



Supercomnet Technologies Berhad

[Company No. 199001005958 (197527-H)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 30TH AGM

Date : Thursday, 9 July 2020
Time : 10.00 a.m.
Venue : Tasha Hall, Cinta Sayang Resort, Persiaran Cinta Sayang, 08000 Sungai Petani, Kedah

Your safety is the Company's top priority. The following precautionary measures will be taken at the Meeting in order to minimise the risk of community spread of COVID-19 pandemic:-

Safeguard measures due to COVID-19 Outbreak

1. In light of the COVID-19 outbreak, shareholders/proxies are encouraged to take all the necessary precautions and preventive measures issued and directed by the Ministry of Health before attending the 30th AGM.
2. If you have travelled overseas to the affected countries (as and when announced by the World Health Organisation and Malaysia's Ministry of Health) in the past 14 days or if you are unwell with sore throat/fever/flu/cough/shortness of breath, you are required to comply with the directives issued by the Malaysia Government to self-quarantine or seek medical advice and will not be allowed to attend the 30th AGM.
3. All attendees who were screened and tested positive or is believed to be suffering from similar symptoms (which include fever, cough, breathlessness) would be advised by our personnel to leave the premise and seek medical attention immediately.
4. As your safety is the Company's priority, the Company has taken below precautionary measures to prevent the spread of the COVID-19 and to ensure the safety of attendees at the 30th AGM:
 - a) The attendance of outstation shareholders at the 30th AGM are strongly discouraged.
 - b) Shareholders are encouraged to appoint the Chairman of the Meeting as proxy to attend and vote for and on behalf at the forthcoming 30th AGM. You may submit your proxy forms with predetermined voting instructions for the Chairman to vote for and on behalf. If you would like to raise any questions in relation to the Resolutions at the 30th AGM, you may email your questions to officer@supercomnet.com.my by 10.00 a.m. on 7 July 2020, and the Company would attend to your queries soonest possible via email.
 - c) The Company reserves the right to limit the total number of physical attendees at the 30th AGM pursuant to the requirements by the relevant authorities.
 - d) Shareholders are also encouraged to register ahead of the 30th AGM to allow the Company to make the necessary arrangements in relation to the meeting i.e. infrastructure, logistics and meeting venue to accommodate the meeting participants.
5. The Company will take precautionary measure by conducting temperature checks on all attendees upon arrival at the 30th AGM venue. You will not be allowed to enter the meeting venue if you have the above symptoms as specified under item 3 or having a body temperature above 37.5 °C. All attendees are advised to sanitize their hands and wear face mask before entering.
6. Shareholders are encouraged to keep abreast with the latest news released by the authorities regarding travelling, self-quarantine, other health and safety precautions from time to time.

Registration

1. Registration will commence at 9.00 a.m. on Thursday, 9 July 2020.
2. Kindly present your original National Registration Identity Card (NRIC)/Passport (for foreigners) to the registration personnel at the registration counter for verification. Please ensure to collect your NRIC/Passport thereafter.
3. All shareholders and proxies are required to practice social distancing of 1 meter and only allowed to sit at the place arranged by the Company.
4. Upon verification, you are required to sign on the Attendance list prepared by the officer at the registration counter.
5. After registration, polling slip will be issued to the shareholder(s). Shareholders are required to use the slip for poll voting purpose later. Kindly proceed to the meeting hall immediately after registration.
6. No person will be allowed to register for and on behalf of another person, even with the original MyKad/Passport of that person.

Enquiry & Pre-Registration

If you have any enquiries prior to the 30th AGM, please contact the following person during office hours:-

Contact Person : Mr. Song Guik Teik
Tel No. : 04-3719808
Fax No. : 04-4411755
Email : officer@supercomnet.com.my

A member is required to register ahead of the Meeting to allow the Company to make the necessary arrangements in relation to the Meeting by providing the below details by email to officer@supercomnet.com.my:-

- i) Full name;
- ii) NRIC or Passport Number;
- iii) Contact number (optional – for better co-ordination); and
- iv) CDS account number