NOTICE OF ANNUAL GENERAL MEETING



NOTICE IS HEREBY GIVEN that the Fifteenth Annual General Meeting of DELEUM BERHAD (the Company) will be held fully virtual at the broadcast venue at Tricor Business Centre, Manuka 2 & 3 Meeting Room, Unit 29-01, Level 29, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia on Wednesday, 15 July 2020 at 10.00 a.m., for the following purposes:

AGENDA

AS ORDINARY BUSINESS:

1. To receive the Audited Financial Statements for the financial year ended 31 December 2019 together with the Reports of the Directors and Auditors thereon.

Please refer to Explanatory Note A

- 2. To re-elect the following Directors who retire by rotation pursuant to Clause 88 of the Company's Constitution and, being eligible, have offered themselves for re-election:
 - (a) Datuk Ishak bin Imam Abas

Ordinary Resolution 1
Ordinary Resolution 2

(b) Datuk Ir (Dr) Abdul Rahim bin Hashim

- Ordinary Resolution 2
- 3. To approve the payment of Directors' fees and benefits to Non-Executive Directors up to an amount of RM1,650,000 from 1 June 2020 until the next Annual General Meeting of the Company.

Please refer to Explanatory Note B

Ordinary Resolution 3

4. To re-appoint Messrs. PricewaterhouseCoopers PLT as Auditors of the Company until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration.

Ordinary Resolution 4

AS SPECIAL BUSINESS:

To consider and if thought fit, to pass the following Resolutions, with or without modifications:

5. AUTHORITY TO ALLOT AND ISSUE SHARES PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016

"THAT subject always to the Companies Act 2016, the Constitution of the Company and approvals from Bursa Malaysia Securities Berhad for the listing of and quotation for the additional shares so issued and any other governmental/regulatory authorities, where such approval is necessary, full authority be and is hereby given to the Directors pursuant to Sections 75 and 76 of the Companies Act 2016 to allot and issue shares not more than ten percent (10%) of the total number of issued shares of the Company at any time upon any such terms and conditions and for such purposes as the Directors may in their absolute discretion deem fit AND THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting of the Company."

Please refer to Explanatory Note C

Ordinary Resolution 5

6. PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE AS SET OUT UNDER SECTION 2.5(1) OF THE CIRCULAR TO SHAREHOLDERS DATED 15 JUNE 2020

"THAT approval be and is hereby given for the renewal of the Shareholders' Mandate for the Company and its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature with the related parties as set out in Section 2.5(1) of the Circular to Shareholders dated 15 June 2020 which are necessary for day-to-day operations and are carried out in the ordinary course of business on terms which are not more favourable to the related parties than those generally available to the public and are undertaken on arms' length basis and not to the detriment of minority shareholders;

AND THAT the authority conferred by such mandate shall commence upon the passing of this resolution and continue to be in full force until:

- (a) the conclusion of the next Annual General Meeting (AGM) of the Company at which this shareholders' mandate will lapse, unless by a resolution passed at the next AGM, the mandate is renewed;
- (b) the expiration of the period within which the next AGM is required to be held pursuant to Section 340(2) of the Companies Act 2016 (the Act) (but must not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) revoked or varied by resolution passed by the shareholders in general meeting; whichever is the earlier;

AND THAT the Board of Directors be and is hereby authorised to complete and do all such acts and things as it may consider expedient or necessary (including executing such documents as may be required) to give effect to the transactions contemplated and/or authorised by this mandate."

Please refer to Explanatory Note D

Ordinary Resolution 6

 PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE AS SET OUT UNDER SECTION 2.5(2) OF THE CIRCULAR TO SHAREHOLDERS DATED 15 JUNE 2020

"THAT approval be and is hereby given for the renewal of the Shareholders' Mandate for the Company and its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature with the related parties as set out in Section 2.5(2) of the Circular to Shareholders dated 15 June 2020 which are necessary for day-to-day operations and are carried out in the ordinary course of business on terms which are not more favourable to the related parties than those generally available to the public and are undertaken on arms' length basis and not to the detriment of minority shareholders;

AND THAT the authority conferred by such mandate shall commence upon the passing of this resolution and continue to be in full force until:

- (a) the conclusion of the next Annual General Meeting (AGM) of the Company at which this shareholders' mandate will lapse, unless by a resolution passed at the next AGM, the mandate is renewed;
- (b) the expiration of the period within which the next AGM is required to be held pursuant to Section 340(2) of the Companies Act 2016 (the Act) (but must not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) revoked or varied by resolution passed by the shareholders in general meeting; whichever is the earlier;

AND THAT the Board of Directors be and is hereby authorised to complete and do all such acts and things as it may consider expedient or necessary (including executing such documents as may be required) to give effect to the transactions contemplated and/or authorised by this mandate."

Please refer to Explanatory Note D

Ordinary Resolution 7

8. RETENTION OF INDEPENDENT NON-EXECUTIVE DIRECTOR

"THAT approval be and is hereby given to Datuk Ishak bin Imam Abas, who has served as an Independent Non-Executive Director for a cumulative term of more than twelve (12) years, to continue to act as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting."

Please refer to Explanatory Note E

Ordinary Resolution 8

9. To transact any other business of the Company of which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution.

BY ORDER OF THE BOARD

LEE SEW BEE (SSM PC No. 201908002727) (MAICSA 0791319) **LIM HOOI MOOI** (SSM PC No. 201908000134) (MAICSA 0799764) Company Secretaries

Kuala Lumpur 15 June 2020

Notes

- 1. In light of the Coronavirus (COVID-19) pandemic and in line with the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia, the Fifteenth Annual General Meeting (15th AGM) of the Company will be conducted entirely on a virtual basis through live streaming and online remote voting via Remote Participation and Voting (RPV) Facilities. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd (TIIH) as the Poll Administrator for the 15th AGM to facilitate the RPV via TIIH Online website at https://tiih.online. The procedures for members to register, participate and vote remotely via the RPV facilities are provided in the Administrative Guide for the 15th AGM.
- 2. The broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016, which requires the Chairperson of the meeting to be present at the main venue. Members will NOT be physically present at the broadcast venue on the day of the 15th AGM.
- 3. A member of the Company entitled to attend and vote at the 15th AGM via RPV is entitled to appoint a proxy or proxies to attend and vote in his/her stead. A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy.
- 4. A member shall not be entitled to appoint more than two (2) proxies to attend and vote at the 15th AGM. Where a member appoints two (2) proxies, the appointments shall be invalid unless he/she specifies the proportions of his/her holdings to be represented by each proxy.
- 5. Where a member of the Company is an authorised nominee as defined in accordance with the Securities Industry (Central Depositories) Act 1991, it may appoint not more than two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- 6. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account (omnibus account), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- 7. Where an authorised nominee appoints two (2) proxies, or where an exempt authorised nominee appoints two (2) or more proxies, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- 8. The instrument appointing a proxy shall be in writing under the hand of the appointor or his/her attorney duly authorised in writing or if the appointor is a corporation, under its Common Seal or the hand of its duly authorised officer.
- 9. A member who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at the 15th AGM via RPV must request his/her proxy to register himself/herself for RPV at TIIH Online website at https://tiih.online. Please follow the procedures for RPV set out in the Administrative Guide.
- 10. For members who are individual persons, the appointment of a proxy may be made in hard copy form or by electronic means. For members who are not individual persons (e.g. corporate member, exempted authorised nominee, etc.), the appointment of a proxy MUST be made in hard copy form only. Proxy Forms must be submitted in the following manner, not less than forty-eight (48) hours before the time appointed for holding the 15th AGM or at any adjournment thereof:
 - i) <u>In hard copy form (applicable for all members)</u>
 The original signed Proxy Form must be deposited at the Company's Registered Office, No. 2, Jalan Bangsar Utama 9, Bangsar Utama, 59000 Kuala Lumpur, Malaysia.
 - ii) By Tricor Online System (TIIH Online) (applicable for members who are individual persons only)
 The Proxy Form can be electronically submitted via TIIH Online at https://tiih.online. Please follow the procedures set out in the Administrative Guide.
- 11. Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of the 15th AGM will be put to vote by way of poll.
- 12. For the purpose of determining a member who shall be entitled to attend the 15th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company a Record of Depositors as at 8 July 2020 and only a depositor whose name appears on this Record shall be entitled to attend the 15th AGM or appoint proxy or proxies to attend and/or vote in his/her stead.

Explanatory Notes to the Agenda

A. For Agenda Item 1

To receive the Audited Financial Statements for the financial year ended 31 December 2019 together with the Reports of the Directors and Auditors thereon

The Audited Financial Statements are laid in accordance with Section 340(1)(a) of the Companies Act 2016 (the Act) for discussion only. They do not require shareholders' approval and hence, will not be put for voting.

B. For Agenda Item 3

To approve the payment of Directors' fees and benefits to Non-Executive Directors up to an amount of RM1,650,000 from 1 June 2020 until the next Annual General Meeting of the Company

The amount of up to RM1,650,000 under Ordinary Resolution 3 comprising Directors' fees and benefits to Non-Executive Directors of the Company is estimated for the period from 1 June 2020 until the next AGM of the Company to be held in 2021. The fees and benefits are in accordance with the Directors' Remuneration Framework for Non-Executive Directors in line with their duties and responsibilities and time commitment required to discharge their duties.

Directors' benefits comprise fixed meeting allowances payable to Independent Non-Executive Directors for attendance of Board and Board Committee meetings and the provision of company car, driver and club subscriptions for Non-Executive Chairman and Non-Executive Deputy Chairman of the Company. The meeting allowances are estimated based on the number of scheduled Board and Board Committee meetings and Directors' involvement in these meetings. The number of such meetings are determined based on the strategy and plans of the Group.

C. For Agenda Item 5

Authority to allot and issue shares pursuant to Sections 75 and 76 of the Companies Act 2016

The Company had at the Fourteenth AGM held on 14 May 2019, obtained its shareholders' approval for the renewal of the general mandate for issuance of shares pursuant to Sections 75 and 76 of the Act. The Company, however, did not issue any new shares pursuant to this mandate obtained as at the date of this Notice.

The proposed Ordinary Resolution 5 is a renewal mandate for the issue of shares under Sections 75 and 76 of the Act. If passed, it will give the Directors of the Company from the date of the 15th AGM, authority to allot and issue shares not exceeding 10% of the total number of issued shares of the Company.

A renewal of this general mandate is to provide flexibility to the Company to issue new shares without the need to convene an extraordinary general meeting to obtain its shareholders' approval so as to avoid incurring additional cost and time. The purpose of this general mandate is for possible fund raising exercise including but not limited to further placement of shares for purpose of funding current and/or future investment projects, working capital and/or acquisitions and/or for issuance of shares as settlement of purchase consideration.

D. For Agenda Items 6 and 7

Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature as set out under Sections 2.5(1) and 2.5(2) of the Circular to Shareholders dated 15 June 2020.

Please refer to the Circular to Shareholders dated 15 June 2020 for detailed information. The Ordinary Resolutions proposed under Agenda Items 6 and 7, if passed, will allow the Company and its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature pursuant to paragraph 10.09 of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. This mandate, unless revoked or varied at a general meeting, will expire at the conclusion of the next AGM of the Company.

E. For Agenda Item 8

Retention of Independent Non-Executive Director

The Joint Remuneration and Nomination Committee and the Board of Directors (save for Datuk Ishak bin Imam Abas who abstained from deliberation and voting) have assessed the independence of Datuk Ishak bin Imam Abas, including engaging an independent third party to conduct an unbiased evaluation and to assess if he continues to satisfy the quantitative and qualitative assessments of independence in thought and mind. The evaluation process included an assessment of Datuk Ishak's performance and effectiveness as an Independent Director by his peers through a rating assessment model and interview sessions with him and the Chairman of the Board.

The Board is satisfied that Datuk Ishak continues to be independent and recommended that he be retained as an Independent Non-Executive Director based on the following justifications:

- (a) He is able to exercise independent and objective judgement and to act in the best interest of the Company, notwithstanding his tenure of service;
- (b) He has met the independence guidelines set out in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad;
- (c) He has contributed sufficient time and efforts and exercised due care in all undertakings of the Company and has acted and carried out his fiduciary duty in the interest of the Company;
- (d) He is independent of Management and free from any business or other relationship which could interfere with the exercise of independent judgement or the ability to act in the best interest of the Company; and
- (e) His vast experience and in-depth knowledge of the oil and gas industry, understanding of the Company's objectives, strategies and business operations and proven commitment, experience and competency will continue to benefit the Board in discharging its duties and providing advice and critical oversight to Management effectively.

Shareholders' approval for the proposed Ordinary Resolution 8 on the retention of Datuk Ishak bin Imam Abas as Independent Non-Executive Director will be sought via a single tier voting process.

The proposed Ordinary Resolution 8, if passed, will enable Datuk Ishak bin Imam Abas to hold office as Independent Non-Executive Director until the conclusion of the next AGM of the Company.

ADMINISTRATIVE GUIDE FOR THE FIFTEENTH ANNUAL GENERAL MEETING (15TH AGM)



Date : Wednesday, 15 July 2020

Time : 10.00 a.m.

Meeting Platform : https://tiih.online

Broadcast Venue : Tricor Business Centre, Manuka 2 & 3 Meeting Room, Unit 29-01, Level 29, Tower A, Vertical Business

Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia

Mode of Communication : Members may attend, speak (in the form of typed text messages) and vote at the 15th AGM using

the Remote Participation and Voting Facilities as detailed below.

1. Remote Participation and Voting at a Fully Virtual 15th AGM

- a. In light of the Coronavirus (COVID-19) pandemic and as part of the safety measures, the 15th AGM of the Company will be conducted entirely on a virtual basis through live streaming and online remote voting via Remote Participation and Voting (RPV) Facilities. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd (Tricor) as the Poll Administrator for the 15th AGM to facilitate the RPV via its TIIH Online website at https://tiih.online. No members/proxy/proxies from the public will be physically present at the Broadcast Venue on the day of the 15th AGM. This is in line with the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 and revised on 11 June 2020.
- b. The Broadcast Venue of the 15th AGM is to inform members where the live streaming would be conducted from and is strictly for the purpose of complying with Section 327(2) of the Companies Act, 2016 which requires the Chairperson of the meeting to be at the main venue.
- c. With the use of the RPV, the members may exercise your rights to participate, speak (in the form of typed text messages) and vote at the 15th AGM from different location without physically present at the meeting venue, including to pose questions to the Board or Management of the Company. Kindly ensure that you are connected to the internet at all times in order to participate and vote when our virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.
- d. The closing time to submit your registration for the RPV is at 10.00 a.m. on Monday, 13 July 2020 (48 hours before the 15th AGM).

2. General Meeting Record of Depositors

Only depositors whose names appear on the Record of Depositors as at 8 July 2020 shall be entitled to register and participate in the meeting or appoint proxy or proxies to participate and/or vote on their behalf.

3. Pre-Meeting Submission of Questions to the Board of Directors

In order to enhance the efficiency of the proceedings of the 15th AGM, members or proxies may submit questions in advance via Tricor's TIIH Online website at https://tiih.online by selecting "e-Services" to login, pose the questions and submit electronically not later than 13 July 2020 at 10.00 a.m. or use the query box to transmit questions via RPV facilities during live streaming of the 15th AGM. The Board of Directors will endeavour to respond to the relevant questions at the 15th AGM.

4. Member who is an individual person

A member who is an individual person and wishes to participate and vote remotely at the 15th AGM of the Company via RPV must register as a user with TIIH Online. If the member is already a user with TIIH Online, the member is not required to register again.

Upon successful notification of registration as a user with TIIH Online, the member has to submit his/her request for "Registration for Remote Participation and Voting" not later than **Monday**, **13 July 2020 at 10.00 a.m**.

5. Proxy

If you are unable to attend the AGM, you are encouraged to appoint a proxy or the Chairman of the Meeting as your proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

ADMINISTRATIVE GUIDE (CONTINUED) FOR THE FIFTEENTH ANNUAL GENERAL MEETING (15TH AGM)

For members who are individual persons, the appointment of proxy/proxies may be made in hard copy form or by electronic means.

For members who are not individual persons, the appointment of proxy/proxies must be made in hard copy form only.

For hard copy form submission, the original instrument appointing a proxy shall be in writing and:

- a) In the case of an individual, shall be signed by the appointer or by his attorney; and
- b) In the case of a corporation, shall be either under the common seal or signed by its attorney or by an officer on behalf of the corporation.

Please ensure that the original form be submitted in the following manner, not less than forty-eight (48) hours before the time appointed for holding the meeting:

(i) In hard copy form (applicable for all members)

The original signed Proxy Form must be deposited at the Company's Registered Office at No. 2, Jalan Bangsar Utama 9, Bangsar Utama, 59000 Kuala Lumpur, Malaysia.

(ii) Via Tricor Online System (TIIH Online) (applicable for members who are individual persons only)

The Proxy Form can be electronically submitted via TIIH Online at https://tiih.online. Please refer to the procedures set out in "Electronic Lodgement of Proxy Form (applicable for members who are individual persons only)".

Members are requested to provide their mobile handphone numbers as well as the mobile handphone numbers of their proxies in the Proxy Forms in the event Tricor needs to contact the members/proxies.

The last date and time for the deposit/electronic submission of the Proxy Forms is Monday, 13 July 2020 at 10.00 a.m.

A Corporate Member who wishes to appoint a Corporate Representative to participate at the AGM via RPV must deposit the original certificate appointment of corporate representative to the Company's Registered Office not later than **Monday**, **13 July 2020 at 10.00 a.m**.

For Nominee Company registered as a member, the beneficial owner of the shares under a Nominee Company's CDS account who wishes to participate at the AGM via RPV can request the Nominee Company to appoint him/her as a proxy and deposit the duly completed original Proxy Form at the Company's Registered Office not later than **Monday, 13 July 2020 at 10.00 a.m**.

The appointed proxy/Corporate Representative/proxy of Nominee Company must register himself/herself for RPV at https://tiih.online not later than Monday, 13 July 2020 at 10.00 a.m.

For further details, please refer to the Procedures for RPV (before the AGM day and on the day of the AGM).

6. Poll Voting

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the AGM will be conducted by poll. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Members/proxies/corporate representatives can proceed to vote on the resolutions at any time from the commencement of the 15th AGM at 10.00 a.m. on 15 July 2020 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (5) of the below Procedures for RPV for guidance on how to vote remotely from TIIH Online website.

Upon completion of the voting session for the 15th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

ADMINISTRATIVE GUIDE (CONTINUED) FOR THE FIFTEENTH ANNUAL GENERAL MEETING (15TH AGM)

7. Procedures for RPV

	Procedure	Action				
Bef	Before the day of the AGM					
1.	Register as a user with TIIH	• Using your computer, access the website at https://tiih.online . Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance.				
	Offiline	• If you are already a user of TIIH Online, you are not required to register again. You will receive an email from Tricor to notify you that remote participation for the 15th AGM is available for registration on TIIH Online.				
2.	Submit your request	• Registration is open from 10.00 a.m. on Monday, 15 June 2020 up to 10.00 a.m. on Monday, 13 July 2020 (48 hours before the commencement of the AGM).				
		• Login with your user ID and password and select the corporate event: "(REGISTRATION) DELEUM 15TH AGM".				
		Read and agree to the Terms & Conditions and confirm the Declaration.				
		Select "Register for Remote Participation and Voting".				
		Review your registration and proceed to register.				
		• System will send an e-mail to notify that your registration for remote participation is received and will be verified.				
		• After verification of your registration against the Record of Depositors as at 8 July 2020 , the system will send you an e-mail to approve or reject your registration for remote participation from 13 July 2020 to 14 July 2020.				

		,				
On	On the day of the AGM (15 JULY 2020)					
3.	Login to TIIH Online	• Login with your user ID and password for remote participation at the AGM at any time from 9.30 a.m. i.e. 30 minutes before the commencement of the 15th AGM on Wednesday, 15 July 2020 at 10.00 a.m.				
4.	Participate through Live Streaming	 Select the Corporate event: "(LIVE STREAM MEETING) DELEUM 15TH AGM" to engage in the proceeding of the 15th AGM remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. If time permits, the Chairman/Board will try to respond to those relevant questions relating to the businesses to be discussed at the 15th AGM which are submitted by remote participants during the 15th AGM. You are encouraged to submit questions before the 15th AGM as priority will be given to questions submitted before the AGM – see "Pre-Meeting Submission of Questions to the Board of Directors". 				
5.	Online Remote Voting	Voting session commences from 10.00 a.m. on Wednesday, 15 July 2020 until a time when the Chairman announces the completion of the voting session of the 15th AGM.				
		Select the corporate event: "(REMOTE VOTING) DELEUM 15TH AGM".				
		Read and agree to the Terms & Conditions and confirm the Declaration.				
		Select the CDS account that represents your shareholdings.				
		Indicate your votes for the resolutions that are tabled for voting.				
		Confirm and submit your votes.				
6.	End of Remote Participation	Upon the declaration of the poll results and announcement by the Chairman on closure of the 15th AGM, the live streaming will end.				

ADMINISTRATIVE GUIDE (CONTINUED) FOR THE FIFTEENTH ANNUAL GENERAL MEETING (15TH AGM)

Note to users of the RPV:

- 1. Should your application to join the meeting be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- 2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting, kindly call Tricor Help Line at 011-4080 5616 / 011-4080 3168 / 011-4080 3169 / 011-4080 3170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

Electronic Lodgement of Proxy Form

The procedures to lodge your Proxy Form electronically via Tricor's TIIH Online website are summarised below:

	Procedure	Action
а	Register as a User with TIIH Online	 Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again.
b	Proceed with submission of Proxy Form	 After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. Select the corporate event: "Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration Insert your CDS account number and indicate the number of shares for your proxy/proxies to vote on your behalf. Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint Chairman of the Meeting as your proxy. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy/proxies appointment. Print proxy/proxies for your record.

8. No Recording or Photography

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

9. Food Voucher and Door Gift

There will be no distribution of food voucher or door gift to members/proxy/proxies.

10. Enquiry

If you have any enquiry prior to the 15th AGM, please contact the following officers during office hours from 8.30 a.m. to 5.30 p.m. (Mondays to Fridays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603- 2783 9299 Fax Number : +603-2783 9222

Email : is.enquiry@my.tricorglobal.com

Contact persons : Ms Nur Qaisara Naaila

+603-2783 9272 (Nur.Qaisara.Naaila@my.tricorglobal.com)

Puan Nor Faeayzah

+603-2783 9274 (Nor.Faeayzah@my.tricorglobal.com)