

## **DATAPREP HOLDINGS BHD.** (183059-H)

NOTICE OF THE ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE TWENTY-NINTH (29th) ANNUAL GENERAL MEETING OF THE COMPANY WILL BE HELD AT GRAND PETRA BALLROOM, LEVEL 2, ROYAL WIDAD RESIDENCE @UTMKL, NO. 24, JALAN MAKTAB, S4100 KUALA LUMPUR ON THURSDAY, 13 SEPTEMBER 2018 AT 10.30 A.M. FOR THE FOLLOWING PURPOSES:

# AS ORDINARY BUSINESS

- To receive the Audited Financial Statements of the Company and of the Group for the financial year ended 31 March 2018 and the Reports of the Directors and Auditors thereon. (Please refer to Explanatory Note A)
- To re-elect the following Directors who retire pursuant to Article 103 of the Company's Articles of Association and being eligible, have offered themselves for re-election: 2
  - Dato' Mohd Rizal Bin Mohd Jaafar
  - h. Mohamad Sabir Bin Mohamad Sabri
  - Ong Kuan Wah
  - d.
  - Nor Adha Bin Yahya Datuk Abdul Aziz Bin Ishak
- e. Datuk ADQUI AZIZ BIN IShak

  To approve the aggregate directors' fees and benefits payable to directors of the Company for an amount not exceeding RM400,000 from 1 April 2018 to the next Annual General Meeting of the Company.

  (Please refer to Explanatory Note B)

  To reappoint Messrs. Folks DFK & Co. as Auditors of the Company for the ensuing year and to authorize the Directors to fix their remuneration. 3.

AS SPECIAL BUSINESS

(Ordinary Resolution 1) (Ordinary Resolution 2) (Ordinary Resolution 3) (Ordinary Resolution 4) (Ordinary Resolution 5) (Ordinary Resolution 6)

(Ordinary Resolution 7)

AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following Ordinary Resolutions:

5. Authority to Directors to Allot and Issue Shares Pursuant to Sections 75 and 76 of the Companies Act 2016 ("the Act.")

"THAT subject to the Act, the Articles of Association of the Company and approvals from the relevant authorities, where such approval is necessary, full authority be and is hereby given to the Directors of the Company pursuant to Sections 75 and 76 of the Act, to allot and issue shares in the Company at any time and upon such terms and conditions and for such purposes as the Directors of the Company may, in their absolute discretion, deem fit, provided that the aggregate number of shares to be issued pursuant to this resolution does not exceed ten percent (10%) of the total number of issued shares of the Company for the time being AND THAT the Directors of the Company be and are hereby empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad AND FURTHER THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting ("AGM") of the Company."

(Please refer to Explanatory Note C)

6. Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature; and Proposed New Shareholders Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature. "THAT pursuant to paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. approval be and

(Ordinary Resolution 8)

(Ordinary Resolution 9)

Party Transactions of a Revenue or Trading Nature "THAT pursuant to paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given for the Company and/or its subsidiary ("Dataprep Group") to enter into recurrent related party transactions of a revenue or trading nature, which are necessary for the day-to-day operations of the Dataprep Group provided such transactions are in the ordinary course of business and are on terms not more favourable to the related party than those generally available to the public, particulars of which are set out in Section 2.4 of the Circular to Shareholders of the Company dated 30 July 2018 AND THAT such approval conferred by the Shareholders' Mandate shall continue to be in force until:

(i) the conclusion of the next Annual General Meeting of the

- n force until:

  the conclusion of the next Annual General Meeting of the
  Company at which time the authority will lapse unless the
  Authority is renewed by a resolution passed at that Annual
  General Meeting;
  the expiration of the period within which the next Annual General
  Meeting after the date is required to be held pursuant to Section
  340 of the Act (but shall not extend to such extension as may be
  allowed pursuant to Section 340 of the Act), or (i) (ii)
- (iii)
- the revocation or variation of resolution passed by the shareholders in a general meeting,

whichever being the earliest;

AND FURTHER THAT the Directors of the Company and/or any of them be and is/are (as the case may be) hereby authorized to complete and do all such acts and things including executing such documents as may be required to give effect to the transactions contemplated and/or authorized by this Ordinary Resolution."

(Please refer to Explanatory Note D)

To transact any other business of which due notice shall have been given

## BY ORDER OF THE BOARD

GENG MUN MOOI (MIA 8365) LEONG SHIAK WAN (MAICSA 7012855) ZURIATI BINTI YAACOB (LS0009971)

Company Secretaries Petaling Jaya 30 July 2018

- A member entitled to attend and vote at this 29th AGM is entitled to appoint more than one (1) proxy to attend, speak and vote instead of the member at the meeting. A proxy may but need not be a member of the Company. Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportion of his/her holdings(s) to be represented by each proxy.
- 3.

- his/her holdings(s) to be represented by each proxy.

  Where a member of the Company is an authorized nominee as defined under the Securities Industry (Central Depositories) Act, 1991, it may appoint at least one (1) proxy in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account. The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorized. The instrument appointing a proxy must be in writing, or if the appointor is a corporation, either under its common seal or the hand of the attorney duly authorized. The Form of Proxy shall not be treated as valid unless the posted forms is received or the Form is deposited at the registered office of the Company at Suite 5.02, 5th Floor, Wisma Academy, No. 4A, Jalan 19/1, 46300 Petaling Jaya, Selangor Darul Ehsan, not less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof. Forms of Proxy transmitted by favor or enail will not be accepted. The Company will not accept any photocopies of the form of proxy in place of the original signed copy in place of Fort the purpose of determining who shall be entitled to attend this meeting. the Company will be requestion the Bursa Malavcia 5.
- tensimile up as a second copy.

  For the purpose of determining who shall be entitled to attend this meeting, the Company shall be requesting the Bursa Malaysia Depository San. Bhd. to make available to the Company pursuant to Article 53 of the Articles of Association of the Company, a Record of Depositors as at 6 September 2018 and only a depositor whose name appears on such Record of Depositors shall be entitled to attend this meeting.

## **EXPLANATORY NOTES TO ORDINARY RESOLUTIONS AND SPECIAL BUSINESS**

ote A: To receive the Audited Financial Statements

The Audited Financial Statements in Agenda 1 had been approved by the Board pursuant to Section 251(1) of the Act.

This agenda does not require formal approval of shareholders of the Company under Section 340(1) of the Act.

Note B: To approve the aggregate directors' fees and benefits payable to directors of the Company for an amo
exceeding RM400,000 from 1 April 2018 to the next Annual General Meeting of the Company
Ordinary Resolution 6

The fees and meeting allowances are calculated based on the number of scheduled meetings attended.

Note C: Authority to Directors to Allot and Issue Shares Pursuant to Sections 75 and 76 of the Act

Ordinary Resolution 8

Ordinary Resolution 8
The proposed Ordinary Resolution 8 is for the purpose of seeking a general mandate to empower the Directors of the Company pursuant to Sections 75 and 76 of the Act, to allot and issue ordinary shares of not more than ten percent (10%) of the total number of issued shares of the Company for such purposes as the Directors of the Company consider would be in the interest of the Company. This authority will, unless rowked or varied at a General Meeting, expire at the condusion of the next Annual General Kenting of the Company. This authority will provide flexibility and enable the Directors to make swift decision on allotment of shares for any possible fund raising activities, including but not limited to further placement of shares for purpose of funding future investment project(s), working capital and/or acquisition(s) and to avoid delay and cost in convening general meeting to approve such issue of shares. Note D: Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature and Proposed New Shareholder Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

Nature

## Ordinary Resolution 9

The proposed Ordinary Resolution 9, if passed, will enable Dataprep Group to enter into recurrent related party transactions of a revenue or trading nature with the Mandated Related Parties. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next AGM or the expiration of the period within which the next AGM is required by law to be held, whichever is earlier.