with pre-casted voting instruction.
2. Pre-registration of attendance

To enable the Company to make the necessary arrangement at the 39th AGM day, attendees who wish to attend the said AGM in person are required to pre-register your attendance by 15 December 2020, 10:00 a.m. in the following manner:-

STEP 1 (Registration as user)

- Access Boardroom Smart Investor Portal at <https://boardroomlimited.my>
- Click <<Login>> and click <<Register>> to sign up as a user. **This is a ONE-TIME free registration.** If you are already a registered user of Boardroom Smart Investor Portal, you need not register again
- Complete registration with a VALID email address and upload a copy of your MyKAD (front and back in JPG/PNG format only) or Passport (in JPG/PNG format only)
- An email will be sent to you to verify your email address
- Once your email address is verified, your registration will be approved within one (1) business day and you will receive an email notification

STEP 2 (Pre-registration of attendance)

- Log in to <https://boardroomlimited.my>
- At left-menu, click on <<PRE-REGISTRATION>>
- Look for “RGTBHD AGM”, click <<Register>>
- Read and agree to the terms and conditions, click <<Next>>
- Key in your CDS Account Number, click <<submit>>
- You will receive email notification from Boardroom that your request(s) has been received

STEP 3 (Verification)

- Upon system verification against the General Meeting Record of Depositors as at 7 December 2020, you will receive an email either approving or rejecting your pre-registration
- On the day of the 39th AGM, please present your original MyKAD or Passport to the registration staff for verification against the pre-registration attendance list

If you have any enquiry on the pre-registration, please contact our Share Registrar during office hours on Mondays to Fridays, from 9.00 a.m. to 5.00 p.m. (except on public holidays):-

Boardroom Share Registrars Sdn Bhd (Registration Number: 199601006647 (378993-D))
11th Floor, Menara Symphony,
No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13,
46200 Petaling Jaya,
Selangor Darul Ehsan
Tel: 603 7890 4700
Fax: 603 7890 4670
Email: bsr.helpdesk@boardroomlimited.com

3. In the interest of the public health including the well-being of the participants, the precautionary measures must be followed when attending the 39th AGM in person.
4. Shareholders or proxies who are feeling unwell or have been placed on quarantine orders or Stay-at-home notices or have been in physical contact with a person infected with COVID-19, Patient under Investigation (PUI) or Person under Surveillance (PUS), you are advised to refrain from attending the 39th AGM in person.
5. To minimise the risk of community spread of the COVID-19, we reserve the right to carry out the acts as we deem necessary for the safety of our members, Directors, staff and other stakeholders, to refuse any attendees, shareholders or proxies with COVID-19 symptoms (which include fever, cough, breathlessness) and/or body temperature above 37.5°C and/or displaying symptoms of being unwell from entering the AGM venue.

ADMINISTRATIVE GUIDE FOR THE 39TH AGM *(Cont'd)*

6. Health screening counter / 39th AGM Registration Counter:-
 - All attendance MUST wear face mask when entering the hotel/AGM venue and throughout the event
 - Body temperature check will be taken before attendees entering hotel/AGM venue
 - Second temperature check will be taken at outside of the AGM venue before they enter the function hall and require to check-in him / herself through MySejahtera app
 - Hygiene amenities including hand sanitising gels will be available at reception and at other convenient locations in the hotel/AGM venue
 - Social distancing throughout the 39th AGM must be strictly adhered to
7. On the seating arrangement and number of individuals allowed to be present at the AGM venue, we will be guided by the guidelines issued by Government from time to time. Hence, we strongly encourage members to appoint the Chairman of the 39th AGM to act as your proxy to attend and vote at the 39th AGM.
8. If the Shareholders would like to raise any questions in relation to the Resolutions laid out in the 39th AGM, you may email your questions to info@rgt.com.my by 15 December 2020, 5.00 p.m. and the Company would attend to your concerns soonest possible.
9. **NO** door gift will be provided to the shareholders or proxies.
10. Shareholders are encouraged to keep abreast with the latest news released by the authority regarding traveling, self-quarantine, other health and safety precautions from time to time.
11. Shareholders are also reminded to monitor the Company's website and announcements from time to time for any changes to the 39th AGM arrangement.

