

# TECHFASST HOLDINGS BERHAD

Registration No. 200401009317 (647820-D)  
(Incorporated in Malaysia)

Dear Valued Shareholders of Techfast Holdings Berhad,

The Company had on 21 April 2020 issued its Notice of the Sixteenth Annual General Meeting ("16<sup>th</sup> AGM"), which was scheduled to be held at Room Alhambra I & II, Level M1, Hotel Melia Kuala Lumpur, 16 Jalan Imbi, 55100 Kuala Lumpur on Friday, 22 May 2020 at 10.00 a.m. However, due to the Coronavirus Disease (Covid-19) pandemic and the extension of the Conditional Movement Control Order ("CMCO") period in Malaysia, the Company had on 18 May 2020 announced the postponement of the 16<sup>th</sup> AGM to be held at a later date to be announced by the Company.

Following the above, the Board of Directors ("the Board") of the Company wishes to inform that the 16<sup>th</sup> AGM of the Company which was originally scheduled to be held on Friday, 22 May 2020 at 10.00 a.m. is postponed to the date, time and venue as set out below:-

POSTPONED 16TH ANNUAL GENERAL MEETING		
DATE	TIME	VENUE
Monday, 20 July 2020	10.00 a.m.	Room Alhambra I & II, Level M1, Hotel Melia Kuala Lumpur, 16 Jalan Imbi, 55100 Kuala Lumpur

This notification will be sent by electronic mail to shareholders who have maintained their email address in the Record of Depositors with Bursa Malaysia Depository Sdn Bhd ("Bursa Depository"). For shareholders who have yet to provide their email addresses with Bursa Depository, this notification will be sent by ordinary post.

The Form of Proxy for the Postponed Sixteenth Annual General Meeting (Postponed 16<sup>th</sup> AGM) SUPERSEDES the Form of Proxy for the earlier scheduled 16<sup>th</sup> AGM that was circulated on 21 April 2020, which is no longer applicable.

If you have submitted the Form of Proxy circulated on 21 April 2020, you will still need to submit the Form of Proxy for the Postponed 16<sup>th</sup> AGM to appoint your proxy(ies) or you may lodge your proxy appointment electronically via TIIH Online at <https://tiih.online>.

Please download the following documents of the Company at  
<http://techfast.com.my/techfast/investor/Documents/Postponed16thAgm2020.pdf>

1. Notice of the Postponed 16<sup>th</sup> AGM;
2. Form of Proxy of the Postponed 16<sup>th</sup> AGM; and
3. Annexure To Proxy Form.

If you wish to appoint a proxy to attend and vote on your behalf at the Postponed 16<sup>th</sup> AGM, you may deposit your Proxy Form at the office of our Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia no later than 18 July 2020 at 10.00 a.m. You may also submit the proxy appointment electronically via Tricor's website: <https://tiih.online> no later than 18 July 2020 at 10.00 a.m. For further information on the electronic submission of Proxy Form, kindly refer to the Annexure to the Proxy Form.

If you have any enquiries on the above, please contact the following person-in-charge during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

**Tricor Investor & Issuing House Services Sdn. Bhd.**

General : +603-27839299 ([is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com))  
Lim Lay Kiow : +603-27839232 ([lay.kiow.lim@my.tricorglobal.com](mailto:lay.kiow.lim@my.tricorglobal.com))  
Zakiah Wardi : +603-27839287 ([zakiah@my.tricorglobal.com](mailto:zakiah@my.tricorglobal.com))  
Keith Lim : +603-27839240 ([keith.lim@my.tricorglobal.com](mailto:keith.lim@my.tricorglobal.com))

We thank you for your continued support.

Yours faithfully,

Lim Tock Ooi  
Executive Chairman

19 June 2020

# TECHFASST HOLDINGS BERHAD

Registration No. 200401009317 (647820-D)  
(Incorporated in Malaysia)

## NOTICE OF POSTPONED SIXTEENTH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the postponed Sixteenth Annual General Meeting (“16<sup>th</sup> AGM”) of the Company will be held at Room Alhambra I & II, Level M1, Hotel Melia Kuala Lumpur, 16 Jalan Imbi, 55100 Kuala Lumpur on Monday, 20 July 2020 at 10.00 a.m. for the following businesses:

### A G E N D A

#### ORDINARY BUSINESS

1. To receive the Audited Financial Statements for the financial year ended 31 December 2019 together with the Directors’ and Auditors’ Reports thereon. **(Please refer to Explanatory Notes 1 below)**
2. To approve the payment of Directors’ fees not exceeding RM120,000 for the period from May 2020 until the 17<sup>th</sup> Annual General Meeting (17<sup>th</sup> AGM) in 2021 to Non-Executive Directors. **Resolution 1**
3. To approve the payment of Directors’ remuneration (excluding Directors’ fees) not exceeding RM18,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 to Non-Executive Directors. **Resolution 2**
4. To re-elect Mr. Lim Tock Ooi who retires by rotation in accordance with Article 104(1) of the Company’s Constitution and being eligible, has offered himself for re-election. **Resolution 3**  
Datuk Chan Chong Choon who retires by rotation in accordance with Article 104(1) of the Company’s Constitution has not seek re-election. Hence, he shall retire at the conclusion of the 16<sup>th</sup> AGM.
5. To re-appoint Messrs Tai, Yapp & Co. PLT (formerly known as Tai, Yapp & Co.) as Auditors of the Company until the conclusion of the next Annual General Meeting and to authorize the Directors to fix their remuneration. **Resolution 4**

#### SPECIAL BUSINESS

To consider and, if thought fit, to pass the following resolutions:

##### Ordinary Resolutions

6. **Authority to Allot and Issue Shares Pursuant to Section 76 of the Companies Act, 2016** **Resolution 5**

“THAT pursuant to Section 76 of the Companies Act, 2016 and subject to the approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby empowered to issue and allot shares in the capital of the Company, at any time to such persons and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued does not exceed ten per centum (10%) of the total number of issued shares of the Company for the time being and the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad.

AND THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company.”

**7. Proposed Renewal of Authority for the Company to Purchase Its Own Shares (“Proposed Renewal of Share Buy-Back Authority”)**

**Resolution 6**

“THAT subject always to the compliance with Section 127 of the Companies Act, 2016 (“Act”) and all other applicable laws, rules and regulations, approval be and is hereby given to the Company, to purchase such amount of ordinary shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Malaysia Securities Berhad (“Bursa Malaysia”) and upon such terms and conditions and for such purposes as the Directors may in their discretion deem fit, subject further to the following:

- (a) the aggregate number of shares to be purchased and held pursuant to this resolution does not exceed 10% of the existing total number of issued shares of the Company (“Shares”) including the shares previously purchased and retained as Treasury Shares (if any);
- (b) the maximum funds to be allocated by the Company for the purpose of purchasing its own shares shall not exceed total retained profits of the Company as at 31 December 2019;
- (c) the authority conferred by this resolution shall commence immediately upon the passing of this ordinary resolution and will continue to be in force until:
  - i) the conclusion of the next AGM of the Company, at which time the said authority will lapse unless by an ordinary resolution passed at a general meeting of the Company, the authority is renewed, either unconditionally or subject to conditions; or
  - ii) the expiration of the period within which the next AGM after that date is required by law to be held; or
  - iii) the authority is revoked or varied by ordinary resolution passed by the shareholders in a general meeting.whichever occurs first.
- (d) upon completion of the purchase(s) of the Shares by the Company, the Directors of the Company be and are hereby authorised to deal with the Shares in the following manner:
  - i) to cancel the Shares so purchase; or
  - ii) to retain the Shares so purchased as treasury shares held by the Company; or
  - iii) to retain part of the Shares so purchased as treasury shares and cancel the remainder; or
  - iv) to distribute the treasury shares as dividends to shareholders; or
  - v) to resell the treasury shares on Bursa Malaysia in accordance with the ACE Market Listing Requirements of Bursa Malaysia; or
  - vi) to transfer the treasury shares for the purpose of an employees’ share scheme; or
  - vii) to transfer the treasury shares as purchase consideration; or
  - viii) any combination of the above.

and in any other manner as prescribed by the Act, rules, regulations and orders made pursuant to the Act, Ace Market Listing Requirements and any other relevant authorities for the time being in force;

AND THAT the Directors of the Company be and are hereby authorised to take all such steps to give full effect to the Proposed Renewal of Share Buy-Back Authority with full power to assent to any conditions, modifications, variations and/or amendments as may be imposed by the relevant authorities and/or to do all such acts and things as the Directors may deem fit and expedient in the best interest of the Company.”

By order of the Board

Chin Ooi Wee  
(SSM PC No. 201908000363)  
(LS 0006616)

Lim Li Shiang  
(SSM PC No. 201908000996)  
(MIA 19661)

Company Secretaries  
Kuala Lumpur

19 June 2020

**NOTES:**

- 1. Only members registered in the Record of Depositors as at 13 July 2020 shall be eligible to attend the meeting or appoint a proxy to attend and vote on his/her behalf.*
- 2. Where a member is an authorized nominee, as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds which is credited with ordinary shares of the Company. The appointment of two (2) proxies in respect of any particular securities account shall be invalid unless the authorized nominee specifies the proportion of its shareholding to be represented by each proxy.*
- 3. Where a member is an exempt authorized nominee ("EAN") as defined under the Securities Industry (Central Depositories) Act 1991 which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the EAN may appoint in respect of each omnibus account it holds. The appointment of two (2) or more proxies in respect of any particular Omnibus Account shall be invalid unless the EAN specifies the proportion of its shareholding to be represented by each proxy.*
- 4. A member entitled to attend and vote at the meeting is entitled to appoint not more than two proxies. Where a member appoints two proxies, he shall specify the proportion of his shareholding to be represented by each proxy, failing which the appointment shall be invalid. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at a meeting of the Company shall have the same rights as the member to speak at the meeting.*
- 5. The appointment of a proxy may be made in hard copy form or by electronic form. In the case of an appointment made in hard copy form, the proxy form must be deposited with the Company's Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur. In the case of electronic appointment, the proxy form must be deposited via TIIH Online at <https://tiih.online>. Please refer to the Annexure to the Form of Proxy for further information on electronic submission. All proxy form submitted must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote.*
- 6. The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorized in writing or, if the appointor is a corporation, either under seal or under the hand of an officer or attorney duly authorised.*

**EXPLANATORY NOTES**

**1. Agenda No. 1**

This Agenda item is meant for discussion only as the provision of Section 248 and Section 340(1)(a) of the Companies Act 2016 does not require a formal approval of the shareholders and hence this Agenda item is not put forward for voting.

## **EXPLANATORY NOTES (CONT'D)**

### **2. Agenda No. 2 & 3 – Resolution 1 & 2**

Section 230(1) of the Companies Act 2016 provides amongst others, that “the fees” of the directors and “any benefits” payable to the directors of a listed company and its subsidiaries shall be approved at a general meeting. In this respect, the Board agreed that the shareholders’ approval shall be sought at the 16<sup>th</sup> AGM on the Directors’ fees and Directors’ remuneration payable for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 in two (2) separate resolutions as below:-

- Resolution 1 on payment of Directors’ fees not exceeding RM120,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021; and
- Resolution 2 on payment of Directors’ remuneration (excluding Directors’ fees) not exceeding RM18,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021.

The payment of the Directors’ fees of RM120,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 to the Non-Executive Directors of the Company are as follows:

Name	Period	Amount Payable (RM)
Lai Hui Yeen	May 2020 – 17 <sup>th</sup> AGM (year 2021)	40,000
Khor Joe Ann	May 2020 – 17 <sup>th</sup> AGM (year 2021)	40,000
<i>(New director replacing Datuk Chan Chong Choon)</i>	A date before 20 October 2020 – 17 <sup>th</sup> AGM (year 2021)	40,000
	Total	120,000

The payment of the Directors’ remuneration (excluding Directors’ fees) not exceeding RM18,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 consist of payment of meeting allowance payable and mobile phone allowance to the Non-Executive Directors of the Company are as follows:

Name	Period	Amount Payable (RM)
Lai Hui Yeen	May 2020 – 17 <sup>th</sup> AGM (year 2021)	6,000
Khor Joe Ann	May 2020 – 17 <sup>th</sup> AGM (year 2021)	6,000
<i>(New director replacing Datuk Chan Chong Choon)</i>	A date before 20 October 2020 – 17 <sup>th</sup> AGM (year 2021)	6,000
	Total	18,000

The payment of the Directors’ fees not exceeding RM120,000 for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 will only be made if the proposed Resolution 1 has been passed at the 16<sup>th</sup> AGM pursuant to Section 230(1) of the Companies Act 2016.

The estimated total amount of remuneration (excluding Directors’ fees) for the relevant periods of not exceeding RM18,000 was determined based on the various factors including the number of scheduled meetings for the Board and Board Committees as well as the extent of involvement of the respective Directors.

The details of the remuneration and benefits payable to the Non-Executive Directors are as follows:

#### Meeting Allowance (per meeting)

Board - RM300  
Board Committee - RM300

#### Benefits in kind

Mobile phone allowance - RM100 per month

Payment of Directors’ fees for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 and Directors’ Remuneration will be made by the Company on a quarterly basis and/or as and when incurred if the proposed Resolution 1 and 2 have been passed at the 16<sup>th</sup> AGM. The Board is of the view that it is just and equitable for the Directors to be paid the Directors’ Fees for the period from May 2020 until the 17<sup>th</sup> AGM in 2021 and Directors’ remuneration on a quarterly basis and/or as and when incurred, particularly after they have discharged their responsibilities and rendered their services to the Company throughout the period from May 2020 until the 17<sup>th</sup> AGM in 2021.

### 3. Agenda No. 4 – Resolution 3

Article 104(1) of the Company's Constitution provides that one third (1/3) of the Directors of the Company for the time being shall retire by rotation at the AGM of the Company and be eligible for re-election.

Mr. Lim Tock Ooi is standing for re-election as a Director of the Company and being eligible has offered himself for re-election.

Datuk Chan Chong Choon, who retires by rotation in accordance with Article 104(1) of the Company's Constitution, has served as an Independent Non-Executive Director of the Company for more than nine (9) years. He does not seek re-election in compliance with the Board Charter of the Company where an independent non-executive director shall serve for a maximum cumulative term of nine (9) years only. Hence, he shall retire at the conclusion of the 16<sup>th</sup> AGM.

### 4. Agenda No. 6 – Resolution 5

The proposed Ordinary Resolution 5, if passed, will renew the authority given to the Directors of the Company to issue and allot shares in the Company at any time, to such person or persons, upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit ("General Mandate"), provided that the aggregate number of shares issued pursuant to this General Mandate does not exceed 10% of the total issued share capital of the Company at the time of issue. This renewed General Mandate, unless revoked or varied at a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.

As at the date of this Notice, no new shares were issued pursuant to the authority granted to the Directors at the 15<sup>th</sup> Annual General Meeting held on 24 May 2019 and the said authority will lapse at the conclusion of the forthcoming 16<sup>th</sup> Annual General Meeting.

The new General Mandate will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding future investment, working capital and/or acquisitions. It would also expediate the process and eliminate the costs for convening a general meeting to seek shareholders' approval.

### 5. Agenda No. 7 – Resolution 6

The proposed Ordinary Resolution 6, if approved, will empower the Company to purchase its own shares up to ten per centum (10%) of the total number of issued shares in the capital of the Company at any time within the time period stipulated in the Bursa Malaysia Securities Berhad. This authority unless revoked or varied by the Company at a general meeting will expire at the next Annual General Meeting.

Further information on the Proposed Renewal of Authority for the Company to purchase up to 10% of its own shares is set out in Share Buy-Back Statement dated 21 April 2020, which is available at <http://techfast.com.my/techfast/investor/Documents/16thAgm2020.pdf>

#### Additional Notes:

- (a) *The Form of Proxy for the postponed Sixteenth Annual General Meeting SUPERSEDES the Form of Proxy for the earlier scheduled Sixteenth Annual General Meeting that was circulated on 21 April 2020, which is no longer applicable.*
- (b) *If you have submitted the Form of Proxy circulated on 21 April 2020, you will still need to submit the Form of Proxy for the postponed Sixteenth Annual General Meeting to appoint your proxy(ies) or you may lodge your proxy appointment electronically via TIIH Online at <https://tiah.online>*

#### **Personal Data Privacy**

By submitting an instrument appointing a proxy(ies) and / or representative(s) to attend, speak and vote at the Company's Annual General Meeting and/or any adjournment thereof, a member of the Company:-

- (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 16<sup>th</sup> Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 16<sup>th</sup> Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes").

- (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and
- (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

The Annual Report 2019 and other accompanying documents are available online at <http://techfast.com.my/techfast/investor/Documents/16thAgm2020.pdf> which had been sent by electronic mail to Shareholders who have maintained their e-mail addresses in the Record of Depositors with Bursa Malaysia Depository Sdn. Bhd on 21 April 2020.

No. of shares held

CDS Account No.

I/We, \_\_\_\_\_ NRIC / Passport /Company No. \_\_\_\_\_  
(Full Name in Block Letters)

of \_\_\_\_\_  
(Full Address)

being a member/members of **Techfast Holdings Berhad** hereby appoint:

Full Name (In Block Letters)	NRIC /Passport No.	Proportion of Shareholdings	
		No. of Shares:	%
Address			

# and / or (delete as appropriate)

Full Name (In Block Letters)	NRIC /Passport No.	Proportion of Shareholdings	
		No. of Shares:	%
Address			

or failing him, the CHAIRMAN OF THE MEETING as my/our proxy/proxies, to attend and vote on my/our behalf at the postponed Sixteenth Annual General Meeting of the Company to be held at Room Alhambra I & II, Level M1, Hotel Melia Kuala Lumpur, 16 Jalan Imbi, 55100 Kuala Lumpur on Monday, 20 July 2020 at 10.00 a.m and at any adjournment thereof.

No.	Resolutions	*FOR	*AGAINST
1.	<b>Ordinary Business</b> To approve the payment of Directors' fees not exceeding RM120,000 for the period from May 2020 until the 17 <sup>th</sup> AGM in 2021 to Non-Executive Directors.		
2.	To approve the payment of Directors' remuneration (excluding Directors' fees) not exceeding RM18,000 for the period from May 2020 until the 17 <sup>th</sup> AGM in 2021 to Non-Executive Directors.		
3.	To re-elect Lim Tock Ooi.		
4.	To re-appoint Auditors and to authorise the Directors to fix their remuneration.		
5.	<b>Special Business</b> Authority to allot and issue shares pursuant to Section 76 of the Companies Act, 2016.		
6.	Proposed renewal of share buy-back authority.		

\* Please indicate with an "X" in the spaces provided as to how you wish your votes to be cast. If no specific direction as to voting is given, the proxy will vote or abstain from voting at his/her discretion.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Signature / Common Seal of Shareholder

**NOTES:**

- Only members registered in the Record of Depositors as at 13 July 2020 shall be eligible to attend the meeting or appoint a proxy to attend and vote on his/her behalf.
- Where a member is an authorized nominee, as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds which is credited with ordinary shares of the Company. The appointment of two (2) proxies in respect of any particular securities account shall be invalid unless the authorized nominee specifies the proportion of its shareholding to be represented by each proxy.
- Where a member is an exempt authorized nominee ("EAN") as defined under the Securities Industry (Central Depositories) Act 1991 which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the EAN may appoint in respect of each omnibus account it holds. The appointment of two (2) or more proxies in respect of any particular Omnibus Account shall be invalid unless the EAN specifies the proportion of its shareholding to be represented by each proxy.
- A member entitled to attend and vote at the meeting is entitled to appoint not more than two proxies. Where a member appoints two proxies, he shall specify the proportion of his shareholding to be represented by each proxy, failing which the appointment shall be invalid. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at a meeting of the Company shall have the same rights as the member to speak at the meeting.
- The appointment of a proxy may be made in hard copy form or by electronic form. In the case of an appointment made in hard copy form, the proxy form must be deposited with the Company's Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur. In the case of electronic appointment, the proxy form must be deposited via TIH Online at <https://tih.online>. Please refer to the Annexure to the Form of Proxy for further information on electronic submission. All proxy form submitted must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the appointment proposes to vote.
- The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorized in writing or, if the appointor is a corporation, either under seal or under the hand of an officer or attorney duly authorised.



**ELECTRONIC SUBMISSION OF PROXY FORM  
VIA TIIH ONLINE**






Dear shareholders,

We are pleased to inform that you as a shareholder can have the option to submit your proxy forms by electronic means through our system, TIIH Online (“e-Proxy”).

TIIH Online is an application that provides an online platform for shareholders (*individuals only*) to submit document/form electronically which includes proxy form in paperless form (“e-Submission”). Once you have successfully submitted your e-proxy form, you are no longer required to complete and submit the physical proxy form to the company or Tricor office.









To assist you on how to engage with e-Proxy, kindly read and follow the guidance notes which are detailed below:

**1. Sign up as user of TIIH Online**

-  Using your computer, access our website at <https://tiih.online>
-  Sign up as a user by completing the registration form, registration is free
-  Upload a softcopy of your MyKad (front and back) or your passport
-  Administrator will approve your registration within one working day and notify you via email
-  Activate your account by re-setting your password

- Notes:**
- (i) *If you are already a user of TIIH Online, you are not required to sign up again*
  - (ii) *An email address is allowed to be used once to register as a new user account, and the same email cannot be used to register another user account*
  - (iii) *At this juncture, only individual security holders are offered to register as user and participate in e-Proxy*

**2. Proceed with submission of e-Proxy**

-  After the release of the Notice of Meeting by the Company, login with your user name (i.e. e-mail address) and password
-  Select the corporate event: **“Submission of Proxy Form”**
-  Read and agree to the Terms & Conditions and confirm the Declaration
-  Select/insert the CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf
-  Appoint your proxy(s) or chairman and insert the required details of your proxy(s)
-  Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote
-  Review & confirm your proxy(s) appointment
-  Print e-proxy for your record

Should you need assistance on our e-Submission, please contact us. Thank you.

Tricor Investor & Issuing House Services Sdn Bhd  
Unit 32-01, Level 32, Tower A, Vertical Business Suite,  
Avenue 3, Bangsar South, No. 8, Jalan Kerinchi,  
59200 Kuala Lumpur, Malaysia

Telephone No: 03-27839299  
Fax No: 03-27839222  
E-mail: [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)