



**UMS-NEIKEN GROUP BERHAD**  
Registration No. 200401011970 (650473-V)  
(Incorporated in Malaysia)

**Registered Office:-**  
10th Floor, Menara Hap Seng  
No. 1 & 3 Jalan P. Ramlee  
50250 Kuala Lumpur

To: All the Shareholders of UMS-Neiken Group Berhad

Dear Sir/Madam,

**ADDENDUM TO THE NOTICE OF SIXTEENTH ANNUAL GENERAL MEETING  
("16TH AGM"), FORM OF PROXY AND ANNEXURE FOR THE 16TH AGM**

Date and Time : Monday, 29 June 2020 at 10.00 a.m.  
Venue : Tasik Puteri Golf & Country Club, Bandar Tasik Puteri, 48000 Rawang,  
Selangor Darul Ehsan

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We refer to the Company's Notice of the 16th AGM and Circular to Shareholders both dated 28 May 2020, Form of Proxy and its Annexure for the 16th AGM.

Further to the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission Malaysia as revised on 11 June 2020 and 18 June 2020, please find the additional guidance below on the requirements and method of participating in the 16th AGM:

**PRE-REGISTRATION TO ATTEND THE ANNUAL GENERAL MEETING**

1. Shareholders are required to register ahead of the 16th AGM to allow the Company to make the necessary arrangements in relation to the meeting i.e. infrastructure, logistics and meeting venue(s) to accommodate the meeting participants.
2. Please do read and follow the following procedures to pre-register your physical attendance at the 16th AGM via the TIIH Online website at <https://tiah.online> :
  - Log in to the TIIH Online website with your user name (i.e. e-mail address) and password under the "e-Services". If you have not registered as a user of TIIH Online, please refer to the tutorial guide posted on the homepage for assistance to sign up.
  - Select the corporate event: "**(REGISTRATION) UMSNGB AGM**".
  - Read and agree to the Terms & Conditions and confirm the Declaration.
  - Select "Register for Physical Attendance at Meeting Venue".
  - Review your registration and proceed to register.
  - System will send an e-mail to notify that your registration for Physical Attendance at

Meeting Venue is received and will be verified.

- After verification of your registration against the General Meeting Record of Depositors, the system will send you an e-mail after **23 June 2020** to approve or reject your registration to attend physically at the Meeting Venue.
3. Please note that only a depositor whose name appears on the Record of Depositor as at **23 June 2020** shall be entitled to attend or appoint proxies to attend and/or vote on his/her behalf at the 16th AGM.

#### ENQUIRY

If you have any enquiry prior to the meeting, you may contact the Share Registrar at:

<b>Tricor Investor &amp; Issuing House Services Sdn. Bhd.</b> <i>Registration No. 197101000970 (11324-H)</i> Unit 32-01, Level 32, Tower A Vertical Business Suite Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur Malaysia		<b>Contact Details</b>
	<i>Telephone</i>	603-2783 9299
	<i>Fax</i>	603-2783 9222
	<i>Email</i>	<i>is.enquiry@my.tricorglobal.com</i>