

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting of BCM Alliance Berhad ("BCM" or the "Company") will be held at Eugenia Ballroom, G Floor, Palm Garden Club IOI Resort City, 62502 Putrajaya, Selangor, Malaysia on Monday, 17 August 2020 at 2.00 p.m. or immediately after the conclusion or adjournment (as the case may be) of the Fifth Annual General Meeting of the Company which will be held at the same venue and on the same day at 10.00 a.m., whichever is later, for the purpose of considering and, if thought fit, to pass with or without modification, the following resolutions

ORDINARY RESOLUTION 1

PROPOSED ESTABLISHMENT OF AN EMPLOYEES' SHARE OPTION SCHEME ("ESOS") OF UP TO 15% OF THE TOTAL NUMBER OF ISSUED SHARES OF BCM (EXCLUDING TREASURY SHARES, IF ANY) AT ANY POINT IN TIME DURING THE DURATION OF THE ESOS, FOR THE ELIGIBLE DIRECTORS AND EMPLOYEES OF BCM AND ITS SUBSIDIARIES (EXCLUDING SUBSIDIARY COMPANIES WHICH ARE DORMANT) ("ELIGIBLE PERSON(S)") ("PROPOSED ESOS")

"THAT subject to the approvals of all relevant authorities and/or parties (if required), and to the extent permitted by law and the Constitution of the Company, the Board of Directors of the Company ("Board") be and is hereby authorised and empowered to:

- (a) establish, implement and administer the Proposed ESOS for the benefit of the eligible employees and directors (both executive and establish, implement and administer the Proposed ESOS for the benefit of the eligible employees and alrectors (poth executive and non-executive) ("Director(s)") of BCM and its subsidiaries (excluding dormant subsidiaries) who meet the criteria of eligibility for participation in the Proposed ESOS ("Eligible Person(s)"), under which options will be offered to the Eligible Persons to subscribe for new ordinary shares in BCM ("BCM Shares") at a predetermined price ("Options") in accordance with the provisions of the by-laws governing the Proposed ESOS ("By-Laws"), a draft of which is set out in Appendix I of the Circular to the shareholders of the Company dated 7 July 2020 ("Circular");
- allot and issue such number of new BCM Shares from time to time to the Eligible Persons as may be required for the purpose of allot and issue such number of new BCM shares from time to time to the Englishe Persons as may be required for the purpose of or in connection with the Proposed ESOS, provided that the maximum number of BCM Shares which may be allotted and issued, acquired or delivered under the Proposed ESOS shall not at any point in time in aggregate exceed 15% of the total number of issued BCM Shares (excluding treasury shares, if any) at any one time during the duration of the Proposed ESOS and that such new BCM Shares (excluding treasury shares, rank pari passu in all respects with the then existing BCM Shares, save and except that the new BCM Shares will not be entitled to any dividends, rights, allotments and/or other distributions that may be declared, made or paid, for which the entitlement date is prior to the date of allotment and issuance of the new BCM Shares;
- add to, amend, modify and/or delete all or any part of the terms and conditions as set out in the By-Laws governing the Proposed ESOS from time to time provided that such additions, modifications or amendments or deletions are effected and permitted in accordance with the provisions of the By-Laws, and to do all such acts and to enter into all such transactions, arrangements and agreements and to make such rules and regulations, or impose such terms and conditions or delegate part of its power as may be necessary or expedient in order to give full effect to the Proposed ESOS and the terms of the By-Laws;
- (d) do all things necessary and make the necessary applications to Bursa Malaysia Securities Berhad ("Bursa Securities") for permission to deal in and for the listing of and quotation of the new ordinary shares in BCM that may, hereafter or from time to time, be allotted and issued pursuant to the Proposed ESOS;

AND THAT the Board be and is hereby authorised to give effect to the Proposed ESOS with full power to assent to any conditions, modifications, variations and/or amendments in any manner as it may deem fit and/or as may be required or imposed by the relevant authorities and to deal with all matters relating thereto and to take all such steps and do all acts, deeds and things as they may consider necessary and/or expedient to implement, finalise and give full effect to the Proposed ESOS.

AND FURTHER THAT the draft By-Laws, as set out in Appendix I of the Circular be and are hereby approved.

ORDINARY RESOLUTION 2

PROPOSED GRANTING OF ESOS OPTIONS TO DATUK CHIN GOO CHAI

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the committee to be appointed and authorised by the Board from time to time in accordance with the By-Laws to administer the Proposed ESOS ("ESOS Committee") to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Datuk Chin Goo Chai, being the Independent Non-Executive Chairman of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS PROVIDED THAT

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding trea shares, if any);
- (b) not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and ACE Market Listing Requirements of Bursa Securities ("Listing Requirements"), or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 3

PROPOSED GRANTING OF ESOS OPTIONS TO KOH LAP HING

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Koh Lap Hing, being the Non-Independent Executive Deputy Chairman of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS **PROVIDED THAT**

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding treasury shares, if any);
- (b) not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the BCM Group)

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 4

PROPOSED GRANTING OF ESOS OPTIONS TO LIAW CHONG LIN

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained. approval be and is hereby given to the Board to authorise the ESOS Committee to opfer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Liaw Chong Lin, being the Managing Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS **PROVIDED THAT**

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or
 collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding treasury
 shares, if any);
- (b) not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the BCM Group)

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 5

PROPOSED GRANTING OF ESOS OPTIONS TO CHUNG ENG LAM

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Chung Eng Lam, being the Executive Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS PROVIDED THAT

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding tre shares, if any);
- (b) not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries wit BCM Group)

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time.

ORDINARY RESOLUTION 6

PROPOSED GRANTING OF ESOS OPTIONS TO HEW CHUN SHUN

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Hew Chun Shun, being the Executive Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS **PROVIDED THAT**

(a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding treasury shares, if any);

- not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the BCM Group)
- AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 7

PROPOSED GRANTING OF ESOS OPTIONS TO LIM JIT WEI

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Lim Jit Wei, being the Executive Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS PROVIDED THAT

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding treasury shares, if any);
- not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the BCM Group)

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 8

PROPOSED GRANTING OF ESOS OPTIONS TO DATIN LATIFFAH BINTI ENDOT

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained, approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Datin Latiffah Binti Endot, being the Independent Non-Executive Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS PROVIDED THAT

- (a) not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to her if she, either singly or collectively through persons connected with her, holds 20% or more of the total number of issued BCM Shares (excluding treasury shares, if any);
- (b) not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiaries within the

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

ORDINARY RESOLUTION 9

PROPOSED GRANTING OF ESOS OPTIONS TO NG KOK WAH

"THAT, contingent upon the passing of Ordinary Resolution 1 above and the approvals of all relevant authorities being obtained. approval be and is hereby given to the Board to authorise the ESOS Committee to offer and to grant to at any time and from time to time throughout the duration of the Proposed ESOS, Ng Kok Wah, being the Independent Non-Executive Director of the Company, Options to subscribe for up to such number of new BCM Shares under the Proposed ESOS **PROVIDED THAT**

- not more than 10% of the new BCM Shares made available under the Proposed ESOS is allocated to him if he, either singly or collectively through persons connected with him, holds 20% or more of the total number of issued BCM Shares (excluding treasury shares, if any);
- not more than 70% of the new BCM Shares available under the Proposed ESOS on any date shall be allocated in aggregate to the (b) Directors (executive and non-executive) and/or senior management of the BCM Group (excluding dormant subsidiar BCM Group)

AND subject always to such terms and conditions of the By-Laws and/or adjustments which may be made in accordance with the provisions of the By-Laws and Listing Requirements, or any prevailing guidelines issued by Bursa Securities or any other relevant authorities, as amended from time to time."

BY ORDER OF THE BOARD

Tan Tong Lang (MAICSA 7045482/ SSM PC No. 201908002253) Thien Lee Mee (LS0009760/ SSM PC No. 201908002254) Company Secretaries

Kuala Lumpur 7 July 2020

IMPORTANT NOTICE

The Board of Directors ("Board") is cognisant of the Covid-19 pandemic as declared by the World Health Organisation which, to-date, is still subsistit health and safety of the Company's shareholders, Directors, staff and other stakeholders is of paramount concern for the Company, in view of the for the Company wishes to advise shareholders that necessary staffs and measures will be undertaken in holding the Company's EGM.

In view of the Covid-19 pandemic and further to the revised "Guidance and FAOs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission on 24 June 2020, members/proxies/corporate representatives who wish to attend the EGM in person ARE REQUIRED TO PRE-REGISTER with the Company's share registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH"), via the TIIH Online website at https://tiih.online no later than Saturday, 15 August 2020 at 2.00 p.m. Please follow the PRE-REGISTER Procedures in the Administrative Details for the EGM.

- A member of a Company shall be entitled to appoint another person as his proxy to exercise all or any of his rights to attend, participate, at meeting of members of the Company. A member may appoint more than one (1) proxy in relation to a meeting, provided that the member proportion of the member's shareholdings to be represented by each proxy. A proxy may but need not be a member of the Company. (2)
- Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 ("SICDA"), appoint not more than two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the
- For a member of the Company who is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under SICDA which is exempted from compliance with the provisions of subsection 25A(1) of SICDA.
- Where a member or the authorised nominee appoints more than two (2) proxies, or where an exempt authorised nominee appoints more that in respect of each omnibus account to attend and vote at the same meeting, the appointments shall be invalid unless the proportion of shar represented by each proxy is specified in the instrument appointing the proxies.
- The instrument appointing a proxy shall be in writing signed by the appointor or by his attorney who is authorised in writing. In the case of a corporation, the instrument appointing proxy(ies) must be made either under its common seal or signed by an officer or an attorney duly authorised.
- A member who has appointed a proxy or attorney or corporate representative to attend and vote at the EGM must request his/her proxy or attorney or corporate representative to PRE-REGISTER at TIIH Online website at https://tiih.online no later than Saturday, 15 August 2020 at 2.00 p.m. Please follow the Pre-Register Procedures in the Administrative Details for the EGM.
- The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Com, less than forty-eight (48) hours before the time appointed for holding the EGM or adjourned general meeting at which the person named in the appropriets by the Company of the company
 - In hard copy form
 - In the case of an appointment made in hard copy form, the Proxy Form must be deposited at the Company's Share Registrar at Tricor Investor & Issuing House Services Sdn Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
- (b) By electronic form

 The Proxy Form can be electronically lodged via TIIH Online website at https://tiih.online (applicable to individual member only). Kindly refer Administrative Details on the procedure for electronic lodgement of proxy form via TIIH Online.

 (9) Please ensure ALL the particulars as required in the Proxy Form are completed, signed and dated accordingly.

 (10) Last date and time for lodging the form of proxy is Saturday, 15 August 2020 at 2.00 p.m.

- (11) Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Company's Share Registrar at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time appointed for holding the EGM or adjourned general meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- (12) For a corporate member who has appointed an authorised representative, please deposit the original or duly certified certificate of appoin authorised representative with the Company's Share Registrar at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower. Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia. The certificate of appointment of a representative should be executed in the following manner:
 - (a) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
 - If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - at least two (2) authorised officers, of whom one shall be a director; or
- (ii) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

 For the purpose of determining who shall be entitled to participate in this EGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available to the Company, the Record of Depositors as at 10 August 2020. Only a member whose name appears on this Record of Depositors shall be entitled to participate in this EGM or appoint proxisors as at 10 August 2020. Only a member whose name appears on this Record of Depositors shall be entitled to participate in this EGM or appoint proxisors as at 10 August 2020.
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 Pursuant to Rule 8.31A of the ACE Market Listing Requirements ("AMLR") of Bursa Securities, all resolutions set out in this Notice will be put to vote by way of poll.



BCM ALLIANCE BERHAD

Registration No. 201501009903 (1135238-U) (Incorporated in Malaysia)

ADMINISTRATIVE DETAILS FOR EXTRAORDINARY GENERAL MEETING ("EGM")

EXTRAORDINARY GENERAL MEETING OF BCM ALLIANCE BERHAD

Date : Monday, 17 August 2020

Time : 2:00 p.m. or immediately after the conclusion or adjournment

(as the case may be) of the Fifth Annual General Meeting of the Company which will be held at the same venue and on the same day at 10:00 a.m., whichever is later, for the purpose of

considering and, if thought fit

Venue of Meeting : Eugenia Ballroom, G Floor, Palm Garden Club IOI Resort City,

62502 Putrajaya, Selangor, Malaysia

COVID-19: PUBLIC HEALTH PRECAUTIONARY MEASURES

The Board of Directors ("Board") is cognisant of the Covid-19 pandemic as declared by the World Health Organisation which, to-date, is still subsisting. The health and safety of the Company's members, Directors, staff and other stakeholders is of paramount concern for the Company. In view of the foregoing, the Company wishes to advise members that necessary steps and measures will be undertaken in holding the Company's EGM:

In view of the Covid-19 pandemic and further to the revised "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission on 24 June 2020, members/proxies/corporate representatives who wish to attend the EGM in person ARE REQUIRED TO PRE-REGISTER with the Company's share registrar, Tricor Investor & Issuing House Services Sdn Bhd ("Share Registrar", "Tricor", or "TIIH"), via the TIIH Online website at https://tiih.online no later than Saturday, 15 August 2020 at 2:00 p.m. Alternatively, you may also appoint the Chairman of the meeting as your proxy to attend and vote on your behalf at this EGM.

2. OTHER IMPORTANT INFORMATION

- If any of the members/proxies/corporate representatives ("Persons") have travelled overseas to China (including mainland China, SAR Hong Kong, SAR Macau and Taiwan), Italy, Iran, Korea, Japan and other affected countries in the past 14 days or if a Person is unwell with fever, dry cough, tiredness, sore throat, aches and pains, nasal congestion, runny nose, diarrhea or shortness of breath, they must seek medical attention and quarantine themselves at home. Under such circumstances, the Persons are advised to appoint the Chairman of the meeting as their proxy to attend and vote on their behalf at the EGM.
- Generally, any Persons who:
 - (a) feel unwell before the EGM; or
 - (b) have been placed on quarantine orders or stay-at-home notices; or
 - (c) have a travel history to certain countries/regions in the specified period preceding the EGM, as announced by the Ministry of Health, must not attend the EGM in person, and instead are strongly encouraged to appoint the Chairman of this EGM as their proxy to attend and vote on their behalf at the EGM.
- For Persons who are physically attending the EGM, temperature screening on each Person will be taken during registration and the Persons will be required to provide their

travel history and contact details (to facilitate contact tracing, if required) before entering the venue of the EGM.

- As a precautionary measure, the Company reserves the right to deny any Persons with body temperature of above 37.5°C entry into the EGM venue.
- Any Persons attending the EGM physically should wear a face mask in advance and throughout the EGM and practice proper self-sanitisation, including the use of hand sanitisers.

3. <u>INDIVIDUAL MEMBERS</u>

 All Members who intend to attend the EGM in person ARE REQUIRED TO PRE-REGISTER with Tricor via TIIH Online website (https://tiih.online) latest by Saturday, 15 August 2020 at 2:00 p.m. Kindly refer to the RSVP procedures below.

Members who are unable to attend the EGM and who wished to exercise their votes are encouraged to appoint the Chairman of the Meeting to vote on your behalf by indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

4. **CORPORATE MEMBERS**

- Corporate members who wish to appoint corporate representatives instead of a proxy to attend and vote at the EGM, must deposit their original or duly certified certificate of appointment of corporate representative to Tricor not later than Saturday, 15 August 2020 at 2:00 p.m.
- Attorneys appointed by power of attorney are required to deposit their power of attorney with Tricor not later than **Saturday**, **15 August 2020** at **2:00 p.m.** to attend and vote at the EGM.
- A member who has appointed a proxy/attorney/corporate representative to attend and vote at the EGM is encouraged to request his/her proxy/attorney/corporate representative to pre-register at TIIH Online website at https://tiih.online.
- If a corporate member (through its corporate representative(s) or appointed proxy(ies)) is unable to attend the EGM you may appoint the Chairman of the meeting as your proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

5. PRE-REGISTER PROCEDURES

Members/proxies/corporate representatives/attorneys who wish to attend and vote at the EGM are to follow the requirements and procedures as summarised below:

	Procedure	Action			
BEF	BEFORE EGM DAY				
(a)	Register as a user with TIIH Online	 Using your computer, access the website at https://tiih.online. Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online. 			
(b)	Pre-register your attendance to attend EGM	 Registration is open from 10:00 a.m. Tuesday, 7 July 2020 up to 2:00 p.m. Saturday, 15 August 2020. Login with your user ID and password and select the corporate event: "(REGISTRATION) BCM ALLIANCE EGM". 			

•	Read and agree to the Terms & Conditions and confirm the Declaration.
	Select "Register for Physical Attendance at Meeting Venue". Review your registration and proceed to register. System will send an e-mail to notify that your registration for Physical Attendance at Meeting Venue is received and will be verified. After verification of your registration against the General Meeting Record of Depositors as at 10 August 2020, the system will send you an e-mail to notify if your registration is approved or rejected to attend physically at the Meeting Venue.

6. NO DOOR GIFT/FOOD VOUCHER/REFRESHMENT

There will be **no distribution/provision of door gifts or food vouchers or refreshment** for the EGM in order to ensure social distancing and as a measure to reduce crowds in accordance with the Covid-19 guidelines by the Ministry of Health.

We would like to thank our members for your kind co-operation and understanding in these challenging times.

7. GENERAL MEETING RECORD OF DEPOSITORS ("ROD")

Please note that only a depositor whose name appears on the ROD as at **10 August 2020** shall be entitled to attend, speak and vote at the EGM or appoint proxies to attend and/or vote on his/her behalf.

8. PROXY

- If you are unable to attend the meeting on 17 August 2020, you may appoint the Chairman of the meeting as proxy and indicate the voting instructions in the Proxy Form.
- You may also submit the Proxy Form electronically via **TIIH Online** website at https://tiih.online no later than **Saturday, 15 August 2020** at **2:00 p.m.** Please do read and follow the procedures to submit Proxy Form electronically below.
- You may submit your Proxy Form to Tricor by fax at 03-2783 9222 or e-mail to <u>is.enquiry@my.tricorglobal.com</u>. However, please ensure that the **Original Proxy Form** is deposited at Tricor's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or, alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, not less than forty-eight (48) hours before the time appointed for holding the EGM or any adjournment thereof, otherwise the Proxy Form shall not be treated as valid.

9. **ELECTRONIC LODGEMENT OF PROXY FORM**

The procedures to lodge your proxy form electronically via Tricor's **TIIH Online** website are summarised below:

	Procedure	Action
(a)	Register as a User with TIIH Online	 Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Please do refer to the tutorial guide posted on the homepage for assistance.

		• If you are already a user with TIIH Online, you are not required to register again.
(b)	Proceed with submission of Proxy Form	After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. Select the corporate event: "BCM ALLIANCE EGM - Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy(s) appointment. Print proxy form for your record.

10. PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Members may submit questions for the Board prior to the EGM via Tricor's **TIIH Online** website at https://tiih.online by selecting "e-Services" to login, pose questions and submit electronically no later than **Saturday, 15 August 2020** at **2:00 p.m.** The Board will endeavor to answer the questions received at the EGM.

11. POLL VOTING

- The Voting at the EGM will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements ("AMLR") of Bursa Securities.
- During this EGM, the Chairman will invite the Poll Administrator to brief on the Voting procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened.
- Upon completion of the voting session for the EGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

12. CIRCULAR TO SHAREHOLDERS & NOTICE OF EGM

- The Company's Circular to Shareholders and Notice of EGM is available at the Company's website at http://www.bcmalliance.com.my/reports/annual-reports.php
- You may request for a printed copy of the Circular to Shareholders and Notice EGM at https://tiih.online by selecting "Request for Annual Report / Circular" under the "Investor Services". Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

13. **REGISTRATION**

- 1. Registration will start at 8:45 a.m. in Eugenia Ballroom, G Floor, Palm Garden Club IOI Resort City, 62502 Putrajaya, Selangor, Malaysia.
- 2. Please present your original MyKad/passport to the registration staff for verification.
- 3. Upon verification, you are required to write your name, mobile contact and sign the Attendance list placed on the registration table.
- 4. You will be given an identification wristband for the purpose of voting at this EGM.

- 5. You must wear the identification wristband throughout the EGM as no person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement in the event you lose or misplace the identification wristband.
- 6. If you are attending the meeting as a member as well as a proxy, you will be registered once and will be given only one identification wristband to enter the meeting hall.
- 7. No person will be allowed to register on behalf of another person even with the original Mykad/passport of the other person.

14. HELP DESK

- 1. Please proceed to the Help Desk for any clarification or queries apart from registration details.
- 2. The Help Desk will also handle revocation of proxy's appointment.

15. RECORDING OR PHOTOGRAPHY

Strictly **NO** unauthorised recording or photography of the proceedings of the EGM is allowed.

16. ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9:00 a.m. to 5:30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

Registration No. 197101000970 (11324-H) Unit 32-01, Level 32, Tower A Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi 59200 Kuala Lumpur, Malaysia

General : +603-2783 9299

Fax : +603-2783 9222

Number : +603-2783 9222

Email : <u>is.enquiry@my.tricorglobal.com</u>

Contact
Persons : Mr. Jake Too : +603-2783 9285 / Email : Chee.Onn.Too@my.tricorglobal.com

: Ms. Vivien Khoh : +603-2783 9091 / Email : <u>Vivien.Khoh@my.tricorglobal.com</u> : Mr. Alven Lai : +603-2783 9283 / Email : <u>Siew.Wai.Lai@my.tricorglobal.com</u>