



# COMPUTER FORMS (MALAYSIA) BERHAD

(Company No. : 4423-H) (Incorporated in Malaysia)

## NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT** the Fifty-Seventh Annual General Meeting ("57<sup>th</sup> AGM") of the shareholders of the Company will be held at Bukit Kiara Equestrian and Country Resort, Dewan Berjaya, Jalan Bukit Kiara, Off Jalan Damansara, 60000 Kuala Lumpur, Malaysia on Thursday, 12 September 2019 at 10.30 a.m. for the purpose of considering and, if thought fit, passing the following resolutions:-

### AGENDA

#### Ordinary Business

1. To receive the Audited Financial Statements of the Group and the Company for the financial year ended 31 March 2019 together with the Reports of the Directors and Auditors thereon.
2. To approve the payment of Directors' fees of up to RM144,000 for the period from 1 October 2019 until the next Annual General Meeting of the Company. **Ordinary Resolution 1**
3. To re-elect the following Directors retiring in accordance with Article 83 of the Company's Articles of Association:-  
(a) Dato' Wong Hok Yim; and **Ordinary Resolution 2(a)**  
(b) Mr Teh Kay Yeong **Ordinary Resolution 2(b)**
4. To re-elect Mr Yap Kan Lin who is retiring in accordance with Article 90 of the Company's Articles of Association. **Ordinary Resolution 3**
5. To re-appoint Messrs PCCO PLT as Auditors of the Company and to authorise the Directors to fix their remuneration. **Ordinary Resolution 4**

#### Special Business

To consider and, if thought fit, to pass the following resolution :-

6. **PROPOSED ADOPTION OF NEW CONSTITUTION OF THE COMPANY** **Special Resolution**  
"THAT the proposed new constitution as set out in Appendix II of the Circular to Shareholders dated 31 July 2019 be and is hereby approved and adopted as the Constitution of the Company in place of the entire existing Memorandum and Articles of Association of the Company.  
**AND THAT** the Directors of the Company be and are hereby authorised to assent to any modifications, variations and/or amendments as may be required by the relevant authorities and to do all acts and things and take all such steps as may be considered necessary to give full effect to the proposed adoption of new constitution of the Company.
7. To transact any other business of the Company for which due notice shall have been given in accordance with the Companies Act, 2016.

By Order of the Board

Tan Shien Yin (MAICSA No. 7018545)

Ho Sok Leng (MAICSA No. 7043167)

Secretaries

Kuala Lumpur  
31 July 2019

#### Notes:

1. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint one or more proxies (**but not more than two**) to attend and vote instead of him. A proxy may but need not be a member of the Company. Where a member appoints two (2) proxies to attend the same meeting, the member shall specify the proportion of his shareholding to be represented by each proxy, failing which the appointment shall be invalid.
2. Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991, it shall be entitled to appoint not more than two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.  
Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.  
Where an authorised nominee or an exempt authorised nominee appoints more than one proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
3. The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, either under the corporation's common seal or under the hand of an officer or attorney duly authorised. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
4. The instrument appointing a proxy shall be deposited with the Share Registrar of the Company, Boardroom Share Registrars Sdn. Bhd (formerly known as Symphony Share Registrars Sdn. Bhd.), Level 6, Symphony House, Pusat Dagangan Dana 1, Jalan PJU 1A/46, 47301 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than 48 hours before the time appointed for holding the meeting or any adjournment thereof.
5. Depositors whose names appear in the Record of Depositors on a date not less than three (3) market days before the Annual General Meeting shall be entitled to attend and vote at the Annual General Meeting or appoint a proxy to attend, speak and vote on his behalf.