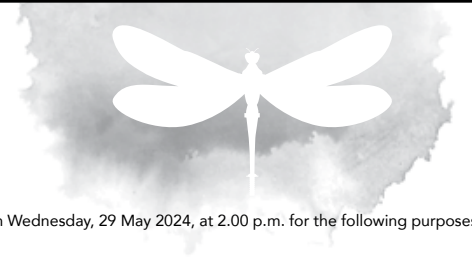


# NOTICE OF THE TWENTY-SEVENTH ANNUAL GENERAL MEETING



NOTICE IS HEREBY GIVEN that the Twenty-Seventh Annual General Meeting (27<sup>th</sup> AGM) of the Company will be held at No. 2515 Tingkat Perusahaan 4A, Perai Free Trade Zone, 13600 Perai, Penang on Wednesday, 29 May 2024, at 2.00 p.m. for the following purposes: -

## AGENDA

- To receive the Audited Financial Statements for the financial year ended 31 December 2023 together with the reports of the Directors and Auditors thereon. (Please refer to Note A) **Resolution 1**
  - To approve the payment of a Final Single Tier Dividend of RM0.075 per share for the financial year ended 31 December 2023.
  - To re-elect the following Directors retiring under the provision of Article 95(1) and Article 102 of the Constitution of the Company respectively, and who, being eligible had offered themselves for re-election: -
    - Mr. Tsai Ming Ti [Article 95(1)] **Resolution 2**
    - Mr. Tan Ban Leong [Article 95(1)] **Resolution 3**
    - Ms. Tsai, Chia-Yen [Article 95(1)] **Resolution 4**
    - Datin Nik Haslinda Binti Nik Mohd Hashim [Article 102] **Resolution 5**
    - Puan Rohaiza Binti Mohamed Basir [Article 102] **Resolution 6**
    - Mr. Soon Gim Wooi [Article 102] **Resolution 7**
  - To appoint Messrs. Crowe Malaysia PLT as Auditors of the Company for the financial year ending 31 December 2024 and to authorize the Board of Directors to determine their remuneration. **Resolution 8**
- SPECIAL BUSINESS**
- To consider and, if thought fit, to pass with or without modifications, the following ordinary resolutions: -
    - 5.1 Proposed Payment of Directors' Fees and Benefits**  
"To approve the payment of Directors' Fees and Benefits amounting to RM150,000 only from this AGM up to the date of the next AGM." **Resolution 9**
    - 5.2 Proposed Authority to Issue Shares and Waiver of Pre-Emptive Rights**  
"THAT subject always to the Companies Act 2016, the Constitution of the Company and the approvals of the relevant governmental/ regulatory authorities, if applicable, the Board of Directors be and is hereby authorized to issue and allot shares in the Company from time to time until the conclusion of the next Annual General Meeting and upon such terms and conditions as the Board of Directors may, in its absolute discretion, deem fit provided that the aggregate number of shares to be issued shall not exceed ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company for the time being AND THAT pursuant to Section 85 of the Companies Act 2016 to be read together with Clause 62 of the Constitution of the Company, approval be and is hereby given to waive the statutory pre-emptive rights of the shareholders of the Company to be offered new shares of the Company ranking equally to the existing issued shares arising from any issuance of new shares in the Company pursuant to Sections 75 and 76 of the Companies Act 2016; THAT the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad; AND THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company." **Resolution 10**
    - 5.3 Proposed Renewal of Authority to Purchase its own Shares**  
"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, the Board of Directors be authorized to purchase its own shares through Bursa Securities, subject to the following: -
      - The maximum number of shares which may be purchased by the Company shall not exceed ten per centum (10%) of the total number of issued shares of the Company at any point in time;
      - The maximum fund to be allocated by the Company for the purpose of purchasing the Company's shares shall not exceed the retained profits of the Company based on the latest Audited Financial Statements and/or the latest management accounts of the Company (where applicable) available at the time of the purchase(s);
      - The authority conferred by this resolution will be effective immediately upon the passing of this resolution; and shall continue to be in force until the conclusion of the next Annual General Meeting ("AGM") of the Company, at which time it shall lapse unless by ordinary resolution passed at that meeting, the authority is renewed either unconditionally or subject to conditions or the expiration of the period within which the next AGM is required by law to be held or unless revoked or varied by ordinary resolution passed by the shareholders in a general meeting, whichever occurs first;
      - Upon completion of the purchase(s) of the shares by the Company, the shares shall be dealt with in the following manner: -
        - to cancel the shares so purchased; or
        - to retain the shares so purchased in treasury for distribution as dividend to the shareholders and/or resell on the market of the Bursa Securities or subsequently cancelled; or
        - to retain part of the shares so purchased as treasury shares and cancel the remainder; or
        - in such other manner as the Bursa Securities and such other relevant authorities may allow from time to time.The Directors of the Company be and are hereby authorized to take all such steps as are necessary and entering into all other agreements, arrangements and guarantees with any party or parties to implement, finalise and give full effect to the aforesaid purchase with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments, if any, as may be imposed by the relevant authorities from time to time to implement or to effect the purchase of the Company's shares in accordance with the Act, the requirements of the Bursa Securities and any other regulatory authorities, and other relevant approvals." **Resolution 11**
    - 5.4 Proposed Renewal of Existing Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**  
"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, approval be and is hereby given to the Company and/or its subsidiaries ("the Group") to enter into and to give effect to the recurrent related party transactions as specified in Section 2.4 (a) of the Circular to the shareholders dated 26 April 2024 provided that such transactions which are necessary for the Group's day to day operations are undertaken in the ordinary course of business, at arm's length basis, on normal commercial terms which are not more favorable to the Mandated Related Parties than those generally available to the public and are not detrimental to the minority shareholders of the Company ("Proposed Shareholders' Mandate"). AND THAT the Proposed Shareholders' Mandate shall continue to be in force until: -
      - the conclusion of the next AGM of the Company, at which time it will lapse, unless by a resolution passed at the said AGM, the authority is renewed; or
      - the expiration of the period within which the next AGM after that date is required to be held pursuant to Section 340(2) of the Act (but must not extend to such extension as may be allowed pursuant to Section 340(4) of Act);
      - revoked or varied by resolution passed by the shareholders in a general meeting, whichever is earlier.AND FURTHER THAT the Directors of the Company be authorized to complete and do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Proposed Shareholders' Mandate." **Resolution 12**
    - 5.5 Proposed New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**  
"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, approval be and is hereby given to the Company and/or its subsidiaries ("the Group") to enter into and to give effect to the recurrent related party transactions as specified in Section 2.4 (b) of the Circular to the shareholders dated 26 April 2024 provided that such transactions which are necessary for the Group's day to day operations are undertaken in the ordinary course of business, at arm's length basis, on normal commercial terms which are not more favorable to the Mandated Related Parties than those generally available to the public and are not detrimental to the minority shareholders of the Company ("Proposed Shareholders' Mandate"). AND THAT the Proposed Shareholders' Mandate shall continue to be in force until: -
      - the conclusion of the next AGM of the Company, at which time it will lapse, unless by a resolution passed at the said AGM, the authority is renewed; or
      - the expiration of the period within which the next AGM after that date is required to be held pursuant to Section 340(2) of the Act (but must not extend to such extension as may be allowed pursuant to Section 340(4) of Act); or
      - revoked or varied by resolution passed by the shareholders in a general meeting, whichever is earlier.AND FURTHER THAT the Directors of the Company be authorized to complete and do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Proposed Shareholders' Mandate." **Resolution 13**
  - To transact any other business for which due notice shall have been given in accordance with the Act.

## NOTES:

- This Agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Act do not require a formal approval of the shareholders and hence, is not put forward for voting.
- The profile of the Directors who are standing for re-election (as per Resolutions 2 to 7 stated above) at this AGM are set out in the "Profile of Directors" section from pages 16 to 18 of the Company's Annual Report 2023.

## PROXY

- In respect of deposited securities, only depositors whose names appear in the Record of Depositors as at 21 May 2024 shall be entitled to attend the Meeting and to speak or vote thereat.
- A member of the Company who is entitled to attend and vote at a meeting of the Company, may appoint not more than two (2) proxies to attend and vote instead of the member at the meeting. Where a member or the authorised nominee appoints two (2) proxies, or where an exempt authorised nominee appoints two (2) proxies, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies. A proxy need not be a member. There shall be no restriction as to the qualification of the proxy.
- Where a member of the Company who is an authorized nominee as defined in the Securities Industry (Central Depositories) Act, 1991, it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be in writing under the hand of the appointer or his attorney duly authorized in writing or, if the appointer is a corporation, either under its Common Seal or under the hand of its officer or attorney duly authorized.
- The instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or a duly notarized certified copy of that power or authority, shall be deposited at the registered office of the Company at Suite S-21-H, 21st Floor, Menara Northam, 55 Jalan Sultan Ahmad Shah, 10050 George Town, Penang or alternatively, to submit the proxy form electronically via TIH online website at <https://tih.online> not less than forty-eight (48) hours before the time fixed for holding the meeting. Please refer to the Administrative Guide for the 27th AGM on the procedure for electronic lodgement of proxy form.

## Explanatory Notes On Special Business:

- Ordinary Resolution 9**  
The proposed resolution is in accordance with Article 103(c) of the Constitution of the Company and Section 230(1) of the Act and if passed, will authorize the payment of Directors' Fees and benefits to the Directors of the Company for their services as Directors from this AGM up to the date of next AGM.
- Ordinary Resolution 10**  
The proposed Resolution, if approved, will allow the Company to waive the statutory pre-emptive rights of the shareholders of the Company to be offered with the new shares ranking equally to the existing issued shares of the Company arising from any issuance of new shares in the Company pursuant to this mandate. This is also to approve the disapplication of statutory pre-emption rights under the Section 85 of the Act, to allot new shares (or to grant rights over shares) without first offering them to existing shareholders in proportion to their holdings pursuant to the general mandate. The proposed resolution, if passed, will renew the authority to empower the Directors of the Company to issue and allot shares up to an amount not exceeding in total ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company from time to time and for such purposes as the Directors consider would be in the interest of the Company. The renewed mandate will provide flexibility to the Company for any possible fund-raising activities, including but not limited to further placing of shares, for purpose of funding future investment, working capital and/or acquisitions. In order to avoid any delay and costs involved in convening a general meeting, it is thus appropriate to seek shareholders' approval. This authority will, unless revoked or varied by the Company in general meeting, expire at the next Annual General Meeting of the Company. As at the date of this notice, no new shares in the Company have been issued pursuant to the mandate granted to the Directors at the Twenty-Sixth Annual General Meeting held on 22 May 2023 which will lapse at the conclusion of the Twenty-Seventh Annual General Meeting.
- Ordinary Resolution 11**  
The proposed resolution, if passed, will empower the Directors of the Company to purchase the Company's own shares up to ten per cent (10%) of the total number of issued shares of the Company by utilizing the funds allocated which shall not exceed the total retained profits of the Company. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company. Further information on the proposed Resolution is set out in the Share Buy-Back Statement in pages 10 to 14 of this Annual Report 2023.
- Ordinary Resolutions 12 and 13**  
The proposed resolution, if passed, will authorize the Company and/or its subsidiaries to enter into recurrent related party transactions of revenue or trading nature. The recurrent related party transactions are in the ordinary course of business and which are not more favorable to the Mandated Related Parties than those generally available to the public. This authority, unless revoked or varied at a general meeting, will expire at the next Annual General Meeting of the Company. Please refer to the Circular to shareholders dated 26 April 2024.

## Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at this meeting, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for this meeting and the preparation and compilation of the attendance lists, minutes and other documents relating to this meeting, and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

## DETAILS OF INDIVIDUALS WHO ARE STANDING FOR ELECTION AS DIRECTORS (EXCLUDING DIRECTORS STANDING FOR A RE-ELECTION)

Pursuant to Paragraph 8.27(2) of the Bursa Securities Listing Requirements for Main Market, no individual is seeking election as a Director at the Twenty-Seventh Annual General Meeting of the Company.

## NOTICE OF DIVIDEND ENTITLEMENT AND PAYMENT

NOTICE IS HEREBY GIVEN that a Final Single Tier Dividend of RM0.075 per share for the financial year ended 31 December 2023, if approved, will be paid on June 14, 2024 to depositors registered in the Records of Depositors on June 4, 2024.

A Depositor shall qualify for entitlement to the Dividend in respect of: -

- shares transferred into the Depositor's Securities Account before 4.30 p.m. on June 4, 2024 in respect of transfers;
- shares bought on the Bursa Securities on a cum entitlement basis according to the Rules of the Bursa Securities.

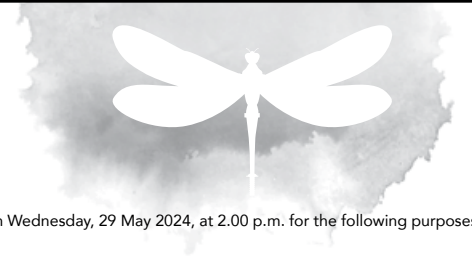
By Order of the Board,

TEO MEE HUI (MAICSA 7050642) / SSM PC No. : 202008001081  
LEE MEI-MEI (MAICSA 7062284) / SSM PC No. : 202008002962

Secretaries  
Penang

Date: 26 April 2024

# NOTICE OF THE TWENTY-SEVENTH ANNUAL GENERAL MEETING



NOTICE IS HEREBY GIVEN that the Twenty-Seventh Annual General Meeting (27<sup>th</sup> AGM) of the Company will be held at No. 2515 Tingkat Perusahaan 4A, Perai Free Trade Zone, 13600 Perai, Penang on Wednesday, 29 May 2024, at 2.00 p.m. for the following purposes: -

## AGENDA

- To receive the Audited Financial Statements for the financial year ended 31 December 2023 together with the reports of the Directors and Auditors thereon. (Please refer to Note A) **Resolution 1**
  - To approve the payment of a Final Single Tier Dividend of RM0.075 per share for the financial year ended 31 December 2023.
  - To re-elect the following Directors retiring under the provision of Article 95(1) and Article 102 of the Constitution of the Company respectively, and who, being eligible had offered themselves for re-election: -
    - Mr. Tsai Ming Ti [Article 95(1)] **Resolution 2**
    - Mr. Tan Ban Leong [Article 95(1)] **Resolution 3**
    - Ms. Tsai, Chia-Yen [Article 95(1)] **Resolution 4**
    - Datin Nik Haslinda Binti Nik Mohd Hashim [Article 102] **Resolution 5**
    - Puan Rohaiza Binti Mohamed Basir [Article 102] **Resolution 6**
    - Mr. Soon Gim Wooi [Article 102] **Resolution 7**
  - To appoint Messrs. Crowe Malaysia PLT as Auditors of the Company for the financial year ending 31 December 2024 and to authorize the Board of Directors to determine their remuneration. **Resolution 8**
- ### SPECIAL BUSINESS
- To consider and, if thought fit, to pass with or without modifications, the following ordinary resolutions: -
    - 5.1 Proposed Payment of Directors' Fees and Benefits**

"To approve the payment of Directors' Fees and Benefits amounting to RM150,000 only from this AGM up to the date of the next AGM."

**Resolution 9**
    - 5.2 Proposed Authority to Issue Shares and Waiver of Pre-Emptive Rights**

"THAT subject always to the Companies Act 2016, the Constitution of the Company and the approvals of the relevant governmental/ regulatory authorities, if applicable, the Board of Directors be and is hereby authorized to issue and allot shares in the Company from time to time until the conclusion of the next Annual General Meeting and upon such terms and conditions as the Board of Directors may, in its absolute discretion, deem fit provided that the aggregate number of shares to be issued shall not exceed ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company for the time being AND THAT pursuant to Section 85 of the Companies Act 2016 to be read together with Clause 62 of the Constitution of the Company, approval be and is hereby given to waive the statutory pre-emptive rights of the shareholders of the Company to be offered new shares of the Company ranking equally to the existing issued shares arising from any issuance of new shares in the Company pursuant to Sections 75 and 76 of the Companies Act 2016; THAT the Directors be and are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on Bursa Malaysia Securities Berhad; AND THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until the conclusion of the next Annual General Meeting of the Company."

**Resolution 10**
    - 5.3 Proposed Renewal of Authority to Purchase its own Shares**

"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, the Board of Directors be authorized to purchase its own shares through Bursa Securities, subject to the following: -
      - The maximum number of shares which may be purchased by the Company shall not exceed ten per centum (10%) of the total number of issued shares of the Company at any point in time;
      - The maximum fund to be allocated by the Company for the purpose of purchasing the Company's shares shall not exceed the retained profits of the Company based on the latest Audited Financial Statements and/or the latest management accounts of the Company (where applicable) available at the time of the purchase(s);
      - The authority conferred by this resolution will be effective immediately upon the passing of this resolution; and shall continue to be in force until the conclusion of the next Annual General Meeting ("AGM") of the Company, at which time it shall lapse unless by ordinary resolution passed at that meeting, the authority is renewed either unconditionally or subject to conditions or the expiration of the period within which the next AGM is required by law to be held or unless revoked or varied by ordinary resolution passed by the shareholders in a general meeting, whichever occurs first;
      - Upon completion of the purchase(s) of the shares by the Company, the shares shall be dealt with in the following manner: -
        - to cancel the shares so purchased; or
        - to retain the shares so purchased in treasury for distribution as dividend to the shareholders and/or resell on the market of the Bursa Securities or subsequently cancelled; or
        - to retain part of the shares so purchased as treasury shares and cancel the remainder; or
        - in such other manner as the Bursa Securities and such other relevant authorities may allow from time to time.The Directors of the Company be and are hereby authorized to take all such steps as are necessary and entering into all other agreements, arrangements and guarantees with any party or parties to implement, finalise and give full effect to the aforesaid purchase with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments, if any, as may be imposed by the relevant authorities from time to time to implement or to effect the purchase of the Company's shares in accordance with the Act, the requirements of the Bursa Securities and any other regulatory authorities, and other relevant approvals."

**Resolution 11**
    - 5.4 Proposed Renewal of Existing Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**

"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, approval be and is hereby given to the Company and/or its subsidiaries ("the Group") to enter into and to give effect to the recurrent related party transactions as specified in Section 2.4 (a) of the Circular to the shareholders dated 26 April 2024 provided that such transactions which are necessary for the Group's day to day operations are undertaken in the ordinary course of business, at arm's length basis, on normal commercial terms which are not more favorable to the Mandated Related Parties than those generally available to the public and are not detrimental to the minority shareholders of the Company ("Proposed Shareholders' Mandate"). AND THAT the Proposed Shareholders' Mandate shall continue to be in force until: -
      - the conclusion of the next AGM of the Company, at which time it will lapse, unless by a resolution passed at the said AGM, the authority is renewed; or
      - the expiration of the period within which the next AGM after that date is required to be held pursuant to Section 340(2) of the Act (but must not extend to such extension as may be allowed pursuant to Section 340(4) of Act);
      - revoked or varied by resolution passed by the shareholders in a general meeting, whichever is earlier.AND FURTHER THAT the Directors of the Company be authorized to complete and do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Proposed Shareholders' Mandate."

**Resolution 12**
    - 5.5 Proposed New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**

"THAT subject to the Act, provisions of the Constitution of the Company and the requirements of the Bursa Securities and other relevant governmental and regulatory authorities where such authority shall be necessary, approval be and is hereby given to the Company and/or its subsidiaries ("the Group") to enter into and to give effect to the recurrent related party transactions as specified in Section 2.4 (b) of the Circular to the shareholders dated 26 April 2024 provided that such transactions which are necessary for the Group's day to day operations are undertaken in the ordinary course of business, at arm's length basis, on normal commercial terms which are not more favorable to the Mandated Related Parties than those generally available to the public and are not detrimental to the minority shareholders of the Company ("Proposed Shareholders' Mandate"). AND THAT the Proposed Shareholders' Mandate shall continue to be in force until: -
      - the conclusion of the next AGM of the Company, at which time it will lapse, unless by a resolution passed at the said AGM, the authority is renewed; or
      - the expiration of the period within which the next AGM after that date is required to be held pursuant to Section 340(2) of the Act (but must not extend to such extension as may be allowed pursuant to Section 340(4) of Act); or
      - revoked or varied by resolution passed by the shareholders in a general meeting, whichever is earlier.AND FURTHER THAT the Directors of the Company be authorized to complete and do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Proposed Shareholders' Mandate."

**Resolution 13**
  - To transact any other business for which due notice shall have been given in accordance with the Act.

### NOTES:

- This Agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Act do not require a formal approval of the shareholders and hence, is not put forward for voting.
- The profile of the Directors who are standing for re-election (as per Resolutions 2 to 7 stated above) at this AGM are set out in the "Profile of Directors" section from pages 16 to 18 of the Company's Annual Report 2023.

### PROXY

- In respect of deposited securities, only depositors whose names appear in the Record of Depositors as at 21 May 2024 shall be entitled to attend the Meeting and to speak or vote thereat.
- A member of the Company who is entitled to attend and vote at a meeting of the Company, may appoint not more than two (2) proxies to attend and vote instead of the member at the meeting. Where a member or the authorised nominee appoints two (2) proxies, or where an exempt authorised nominee appoints two (2) proxies, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies. A proxy need not be a member. There shall be no restriction as to the qualification of the proxy.
- Where a member of the Company who is an authorized nominee as defined in the Securities Industry (Central Depositories) Act, 1991, it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be in writing under the hand of the appointer or his attorney duly authorized in writing or, if the appointer is a corporation, either under its Common Seal or under the hand of its officer or attorney duly authorized.
- The instrument appointing a proxy and the power of attorney or other authority (if any), under which it is signed or a duly notarized certified copy of that power or authority, shall be deposited at the registered office of the Company at Suite S-21-H, 21st Floor, Menara Northam, 55 Jalan Sultan Ahmad Shah, 10050 George Town, Penang or alternatively, to submit the proxy form electronically via TIH online website at <https://tih.online> not less than forty-eight (48) hours before the time fixed for holding the meeting. Please refer to the Administrative Guide for the 27th AGM on the procedure for electronic lodgement of proxy form.

### Explanatory Notes On Special Business:

- Ordinary Resolution 9**

The proposed resolution is in accordance with Article 103(c) of the Constitution of the Company and Section 230(1) of the Act and if passed, will authorize the payment of Directors' Fees and benefits to the Directors of the Company for their services as Directors from this AGM up to the date of next AGM.
- Ordinary Resolution 10**

The proposed Resolution, if approved, will allow the Company to waive the statutory pre-emptive rights of the shareholders of the Company to be offered with the new shares ranking equally to the existing issued shares of the Company arising from any issuance of new shares in the Company pursuant to this mandate. This is also to approve the disapplication of statutory pre-emption rights under the Section 85 of the Act, to allot new shares (or to grant rights over shares) without first offering them to existing shareholders in proportion to their holdings pursuant to the general mandate. The proposed resolution, if passed, will renew the authority to empower the Directors of the Company to issue and allot shares up to an amount not exceeding in total ten per centum (10%) of the total number of issued shares (excluding treasury shares) of the Company from time to time and for such purposes as the Directors consider would be in the interest of the Company. The renewed mandate will provide flexibility to the Company for any possible fund-raising activities, including but not limited to further placing of shares, for purpose of funding future investment, working capital and/or acquisitions. In order to avoid any delay and costs involved in convening a general meeting, it is thus appropriate to seek shareholders' approval. This authority will, unless revoked or varied by the Company in general meeting, expire at the next Annual General Meeting of the Company. As at the date of this notice, no new shares in the Company have been issued pursuant to the mandate granted to the Directors at the Twenty-Sixth Annual General Meeting held on 22 May 2023 which will lapse at the conclusion of the Twenty-Seventh Annual General Meeting.
- Ordinary Resolution 11**

The proposed resolution, if passed, will empower the Directors of the Company to purchase the Company's own shares up to ten per cent (10%) of the total number of issued shares of the Company by utilizing the funds allocated which shall not exceed the total retained profits of the Company. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company. Further information on the proposed Resolution is set out in the Share Buy-Back Statement in pages 9 to 13 of this Annual Report 2023.
- Ordinary Resolutions 12 and 13**

The proposed resolution, if passed, will authorize the Company and/or its subsidiaries to enter into recurrent related party transactions of revenue or trading nature. The recurrent related party transactions are in the ordinary course of business and which are not more favorable to the Mandated Related Parties than those generally available to the public. This authority, unless revoked or varied at a general meeting, will expire at the next Annual General Meeting of the Company. Please refer to the Circular to shareholders dated 26 April 2024.

### Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, participate, speak and vote at this meeting, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for this meeting and the preparation and compilation of the attendance lists, minutes and other documents relating to this meeting, and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

### DETAILS OF INDIVIDUALS WHO ARE STANDING FOR ELECTION AS DIRECTORS (EXCLUDING DIRECTORS STANDING FOR A RE-ELECTION)

Pursuant to Paragraph 8.27(2) of the Bursa Securities Listing Requirements for Main Market, no individual is seeking election as a Director at the Twenty-Seventh Annual General Meeting of the Company.

### NOTICE OF DIVIDEND ENTITLEMENT AND PAYMENT

NOTICE IS HEREBY GIVEN that a Final Single Tier Dividend of RM0.075 per share for the financial year ended 31 December 2023, if approved, will be paid on June 14, 2024 to depositors registered in the Records of Depositors on June 4, 2024.

A Depositor shall qualify for entitlement to the Dividend in respect of: -

- shares transferred into the Depositor's Securities Account before 4.30 p.m. on June 4, 2024 in respect of transfers;
- shares bought on the Bursa Securities on a cum entitlement basis according to the Rules of the Bursa Securities.

By Order of the Board,

TEO MEE HUI (MAICSA 7050642) / SSM PC No. : 202008001081

LEE MEI-MEI (MAICSA 7062284) / SSM PC No. : 202008002962

Secretaries

Penang

Date: 26 April 2024

## **ADMINISTRATIVE GUIDE**

FOR THE TWENTY-SEVENTH ANNUAL GENERAL MEETING ("27TH AGM")

### **REGISTRATION**

- The registration counter starts at 1.00 p.m. on Wednesday, 29 May 2024 and will open until the conclusion of the 27th AGM or such time may be determined by the Chairman of the Meeting.
- Shareholders or proxies are requested to produce/show their original MyKAD or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure the original MyKAD or Passport is returned to you thereafter. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.
- Upon verification, shareholders or proxies will also be given the identification wristbands for voting purposes. No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement for the identification wristband if it is lost or misplaced.

### **CORPORATE MEMBERS**

- Corporate members who wish to appoint corporate representatives instead of a proxy, must deposit their original or duly certified certificate of appointment of corporate representative to Tricor Investor & Issuing House Services Sdn. Bhd. ("TIIH") on or before the Annual General Meeting.
- Attorneys appointed by power of attorney are required to deposit their power of attorney with TIIH not later than Monday, 27 May 2024 at 2.00 p.m. to attend and vote at the 27th AGM.

### **PROXY**

The appointment of proxy may be made in hard copy form or by electronic form in the following manner and must be received by the Company at least forty-eight (48) hours before the time appointed for holding the 27th AGM or any adjournment thereof, otherwise the Proxy Form shall not be treated as valid:

#### In hardcopy Form

In case of an appointment made in hardcopy form, the proxy form must be deposited at the registered office of the Company at Suite S-21-H, 21st Floor, Menara Northam, 55, Jalan Sultan Ahmad Shah, 10050 George Town, Penang.

#### In electronic mean

You may also submit the proxy appointment electronically via TIIH Online website at <https://tiih.online>. Please do read and follow the procedures below to submit proxy form electronically.



TONG HERR RESOURCES BERHAD

## ADMINISTRATIVE GUIDE FOR THE TWENTY-SEVENTH ANNUAL GENERAL MEETING ("27TH AGM")

### ELECTRONIC LODGMENT OF PROXY FORM

The procedures to lodge your proxy form electronically via Tricor's TIH Online website are summarised below:

Procedure	Action
<b>i Steps for Individual Shareholders</b>	
Register as a User with TIH Online	<ul style="list-style-type: none"><li>• Using your computer, please access the website at <a href="https://tih.online">https://tih.online</a>. Register as a user under the "e-Services". Please refer to the tutorial guide posted on the homepage for assistance.</li><li>• If you are already a user with TIH Online, you are not required to register again.</li></ul>
Proceed with submission of form of proxy	<ul style="list-style-type: none"><li>• After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li><li>• Select the corporate event: "<b>Tong Herr Resources Berhad 27th AGM - Submission of Proxy Form</b>".</li><li>• Read and agree to the Terms and Conditions and confirm the Declaration.</li><li>• Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li><li>• Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairman as your proxy.</li><li>• Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li><li>• Review and confirm your proxy(s) appointment.</li><li>• Print the form of proxy for your record.</li></ul>
<b>ii Steps for corporate or institutional shareholders</b>	
Register as a User with TIH Online	<ul style="list-style-type: none"><li>• Access TIH Online at <a href="https://tih.online">https://tih.online</a></li><li>• Under e-Services, the authorised or nominated representative of the corporate or institutional shareholder selects "<b>Create Account by Representative of Corporate Holder</b>".</li><li>• Complete the registration form and upload the required documents.</li><li>• Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li><li>• Proceed to activate your account with the temporary password given in the email and re-set your own password.</li></ul> <p>Note: The representative of a corporate or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</p>
Proceed with submission of form of proxy	<ul style="list-style-type: none"><li>• Login to TIH Online at <a href="https://tih.online">https://tih.online</a></li><li>• Select the corporate event: "<b>Tong Herr Resources Berhad 27th AGM: Submission of Proxy Form</b>".</li><li>• Agree to the Terms &amp; Conditions and Declaration.</li><li>• Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein.</li><li>• Prepare the file for the appointment of proxies by inserting the required data.</li><li>• Login to TIH Online, select corporate event: "<b>Tong Herr Resources Berhad 27th AGM - Submission of Proxy Form</b>".</li><li>• Proceed to upload the duly completed proxy appointment file.</li><li>• Select "Submit" to complete your submission.</li><li>• Print the confirmation report of your submission for your record.</li></ul>

### GENERAL MEETING RECORD OF DEPOSITORS

For the purpose determining who shall be entitled to attend the 27th AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at **21 May 2024** and only a depositor whose name appears on such Record of Depositors shall be entitled to attend the said meeting.



**ADMINISTRATIVE GUIDE**  
FOR THE TWENTY-SEVENTH ANNUAL GENERAL MEETING ("27TH AGM")

**NO RECORDING OR PHOTOGRAPHY**

No recording or photography of the 27th AGM proceedings is allowed without prior written permission of the Company.

**REFRESHMENT AND DOOR GIFT**

There will be no distribution of door gift and refreshment during the 27th AGM.

We thank you for your continuous support to the Company.

**ENQUIRY**

If you have any enquiry prior to the meeting, you may contact the Share Registrar at:

**Tricor Investor & Issuing House Services Sdn Bhd**

Registration No. 197101000970 (11324-H)  
Unit 32-01, Level 32, Tower A  
Vertical Business Suite, Avenue 3,  
Bangsar South No. 8, Jalan Kerinchi  
59200 Kuala Lumpur, Malaysia

**Telephone Number**

General Line	603-2783 9299
Ashvinder Singh	603-2783 7962 <i>ashvinder.singh@my.tricorglobal.com</i>
Muhammad Asyran	603-2783 9249 <i>muhammad.asyran@my.tricorglobal.com</i>
Fax Number	603-2783 9222
Email	<i>ls.enquiry@my.tricorglobal.com</i>