ATRIUM REAL ESTATE INVESTMENT TRUST ("Atrium REIT") (Established in Malaysia) (Managed by Atrium REIT Managers Sdn. Bhd. (200501028391) (710526-V))

### NOTIFICATION OF DEFERMENT OF THE EIGHT ANNUAL GENERAL MEETING ("8th AGM")

Dear Unitholders of Atrium Real Estate Investment Trust ("ATRIUM REIT")

On behalf of the Board of Directors of Atrium REIT Managers Sdn. Bhd., the Manager of ATRIUM REIT ("Manager"), we wish to inform that the Annual General Meeting ("AGM") of ATRIUM REIT which was originally scheduled to be held on Thursday, 30 April 2020 is deferred to the date, time and venue set out below:

Date & Time Tuesday, 30 June 2020 at 5.00 pm

Broadcast Venue: Tricor Boardroom

Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi

59200 Kuala Lumpur

The agenda stated in the Notice of 8<sup>th</sup> AGM dated 28 February 2020 remains unchanged. In conjunction with the AGM, the following documents are now available on Atrium REIT's website at <a href="http://ir2.chartnexus.com/atriumreit/agm.php">http://ir2.chartnexus.com/atriumreit/agm.php</a>

- 1. Notification of the Deferred AGM dated 1 June 2020 ("Notification"); and
- 2. Revised Notice of AGM, Proxy Form and Administrative Details ("Proxy and Administrative Details").

The 2019 Annual Report of Atrium REIT ("2019 AR") is already available on Atrium REIT's website at <a href="http://ir2.chartnexus.com/atriumreit/annual report.php">http://ir2.chartnexus.com/atriumreit/annual report.php</a> since 28 February 2020.

As a precautionary measure amid Coronavirus Disease (Covid-19) and to practice social distancing to limit the transmission of Covid-19, the AGM will be conducted on full virtual basis through live streaming and online remote voting using Remote Participation and Voting facilities ("RPV"). You are strongly encouraged to exercise your right to attend, participate and vote at the AGM remotely by using the RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>. Please submit your request for RPV Facilities in accordance with the procedures as set out in the Administrative Details, latest by **28 June 2020 at 5.00 p.m.** 

If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

# Tricor Investor & Issuing House Services Sdn. Bhd.

General No./Fax No./Email : +603-2783 9299 / +603-2783 9222 / <u>is.enquiry@my.tricorglobal.com</u>

Nur Qaisara Naaila : +603-2783 9272 (Nur.Qaisara.Naaila@my.tricorglobal.com)
Nor Faeayzah : +603-2783 924 (Nor.Faeayzah@my.tricorglobal.com)

We thank you for your continued support to ATRIUM REIT.

By Order of the Board, ATRIUM REIT MANAGERS SDN. BHD. (200501028391) (710526-V) (as the Manager of Atrium Real Estate Investment Trust)

WONG WAI FOONG (MAICSA 7001358) (SSM PC No. 202008001472) FONG SEAH LIH (MAICSA 7062297) (SSM PC No. 202008000973) Company Secretary

1 June 2020



# ATRIUM REAL ESTATE INVESTMENT TRUST

(Esta (Managed by Atrium REIT Man . Bhd. (200501028391) (710526-V))

#### NOTICE OF THE DEFERRED EIGHTH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Deferred Eighth Annual General Meeting ("8th AGM") of Atrium Re Estate Investment Trust ("Atrium REIT") will be conducted entirely through live streaming from the broadca venue at Tricor Boardroom, Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangs South, No.8, Jalan Kerinchi, 59200 Kuala Lumpur ("Broadcast Venue") on 30 June 2020, Tuesday 5.00 p.m. for the following purpose:-

# ORDINARY BUSINESS

To receive the Audited Financial Statements of Atrium REIT for the financial year ended 31 December 2019 together with the Trustee's Report issued by Pacific Trustee Berhad, as Trustee of Atrium REIT and the Manager's Report issued by Atrium REIT Managers Sdn. Bhd., as the Manager of Atrium REIT and the Auditors' Report thereon. ECIAL BUSINESS

To consider and if thought fit, to pass, with or without modifications, the following Ordina Resolution:-

PROPOSED UNITHOLDERS' MANDATE TO ISSUE AND ALLOT NEW UNITS OF UP TO 20% OF ITS TOTAL NUMBER OF UNITS ISSUED OF ATRIUM REIT

PROPOSED UNITHOLDERS' MANDATE TO ISSUE AND ALLOT NEW UNITS OF UP TO 20% OF ITS TOTAL NUMBER OF UNITS ISSUED OF ATRIUM REIT

"THAT pursuant to the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and subject to the approvals from all relevant regulatory authorities and/or parties, where required, the Directors of Atrium REIT Managers Sdn. Bhd., the Manager of Atrium REIT ("the Manager"), be and are hereby authorised to issue and allot new units in Atrium REIT ("New Units") from time to time to such persons and for such purposes as the Directors of the Manager may in their absolute discretion deem fit and in the best interest of Atrium REIT, provided that the aggregate number of New Units to be issued pursuant to this resolution, when aggregated with the number of units in Atrium REIT issued during the preceding 12 months, does not exceed 20% of its total number of units issued of Atrium REIT for the time being ("Proposed Mandate"). THAT such approval shall continue to be in force unit!

(i) the conclusion of the next Annual General Meeting of the unitholders at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed; (ii) the expiration of the period within which the next Annual General Meeting of the unitholders is required by law to be held; or

(iii) revoked or varied by resolution passed by the unitholders in a unitholders' meeting, whichever is the earlier.

THAT the New Units to be issued pursuant to the Proposed Mandate shall, upon issuance and allotment, rank pari passu in all respects with the existing units of Atrium REIT, except that the New Units will not be entitled to any income distribution, right, benefit, entitlement and/or any other distributions that may be declared prior to the date of allotment of such New Units.

\*\*RITHAT THAT THE DIrectors of the Manager and Pacific Trustees Berhad ("the Trustee"), acting for and on behalf of Atrium REIT, be and are hereby authorised to give effect to the Proposed Mandate with full powers to asse

By Order of the Board

ATRIUM REIT MANAGERS SDN. BHD. (200501028391) (710526-V) (as the Manager of Atrium Real Estate Investment Trust)

WONG WAI FOONG (MAICSA 7001358) (SSM PC No. 202008001472) FONG SEAH LIH (MAICSA 7062297) (SSM PC No. 202008000973)

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#### NOTES:-

- ORTANT NOTICE

  The Broadcast Venue is strictly for the purpose of complying with Paragraphs 13.20 and 13.21 of the Guidelines on Listed Real Estate Investment Trusts.

  Unitholders will not be allowed to attend this Annual General Meeting ("AGM") in person at the Broadcast Venue on the day of the meeting.

  Unitholders are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at this AGM via the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at https://tilh.online.

  Please read these Notes carefully and follow the procedures in the Administrative Guide for the AGM in order to participate remotely via RPV.

  For the purpose of determining who shall be entitled to participate in this AGM via RPV, Atrium REIT shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to Atrium REIT, the Record of Depositors shall be entitled to participate in this AGM via RPV, a unitholder whose name appears on this Record of Depositors shall be entitled to participate in this AGM via RPV.

  A unitholder who is entitled to participate in this AGM via RPV is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to participate in his/her place. A proxy may but need not be a unitholder of Atrium REIT.

  A unitholder of Atrium REIT who is entitled to attend and vote at a general meeting of Atrium REIT may appoint not more than two (2) proxies to participate instead of the unitholder at the AGM.

  If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.

  Where a unitholder of Atrium REIT is an authorised nominee as defined in the Securities Industry (Central Depositories Act which is exempted from compliance with the place of the stock exchange.

  Where a unit
- 5.
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- 7.
- 8.
- - TIIH Online website at https://tiih.online. Procedures for RPV can be found in the Administrative Guide for the AGM.

    The appointment of a proxy may be made in a hard copy form and the proxy form must be deposited at the office of the Manager at No. 36-2, Jalan 5/101c, Off Jalan Kaskas, 56100 Kuala Lumpur. All proxy form submitted must be received by Atnium REIT not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly. Last date and time for lodging the proxy form is 28 June 2020 at 5.00 p.m.

    Any authority pursuant to which such an appointment is made by a power of attorney must be deposited the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

    For a corporate unitholder who has appointed an authorised representative, please deposit the ORIGINAL certificate of appointment of authorised representative at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur. The certificate of appointment of authorised representative at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur. The certificate of appointment of authorised representative at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur. The certificate of appointment of authorised representative at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas,

- (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

  AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2019

  The Audited Financial Statements is meant for discussion only as the approval of the unitholders is not required pursuant to Paragraph 13.18(b) of the Guidelines on Listed Real Estate Investment Trust issued by the Securities Commission Malaysia. Hence, this Agenda is not put forward for voting by the unitholders of Atrium REIT. Explanatory Notes on Special Business

  Ordinary Resolution 1 Proposed Mandate

  The proposed Ordinary Resolution 1 is a renewal of a general mandate obtained from the unitholders of Atrium REIT at the previous Annual General Meeting and, if passed, will empower the Manager of Atrium REIT to issue New Units of Atrium REIT from time to time provided that the aggregate number of the New Units to be issued, when aggregated with the number of units issued during the preceding 12 months does not exceed 20% of its total number of units issued of Atrium REIT for the time being.

  The Proposed Mandate, unless revoked or varied at a Unitholders' Meeting, will expire at the conclusion of the next Annual General Meeting of Atrium REIT were issued pursuant to the general mentate which was approved at the Seventh Annual General Meeting of Atrium REIT held on 30 April 2019 and which will lapse at the conclusion of the Eighth Annual General Meeting of Atrium REIT to the relevant laws and requisitions and capital expenditure to enhance the value of Atrium ReI rad/or to refinance existing debt as well as for working capital purposes, subject to the relevant laws and requisitions. With the Proposed Mandate, will allow the Manager the flexibility to issue and allot New Units to raise funds to finance future investments, acquisitions and capital expenditure to enhance the value of Atrium REIT and/or to refinance existing debt as well as for working capital purposes, subject to the relevant laws an



# **FORM OF PROXY**

# ATRIUM REAL ESTATE INVESTMENT TRUST

(Established in Malaysia) (Managed by Atrium REIT Managers Sdn. Bhd. (200501028391) (710526-V))

	No. of units		s held C		CDS Account No.			
		(	Contact No. (Duri	ng office h	our)			
I/We	ital letters) being				-			-
Full Name (in Block)		NRIC/Passport No.		Proportion of Unitholdings				
(					of Units	Ŧ	%	
Address								
and			•					
Full Name (in Block)		NRIC/Passport No.		Proportion of Unitholdings		ldings		
				No.	o. of Units		%	
Address								
or failing *him/*her/*them, behalf at the Deferred Eigh live streaming from the bro Suite, Avenue 3, Bangsar 2020, Tuesday at 5.00 p.m.	oth Annual Genera coadcast venue at South, No. 8, Ja	I Meeting of the Tricor Boardroo lan Kerinchi, 59	e Atrium REIT wom, Unit 30-01, 9200 Kuala Lur	hich will Level 30 npur ("Br	be conduc ), Tower A oadcast V	ted ent , Verti	tirely through cal Business	h s
Special Business				F	OR	A	GAINST	1
Ordinary Resolution 1	Proposed Unitho allot new units of of units issued of	up to 20% of it						
* Delete if not applicable								
Dated this day of	of	2020						
Signature of Unitholder/Co	mmon Seal							
* Manner of execution:								

- If you are an individual unitholder, please sign where indicated.
- (a) (b) If you are a corporate unitholder which has a common seal, this proxy form should be executed under seal in
- accordance with the constitution of your corporation.

  If you are a corporate unitholder which does not have a common seal, this proxy form should be affixed with the (c) rubber stamp of your company (if any) and executed by:
  - at least two (2) authorised officers, of whom one shall be a director; or
  - any director and/or authorised officers in accordance with the laws of the country under which your corporation (ii) is incorporated.

#### **NOTES:-**

### 1. IMPORTANT NOTICE

The Broadcast Venue is strictly for the purpose of complying with Paragraphs 13.20 and 13.21 of the Guidelines on Listed Real Estate Investment Trusts.

Unitholders will not be allowed to attend this Annual General Meeting ("AGM") in person at the Broadcast Venue on the day of the meeting.

Unitholders are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at this AGM via the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its **TIIH Online** website at <a href="https://tiih.online">https://tiih.online</a>.

Please read these Notes carefully and follow the procedures in the Administrative Guide for the AGM in order to participate remotely via RPV.

- For the purpose of determining who shall be entitled to participate in this AGM via RPV, Atrium REIT shall
  be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to Atrium REIT, the Record of
  Depositors as at 23 June 2020. Only a unitholder whose name appears on this Record of Depositors
  shall be entitled to participate in this AGM via RPV.
- 3. A unitholder who is entitled to participate in this AGM via RPV is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to participate in his/her place. A proxy may but need not be a unitholder of Atrium REIT.
- 4. A unitholder of Atrium REIT who is entitled to attend and vote at a general meeting of Atrium REIT may appoint not more than two (2) proxies to participate instead of the unitholder at the AGM.
- 5. If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
- 6. Where a unitholder of Atrium REIT is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary units of Atrium REIT standing to the credit of the said securities account.
- 7. Where a unitholder of Atrium REIT is an exempt authorised nominee which holds ordinary units in Atrium REIT for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- 8. Where a unitholder appoints more than one (1) proxy, the proportion of unitholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- 9. A unitholder who has appointed a proxy or attorney or authorised representative to participate at AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV via TIIH Online website at https://tiih.online. Procedures for RPV can be found in the Administrative Guide for the AGM.
- 10. The appointment of a proxy may be made in a hard copy form and the proxy form must be deposited at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur. All proxy form submitted must be received by Atrium REIT not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote.
- 11. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
- 12. Last date and time for lodging the proxy form is 28 June 2020 at 5.00 p.m.
- 13. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

- 14. For a corporate unitholder who has appointed an authorised representative, please deposit the **ORIGINAL** certificate of appointment of authorised representative at the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur. The certificate of appointment of authorised representative should be executed in the following manner:
  - (i) If the corporate unitholder has a common seal, the certificate of appointment of authorised representative should be executed under seal in accordance with the constitution of the corporate unitholder.
  - (ii) If the corporate unitholder does not have a common seal, the certificate of appointment of authorised representative should be affixed with the rubber stamp of the corporate unitholder (if any) and executed by:
    - (a) at least two (2) authorised officers, of whom one shall be a director; or
    - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

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	STAMP	

The Manager of ATRIUM REAL ESTATE INVESTMENT TRUST No. 36-2, Jalan 5/101C Off Jalan Kaskas, Jalan Cheras 56100 Kuala Lumpur

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#### ATRIUM REAL ESTATE INVESTMENT TRUST

(Established in Malaysia)

(Managed by Atrium REIT Managers Sdn. Bhd. (200501028391) (710526-V))

#### ADMINISTRATIVE GUIDE FOR THE DEFERRED EIGHTH ANNUAL GENERAL MEETING ("8TH AGM")

Date : Tuesday, 30 June 2020

Time : 5.00 p.m.

Broadcast Venue : Tricor Boardroom, Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3,

Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur

#### **MODE OF MEETING**

In view of the COVID-19 outbreak and as part of our safety measures, the Deferred 8th AGM will be conducted entirely through live streaming from the Broadcast Venue. This is line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 and revised on 14 May 2020.

The Broadcast Venue is strictly for the purpose of complying with Paragraphs 13.20 and 13.21 of the Guidelines on Listed Real Estate Investment Trusts. Unitholders **will not be allowed** to attend the Deferred 8th AGM in person at the Broadcast Venue on the day of the meeting.

### REMOTE PARTICIPATION AND VOTING FACILITIES ("RPV")

Unitholders are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, "participate") remotely at the Deferred 8th AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its **TIIH Online** website at <a href="https://tiih.online">https://tiih.online</a>.

Unitholders who appoint proxies to participate via RPV in the Deferred 8th AGM must ensure that the duly executed proxy forms are deposited in a hard copy form or by electronic means to Tricor no later than **28 June 2020 at 5.00 p.m.** 

Authorised representatives of corporate unitholders must deposit their original certificate of appointment of authorised representative to Tricor not later than **28 June 2020 at 5.00 p.m.** to participate via RPV in the Deferred 8th AGM.

Attorneys appointed by power of attorney are to deposit their power of attorney with Tricor not later than **28 June 2020 at 5.00 p.m.** to participate via RPV in the AGM.

A unitholder who has appointed a proxy or attorney or authorised representative to participate at this AGM via RPV must request his/her proxy to register himself/herself for RPV at TIIH Online website at https://tiih.online.

As the Deferred 8th AGM is a fully virtual AGM, unitholders who are unable to participate in this AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the proxy form.

# PROCEDURES FOR RPV

Unitholders/proxies/authorised representatives/attorneys who wish to participate the Deferred 8th AGM remotely using the RPV are to follow the requirements and procedures as summarised below:

	Procedure	Action
BEFO	RE THE AGM DAY	
(a)	Register as a user with TIIH Online	<ul> <li>Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
(b)	Submit your request	<ul> <li>Registration is open from 9.00 a.m. Monday, 1 June 2020 up to 5.00 p.m. Sunday, 28 June 2020.</li> <li>Login with your user ID and password and select the corporate event: "(REGISTRATION) ATRIUM REIT DEFERRED 8TH AGM".</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select "Register for Remote Participation and Voting.</li> <li>Review your registration and proceed to register.</li> <li>System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as at 23 June 2020, the system will send you an e-mail to approve or reject your registration for remote participation.</li> </ul>
(c)	Login to TIIH Online	<ul> <li>Login with your user ID and password for remote participation at the Deferred 8th AGM at any time from 4.30 p.m. i.e. 30 minutes before the commencement of the AGM on Tuesday, 30 June 2020 at 5.00 p.m.</li> </ul>
(d)	Participate through Live Streaming	<ul> <li>Select the corporate event: "(LIVE STREAM MEETING) ATRIUM REIT DEFERRED 8TH AGM" to engage in the proceedings of the Deferred 8<sup>th</sup> AGM remotely.</li> <li>If you have any question for the Chairperson/ Board, you may use the query box to transmit your question. The Chairperson/ Board will endeavor to respond to questions submitted by remote participants during the Deferred 8th AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>
(e)	Online Remote Voting	<ul> <li>Voting commences from 5.00 p.m. on Tuesday, 30 June 2020 until a time when the Chairperson announces the completion of the voting session of the Deferred 8<sup>th</sup> AGM.</li> <li>Select the corporate event: "(REMOTE VOTING) ATRIUM REIT DEFERRED 8TH AGM".</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your unitholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	Upon the announcement by the Chairperson on the closure of the Deferred 8th AGM, the live streaming will end.

#### Note to users of the RPV:

- 1. Should your application to join the meeting be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- 2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- 3. In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting, kindly call Tricor Help Line at 011-4080 5616 / 011-4080 3168 / 011-4080 3169 / 011-4080 3170 or e-mail to <a href="mailto:tiih.online@my.tricorglobal.com">tricorglobal.com</a> for assistance.

#### **PROXY**

The Deferred 8<sup>th</sup> AGM will be conducted via virtual meeting, if you are unable to attend the meeting via RPV on 30 June 2020, you may appoint the Chairman of the meeting as proxy and indicate the voting instructions in the Proxy Form.

You may submit your proxy form to the office of the Manager at No. 36-2, Jalan 5/101C, Off Jalan Kaskas, Jalan Cheras, 56100 Kuala Lumpur, not less than forty-eight (48) hours before the time appointed for holding the AGM or any adjournment thereof, otherwise the proxy form shall not be treated as valid.

#### **POLL VOTING**

The voting at the Deferred 8<sup>th</sup> AGM will be conducted by poll. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting. Unitholders/proxies/corporate representative can proceed to vote on the resolutions any time from the commencement of the AGM at 5.00 p.m. but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to item (e) of the above Procedures for RPV for guidance on how to vote remotely from TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>. Upon completion of the voting session for the AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

# PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Unitholders may submit questions for the Board in advance of the Deferred 8th AGM via Tricor's TIIH Online website at <a href="https://tiih.online">https://tiih.online</a> by selecting "e-Services" to login, pose questions and submit electronically no later than **Sunday**, **28 June 2020 at 5.00 p.m.** The Board will endeavor to answer the questions received at the AGM.

Atrium Real Estate Investment Trust would like to thank all its unitholders for their kind co-operation and understanding in these challenging times.

### **ENQUIRY**

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

# Tricor Investor & Issuing House Services Sdn. Bhd.

General/Fax/Email : +603-2783 9299 / +603-2783 9222 / <u>is.enquiry@my.tricorglobal.com</u>

Nur Qaisara Naaila : +603-2783 9272 (Nur.Qaisara.Naaila@my.tricorglobal.com)
Nor Faeayzah : +603-2783 9274 (Nor.Faeayzah@my.tricorglobal.com)