



CREST BUILDER HOLDINGS BERHAD

200201005719 (573382-P)

NOTICE OF 18TH ANNUAL GENERAL MEETING

NOTICE is hereby given that the 18th annual general meeting will be conducted virtually for the purpose of considering and, if thought fit, passing with or without modifications the resolutions as set out in this notice

Day, date and time Wednesday, 12 August 2020 at 10:30 a.m.

Broadcast Venue Boardroom, Penthouse
The Crest, 3 Two Square
No. 2, Jalan 19/1
46300 Petaling Jaya
Selangor Darul Ehsan

Meeting Platform www.swsb.com.my

Mode of Communication Shareholders may submit questions to the Board of Directors ("Board") prior to the 18th Annual General Meeting ("18th AGM") to corporate@crestbuilder.com.my to pose questions no later than 12:30 p.m. on 10 August 2020 or to use the Question and Answer ("Q&A") Platform to transmit questions to the Board via Remote Participation and Voting ("RPV") facilities during live streaming

AGENDA

Ordinary business

1. Laying of audited financial statements and reports

THAT the duly audited financial statements consisting of the consolidated statement of comprehensive income, the consolidated statement of financial position, the Reports of the Directors and Auditors for the financial year ended 31 December 2019, in compliance with Section 340(1)(a) and 266(1)(a) of the Companies Act 2016 respectively be hereby adopted and received.

Resolution 1

2. Declaration of dividend

THAT the payment for a first and final single tier dividend of 3.5 Sen per ordinary share in respect of the financial year ended 31 December 2019 be hereby approved.

Resolution 2

3. Election of director

THAT re-election of the Managing Director, Mr. Yong Shang Ming who retires in accordance with Article 79 of the Company's Constitution, be hereby approved.

Resolution 3

4. Election of director

THAT re-election of the Independent Non-Executive Director, Mr. Lim Boon Teng, who retires in accordance with Article 79 of the Company's Constitution, be hereby approved.

Resolution 4

5. Appointment of auditors

THAT the appointment of Messrs Baker Tilly Monteiro Heng PLT, Chartered Accountants, as the auditors in accordance with Article 57 of the Company's Constitution and pursuant to Section 271(4)(a) of the Companies Act 2016 for the ensuing financial year ending 31 December 2020 be confirmed and that the directors be authorised to fix the remuneration of the auditors pursuant to Section 274(1)(a) of the Companies Act 2016 be hereby approved.

Resolution 5

NOTICE OF 18TH ANNUAL GENERAL MEETING

(cont'd)

Special business

6. Approval for fees for directors pursuant to Section 230(1)(a) of the Companies Act 2016

Resolution 6

THAT the payment of RM198,000 as fees for directors for the financial year ended 31 December 2019 (2018: RM198,047), and payment of RM198,000 as fees for directors for the financial year ending 31 December 2020 in accordance with Article 88 of the Company's Constitution be hereby approved.

7. Allotment of shares or grant of rights with the Company approval pursuant to Section 76 of the Companies Act 2016

Resolution 7

THAT pursuant to Section 76 of the Companies Act 2016 and subject to the approval of all relevant authorities being obtained, the directors be empowered for the purposes of Section 75(1) of the Companies Act 2016 to issue shares in the Company at any time and upon such terms and conditions and for such purposes as the directors may, in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the issued and paid up capital of the Company for the time being and that such authority shall continue in force until the conclusion of the next annual general meeting be hereby approved.

8. Proposed renewal of share buy-back authority of up to ten percent (10%) of the issued and paid-up share capital

Resolution 8

THAT subject to Section 127 of the Companies Act 2016 and rules, regulations or orders made pursuant to the Companies Act 2016, provisions of the Company's Constitution and the requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and any other relevant authorities, the directors of the Company be and are hereby authorised to make purchases of ordinary shares comprised in the Company's issued and paid-up ordinary share capital, such purchases to be made through Bursa Securities subject further to the following:

- (i) the aggregate number of ordinary shares in Crest Builder Holdings Berhad ("CBHB Shares") which may be purchased or held by the Company shall not exceed ten per cent (10%) of the issued and paid-up ordinary share capital of the Company ("Proposed Share Buy-Back"), subject to the restriction that the issued and paid-up ordinary share capital of CBHB does not fall below the minimum share capital requirements of the Listing Requirements of Bursa Securities ("Listing Requirements") applicable to a company listed on the Main Market of Bursa Securities and that the listed issuer continues to maintain a shareholding spread that is in compliance with the requirements of the Listing Requirements after the share purchase;

NOTICE OF 18TH ANNUAL GENERAL MEETING

(cont'd)

- (ii) the maximum funds to be allocated by the Company for the purpose of purchasing the CBHB Shares under the Proposed Share Buy-Back shall not exceed the retained earnings account of the Company for the time being which stood at RM31,063,086 as at 31 December 2019 based on the latest audited financial statements of CBHB for the financial year ended 31 December 2019;
- (iii) the authority conferred by this resolution to facilitate the Proposed Share Buy-Back will commence immediately upon passing of this ordinary resolution and will continue to be in force until;
 - (a) the conclusion of the next annual general meeting (“AGM”) of the Company at which such resolution was passed at the time which the authority would lapse unless renewed by ordinary resolution, either unconditionally or conditionally; or
 - (b) the expiration of the period within the next AGM of the Company after that date is required by the Companies Act 2016 to be held; or
 - (c) the authority is revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting,whichever occurs first, but not so as to prejudice the completion of purchase(s) by the Company of the CBHB Shares before the aforesaid expiry date and, made in any event, in accordance with the provisions of the guidelines issued by Bursa Securities and any prevailing laws, rules, regulations, orders, guidelines and requirements issued by any relevant authorities; and
- (iv) upon completion of the purchase(s) of the CBHB Shares by the Company, the directors of the Company be and are hereby authorised to retain the CBHB Shares so purchased as treasury shares, which may be distributed as dividends to shareholders, cancel and/or resold on Bursa Securities, in the manner as prescribed by the the Companies Act 2016, rules, regulations and orders made pursuant to the Companies Act 2016 and the requirements of Bursa Securities and any other relevant authority for the time being in force,

AND THAT the directors of the Company be and hereby authorised to take all such steps as are necessary or expedient to implement, finalise, complete or to effect the Proposed Share Buy-Back with full powers to assent to any conditions, modifications, resolutions, variations and/or amendments (if any) as may be imposed by the relevant authorities and to do all such acts and things as the said directors may deem fit and expedient in the best interest of the Company to give effect to and to complete the purchase of CBHB Shares.

9. Continuing in office as Independent Non-Executive Directors

- 9.1 **THAT** approval be and is hereby given to Encik Mohd Khasan Bin Ahmad who had served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, to continue to act as an Independent Non-Executive Director of the Company.
- 9.2 **THAT** approval be and is hereby given to Mr. Kam Yong Kan who had served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, to continue to act as an Independent Non-Executive Director of the Company.

Resolution 9

Resolution 10

NOTICE OF 18TH ANNUAL GENERAL MEETING

(cont'd)

NOTICE OF DIVIDEND ENTITLEMENT

Further NOTICE is hereby given that a first and final single tier dividend of 3.5 Sen per ordinary share in respect of the financial year ended 31 December 2019 if approved by shareholders, will be paid on 28 October 2020 to depositors registered in the Record of Depositors at the close of business on 2 October 2020.

A depositor shall qualify for entitlement only in respect of:

- (a) share transferred into the depositor's securities account before 5:00 p.m. on 2 October 2020 in respect of ordinary transfers; and
- (b) shares bought on the Bursa Malaysia Securities Berhad on a cum entitlement basis according to the Rules of the Bursa Malaysia Securities Berhad.

By order of the Board

Company Secretary
Heng Chiang Poo FCIS
(MAICSA 7009923)

Dated: 26 June 2020

Notes

1. *A member of the Company entitled to attend and vote at the meeting is entitled to appoint anyone to attend and vote in his stead as his proxy without limitation and the provisions of Section 334 of the Companies Act 2016 shall apply.*
2. *If a corporation is a member of the Company, the corporation may by resolution of its Board or other governing body authorise a person or persons to act as its representative or representatives at any meeting of members of the Company. A certificate of authorisation by a corporate member shall be prima facie evidence of the appointment or the revocation of the appointment, as the case may be, of a representative pursuant to Section 333 of the Companies Act 2016.*
3. *Shareholders' attention is hereby drawn to the Listing Requirements of the Bursa Malaysia Securities Berhad, which allows a member of the Company who is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, to appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities.*
4. *A member may appoint more than one (1) proxy provided that the member specifies the proportion of the member's shareholdings to be represented by each proxy.*
5. *The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority shall be deposited at the Share Registrar's office at No. 2-1, Jalan Sri Hartamas 8, Sri Hartamas, 50480 Kuala Lumpur, not less than forty-eight hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or, in the case of a poll, not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.*
6. *In respect to the deposited securities, only members whose name appear in the Record of Depositors on 5 August 2020 shall be eligible to attend the meeting or to appoint proxy to attend and/or vote on his behalf.*

STATEMENT ACCOMPANYING NOTICE OF 18TH ANNUAL GENERAL MEETING

1. VOTING BY WAY OF POLL

Pursuant to paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in this notice shall be put to vote by way of poll.

2. ORDINARY BUSINESS – RESOLUTION 1

The Board had proposed that Resolution 1 be recommended for consideration at the annual general meeting to receive and adopt the duly audited financial statements consisting of the consolidated statement of comprehensive income, the consolidated statement of financial position, the Reports of the Directors and Auditors for the financial year ended 31 December 2019. However, the same matters had been formally approved by the Board in compliance with the provisions of the Companies Act 2016.

3. ORDINARY BUSINESS – RESOLUTION 2

The directors now recommend a first and final single tier dividend of 3.5 Sen (RM0.035) per each ordinary share held in respect of the financial year ended 31 December 2019.

4. ORDINARY BUSINESS – RESOLUTION 3 & 4

The particulars of the retiring directors who are standing for re-election are set out in the relevant pages of the Annual Report as follows:

Name of Directors	Directors' Profile	Directors' Shareholdings
Mr. Yong Shang Ming (Managing Director)	Page 13	Page 176
Mr. Lim Boon Teng (Independent Non-Executive Director)	Page 14	Page 176

Details of directors' attendance at Board Meetings are set out in the Statement of Overview on Corporate Governance on Page 54 of the Annual Report.

5. ORDINARY BUSINESS – RESOLUTION 5

Pursuant to Section 273(b) of the Companies Act 2016, an auditor shall cease to hold office at the conclusion of the annual general meeting next following his appointment, unless the auditor is re-appointed.

STATEMENT ACCOMPANYING NOTICE OF 18TH ANNUAL GENERAL MEETING

(cont'd)

6. SPECIAL BUSINESS – RESOLUTION 6

This authorisation by the general meeting would enable the payment of directors' remuneration in accordance with Article 88 of the Company's Constitution as follows:

Article 88 - Directors' Remuneration

The directors shall be paid by way of remuneration for their services such fixed sums (if any) as shall from time to time be determined by the Company in general meeting, and such remuneration shall be divided among the directors in such proportion and manner as the directors may determine. Provided always that:

- (a) fees payable to directors who hold no executive office in the Company shall be paid by a fixed sum and not by a commission on or percentage of profits or turnover;*
- (b) salaries payable to directors who do hold an executive office in the Company may not include a commission on or percentage of turnover;*
- (c) fees payable to directors shall not be increased except pursuant to a resolution passed at a general meeting, where notice of the proposed increase has been given in the notice convening the meeting;*
- (d) any fee paid to an Alternate Director shall be such as agreed between herself and the director nominating her shall be paid out of the remuneration of the latter.*

7. SPECIAL BUSINESS – RESOLUTION 7

The Company had during its 17th annual general meeting held on 12 June 2019, obtained its shareholders' approval for the general mandate pursuant to Section 76 of the Companies Act 2016 and subject to the approval of all relevant authorities being obtained, the directors be empowered for the purposes of Section 75(1) of the Companies Act 2016 to issue shares in the Company at any time and upon such terms and conditions and for such purposes as the directors may, in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the issued and paid up capital of the Company for the time being and that such authority shall continue in force until the conclusion of the next annual general meeting be hereby approved. The Company did not issue any shares pursuant to the said mandate.

This Proposed Resolution 7 which is an Ordinary Resolution, if passed, will grant a renewed general mandate which will provide flexibility for the Company and will empower the directors to issue new shares in the Company up to an amount not exceeding in total 10% of the issued share capital of the Company for the purpose of funding current and/or future investment projects, working capital, and/or strategic development of the Group. This would eliminate any delay arising from and cost involved in convening a general meeting to obtain approval of the shareholders for such issuance of shares. This authority, unless revoked or varied at a general meeting, will be valid until the conclusion of the next annual general meeting.

At this juncture, there is no decision to issue new shares. If there should be a decision to issue new shares after the general mandate is sought, the Company shall make an announcement in respect thereof.

8. SPECIAL BUSINESS – RESOLUTION 8

The Proposed Share Buy-Back of up to ten percent (10%) of the issued and paid-up share capital, if approved by the shareholders of the Company, will enable the Company to make purchases of ordinary shares comprised in the Company's issued and paid-up ordinary share capital. Further information can be obtained in the accompanying Circular dated 26 June 2020.

STATEMENT ACCOMPANYING NOTICE OF 18TH ANNUAL GENERAL MEETING

(cont'd)

9. SPECIAL BUSINESS – RESOLUTION 9 & 10

With reference to our Corporate Governance Report on disclosures made pursuant to Paragraph 15.25 of Bursa Malaysia Listing Requirements and in compliance with the Malaysian Code on Corporate Governance 2017, the next Resolution 9 and Resolution 10 are with respect to approval sought for each independent director who had served since 2003.

As stated under Practice 4.2 in the Corporate Governance Report, the Board had in reviewing the independent status, considered that it is necessary to focus not only on whether a director's background and current activities qualify him as being independent but also whether the director can act independently of management.

In the application of best practice, if the Board continues to retain an independent director after the twelfth year, the Board should seek annual shareholders' approval through a two-tier voting process.

- Tier 1: Only the Large Shareholder(s) of the Company votes; and
- Tier 2: Shareholders other than Large Shareholders votes.

From the records, the only large shareholder is SC Yong Holdings Sdn. Bhd. with 68,148,000 shares or 42.04% of the equity capital, who shall be voting under Tier 1.

The rest of the shareholders shall vote under Tier 2.

The resolution is deemed passed only if both Tier 1 and Tier 2 voted in support of the proposed resolution.

The Board of Directors has via the Nomination Committee assessed the independence of Encik Mohd Khasan Bin Ahmad and Mr. Kam Yong Kan who each has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, and recommended them to continue to act as Independent Non-Executive Directors of the Company based on the following justifications:

- (i) each of them fulfils the criteria of an Independent Director pursuant to the Main Market Listing Requirements of Bursa Malaysia Securities Berhad;
- (ii) each of them is familiar with the Company's business operations as each has been with the Company for more than nine (9) years;
- (iii) each of them has devoted sufficient time and attention to his responsibilities as an Independent Non-Executive Director of the Company; and
- (iv) each of them has exercised due care during his tenure as an Independent Director of the Company and carried out his duty in the interest of the Company and shareholders.

The proposed Resolutions 9 and 10, if passed respectively, will enable Encik Mohd Khasan Bin Ahmad and Mr. Kam Yong Kan to continue in office as Independent Non-Executive Directors.



CREST BUILDER HOLDINGS BERHAD

200201005719 (573382-P)

ADMINISTRATIVE DETAIL FOR THE 18TH ANNUAL GENERAL MEETING

Meeting Date	: 12 August 2020
Time	: 10:30 a.m.
Meeting Platform	: www.swsb.com.my
Mode of Communication	: Shareholders may submit questions to the Board of Directors ("Board") prior to the 18 th Annual General Meeting ("18 th AGM") to corporate@crestbuilder.com.my to pose questions no later than 12:30 p.m. on 10 August 2020 or to use the Question and Answer ("Q&A") Platform to transmit questions to the Board via Remote Participation and Voting ("RPV") facilities during live streaming
Broadcast Venue	: Boardroom, Penthouse, The Crest, 3 Two Square, No. 2, Jalan 19/1, 46300 Petaling Jaya, Selangor Darul Ehsan

MODE OF MEETING

In view of the COVID-19 outbreak and as part of the safety measures, the 18th AGM will be conducted entirely through live streaming from the Broadcast Venue. This is in line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 and revised on 14 May 2020.

We strongly encourage you to use the RPV facility to participate in the 18th AGM as a way for us to jointly share the responsibility to minimise the risk of Covid-19 infections. Hence, **No Shareholders/Proxies** from the public will be allowed to physically present at the Broadcast Venue on the day of the 18th AGM.

REMOTE PARTICIPATION AND VOTING ("RPV") FACILITY

1. Please note that the RPV Facilities is available to:

- | | |
|---|--------------------------|
| <ul style="list-style-type: none">(i) Individual members;(ii) Proxy holders;(iii) Corporate shareholders;(iv) Authorised Nominees; and(v) Exempt Authorised Nominees. | } ("The Participant(s)") |
|---|--------------------------|

2. The 18th AGM will be conducted through live streaming and online remote voting. The Participant(s) is/are encouraged to attend the 18th AGM by using the RPV Facilities. With the RPV Facilities, you may exercise your rights as a shareholder of the Company to participate (including to pose questions to the Board) and vote remotely at the AGM.

3. Shareholders who are not able to participate in the 18th AGM are encouraged to appoint the Chairman of the Meeting to vote on your behalf at the 18th AGM by completing and indicating the voting instruction in the proxy form which is available at www.swsb.com.my.

4. Proxies or Authorised representatives/Authorised Nominees/Exempt Authorised Nominees who wishes to use the RPV Facilities at the 18th AGM, please ensure the duly executed proxy forms or the original certificate of appointment of its authorised representative are to be submitted to ShareWorks Sdn. Bhd. at No. 2-1, Jalan Sri Hartamas 8, Sri Hartamas, 50480 Kuala Lumpur not later than 10 August 2020 at 10:30 a.m.

5. The Participant(s) is/are encourage to send in their questions before the meeting to the Boards at corporate@crestbuilder.com.my in relation to the agenda items for the 18th AGM.
6. The Participant(s) is/are to read and follow the procedures for the RPV Facilities as summarised below:

	Procedures	Action
Before the day of 18th AGM		
(i)	Register as a user	<ul style="list-style-type: none"> • Access website www.swsb.com.my • Click <<Login>> and click <<Register>> to sign up as a user. • Complete registration and upload softcopy of MyKAD (front and back) or Passport. • Read and agree to the terms & conditions and thereafter submit your request. • Please enter a valid email address and wait for Trace Management email verification. • Your registration will be verified and approved and an email notification will be provided.
On the day of 18th AGM		
(ii)	Login to www.swsb.com.my	Login with your user ID and password for remote participation at the 18 th AGM at any time from 10:00 a.m. i.e. 30 minutes before the commencement of 18 th AGM on 12 August 2020 at 10:30 a.m.
(iii)	Participate through Live Streaming	<ul style="list-style-type: none"> • Select the “Virtual Meeting” from main menu. • Click the “Join Meeting” located next to the event. • Kindly click the video link and insert the password given to you in your email notification in order to join the live video streaming. • If you have any question for the Chairman/Board, you may use the Q&A Platform to transmit your question. The Chairman/Board will try to respond to all questions submitted by remote participants during the 18th AGM. If time is a constraint, the responses will be emailed to you at the earliest possible time after the meeting ended. • Take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.
(iv)	Online remote voting	<ul style="list-style-type: none"> • Select Voting located next to the “Join Meeting” and indicate your votes for the resolutions that are tabled for voting. • Voting session will commence once the Chairman of the Meeting declare that the voting platform is activated and will announce the completion of the voting session of the AGM. • Cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
(v)	End of RPV Facilities	<ul style="list-style-type: none"> • The RPV Facilities will end and the Messaging window will be disabled the moment the Chairman of the Meeting announces the closure of the 18th AGM.

NO BREAKFAST/LUNCH PACK & DOOR GIFT

- There will be **NO DISTRIBUTION** of food packs or door gifts during the 18th AGM as the meeting will be conducted on fully virtual basis.

GENERAL MEETING RECORD OF DEPOSITORS

- For the purpose of determining a member who shall be entitled to attend the 18th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with Clause 72(4)(a), 72(4)(b) and 72(4)(c) of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991 to issue a General Meeting Record of Depositors as at 5 August 2020. Only a depositor whose name appears on the Record of Depositors as at 5 August 2020 shall be entitled to attend the said meeting remotely or appoint proxies to attend and vote on his/her behalf.

PROXY

- Since the 18th AGM will be conducted via a virtual meeting, a Shareholder can appoint the Chairman of the Meeting as proxy to vote on your behalf at the 18th AGM by completing and indicating the voting instruction in the proxy form which is available at www.swsb.com.my.
- You may submit your Proxy Form to the Share Registrar, ShareWorks Sdn. Bhd. ("ShareWorks") by fax at 03-6201 3121 or e-mail to sharereg@shareworks.com.my. However, please ensure that the Original Proxy Form is deposited at ShareWorks' office at No. 2-1, Jalan Sri Hartamas 8, Sri Hartamas, 50480 Kuala Lumpur, not less than forty-eight (48) hours before the time appointed for holding the 18th AGM or any adjournment thereof, otherwise the Proxy Form shall not be treated as valid.

POLL VOTING

- Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of the 18th AGM of the Company shall be put to vote by way of a poll. The Company has appointed ShareWorks as Poll Administrator to conduct the poll by way of electronic means and SharePolls Sdn. Bhd. as Independent Scrutineers to verify the poll results. Shareholders can proceed to vote on the resolution before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (iv) of the above Procedures section for guidance on how to vote remotely from the Share Registrar website (www.swsb.com.my). The Independent Scrutineers will verify the poll results followed by the Chairman's declaration on whether the resolution is duly passed.

RESULTS OF THE VOTING

- The results of the voting for all resolutions will be announced at the 18th AGM and on Bursa Malaysia website at www.bursamalaysia.com

ANNUAL REPORT 2019 AND PROPOSED SHARE BUY-BACK CIRCULAR TO SHAREHOLDERS DATED 26 JUNE 2020 ("CIRCULAR 2020")

- The Annual Report 2019 and Proposed Share Buy-Back Circular 2020 are available under Investor Relations on Crest Builder Holdings Berhad's website at www.crestbuilder.com.my. If you wish to request for a printed copy of the Annual Report 2019 and Proposed Share Buy-Back Circular 2020, please forward your request by completing the Request Form provided by us or the Share Registrar website at www.swsb.com.my. We will dispatch the Annual Report 2019 and Proposed Share Buy-Back Circular 2020 to you by ordinary post within **four (4) market days** from the date of receipt of your verbal or written request.

RECORDING OR PHOTOGRAPHY

- Strictly **NO** unauthorised recording or photography of the proceedings of the 18th AGM is allowed.

ENQUIRY

- If you have any enquiry prior to the virtual meeting, please contact Mr. Prabu during office hours:

ShareWorks Sdn. Bhd.

No. 2-1, Jalan Sri Hartamas 8

Sri Hartamas

50480 Kuala Lumpur

Telephone Number : 03-6201 1120

Fax Number : 03-6201 3121

Email : sharereg@shareworks.com.my



CREST BUILDER HOLDINGS BERHAD

200201005719 (573382-P)

PROXY FORM

No. of Ordinary Shares Held	
------------------------------------	--

I/We

NRIC No. /Passport No.

of

being a member/members of the abovenamed Company hereby appoint

..... [holding shares]

of

NRIC/Passport No. /Email and Contact No.

And/or failing him/her

..... [holding shares]

of

NRIC/Passport No. /Email and Contact No.

as *my/our proxy to vote for *me/us and on *my/our behalf at the 18th Annual General Meeting of the Company, which will be conducted entirely through live streaming from the broadcast venue at Boardroom, Penthouse, The Crest, 3 Two Square, No. 2, Jalan 19/1, 46300 Petaling Jaya, Selangor Darul Ehsan ("the Broadcast Venue") on 12 August 2020 at 10:30 a.m. or at any adjournment thereof.

Ordinary business		For	Against
1.	To receive and adopt the reports of the directors, auditors and the audited financial statements for the financial year ended 31 December 2019.		
2.	To declare a final single tier dividend of 3.5 Sen for the financial year ended 31 December 2019.		
3.	To re-elect the Managing Director, Mr. Yong Shang Ming.		
4.	To re-elect the Independent Non-Executive Director, Mr. Lim Boon Teng.		
5.	To appoint Messrs Baker Tilly Monteiro Heng PLT, Chartered Accountants, as auditors for the ensuing financial year ending 31 December 2020 and authorise the fixing of their remuneration by directors.		
Special business		For	Against
6.	To approve payment of directors' fees for the financial year ended 31 December 2019 and financial year ending 31 December 2020 in accordance with Article 88 of the Company's Constitution.		
7.	To empower the directors to issue shares pursuant to Section 76 of the Companies Act 2016 and in compliance with the Listing Requirements of Bursa Malaysia Securities Berhad.		
8.	To approve the mandate for Share Buy-Back.		
9.	To re-elect Encik Mohd Khasan Bin Ahmad as Independent Non-Executive Director.		
10.	To re-elect Mr. Kam Yong Kan as Independent Non-Executive Director.		

Please indicate with a cross [x] in the box provided, how you wish to cast your votes. If no specific instruction as to voting is given, the proxy may vote or abstain at his discretion.

.....
Signature of member/Common Seal of corporate member

Dated:

Director

Director/Secretary

Notes:

- A member of the Company entitled to attend and vote at the meeting is entitled to appoint anyone to attend and vote in his stead as his proxy without limitation and the provisions of Section 334 of the Companies Act 2016 shall apply.
- If a corporation is a member of the Company, the corporation may by resolution of its Board or other governing body authorise a person or persons to act as its representative or representatives at any meeting of members of the Company. A certificate of authorisation by a corporate member shall be prima facie evidence of the appointment or the revocation of the appointment, as the case may be, of a representative pursuant to Section 333 of the Companies Act 2016.
- Shareholders' attention is hereby drawn to the Listing Requirements of the Bursa Malaysia Securities Berhad, which allows a member of the Company who is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, to appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities.
- A member may appoint more than one (1) proxy provided that the member specifies the proportion of the member's shareholdings to be represented by each proxy.
- The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority shall be deposited at the Share Registrar's office at No. 2-1, Jalan Sri Hartamas 8, Sri Hartamas, 50480 Kuala Lumpur, not less than forty-eight hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or, in the case of a poll, not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.
- In respect to the deposited securities, only members whose name appear in the Record of Depositors on 5 August 2020 shall be eligible to attend the meeting or to appoint proxy to attend and/or vote on his behalf.



Fold this flap for sealing

Then fold here

AFFIX
60 SEN
STAMP

THE SHARE REGISTRAR
CREST BUILDER HOLDINGS BERHAD
200201005719 (573382-P)

SHAREWORKS SDN. BHD.
NO. 2-1, JALAN SRI HARTAMAS 8
SRI HARTAMAS
50480 KUALA LUMPUR

1st fold here



CREST BUILDER HOLDINGS BERHAD
200201005719 (573382-P)

REQUISITION OF PRINTED ANNUAL REPORT/CIRCULAR

To:

ShareWorks Sdn. Bhd.

No. 2-1 Jalan Sri Hartamas 8
Sri Hartamas
50480 Kuala Lumpur

Telephone No. : 03-6201 1120
Facsimile No. : 03-6201 3121
E-mail : sharereg@shareworks.com.my

Attention : **The Share Registrar**

I / We wish to request a copy of the following document(s) to be forwarded to me / us at the address stated below:

No.	Description	Remarks*
1.	2019 Annual Report	
2.	Share Buy-Back Circular dated 26 June 2020	

* Please indicate with an "X" on the spaces provided above for the document(s) you wish to request for.

Address : _____

Thank you.

Yours faithfully,

Full Name : _____
CDS Account No. : _____
Telephone No. : _____

Notes:

The printed annual report/circular will be forwarded to you within four (4) market days from the day of receipt of your request. In light of the Recovery Movement Control Order ("RMCO"), there may be some delay in the delivering of the printed annual report/circular.



Fold this flap for sealing

Then fold here

AFFIX
60 SEN
STAMP

THE SHARE REGISTRAR
CREST BUILDER HOLDINGS BERHAD
200201005719 (573382-P)

SHAREWORKS SDN. BHD.
NO. 2-1, JALAN SRI HARTAMAS 8
SRI HARTAMAS
50480 KUALA LUMPUR

1st fold here