



Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the Twenty-Fifth Annual General Meeting ("25th AGM") of Kwantas Corporation Berhad will be conducted fully virtual through live streaming from the Broadcast Venue at AGM Room, K-63A-3rd Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia on Monday, 30 November 2020 at 10.00 a.m. for the following purposes:

- AGENDA**
- To receive the Audited Financial Statements for the financial year ended 30 June 2020 and the Directors' and Auditors' Reports thereon. (Please refer to Explanatory Notes)
 - To approve the following payments to Non-Executive Directors:
 - Directors' fees up to an amount of RM180,000 from the 25th AGM to the next Annual General Meeting of the Company; and
 - Meeting allowance up to an aggregate amount of not more than RM24,000 from the 25th AGM to the next Annual General Meeting of the Company.Resolution 1
Resolution 2
 - To re-elect the following Directors, who retire by rotation pursuant to Clause 87 of the Company's Constitution and being eligible, offer themselves for re-election:
 - Mr Ooi Jit Huat
 - Dato' Chong Kan HiungResolution 3
Resolution 4
Resolution 5
 - To re-appoint Messrs PKF as Auditors of the Company and authorise the Directors to fix their remuneration. Resolution 6
 - As **SPECIAL BUSINESS** to consider and, if thought fit, pass the following resolutions:

ORDINARY RESOLUTION NO. 1
AUTHORITY TO ALLOT AND ISSUE SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016.
THAT pursuant to Sections 75 and 76 of the Companies Act 2016 and subject always to the approval of the relevant authorities, the Directors be and are hereby empowered to issue shares in the capital of the Company from time to time upon such terms and conditions and for such purposes as the Directors may in their discretion deem fit, provided that the total number of shares issued pursuant to this resolution does not exceed ten percent (10%) of the issued shares (excluding treasury shares) of the Company for the time being and that the Directors be and are also empowered to obtain the approval for listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad and that such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company.

ORDINARY RESOLUTION NO. 2
PROPOSED RENEWAL OF AND NEW SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE.
THAT subject always to the compliance with the Companies Act 2016, the Company's Constitution, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and all other applicable laws, regulations and guidelines, approval be and is hereby given to the Company and its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature which are necessary for the day-to-day operations of the Company and its subsidiaries from time to time, the nature and the contracting party of which referred to under Sections 2.1.2 and 2.1.3 of the Circular to Shareholders dated 30 October 2020, provided that:
 - the transactions are in the ordinary course of business on an arm's length basis, on normal commercial terms and on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company; and
 - disclosure is made in the Annual Report of the breakdown of the aggregate value of the transactions conducted pursuant to this shareholders' mandate during the financial year of the Company.**AND THAT** such authority shall commence upon the passing of this resolution and shall continue to be in force until:
 - the conclusion of the next Annual General Meeting of the Company following the general meeting at which such mandate was passed, at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed; or
 - the expiration of the period within which the next Annual General Meeting after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016; or
 - revoked or varied by resolution passed by the shareholders in a general meeting whichever is earlier.**AND FURTHER THAT** authority be and is hereby given to the Directors of the Company to complete and do all such acts and things (including executing such documents as may be required) to give effect to the transactions contemplated and/or authorised by this ordinary resolution.

ORDINARY RESOLUTION NO. 3
PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE UP TO TEN PERCENT (10%) OF THE ISSUED SHARES OF THE COMPANY.
THAT subject always to the Companies Act 2016, provisions of the Company's Constitution, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, other applicable laws, guidelines, rules and regulations, and the approvals of relevant governmental and/or regulatory authorities, the Directors of the Company be and are hereby authorised to renew the authority to purchase the Company's ordinary shares ("Shares") through Bursa Malaysia Securities Berhad, subject to the following:
 - the maximum number of Shares that may be purchased by the Company shall not exceed ten percent (10%) of the issued shares of the Company at any point of time;
 - the maximum fund to be allocated by the Company for purpose of purchasing its Shares shall not exceed the aggregate of the retained profits of the Company; and
 - the Shares purchased are to be treated in either of the following manner:
 - cancel the Shares so purchased; or
 - retain the Shares so purchased as treasury shares; or
 - retain part of the Shares purchased as treasury shares and cancel the remainder.The treasury shares may be distributed as dividends to the shareholders and/or resold through Bursa Malaysia Securities Berhad and/or subsequently cancelled.
AND THAT the authority conferred by this resolution shall commence upon the passing of this resolution until:
 - the conclusion of the next Annual General Meeting, at which time it will lapse, unless the authority is renewed by a resolution passed at the meeting, either unconditionally or subject to conditions; or
 - the expiration of the period within which the next Annual General Meeting of the Company after that date is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extensions as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
 - revoked or varied by ordinary resolution of the shareholders of the Company in a general meeting of the Company whichever occurs first.**AND FURTHER THAT** the Directors of the Company be and are hereby authorised to take such steps to give full effect to the aforesaid purchase with full power to assent to any conditions, modifications, variations and/or amendments as may be imposed by the relevant authorities and/or to do all acts and things as the Directors may deem fit and expedient in the best interest of the Company.

ORDINARY RESOLUTION NO. 4
CONTINUING IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTOR.
THAT approval be and is hereby given to Mr Ooi Jit Huat who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, to continue in office as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting of the Company.
Mr Ooi Jit Huat was appointed on 09 March 2000 as an Independent Non-Executive Director of the Company and has therefore served as an Independent Non-Executive Director for a cumulative term of more than twelve (12) years. The proposed resolution, if passed, will allow Mr Ooi Jit Huat to be continued in office as an Independent Non-Executive Director of the Company. The details of the Board of Directors' justification for the retention of Mr Ooi Jit Huat is set out in the Corporate Governance Overview Statement and Corporate Governance Report in the Company's Annual Report and website www.kwantas.com.my respectively.

Resolution 8
Resolution 9
 - To transact any other business of the Company for which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution of the Company.

By order of the Board

MS KWAN FEI FEN (MAICSA 7040966)
SSM PC No. 202008001095

MS KWAN CHIEW GLOK (LS 0007125)
SSM PC No. 202008000895

Company Secretaries
Kota Kinabalu, Sabah
30 October 2020

A) NOTES

- In view of the Coronavirus Disease ("COVID-19") pandemic and as part of the Company's measures to curb the spread of COVID-19, the 25th AGM of the Company will be conducted fully virtual through live streaming and online remote voting via the remote participation and voting ("RPV") facilities provided by Tricor Investor & Issuing House Services Sdn Bhd through its [TIII Online](https://tiii.online) website at <https://tiii.online>. Please read and follow the procedures as set out in the **Administrative Guide of the 25th AGM** in order to register, participate and vote remotely via the RPV facilities.
- The Broadcast Venue of the 25th AGM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be present at the main venue. **MEMBER(S)/PROXY(IES)/CORPORATE REPRESENTATIVE(S) WILL NOT BE ALLOWED** to be physically present at the Broadcast Venue on the day of the 25th AGM.
- For the purpose of determining who shall be entitled to attend the 25th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available the Record of Depositors ("ROD") of the Company as at 20 November 2020. Only depositors whose names appear on the ROD as at **20 November 2020** shall be entitled to participate the 25th AGM.
- A member of the Company entitled to participate and vote at the 25th AGM is entitled to appoint not more than two (2) proxies to participate and vote in his/her stead. If a member executing the Proxy Form does not name any proxy, such member shall be deemed to have appointed the Chairman of the 25th AGM as his/her proxy.
- A proxy may but need not be a member of the Company.
- Where two (2) proxies are appointed, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
- Where a member of the Company is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there shall be no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- A member who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at the 25th AGM via the RPV facilities must request his/her proxy to register himself/herself for the RPV facilities at [TIII Online](https://tiii.online) website at <https://tiii.online>. Please follow the procedures for the RPV facilities in the Administrative Guide of the 25th AGM.
- The instrument appointing a proxy may be made in a hard copy form or by electronic means via email in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 25th AGM or at any adjournment thereof:
 - In hard copy form**
In the case of an appointment is made in hard copy form, the Proxy Form must be deposited at the registered office of the Company at K-63A-3A Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia.
 - By electronic means via email**
In the case of an appointment is made by electronic means via email, the Proxy Form must be received via email at 25agmservices@kwantas.com.my.
- A corporate member who has appointed a representative must deposit the **ORIGINAL/DULY CERTIFIED** certificate of appointment with the registered office of the Company at K-63A-3A Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia. The certificate of appointment should be executed in the following manner:
 - if the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with Section 66(2) of the Companies Act 2016; or
 - if the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - at least two (2) authorised officers, one (1) of whom shall be a director; or
 - any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.
- Please ensure **ALL** the particulars as required in the Proxy Form are completed, signed and dated accordingly.
- Last date and time for lodging the Proxy Form is **Saturday, 28 November 2020 at 10.00 a.m.**
- Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all the resolutions set out in this Notice of Annual General Meeting will be put to vote by poll.

B) EXPLANATORY NOTES

- TO RECEIVE THE AUDITED FINANCIAL STATEMENTS**
Agenda item no.1 is meant for discussion only as the provision of Section 340(1) of the Companies Act 2016 does not require a formal approval of shareholders for the Audited Financial Statements. Hence, this item of Agenda is not put forward for voting.
- RESOLUTION 6 – AUTHORITY TO ALLOT AND ISSUE SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016**
The proposed resolution is in relation to the authority to allot shares pursuant to Sections 75 and 76 of the Companies Act 2016 and if passed, will give the Directors of the Company from the date of the above general meeting, authority to issue and allot shares from the unissued capital of the Company for such purpose as the Directors may deem fit and in the interest of the Company. This authority, unless revoked or varied by the Company in general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.
As at the date of this Notice, no new shares in the Company were issued pursuant to the mandate granted to Directors at the last Annual General Meeting held on 29 November 2019 and accordingly no proceeds were raised.
The renewal of this general mandate will provide flexibility to the Company for any possible fund raising exercise, including but not limited to further placement of shares for purpose of funding investment projects, working capital and/or acquisitions and/or as consideration for acquisitions, and to avoid delay and cost in convening general meeting to approve such issue of shares.
- RESOLUTION 7 – PROPOSED RENEWAL OF AND NEW SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE**
The proposed resolution is in relation to the renewal of existing and new shareholders' mandate for recurrent related party transactions of a revenue or trading nature with related parties in the ordinary course of business which are necessary for the Company's day-to-day operations.
- RESOLUTION 8 – PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE UP TO 10% OF THE ISSUED SHARES OF THE COMPANY**
The proposed resolution is in relation to the renewal of authority for the Company to purchase up to ten percent (10%) of the issued shares of the Company.
- RESOLUTION 9 – CONTINUING IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTOR**
The proposed resolution, if passed, will allow Mr Ooi Jit Huat to be continued in office as an Independent Non-Executive Director of the Company. Mr Ooi Jit Huat has met the independent criteria as stated in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The length of service does not interfere with his ability to continuously allowing him to exercise independent judgement as Independent Director. Therefore, the Board of Directors has recommended that the approval of the shareholders be sought through a two-tier voting process for Mr Ooi Jit Huat to continue to act as the Independent Non-Executive Director of the Company pursuant to Practice 4.2 of the Malaysian Code on Corporate Governance.

ADMINISTRATIVE GUIDE

For the 25th Annual General Meeting of Kwantas Corporation Berhad

Day and Date : Monday, 30 November 2020

Time : 10.00 a.m.

Broadcast Venue : AGM Room, K-63A-3rd Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia

1. VIRTUAL MEETING

- 1.1 In view of the Coronavirus Disease (“COVID-19”) pandemic and as part of the Company’s measures to curb the spread of COVID-19, the 25th Annual General Meeting (“25th AGM” or “the Meeting”) of the Company will be conducted fully virtual through live streaming and online remote voting via the remote participation and voting (“RPV”) facilities provided by Tricor Investor & Issuing House Services Sdn Bhd (“Tricor”) through its **TIIH Online** website at <https://tiih.online>.
- 1.2 The Broadcast Venue of the 25th AGM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be present at the main venue of the Meeting. **MEMBER(S)/PROXY(IES)/CORPORATE REPRESENTATIVE(S) WILL NOT BE ALLOWED** to be physically present at the Broadcast Venue on the day of the Meeting.
- 1.3 Members are to participate, speak (in the form of real time submission typed texts) and vote remotely at the 25th AGM using the RPV facilities provided by Tricor via **TIIH Online** website at <https://tiih.online>, including to pose questions to the Board of Directors (“Board”) or Management of the Company. Please refer to Section 5 for the procedures for the RPV facilities.
- 1.4 A member who has appointed a proxy(ies) or attorney(s) or authorised representative(s) to participate at the 25th AGM via the RPV facilities must request his/her proxy(ies) or attorney(s) or authorised representative(s) to register himself/herself for the RPV facilities at **TIIH Online** website at <https://tiih.online>. Please refer to Section 5 for the procedures for the RPV facilities.
- 1.5 As the 25th AGM is a fully virtual AGM, members who are unable to participate in the Meeting may appoint Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

2. ENTITLEMENT TO PARTICIPATE AND VOTE

- 2.1 Only member whose name appears in the Record of Depositors as at **20 November 2020** shall be entitled to attend the 25th AGM or appoint proxy(ies) or attorney(s) or authorised representative(s) to participate and vote on his/her behalf.

3. LODGEMENT OF PROXY FORM

- 3.1 A member entitled to participate and vote at the 25th AGM is entitled to appoint proxy(ies) to participate and vote in his/her stead.

ADMINISTRATIVE GUIDE (Cont'd)

For the 25th Annual General Meeting of Kwantas Corporation Berhad

3. LODGEMENT OF PROXY FORM (Cont'd)

3.2 The instrument appointing a proxy may be made in a hard copy form or by electronic means via email in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the Meeting or at any adjournment thereof:

(i) **In hard copy form**

In the case of an appointment is made in hard copy form, the Proxy Form must be deposited at the registered office of the Company at K-63A-3A Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia.

(ii) **By electronic means via email**

In the case of an appointment is made by electronic means via email, the Proxy Form must be received via email at 25agmservices@kwantas.com.my.

3.3 Please ensure **ALL** the particulars as required in the Proxy Form are completed, signed and dated accordingly.

3.4 Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the registered office of the Company at K-63A-3A Floor, Signature Office, KK Times Square, Off Coastal Highway, 88100 Kota Kinabalu, Sabah, Malaysia not later than **Saturday, 28 November 2020 at 10.00 a.m.** to participate the 25th AGM via the RPV facilities. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

3.5 For a corporate member who has appointed a representative, please deposit the **ORIGINAL/DULY CERTIFIED** certificate of appointment not later than **Saturday, 28 November 2020 at 10.00 a.m.** to participate the 25th AGM via the RPV facilities. The certificate of appointment should be executed in the following manner:

- (i) if the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with Section 66(2) of the Companies Act 2016; or
- (ii) if the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - (a) at least two (2) authorised officers, one (1) of whom shall be a director; or
 - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

3.6 If you wish to participate the 25th AGM, please do not submit any Proxy Form for the Meeting. You will not be allowed to participate in the Meeting together with the proxy(ies) appointed by you.

3.7 In the event if you have deposited the Proxy Form either in a hard copy form or by electronic means via email and subsequently decide to participate the 25th AGM yourself, please write in to 25agmservices@kwantas.com.my to revoke the appointment of your proxy(ies) at least forty-eight (48) hours before the Meeting. On revocation, your proxy(ies) would not be allowed to participate in the Meeting and you should advise your proxy(ies) accordingly.

ADMINISTRATIVE GUIDE (Cont'd)

For the 25th Annual General Meeting of Kwantas Corporation Berhad

4. VOTING PROCEDURES

- 4.1 The voting will be conducted by poll in accordance with Paragraph 8.29A (1) of Bursa Malaysia Securities Berhad's Main Market Listing Requirements. The Company has appointed Asia Securities Sdn Bhd as Independent Scrutineer to verify the poll result.
- 4.2 Member(s)/proxy(ies)/corporate representative(s) can proceed to vote on the resolutions at any time from the commencement of the 25th AGM at **10.00 a.m. on Monday, 30 November 2020** but before the end of the voting session which will be announced by the Chairman of the Meeting. Kindly refer to item (e) of Section 5 for guidance on how to vote remotely from **TIIH Online** at <https://tiih.online>.
- 4.3 The Independent Scrutineer will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

5. PROCEDURES FOR THE RPV FACILITIES

- 5.1 Member(s)/proxy(ies)/corporate representative(s) or attorney(s) who wish to participate remotely and/or vote online at the 25th AGM using the RPV facilities are advised to follow the steps/procedures as detailed below:

BEFORE THE DAY OF THE 25 TH AGM		
Procedure		Action
a.	Register as a user with TIIH Online website	<ul style="list-style-type: none">• Using your computer or smartphone, access the website at https://tiih.online.• Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance.• Registration as a user will be approved within one (1) working day and you will be notified via email.• If you are already a user of TIIH Online, you are not required to register again. You will receive an email from Tricor to notify you that the remote participation for the 25th AGM is available for registration at TIIH Online.
b.	Submit your request	<ul style="list-style-type: none">• Registration is open from Friday, 30 October 2020 until the day of 25th AGM Monday, 30 November 2020. Member(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 25th AGM to ascertain their eligibility to participate the 25th AGM using the RPV facilities.• Login with your user ID and password and select the corporate event: "(REGISTRATION) KCB 25TH AGM".• Read and agree to the Terms & Conditions and confirm the Declaration.• Select "Register for Remote Participation and Voting".• Review your registration and proceed to register.• System will send an email to notify that your registration for remote participation is received and will be verified.• After the verification of your registration against the Record of Depositors as at 20 November 2020, the system will send you an email to approve your registration for remote participation and the procedures to use the RPV facilities are detailed therein. In the event your registration is not approved, you will also be notified via email. <p><i>(Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online as well as the registration for the RPV facilities in order for you to login to TIIH Online and participate the 25th AGM remotely).</i></p>

ADMINISTRATIVE GUIDE (Cont'd)

For the 25th Annual General Meeting of Kwantas Corporation Berhad

5. PROCEDURES FOR THE RPV FACILITIES (Cont'd)

- 5.1 Member(s)/proxy(ies)/corporate representative(s) or attorney(s) who wish to participate remotely and/or vote online at the 25th AGM using the RPV facilities are advised to follow the steps/procedures as detailed below: (Cont'd)

ON THE DAY OF THE 25 TH AGM		
Procedure		Action
c.	Login to TIIH Online website	<ul style="list-style-type: none">• Login with your user ID and password for remote participation at the 25th AGM at any time from 9.30 a.m. i.e. 30 minutes before the commencement of the 25th AGM on Monday, 30 November 2020 at 10.00 a.m.
d.	Participate through live streaming	<ul style="list-style-type: none">• Select the corporate event: “(LIVE STREAMING MEETING) KCB 25TH AGM” to engage in the proceedings of the 25th AGM remotely.• If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavor to respond to relevant questions submitted by you during the 25th AGM. If there is time constraint, the responses will be emailed to you at the earlier possible, after the Meeting.
e.	Online remote voting	<ul style="list-style-type: none">• Voting session commences from 10.00 a.m. on Monday, 30 November 2020 until a time when the Chairman announces the end of the session. Select the corporate event: “(REMOTE VOTING) KCB 25TH AGM” or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the query box.• Read and agree the Terms & Conditions and confirm the Declaration.• Select the Central Depository System (“CDS”) account that represents your shareholdings.• Indicate your votes for the resolutions that are tabled for voting.• Confirm and submit your votes.
f.	End of remote participation	<ul style="list-style-type: none">• Upon the declaration of the poll results and announcement by the Chairman on the closure of the 25th AGM, the live streaming will end.

Notes to users of the RPV facilities:

- Should your registration for the RPV facilities be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of Meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting on the Meeting day, kindly call Tricor’s helpline at 011-4080 5616 / 011-4080 3168 / 011-4080 3169 / 011-4080 3170 for assistance or email to tiih.online@my.tricorglobal.com for assistance.

ADMINISTRATIVE GUIDE (Cont'd)

For the 25th Annual General Meeting of Kwantas Corporation Berhad

6. QUESTIONS AND ANSWERS

- 6.1 Members or proxies or corporate representatives may submit questions for the Board in advance of the 25th AGM via Tricor's **TIIH Online** website at <https://tiih.online> by selecting "e-Services" to login, pose the questions and submit electronically not later than **Saturday, 28 November 2020 at 10.00 a.m.**
- 6.2 The Board will endeavor to respond to the questions submitted which are related to the resolutions to be tabled at the 25th AGM as well as the financial performance/prospects of the Company to the extent where time permits.

7. NO RECORDING OR PHOTOGRAPHY

- 7.1 No recording or photography of the Meeting proceedings is allowed without the prior written permission of the Company.

8. VOUCHERS OR DOOR GIFTS

- 8.1 There will be no distribution of vouchers or door gifts to member(s)/proxy(ies)/corporate representative(s) who participate at the 25th AGM.
- 8.2 The Board would like to thank all member(s)/proxy(ies)/corporate representative(s) for their co-operation and understanding in these challenging times.

9. ENQUIRIES

- 9.1 If you have any enquiries prior to the 25th AGM, please contact the following officers during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn Bhd

Tel : 603-2783 9299

Fax : 603-2783 9222

Email : is.enquiry@my.tricorglobal.com

Contact persons:

- Mr. Jake Too : 603-2783 9285 / Email: Chee.Onn.Too@my.tricorglobal.com

- Ms. Vivien Khoh : 603-2783 9091 / Email: Vivien.Khoh@my.tricorglobal.com

- Mr. Alven Lai : 603-2783 9283 / Email: Siew.Wai.Lai@my.tricorglobal.com

- 9.2 In view of the current unprecedented situation, the Company may be required to make changes to the administration and arrangement of the 25th AGM on short notice as it deems necessary. Hence, kindly check the Company's website at www.kwantas.com.my or announcements on Bursa Malaysia Securities Berhad on the latest update status of the 25th AGM.