

IGB REAL ESTATE INVESTMENT TRUST

## NOTICE OF FIFTH ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** of the Fifth Annual General Meeting (5<sup>th</sup> AGM) of IGB Real Estate Investment Trust (IGB REIT) to be held at Bintang Ballroom, Level 5, Cititel Mid Valley, Mid Valley City, Lingkaran Syed Putra, 59200 Kuala Lumpur, Malaysia on Tuesday, 25 April 2017 at 11.30 a.m. to transact the following business:

## **Ordinary Business**

To receive the Financial Statements of IGB REIT for the year ended 31 December 2016 together with reports issued by the Trustee, the Manager and the Auditors (Financial Statements and Reports FY2016).

By Order of the Board of Directors (Board) IGB REIT MANAGEMENT SDN BHD the Manager of IGB REIT

Tina Chan Company Secretary (MAICSA 7001659)

Kuala Lumpur 28 February 2017

## Notes:

(1) Financial Statements and Reports FY2016

Financial Statements and Reports FY2016 have been approved by the Board of the Manager and there is no requirement for unitholders to approve these reports. However, unitholders are invited to receive and consider the Financial Statements and Reports FY2016, and will be given a reasonable opportunity to ask questions and make comments on the reports at the  $S^{th}$  AGM.

- (2) Appointment of proxy
  - (a) A unitholder is entitled to appoint 1 or 2 proxies (none of whom need be a unitholder of IGB REIT).
  - (b) A unitholder, who is an authorised nominee, may appoint not more than 2 proxies in respect of each securities account held; whereas, an exempt authorised nominee may appoint multiple proxies in respect of each securities account held.
  - (c) A unitholder who appoints a proxy must execute the Proxy Form accompanies this Notice of 5<sup>th</sup> AGM. Completion and return of the Proxy Form will not preclude a unitholder from attending and voting at the 5<sup>th</sup> AGM in person, should they subsequently decide to do so.
  - (d) A corporate unitholder who appoints a proxy must execute Proxy Form under seal or the hand of its officer or attorney duly authorised.
  - (e) Only unitholders registered in Record of Depositors as at 18 April 2017 shall be eligible to attend and vote at the 5<sup>th</sup> AGM, or appoint proxy(ies) to attend and vote on their behalf.
  - (f) IGB REIT shall have the right to reject Proxy Form which is incomplete, improperly completed or illegible or where the true intentions of the appointer are not ascertainable from the instructions of the appointer specified on Proxy Form.
  - (g) The executed Proxy Form must be deposited at the Manager's registered office, not later than 11.30 a.m. on Sunday, 23 April 2017.
  - (h) Annual Report 2016 is available on IGB REIT's website <u>www.igbreit.com</u>, which unitholders can view or download at their convenience.
- (3) <u>Registration of unitholders/proxies</u>
  - (a) Registration will start at 9.30 a.m. on the day of the 5<sup>th</sup> AGM.
  - (b) Unitholders/proxies are required to produce original identification cards/documents during registration for verification.
  - (c) Parking tickets can be validated at registration counter for unitholders/proxies who park their vehicles in Mid Valley Megamall (MVM) and The Gardens Mall (TGM) only. IGB REIT will NOT validate nor reimburse unitholders/proxies for parking charges using Touch' N Go, or the valet parking services at MVM and TGM.
  - (d) Each unitholder/proxy will be given a wristband upon registration. No person will be allowed to enter the meeting room without wearing the wristband. There will be no replacement in the event unitholders/proxies lose or misplace the wristband. Unitholders/proxies are allowed to enter the meeting room at 11.00 a.m.
  - (e) The registration counters will only process verification of identities and registration. Other queries/ clarification, please proceed to Help Desk counter.
  - (f) Each unitholder and/or proxy attending the 5<sup>th</sup> AGM in person will be entitled for only 1 gift voucher. Where a unitholder and/or proxy is also appointed as proxy for different unitholders to attend the 5<sup>th</sup> AGM, he or she will only be entitled to 1 gift voucher equadless of the number of unitholders he or she is representing.